

Town of Marcellus
PLANNING BOARD
22 East Main Street
Marcellus, New York 13108

Date: December 4, 2023

Present: Chris Christensen, Mark Taylor, Ron Schneider, Holly Tufenkjian,
Scott Stearns

Absent: Chairperson Jerry Wickett, Kathy Carroll

Town Counsel: Rich Andino of Costello, Cooney, and Fearon

Town Engineer: Joe Durand of TDK Engineering (Absent)

Codes Officer: John Houser

The Planning Board of the Town of Marcellus met in regular session in the Marcellus Town Hall for the Town of Marcellus, located at 22 East Main St. Marcellus, New York, on December 4, 2023, at 6:30pm.

Chris Christensen made a motion to appoint Scott Stearns as acting Chairperson, Ron Schneider seconded. The motion carried with the following vote:

Jerry Wickett – absent

Chris Christensen – aye

Mark Taylor – aye

Ron Schneider – aye

Holly Tufenkjian – aye

Scott Stearns – aye

Kathy Carroll – absent

SUBDIVISION - PRELIMINARY

Applicant: Killian Holmes
2958 Howlett Hill Rd.
1-lot subdivision

Dave Killian was present representing Killian Holmes to discuss the subdivision. Mr. Killian owns one (1) lot with approximately 4.11 acres and would like to subdivide to create two (2) building lots. Lot-1 approximately 2.042 acres and lot-2 approximately 2.068 acres. The following was discussed with Mr. Killian:

- For both lots, Onondaga County approved site distance for the driveways and is in the process of approving the septic plans.
- Mr. Killian plans to build both houses in line with the house to the West. Runoff should flow towards the back of the property and not affect either property to the East or West.

- The map needs to be updated to include:
 - Contours on the entire property
 - Water line
 - Possible wetlands located on the back (South) part of the property
 - The location of the driveways with the dimensions
 - Intersection with Munro Road
- The language in the deed that was submitted is conflicting with regard to the property line. Need to verify if the property is to the road line or center of the road.

MINUTES

Chris Christensen made a motion to waive the reading of the October and November minutes and accept as distributed. Ron Schneider seconded. The motion carried with the following vote:

Jerry Wickett – absent

Chris Christensen – aye

Mark Taylor – aye

Ron Schneider – aye

Holly Tufenkjian – aye

Scott Stearns – aye

Kathy Carroll – absent

JANUARY 2024 PLANNING BOARD MEETING

Date change for the January 2024 meeting due to the New Year holiday.

Chris Christensen made a motion to change the January meeting from Monday January 1, 2024, to Thursday January 4, 2024, Ron Schneider seconded. The motion carried with the following vote:

Jerry Wickett – absent

Chris Christensen – aye

Mark Taylor – aye

Ron Schneider – aye

Holly Tufenkjian – aye

Scott Stearns – aye

Kathy Carroll – absent

Adjournment

Ron Schneider made a motion to adjourn the meeting and Mark Taylor seconded. The motion carried with the following vote:

Jerry Wickett – absent
Chris Christensen – aye
Mark Taylor – aye
Ron Schneider – aye
Holly Tufenkjian – aye
Scott Stearns – aye
Kathy Carroll – absent

The meeting adjourned at 7:00 PM.

Respectfully submitted,

Joanna Clarke
Secretary