

Marcellus Town Board
Workshop Meeting
Wednesday, September 17, 2025
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, September 17, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Laurie Stevens	Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Terry Hoey	Councilor
Absent:	Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Park and Recreation Director; Gary and Linda Wilcox, Bill Southern, John Pawlewicz, Art and Nancy Hudson, Dave Card, Fire Department; Sue Dennis, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #9 as of September 12, 2025. Claim #'s 158568-158596, 158598-158629

	Expense	
General Fund		\$29,446.62
Townwide Highway		36,426.81
Part Town Highway		4,085.78
Hydrant Fund		1,771.64
Water District		13,094.51
Trust and Agency		10,000.00
Total		\$94,825.36

Councilor Clarke made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills as of September 12, 2025.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Old Business:

Tim's Pumpkin Patch PUD: The Planning and Zoning Board granted a special use permit and approved Tim's Pumpkin Patch site plan at their meeting on September 4, 2025. Jim Gascon, Town Attorney, will present a resolution at the next Town Board meeting to deny Tim's Pumpkin Patch PUD application. The reason the PUD will be denied is because Tim's Pumpkin Patch applied for and received a special use permit and the Planning Board recommended a denial of the PUD.

New Highway Equipment: The full resolution is available at the Town of Marcellus Town Hall located at 22 East Main Street, Marcellus, New York 13108 for review by all interested parties during regular business hours.

Councilor Berwald made a motion seconded by Councilor Hoey to approve a resolution authorizing the withdrawal from a Highway equipment reserve fund known as “Equipment” of an amount not to exceed \$55,217.85 for the purchase of a T770 T4 Bobcat Compact Track Loader and a S650 T4 Bobcat Skid Steer Loader.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

DEC Public Fishing Rights: DEC is offering to purchase the rights for an easement in Marcellus Park that permits public fishing along the creek. This would give the DEC permanent rights to control fishing along the creek. The Town Board is divided on this topic; it has been tabled until the next meeting.

New Business:

Set Budget Meeting: The Town Board of the Town of Marcellus will hold a Budget Workshop Meeting on Wednesday, September 24, 2025, at 6:00pm. This meeting will be held at the Town Hall, 22 East Main Street, Marcellus.

Councilor Clarke made a motion seconded by Councilor Berwald to hold a Budget Workshop Meeting on September 24, 2025.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

LL B-2025 Tax Levy Override Introductory Resolution:

**TOWN OF MARCELLUS
TOWN BOARD RESOLUTION
September 17, 2025**

**TOWN OF MARCELLUS LOCAL LAW NO. B OF 2025
("A Local Law Overriding the Tax Levy Limit Established
in General Municipal Law §3-c in the Town of Marcellus")**

Supervisor Stevens introduced proposed Local Law No. B-2025, relating to the ability of the Town of Marcellus to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a Town budget for the fiscal year 2026 in excess of the “tax levy limit,” if necessary, and made the following motion, which was seconded by Councilor Clarke:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. B-2025 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

RESOLVED AND DETERMINED, the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. B-2025 at the Town Hall located at 22 East Main Street, Marcellus, New York on October 15, 2025, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Town of Marcellus and to any affected municipalities described above.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Terry Hoey	Councilor	Voted	Yes
Percy Clarke	Councilor	Voted	Yes
Jeff Berwald	Councilor	Voted	Yes
Laurie Stevens	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: September 17, 2025

Syracuse Technologies- Windows 11 Update: Syracuse Technologies is our new IT service effective July 2025. During the onboarding process it was determined that ten of Town Hall's computers cannot be upgraded to Windows 11. Windows 10 support ends October 2025, without updates, the older PCs will be vulnerable to cyberattacks. The estimate for ten new computers is \$10,997.50.

Councilor Clarke made a motion seconded by Councilor Berwald to approve Syracuse Technologies to replace the ten computers for a total cost of \$10,997.50. Also to deem Syracuse Technologies as a sole source and an emergency procurement as the vendor is indicating that without updates by October the PCs will be vulnerable to cyber-attacks.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Discussion Agenda:

Town Board: Councilor Hoey thanked the Planning and Zoning Board for all their work on Tim's Pumpkin Patch and for looking out for the best interests of the Town of Marcellus and Town Government.

Councilor Hoey also informed the Town Board and public that he and the Town Clerk had two meetings with Civicplus to explore a new Town website. More details will be provided in the coming weeks.

Fire Department: Dave Card presented the Town Board with a check for the Fire Department replacement doors. Dave would like to meet with Town Board members in small groups to discuss future plans for the truck reserve and an aerial truck replacement.

Recreation: Don MacLachlan, Park and Recreation Director said movie night in the Park went very well and the department has received positive feedback. Parks and Recreation would like to continue this event in the future.

Adjournment: Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 7:19 pm.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk