

Town of Marcellus
Workshop Meeting
Wednesday, September 17, 2025
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

- A. Tim's Pumpkin Patch PUD
- B. New Equipment- Highway Department/Permissive Referendum
- C. DEC Public Fishing Rights

III. **New Business**

- A. Set Budget Meeting(s)
- B. LL B-2025- Tax Levy Override Introduction
- C. LL B-2025 Tax Levy Override SEQR
- D. LL B-2025 Tax Levy Override Introductory Resolution
- E. Syracuse Technologies- Windows 11 Update

IV. **Discussion Agenda**

- A. Fire Department

V. **Adjournment**

Future Meeting Dates

Town Board Meeting- Wednesday, October 1, 2025- 6:30 pm- Town Hall
Planning/Zoning Meeting- Monday, October 6, 2025 - 6:30 pm- Town Hall
Workshop Meeting- Wednesday, October 15, 2025- 6:30 pm- Town Hall

Rose

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD

FROM: MIKE OSSIT

SUBJECT: 2025 BUDGET ADJUSTMENTS

DATE: SEPTEMBER 3, 2025

CC: LORI PETROCCI

I would like approval to transfer funds in the amount of \$57,393 from Highway Equipment Reserve (DA878) and place in the Townwide Highway Equipment line (DA.5130.2000) for the purchase of a Bobcat S650, Track Machine and a Bobcat T770, Tire Machine in the amount of ~~\$57,393~~.

\$55,217.85



Quotation Number: PH1387210
 Quote Sent Date: Sep 03, 2025
 Expiration Date: Oct 03, 2025
 Prepared By: Phil Hanneman
 Phone: (315) 256-5926
 Email: phil@upstateequipment.com

Customer
 TOWN OF MARCELLUS HIGHWAY
 DEPT 295546
 4262 SLATE HILL RD
 MARCELLUS, NY, 13108-9510

Contact

Dealer
 Bobcat of Syracuse, a Division of Upstate
 Equipment, Syracuse, NY
 6883 SCHUYLER RD
 EAST SYRACUSE, NY, 13057-9752

Item Name	Item Number	Quantity	Price Each	Total
T770 T4 Bobcat Compact Track Loader	M0285	1	61,081.01	61,081.01
Standard Equipment:				
92 HP Turbo Tier 4 Diesel Engine		Horn		
Air Intake Heater (Automatically Activated)		Instrumentation: Engine Temp and Fuel Gauges,		
Auxiliary Hydraulics: Variable Flow		Hourmeter, RPM and Warning Indicators		
Backup Alarm		Lift Arm Support		
Bob-Tach		Lift Path: Vertical		
Bobcat Interlock Control System (BICS)		Lights, Front & Rear		
Controls: Hand and Foot (Manual)		Operator Cab		
Cylinder Cushioning - Lift, Tilt		Includes: Adjustable Suspension Seat, Top & Rear		
Engine/Hydraulic Systems Shutdown		Windows, Seat Bar, Seat Belt		
Glow Plugs (Automatically Activated)		Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471		
		Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)		
		Parking Brake: Spring Applied, Pressure Released (SAPR)		
		Solid Mounted Carriage with 5 Rollers		
		Tracks: Rubber, 17.7" Wide C-Pattern		
		Warranty: 2 years, or 2000 hours whichever occurs first		
Selectable Joystick Controls (SJC)	M0285-R01-C04	1	649.23	649.23
Deluxe Package	M0285-P11-C14	1	7,590.43	7,590.43
Included: Deluxe Package: Enclosed HVAC Cab, Adjustable Heated Cloth Air Ride Seat, Power Bob-Tach, Keyless Ignition, Deluxe Display, Standard Lights, 7-Pin Attachment Control, Single Direction Bucket Positioning, Two-Speed Travel, Telematics - Machine IQ, 2yr Standard Telematics Subscription, Radio with Bluetooth, Ride Control, Reversing Fan,				
17.7" Multi-Bar Tracks	M0285-R09-C05	1	584.24	584.24
High Flow Hydraulics	M0285-R03-C03	1	1,851.21	1,851.21
80" Severe Duty Bucket	7326129	1	2,189.56	2,189.56
Bolt-On Cutting Edge, 80"	6718008	1	418.11	418.11
Total for T770 T4 Bobcat Compact Track Loader				74,363.79
S650 T4 Bobcat Skid Steer Loader (Current)	M0231	1	43,077.20	43,077.20
Standard Equipment:				
74 HP Tier 4 Turbo Diesel Engine		Horn		
Auxiliary Hydraulics: Variable Flow				

Backup Alarm
 Bob-Tach
 Bobcat Interlock Control System (BICS)
 Controls: Bobcat Standard
 Cylinder Cushioning - Lift, Tilt
 Engine/Hydraulic Systems Shutdown
 Glow Plugs (Automatically Activated)

Instrumentation: Engine Temp and Fuel Gauges,
 Hourmeter, RPM and Warning Lights
 Lift Arm Support
 Lift Path: Vertical
 Lights, Front & Rear
 Operator Cab
 Includes: Adjustable Suspension Seat, Top & Rear
 Windows, Parking Brake, Seat Bar, Seat Belt
 Roll Over Protective Structure (ROPS) meets SAE-
 J1040 & ISO 3471
 Falling Object Protective Structure (FOPS) meets SAE-
 J1043 & ISO 3449, Level I; (Level II is available
 through Bobcat Parts)
 Spark Arrestor Exhaust System
 Tires: 12-16.5 12 PR Bobcat Heavy Duty
 Warranty: 2 years, or 2000 hours whichever occurs first

Selectable Joystick Controls (SJC)	M0231-R01-C04	1	678.30	678.30
Cab Plus Package	M0231-P11-C15	1	4,140.40	4,740.40
Included: Cab Plus Package Includes: Enclosed HVAC Cab, Adjustable Vinyl Suspension Seat, Power Bob- Tach, Oval Display, Standard Lights, Two-Speed Travel, 7-Pin Attachment Control,				
High-Flow Hydraulics	M0231-R03-C03	1	1,934.10	1,934.10
74" Heavy Duty Bucket	7272680	1	1,530.36	1,530.36
Bolt-On Cutting Edge, 74"	6718007	1	393.70	393.70

Total for S650 T4 Bobcat Skid Steer Loader (Current) 52,354.06

This quote reflects the discounts per the Sourcewell
 Contract #020223-CBC

Quote Subtotal	126,717.85
Bobcat S650	-26,500.00
Bobcat T770	-45,000.00
Sales Total before Taxes	55,217.85
Taxes	0.00
Quote Total - USD	55,217.85

Customer Acceptance:

Quotation Number: PH1387210

Purchase Order: _____

Authorized Signature: _____

Print: _____ Sign: _____

Date: _____ Email: _____ Tax Exempt: Y ☐ / N ☐

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a Town Board meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga and State of New York on September 3, 2025, at 6:30 P.M., there were:

PRESENT:	Laurie Stevens	Town Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Gabe Hood	Councilor
	Terry Hoey	Councilor

WHEREAS, the Town of Marcellus Highway Department has advised the Town Board of the Town of Marcellus of the Department's continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a **T770 T4 Bobcat Compact Track Loader** and a **S650 T4 Bobcat Skid Steer Loader**; and

WHEREAS, available through Bobcat of Syracuse, are both a **T770 T4 Bobcat Compact Track Loader** and a **S650 T4 Bobcat Skid Steer Loader** at a combined contract price not to exceed Fifty-Five Thousand Two Hundred Seventeen Dollars and 85/100 Cents (\$55,217.85); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a highway equipment reserve fund known as "Equipment" for purposes of funding the purchase of equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the equipment fund of the Town of Marcellus and for the purchase of the aforementioned **T770 T4 Bobcat Compact Track Loader** and **S650 T4 Bobcat Skid Steer Loader** for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said **T770 T4 Bobcat Compact Track Loader** and said **S650 T4 Bobcat Skid Steer Loader** shall be purchased from Bobcat of Syracuse, at a purchase price of Fifty-Five Thousand Two Hundred Seventeen Dollars and 85/100 Cents (\$55,217.85) using monies from the equipment fund.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a **T770 T4 Bobcat Compact Track Loader** and a **S650 T4 Bobcat Skid Steer Loader**, at a price not to exceed Fifty-Five Thousand Two Hundred Seventeen Dollars and 85/100 Cents (\$55,217.85) from Bobcat of Syracuse; and

BE IT FURTHER RESOLVED that the sum of Fifty-Five Thousand Two Hundred Seventeen Dollars and 85/100 Cents (\$55,217.85), from the equipment fund, be designated for expenditure in furtherance of the acquisition of the **T770 T4 Bobcat Compact Track Loader** and the **S650 T4 Bobcat Skid Steer Loader**; and

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the "Marcellus Press-Observer," a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor _____ and seconded by Councilor _____.

VOTE:	Laurie Stevens	Aye/No
	Jeff Berwald	Aye/No
	Percy Clarke	Aye/No
	Gabe Hood	Aye/No
	Terry Hoey	Aye/No

Resolution duly adopted.
Dated: September 17, 2025

Rosemary Tozzi

From: Laurie Stevens
Sent: Wednesday, August 13, 2025 11:59 AM
To: Rosemary Tozzi; jgascon@ccf-law.com; Jeff Berwald; Terry Hoey; Gabe Hood; Percy Clarke; Highway
Subject: Fwd: Public Fishing Rights easement

Put this on the agenda and print a copy for me and Don
Laurie
Sent from my iPad

Begin forwarded message:

From: "Prindle, Scott E (DEC)" <scott.prindle@dec.ny.gov>
Date: August 7, 2025 at 2:08:24 PM EDT
To: Laurie Stevens <lstevens@marcellusny.com>
Cc: Highway <Highway@marcellusny.com>, "Bishop, Daniel (DEC)" <daniel.bishop@dec.ny.gov>, "Brown, Hayley R (DEC)" <Hayley.Brown@dec.ny.gov>
Subject: RE: Public Fishing Rights easement

Re-sending with Mike's correct e-mail address.

From: Prindle, Scott E (DEC)
Sent: Thursday, August 7, 2025 1:53 PM
To: lstevens@marcellusny.com
Cc: mossit@marcellusny.com; Bishop, Daniel (DEC) <daniel.bishop@dec.ny.gov>; Brown, Hayley R (DEC) <Hayley.Brown@dec.ny.gov>
Subject: Public Fishing Rights easement

Hi Laurie,

We were meeting yesterday with Mike Ossit and Village staff to look at areas of erosion concern along Ninemile Creek within the Town Park. The topic of Public Fishing Rights (PFR) easements came up. Would the Town be interested in selling the DEC PFR easements on the two parcels they own along Ninemile ?.

It would be the ballfield area (one bank of the creek) and the Town Park (both banks). The total compensation would be approximately \$12,200 pending verification by our Real Property staff. The easement gets added to the property deed so it is permanent and the DEC covers all the closing costs.

Is that something the Town would be open to ?. I know the Town currently allows angling there, but this would guarantee it in the future and also provide some revenue at the same time.

Thanks,

Scott

Scott E. Prindle




Aquatic Biologist 2, Division of Fish and Wildlife

New York State Department of Environmental Conservation

Region 7 Cortland Sub-Office

1285 Fisher Avenue, Cortland, NY 13045-1012

P: (607) 753-3095 ext. 204 | F: (607) 753-8532 | Scott.Prindle@dec.ny.gov

www.dec.ny.gov |   





Mary C. Weidman, County Clerk
County Office Building
5 Court Street
Norwich, NY 13815
(607) 337-1451

Chenango County Clerk Recording Cover Sheet

Received From :
NYS DEPT OF ENVIRONMENTAL CONSERVATION
NYSDEC
615 ERIE BLVD W.
SYRACUSE, NY 13204

Return To :
NYS DEPT OF ENVIRONMENTAL CONSERVATION
ATTN: JONATHAN T HOLBEIN LS
615 ERIE BLVD W-REGION 7 HEADQUARTERS
SYRACUSE, NY 13204

First GRANTOR

GENEGANTSLET FIRE CO INC

First GRANTEE

PEOPLE OF THE STATE OF NEW YORK

Index Type : Deeds

Deed Number : 2018-00000203

Book : **Page :**

Type of Transaction : Easement - No Fee
Recording Fee: \$0.00

Recording Pages : 5

The Property affected by this instrument is situated in Smithville, in the County of Chenango, New York

Real Estate Transfer Tax

RETT # : 1014

Deed Amount : \$0.00

RETT Amount : \$0.00

Total Fees : \$0.00

State of New York

County of Chenango

I hereby certify that the within and foregoing was
recorded in the Clerk's office for Chenango
County, New York

On (Recorded Date) : 02/13/2018

At (Recorded Time) : 12:26:00 PM



Doc ID - 0054899900005

Mary C. Weidman
Mary C. Weidman, County Clerk



WARNING - THIS SHEET CONSTITUTES THE CLERK'S ENDORSEMENT, REQUIRED BY SECTION 319 & 316-A(5) OF THE REAL PROPERTY LAW OF THE STATE OF NEW YORK. DO NOT DETACH FROM THIS INSTRUMENT

Entered By: LBYRNE Printed On : 02/13/2018 At : 12:26:35PM

Proceeding 9504
Department of Environmental
Conservation
Genegantslet Creek
Town of Smithville
PFR Chenango 121.03

GRANT OF PUBLIC FISHING RIGHTS

This grant of public fishing rights, made the 13th day of December, 2017,

between

GENEGANTSLET FIRE CO. INC., a not-for-profit corporation organized under the laws of the State of New York, having its principal office for business at 5333 State Highway 41, P.O. Box 151, Smithville Flats, New York 13841, Grantor, and

THE PEOPLE OF THE STATE OF NEW YORK, acting by and through the Commissioner of Environmental Conservation of the State of New York, who has an office at 625 Broadway, Albany, New York 12233-4256, Grantees.

WITNESSETH, that the Grantor, in consideration of TWO THOUSAND, TWO HUNDRED and NO/100 DOLLARS (\$2,200.00), lawful money of the United States paid by the Grantees, does hereby grant and release to the Grantees, their successors and assigns forever,

THE SOLE AND EXCLUSIVE RIGHT, PRIVILEGE AND EASEMENT of occupying and using at all times hereafter as a fishing ground, and for no other purpose, for the use and benefit of the public:

ALL THAT PIECE OR PARCEL OF LAND situate in the Town of Smithville, County of Chenango, and State of New York, lying within the bed of Genegantslet Creek, and within thirty-three (33) feet landward of the Right bank thereof, bounded upstream by New York

State Route 41, and downstream by lands now or formerly of Stuart L. Mohr, Sr., and Frances B. Mohr (Liber 789 Cp 430).

BEING a portion of premises conveyed to the Grantor by deed from Elsie I. Skillman, as Administratrix of the Estate of Dorothy M. Adams, deceased, dated August 12, 1978, and recorded in the Chenango County Clerk's Office on August 14, 1978, in Liber 583 of Deeds at Page 894.

RESERVING to the Grantor, its successors and assigns, the right to access, maintain, replace and utilize the two dry hydrants located within the bed and westerly bank of the Genegantslet Creek as needed to take water from the Creek for fire department purposes, as well as the right to take water from the creek for the stated purposes.

SUBJECT to any easements or rights-of-way of record.

The terms "Right" or "Left" bank, as used herein, refer to "Right" or "Left" as one faces downstream. The distances landward from the bank begin at ordinary high water mark of the stream.

It is mutually covenanted and agreed by and between the parties hereto that the occupation and use of the parcel above described as a fishing ground for the use and benefit of the public is understood to include the following rights, privileges and easements:

1. To persons legally entitled to do so, to catch and take fish from said stream by legal means and for this purpose to travel said stream and to utilize the lands above described for the full enjoyment of this easement.
2. At the discretion of Grantees to improve the said stream by the installation and maintenance of current deflectors and retarders and any other means for the purpose of fostering and improving fishing therein.
3. At the discretion of Grantees to protect the lands above described from erosion by mechanical means or by the planting of trees, plants or shrubs and by the means to provide shade for the protection of the fish in said stream.
4. To post signs and posters along the land, including on trees, as deemed necessary and suitable by the Grantees.
5. In case the course of the stream of water located on the strip of land above described shall be changed by natural or artificial means, the easement shall follow the course of the stream as changed.
6. No right or title of either party hereto, other than as hereby agreed to be conveyed, is to be affected by the execution or acceptance of this easement.

7. The Grantor reserves to itself, its heirs and assigns, the right to the use of said land, including the right of fishery in the stream, provided that such use is not inconsistent with the use of the same as a public fishing ground and with the easement hereby granted, and further reserves the right to use the water in the stream as if this grant had not been made.

8. The rights, privileges and easements hereby granted are to be used by the Grantees for the benefit of the public, subject to and in accordance with the provisions of the Environmental Conservation Law of the State of New York as now enacted or hereafter amended or enacted and the rules and regulations of the Department of Environmental Conservation of the State of New York as now in force or hereafter adopted.

9. The Grantor retains the right to post signs against trespassing on the Easement areas as described herein, provided however, that the content of any such sign shall not work to discourage legitimate access for purposes contemplated by this deed of easement and the content of such signs shall be substantially as follows: "NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, PUBLIC FISHING EASEMENT, FISHING PERMITTED, ENTRY FOR ANY OTHER PURPOSE STRICTLY PROHIBITED."

10. Any subsequent conveyance by Grantor shall be subject to this EASEMENT and any deed or other instrument evidencing or effecting such conveyance shall contain language substantially as follows: "This deed is subject to a fishing rights easement which runs with the land and which was granted to The People of the State of New York by instrument dated _____, and recorded in the office of the Clerk of _____ County at Liber ____ of Deeds at page ____." The failure to include such language in any deed or instrument shall not, however, affect the validity or applicability of this EASEMENT to lands above described.

These covenants are to run with the land and are to apply to and bind the grantees, successors and assigns of the Grantor.

TO HAVE AND TO HOLD the above granted rights unto the Grantees, their successors and assigns forever.

And the Grantor covenants with the Grantees as follows:

FIRST: That the Grantor is seized of said premises in fee simple, and has good right to convey these easement rights;

SECOND: That the Grantees shall quietly enjoy said rights;

THIRD: That said premises are free from encumbrances;

FOURTH: That the Grantor will execute or procure any further necessary assurance of the title to said premises; and

FIFTH: That the Grantor will forever WARRANT the title to said premises.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be signed by its duly authorized officer the day and year first above written.

GENEGANTSLET FIRE CO. INC.

By: [Signature]
Name: Lawrence W. Nelson
Its: President of Board

STATE OF NEW YORK)
COUNTY OF Chenango) ss.:

On the 13 day of December in the year 2017, before me, the undersigned, personally appeared Lawrence W. Nelson, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]
Notary Public, State of New York

JAN 11 2018
Notary Public, State of New York
Chenango County N.Y. 16843
My Commission Expires 01/11/2018

RECORD AND RETURN TO:

Jonathan T. Holbein, L.S.
Supervisor of Real Property
NYS Department of Environmental
Conservation
Region 7 Headquarters
615 Erie Boulevard West
Syracuse, New York 13204-2400

**TOWN OF MARCELLUS
LOCAL LAW NO. B OF 2025**

**A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT ESTABLISHED
IN GENERAL MUNICIPAL LAW §3-C IN THE TOWN OF MARCELLUS**

Be it enacted by the Town Board of the Town of Marcellus as follows:

Section 1. LEGISLATIVE INTENT

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus, County of Onondaga pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a Town budget for (a) Town purposes; (b) fire protection districts; and (c) any other special or improvement district governed by the Town Board for the fiscal year 2026, that requires a real property tax levy in excess of the "tax levy limit" as defined by the General Municipal Law §3-c.

Section 2. AUTHORITY

This local law is adopted pursuant to Subdivision 5 of the General Municipal Law §3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the Town Board.

Section 3. TAX LEVY LIMIT OVERRIDE

The Town Board of the Town of Marcellus, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the limit specified in General Municipal Law §3-c.

Section 4. SEVERABILITY

If any clause, sentence, paragraph, section, article or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operations to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State.

Short Environmental Assessment Form

Part 1 – Project Information

**A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT ESTABLISHED
IN GENERAL MUNICIPAL LAW §3-C IN THE TOWN OF MARCELLUS**

Part 1 - Question 1: Narrative Description

To enact a Local Law to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus, County of Onondaga pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a Town budget for (a) Town purposes; (b) fire protection districts; and (c) any other special or improvement district governed by the Town Board for the fiscal year 2026, that requires a real property tax levy in excess of the “tax levy limit” as defined by the General Municipal Law §3-c.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Marcellus Town Board			
Name of Action or Project:			
Local Law No. B-2025:			
Project Location (describe, and attach a location map):			
Town of Marcellus			
Brief Description of Proposed Action:			
Local Law No. B-2025 titled "A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Marcellus," which Local Law would override the limit on the amount of real property taxes that may be levied by the Town of Marcellus, County of Onondaga pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a Town budget for (a) Town purposes; (b) fire protection districts; and (c) any other special or improvement district governed by the Town Board for the fiscal year 2026, that requires a real property tax levy in excess of the "tax levy limit" as defined by the General Municipal Law §3-c.			
Name of Applicant or Sponsor:		Telephone: 315-673-3269	
Town of Marcellus Town Board		E-Mail: clerk@marcellusny.com	
Address:			
22 East Main Street			
City/PO:		State:	Zip Code:
Marcellus		New York	13108
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
			<input type="checkbox"/>
			<input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned _____ acres			
or controlled by the applicant or project sponsor?			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Town of Marcellus Town Board</u> Date: <u>September 17, 2025</u>		
Signature: <u>Laurie Stevens</u> Title: <u>Town Supervisor</u>		

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.



Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board of the Town of Marcellus

September 17, 2025

Name of Lead Agency

Date

Laurie Stevens

Town Supervisor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Project:

Local Law B-2025 Tax Levy Override

Date:

September 17, 2025

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	
a. public / private water supplies?	<input checked="" type="checkbox"/>	
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

**TOWN OF MARCELLUS
TOWN BOARD RESOLUTION**

September 17, 2025

TOWN OF MARCELLUS LOCAL LAW NO. B OF 2025

("A Local Law Overriding the Tax Levy Limit Established
in General Municipal Law §3-c in the Town of Marcellus")

_____ introduced proposed Local Law No. B-2025, relating to the ability of the Town of Marcellus to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a Town budget for the fiscal year 2026 in excess of the "tax levy limit," if necessary, and made the following motion, which was seconded by _____:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. B-2025 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

RESOLVED AND DETERMINED, the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. B-2025 at the Town Hall located at 22 East Main Street, Marcellus, New York on October 15, 2025, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Town of Marcellus and to any affected municipalities described above.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Terry Hoey	Councilor	Voted	Yes/No
Gabe Hood	Councilor	Voted	Yes/No
Percy Clarke	Councilor	Voted	Yes/No
Jeff Berwald	Councilor	Voted	Yes/No
Laurie Stevens	Supervisor	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

DATED: September 17, 2025

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF ONONDAGA)

I, the undersigned Town Clerk of the Town of Marcellus, Onondaga County, New York,
DO HEREBY CERTIFY:

That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Marcellus, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on September ___, 2025.

ROSEMARY TOZZI
Town Clerk

(SEAL)

Rosemary Tozzi

From: Kelly Salvatore <ksalvatore@cusetech.com>
Sent: Friday, September 12, 2025 10:29 AM
To: Rosemary Tozzi
Subject: PC Replacements for Windows 11 and purpose/recommendations
Attachments: SyracuseTech_Estimate4702_TownofMarcellus_Windows11Computers.pdf

Hi Rose,

Reattaching the estimate just so everything is together.

As discussed, we recommend upgrading all PCs to Windows 11 and replacing any that cannot be upgraded. This is necessary for the following reasons:

- **Security:** Windows 10 support ends October 2025. Without updates, older PCs will be vulnerable to cyberattacks.
- **Performance & Reliability:** Newer hardware and Windows 11 provide faster, more stable systems for daily operations.
- **Compliance & Support:** Many applications and vendors are phasing out support for Windows 10, which could impact business continuity.

Taking these steps ensures the environment remains secure, reliable, and supported long-term.

Let me know if you have additional questions.

Thanks!

Kelly Salvatore
Technical Services Manager
Syracuse Technologies
(315) 409-1974



Syracuse Technologies
5 Lumber Way
Liverpool, NY 13090
www.cusetech.com
315-679-5360



Town of Marcellus
Rosemary Tozzi
22 East Main Street
Marcellus, NY, United States 13108

Estimate Name: HARDWARE: Windows 11
Computers
Estimate Number: 4702
Estimate Date: 09-11-25

Description	Unit Cost	Quantity	Line Total
Lenovo ThinkCentre Tiny Desktop Computer - Intel Core i5 14th Gen i5- - 16 GB - 512 GB SSD -- Black - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 730 DDR5 SDRAM - wired and wireless capable - Single monitor cable bundle - Delivery to Village offices	\$1,099.75	10.0	\$10,997.50
*** Special Pricing Notice ***	\$0.00	1.0	\$0.00

The pricing reflected in this estimate is valid for 15 days or while supplies last, whichever comes first. Special pricing is based on pre-payment, which is required to secure the rates and initiate the order. Upon approval of this estimate, an invoice will be issued with a link for convenient online payment.

***Any Installation and configuration services requested, including necessary hardware or cabling will be billed according to the terms of your service agreement.	\$0.00	1.0	\$0.00
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Tariff Impact Note	\$0.00	1.0	\$0.00
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Due to ongoing tariff impacts and global supply chain volatility, hardware pricing and availability are subject to change. We will do our best to honor all pricing listed on this estimate for up to 15 days; however, changes may occur even within that period, including after project approval and before the hardware has been placed on order.

THIS IS AN ESTIMATE

Disclaimer

Please read! By approving this estimate, customer agrees to the below policy.

Labor: Any labor charges included above are estimates. Additional labor or equipment needed to complete this work or requested by the client will be billed on a time and materials basis. In the case that there is an significant (25% or more) unforeseen deviation beyond the above estimated amount, every effort will be made to contact the customer and inform the customer of the situation and receive authorization to continue or stop at that estimate limit. In the case that you cannot be reached, work will be stopped until contact is established. Once you are reached, your decision to continue or stop will be honored by Syracuse Technologies.

Cancellation Policy: Customer may be subject to a minimum service fee according to our latest rate chart if cancellation is not made prior to 24 hours before a scheduled appointment or event.

Liability: In the case of accidental damage to your equipment or systems, including data loss caused by already existing problems in your system such as a virus, poorly configured software, hardware problems or hardware failures; You agree to not hold Syracuse Technologies responsible to any of these pre-existing problems.

Payment terms: Hardware, Software and Subscription items will be invoiced upon acceptance of this estimate. All labor items or equipment rentals will be invoiced upon job or event completion and will be due upon receipt.

Thank you for considering Syracuse Technologies. This estimate is valid for a period of 30 days.

Subtotal	\$10,997.50
Tax	\$879.80
Estimate Total	\$11,877.30

Signed: _____

Date: _____