

Marcellus Town Board  
Regular Meeting  
Wednesday, August 6, 2025  
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 6, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Don MacLachlan, Recreation Director; Rich Andino, Town Attorney; Gary and Linda Wilcox, Tom Lathrop, Dave Card, Fire Department; Bill Southern, Paul Gadawski, Jim Rossiter, Diana Spencer, Karen Pollard, William and Cindy Piekiet, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

**Waive the Reading and Accept the Minutes:** Councilor Hoey made a motion seconded by Councilor Clarke to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from July 2, 2025, Town Board Meeting and July 16, 2025, Workshop Meeting.  
Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**Monthly Activity:** The abstract of Audited Vouchers for July 22, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #7 as of August 1, 2025. Claim #s 158342 and 158345.

	<u>Expenses</u>
General Fund	\$18,989.70
Total	\$18,989.70

The abstract of Audited Vouchers for July 24, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #7 as of August 1, 2025. Claim #s 158371-158380.

	<u>Expenses</u>
General Fund	\$2,075.26
Part Town General	115.42
Part Town Highway	97.77
Trust and Agency	696.49
Total	\$2,984.94

The abstract of Audited Vouchers for August 6, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 4, 2025. Claim #s 158346-158360, 158381-158409, 158419-158424.

	<u>Expenses</u>
General Fund	\$32,396.22
Part Town General	427.60
Townwide Highway	60,771.11
Part Town Highway	53,725.00
 Total	 \$147,319.93

The abstract of Audited Vouchers for August 7, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 6, 2025. Claim #s 158425-158426.

	<u>Expenses</u>
Trust and Agency	\$1,485.37
 Total	 \$1,485.37

Board Members were given the Activities Report as of July 29, 2025. Fiscal year 2025 Period 7.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,999,075.95)	789,989.27
Part Town General	( 213,226.28)	115,281.93
Townwide Highway	( 654,131.93)	333,837.37
Part Town Highway	( 295.16)	122,078.38
Fire District	( 438,804.93)	300,799.75
Hydrant Fund	( 3,314.25)	1,825.69
Ambulance Fund	( 311,771.46)	233,817.00
Sewer District	( 104,035.45)	102,066.00
Water District	( 170,936.96)	86,028.27

**Bank Balances:**

The total of all Bank Balances for June 2025 are \$5,544,721.08.

Councilor Clarke made a motion seconded by Councilor Hood to approve the Abstract of Audited Voucher Reports for July 22, 2025, July 24, 2025, August 6, 2025, August 7, 2025, and the Activities Report as of July 29, 2025, and the Bank Balances of June 2025.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Old Business:**

**Tim's Pumpkin Patch PUD:** This topic has been tabled.

**Fire Department Doors:** This topic has been tabled. Mike Ossit is working on getting more quotes.

**Repair Backstops at Marcellus Park:** The Town will be repairing the backstops, not replacing them. This topic has been tabled until all quotes have been received.

**New Business:**

**Set Budget Dates:** The Town Board will hold Budget Workshop Meetings on Tuesday, August 12, 2025, at 5:00 pm, Tuesday, August 19, 2025, at 5:00 pm, Wednesday, August 20, 2025, at 5:00 pm and Wednesday, September 3, 2025, at 5:00pm. All meetings will be held at the Town Hall, 22 East Main Street, Marcellus and are open to the public.

Councilor Berwald made a motion seconded by Councilor Hood to set the budget meetings for August 12<sup>th</sup>, August 19<sup>th</sup>, August 20<sup>th</sup>, and September 3<sup>rd</sup> at 5:00 pm.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Set Trash Days:** Fall trash days have been set for Friday, September 26, 2025, from 8:00am- 12:00pm, Saturday, September 27, 2025, from 8:00am-12:00pm, Friday, October 3, 2025, from 8:00am- 12:00pm and Saturday, October 4, 2025, from 8:00am- 12:00pm. Permits may be purchased at the Town Clerk's office during regular office hours, Monday- Friday 8:30am- 4:00pm. Fall trash days do not offer electronic drop-off.

Councilor Hood made a motion seconded by Councilor Clarke to approve the dates set for 2025 Fall trash days.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Pilot Agreement- Nine Mile L.P.:** The original pilot agreement was executed in 2000 with a scheduled update in 2011 that set the payments for the 2011–2024-time frame. The terms of the original pilot agreement provided for renegotiated again in 2025 to cover the remaining balance of the agreement through 2040. The 2025-2040 terms are before the Town Board. After reviewing the agreement, Rich Andino, Town Attorney, advised the Town Board that he did not see any issues that would prevent them from moving forward with the terms as presented to them. All pilot agreements regarding 33 Maple Street in the Village of Marcellus may be viewed at the Town Clerk's office.

Councilor Hoey was disappointed with the fact that the Town Board was not included in the negotiation process. The Village negotiated their terms, but the Town and Marcellus School District were not included in the negotiation phase. The original agreement provided Nine Mile Creek, LP exclusion from all local and municipal taxes which otherwise would have been levied against the incident parcel and the 24 unit development, it does not, however, provide an exemption from the obligation to pay assessments for local improvements, e.g. ambulance, fire and county water which the redevelopment company have been paying. The Village will receive approximately \$1,000.00 more than they would if there was no pilot agreement. This allows the Village to decrease the tax burden on the village residents. The School District will receive approximately \$20,000.00 less because of the pilot agreement, the resulting debt will be disbursed to school district property owners.

Councilor Berwald made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign the Pilot Agreement covering the years 2025 through 2040.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Security Camera Monitor for the Town Clerk's Office:** The Town Clerk requested permission to have Syracuse Technologies install a monitor mounted in the Clerk's office to view security cameras with live

footage. The monitor will display footage from four cameras: boardroom, main entrance, front entrance, and front entrance hallway.

Councilor Clarke made a motion seconded by Councilor Hoey to approve Syracuse Technologies to install a monitor in the Town Clerk's office to view the security cameras.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Historical Society- Ghost Walk:** Diana Spencer represented the Historical Society. The organization is seeking permission to host a ghost walk or cemetery tour in the Village Cemetery Halloween Day. They hope to highlight the beautifully maintained and restored cemetery while highlighting some of the interesting people laid to rest. The event will be free, and a certificate of insurance will be provided to the Town. The Town Board is in support of the event.

**New Truck- Highway Department:** This topic has been tabled until the following meeting at the request of the Highway Superintendent, Mike Ossit.

**Ladies Auxiliary:** The Ladies Auxiliary is hosting a spaghetti dinner fundraiser and is requesting permission from the Town Board to have a Mercy Flight helicopter land at the Highway Department. During discussion it was mentioned Marcellus Park might be a better place with more space on ball field #2. The pilot will evaluate the situation and determine the best place to land the helicopter. The Town Board has given permission for Mercy flight to land if it can be done in a safe, controlled environment.

**Department Reports:**

**Codes:** Paul Gadawski of Amidon Drive has a grievance with the Town's Zoning ordinance that allowed his neighbor to put a fence three inches off her property line. John Houser received and approved the building permit; the permit is allowed under the current code. Mr. Gadawski is concerned his neighbor will trespass on his property to maintain the fence. Rich Andino, Town Attorney advised Mr. Gadawski the Town does not get involved in civil issues between neighbors and based on the current code the fence is allowed. The Town Board said they will take this issue into consideration for a possible zoning law change.

**Highway:** Has completed oiling and stoning of roads.

**Parks/Rec:** The recreation has finished its summer programs. Everything went smoothly. The Recreation Department is requesting approval from the Town Board to host a movie night on August 14<sup>th</sup>. Friends of the Park will have food and snacks to purchase.

Councilor Hood made a motion seconded by Councilor Clarke to approve the movie night in Marcellus Park on August 14, 2025.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

The park staff and residents have some concerns with people riding e-bikes on the park trails at high speeds. They have been asked to slow down and be respectful of others on the trails but unfortunately have not abided by the requests. The Park Department would like to discuss adding regulations regarding e-bikes at the Park at the August Workshop meeting.

**Town Clerk:** Rosemary Tozzi, Town Clerk; Presented the monthly report for July 2025

Dog Licensing \$447.00

Certified Copies-Marriage \$50.00

Passport \$105.00  
Conservation \$24.39  
Marriage Licensing Fee \$70.00  
Trash Permit-truck \$40.00  
Building \$1,586.00  
Zoning Fees \$75.00

**Discussion Agenda:**

**Fire Department:** The Fire Department turned in their financials for July 2025. They are available for review at the Town Clerk's office. Councilor Clarke attended an informational meeting at the Fire Department regarding the future of the truck replacement program.

Bill Southern asked the Town Board about a structure being built at Tim's Pumpkin Patch. The business was issued a building permit for the building.

**Adjournment:** Councilor Hood made a motion seconded by Councilor Clarke to adjourn the meeting at 7:20 pm.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi  
Town Clerk