

Marcellus Town Board
Workshop Meeting
Wednesday, August 20, 2025
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 20, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Park and Recreation Director; Bill Southern, Tom Lathrop, Steve Schneider, Jim Rossiter, John Pawlewicz, Dave Card, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 12, 2025. Claim #'s 158427-158428.

	Expense	
General Fund		\$63,271.81
Total		\$63,271.81

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 18, 2025. Claim #'s 158429-158471, 158481-158491.

	Expense	
General Fund		\$44,308.71
Part Town General		3,481.08
Townwide Highway		3,029.57
Part Town Highway		16,017.70
Sewer District		51,312.85
Water District		91,797.00
Trust and Agency		1,817.66
Total		\$211,764.57

Councilor Berwald made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers and pay the bills as of August 12, 2025, and August 20, 2025.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Old Business:

Tim's Pumpkin Patch PUD: This topic has been tabled. Tim's Pumpkin Patch is working with the Planning and Zoning Board to obtain special permits and site plans.

Fire Department Doors: The Town has two quotes. The first quote is from P. Black Glass Co. for \$31,650.00 and the second is from Kelley Bros for \$60,572.05. A third company was contacted but unable to give a competitive bid based on too many variables. It was discussed to complete the project in stages. Supervisor Stevens asked Dave Card if the Fire Department has money in the reserve for the repairs. Dave was unsure of the exact amount remaining from this year's budget and will provide that information to the Town Board. This topic has been tabled and will be discussed at the next meeting.

Park- Repair Backstops 1,2 and 3: The Town will be repairing the backstops not replacing them. The Park Department has reached out to multiple companies for quotes. Connor Fence was the only company to provide a quote. It was decided to award the bid to Connor Fence to repair the backstops at Marcellus Park for baseball fields 1, 2 and 3. The total cost for repairs will be \$10,200.

Councilor Hoey made a motion seconded by Councilor Clarke to approve Connor Fence to repair the baseball backstops on fields 1,2 and 3 at a total cost of \$10,200.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

New Truck- Highway Department: Town of Marcellus Highway Department desires to acquire a new 2026 Western Star 47X Chassis per specs with new Tenco plow and body package available through Tracey Road Equipment at a contract price of \$336,306.00 to replace a 2015 plow truck. The Highway Department is seeking approval to transfer funds in the amount of \$336, 306.00 from the Highway Townwide Fund Balance (DA909) to Machine Equipment (DA.5130.2) for the purchase of the new 2026 Western Star with plow package.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the fund transfer of \$336,306.00 and allow Mike Ossit, Highway Superintendent to sign the contract for the new truck.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

New Business:

Park E-Bike Policy: The park staff, Town Board and residents have concerns with people riding e-bikes on the park trails at high speeds. The Park Department would like to discuss adding regulations regarding e-bikes, bicycles and motorized scooters to the website. Discussion ensued regarding the best way to post the new regulation.

Councilor Clarke made a motion seconded by Councilor Berwald to approve the new park regulation and post it on the Town's website; bicycles, e-bikes and motorized scooters must yield to pedestrians with a maximum speed of 5 mph.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Park Metal Detector Resolution 2016: At a Town Board meeting on April 11, 2016, a resolution was passed to prohibit the use of metal detectors in Marcellus Park. This regulation has also been placed on the Town's website.

Fire Department Financials: The Marcellus Fire Department turned in their financial statements through July 31,2025. A copy is available at the Town Clerk's Office upon request.

DEC Public Fishing Rights: The DEC proposed purchasing the easements on the two parcels along Nine Mile Creek in Marcellus Park. The compensation would be approximately \$12,200. DEC wishes to do this

to protect the public fishing rights. The Board would like a representative to put a proposal in writing and attend a Town Board meeting to discuss the details further. This topic has been tabled.

Discussion Agenda:

Fire Department: Dave Card had nothing to discuss.

Highway Department: Mike Ossit, Highway Superintendent, would like to remove a dead tree located close to the Town Hall parking lot. Mike has spoken to the property owner and has received their permission to do so. The Town Board gave Mike permission to remove the dead tree.

Adjournment: Councilor Hood made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 7:04 pm.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk