

Town of Marcellus
Workshop Meeting
Wednesday, August 20, 2025
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

- A. Tim's Pumpkin Patch PUD
- B. Fire Department Doors
- C. Park- repair backstops 1,2 & 3
- D. New truck- Highway Department/Permissive Referendum

III. **New Business**

- A. Park E-Bike policy
- B. Park metal detector resolution April 2016
- C. Fire Department Financials
- D. DEC Public Fishing Rights

IV. **Discussion Agenda**

- A. Fire Department

V. **Adjournment**

Future Meeting Dates

Planning/Zoning Meeting-Monday, September 1, 2025 - 6:30 pm- Town Hall

Budget Meeting- Wednesday, September 3, 2025- 5:00 pm- Town Hall

Town Board Meeting- Wednesday, September 3, 2025- 6:30 pm- Town Hall

Workshop Meeting- Wednesday, September 17, 2025- 6:30 pm- Town Hall

PROPOSAL

P. BLACK GLASS Co.
2459 Lawrence Rd.
Marcellus, N.Y. 13108
(315) 673-9843

PROPOSAL NO.
SHEET NO. 1 of 2
DATE 11/25/24

PROPOSAL SUBMITTED TO:

NAME	MFD
ADDRESS	
PHONE NO.	

WORK TO BE PERFORMED AT:

ADDRESS	Entrances
DATE OF PLANS	
ARCHITECT	

We hereby propose to furnish the materials and perform the labor necessary for the completion of:			
Replace aluminum entrances with new Tubelite OK			
Bronze entrances and sidelites			
2- 78" x 120" - pairs of woodstyle doors and frame with			
transom, 3 hinges, 10" bottom rail, rim panic, electric strike,			
removable center threshold, closers, complete. Material & labor			
reinstalled		9,150.00	18,300.00
1- 85" x 108" - 3' single RH door & frame woodstyle with			
transom, 3 hinges, 10" bottom rail with 1" temp. Low E insul.			
Rim panic electric strike, closer			
2- 25" x 108" sidelites with Thermal frames + 1" temp. Low E			
Material & labor installed		7,800.00	

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____

Dollars (\$ _____)

with payments to be made as follows.

Respectfully submitted _____

Per _____

Note — This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____

Signature _____

PROPOSAL

P. BLACK GLASS Co.
2459 Lawrence Rd.
Marcellus, N. Y. 13108
(315) 673-9843

PROPOSAL NO.

SHEET NO.

2082

DATE _____

11/25/29

PROPOSAL SUBMITTED TO:

NAME _____

MFD

ADDRESS

PHONE NO.

WORK TO BE PERFORMED AT:

ADDRESS

Entrances

DATE OF PLANS

ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

1 - 63 $\frac{1}{2}$ " x 86" - 3' x 7' wide style RH door, frame with 3 hinges, 10" bottom rail, rim panic, electric strike, 1" pump low E insul glass, closer.

1. 24" x 96" Thermal sidelite frame with 1" temp. low E insul.
glass Material & labor installed

5550.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____

Dollars \$ 31 650.00

with payments to be made as follows.

Respectfully submitted

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Per

Note — This proposal may be withdrawn

by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Dais

Signature

MADE IN USA

PROPOSAL



Kelley Bros, LLC
Box 177
Colvin Station
Syracuse, NY 13205
Phone: 877-247-5992

CUSTOMER PROPOSAL

Jake Kopylczak, Sales Rep

Acct#: C13116

Project Number: 6-2557417-0

Proposal Date: 7/16/2025

Re-Print Date: 7/21/2025

JOB NAME: Aluminum Entrance Replacements

Sold To: Marcellus Volunteer Fire Dept.

Accounts Payable
PO Box 186
Marcellus, NY 13108
Tel: 315-209-9657
Fax: -

Attn:

**Ship To: Marcellus Volunteer Fire Dept.
Mike Ossit**

Marcellus, NY 13108
Tel: 315-382-6496
Cell:

Qty

Mfr Part# / Description

Unit Price

Extended

(A) All

Jefferson County Contract #2023B-5

Exclusions

This proposal excludes the following:

- 120VAC power provision.
- Final drywall/masonry finish work.
- Hazardous material (lead, asbestos, PCBs) remediation.
- Finish painting.
- Costs associated with hazardous material identification, abatement, or remediation.
- Additional administrative and insurance costs related to:
 - o AIA contracts
 - o Performance and payment bonds
 - o Owner's Controlled Insurance Programs (OCP)
 - o Specialty insurance requirements.

Note: Customer is responsible for ensuring the work area is prepared according to these exclusions prior to installation. Customer is also responsible for providing all hazardous material documentation.

SubTotal for Tag #(s)

NET 30 subject to credit approval Prices quoted valid For 30 days Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required bylaw unless the project is specifically tax exempt.

7/21/2025

Page 1 of 4

<u>Qty</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
------------	--------------------------------	-------------------	-----------------

(A) All

(B) Main Entrance

1	SL-14 Aluminum Pair of Doors with Complicated Frame, Black Finish (Less 1" Insulated Glass). Removable Mullion, Door Seals, and Continuous Hinge by Manufacturer.	\$9,533.09	\$9,533.09
1	1" Insulated Door and Transom Glass	\$827.83	\$827.83
2	351-UO x BSP ~ Closer~	\$420.11	\$840.22
2	8810F 36"w x 862 x 649 x US10B ~ Exit Device - Rim~	\$1,509.91	\$3,019.82
1	9600-12/24VDC x 630 Rim Device Electric Strike	\$317.72	\$317.72
1	413 x 76" x MILL ~ Threshold~	\$42.23	\$42.23
	Professional Labor Installation Services		\$3,452.02

SubTotal for Tag #(s)

\$18,032.93

(B) Main Entrance

(C) Slate Hill Entrance

1	SL-14 Aluminum Pair of Doors with Complicated Frame, Black Finish (Less 1" Insulated Glass). Removable Mullion, Door Seals, and Continuous Hinge by Manufacturer.	\$8,782.43	\$8,782.43
1	1" Insulated Door and Transom Glass	\$827.83	\$827.83
2	351-UO x BSP ~ Closer~	\$420.11	\$840.22
2	8810F 36"w x 862 x 649 x US10B ~ Exit Device - Rim~	\$1,509.91	\$3,019.82
1	9600-12/24VDC x 630 Rim Device Electric Strike	\$317.72	\$317.72
1	413 x 76" x MILL ~ Threshold~	\$42.23	\$42.23
	Professional Labor Installation Services		\$3,452.02

SubTotal for Tag #(s)

\$17,282.27

NET 30 subject to credit approval. Prices quoted valid For 30 days Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required by law unless the project is specifically tax exempt.

<u>Qty</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
------------	--------------------------------	-------------------	-----------------

(C) Slate Hill Entrance

(D) Meeting Room Entrance

1	SL-14 Aluminum Pair of Doors with Complicated Frame, Black Finish (Less 1" Insulated Glass). Door Seals and Continuous Hinge by Manufacturer.	\$5,682.69	\$5,682.69
1	1" Insulated Door and Transom Glass	\$570.96	\$570.96
1	351-UO x BSP ~ Closer~	\$420.11	\$420.11
1	8810F 36"w x 862 x 649 x US10B ~ Exit Device - Rim~	\$1,509.91	\$1,509.91
1	9600-12/24VDC x 630 Rim Device Electric Strike	\$317.72	\$317.72
1	413 x 36" x MILL ~ Threshold~	\$40.66	\$40.66
	Professional Labor Installation Services		\$2,655.40

SubTotal for Tag #(s)

\$11,197.45

(D) Meeting Room Entrance

(E) Kitchen Entrance

1	SL-14 Aluminum Pair of Doors with Complicated Frame, Black Finish (Less 1" Insulated Glass). Door Seals and Continuous Hinge by Manufacturer.	\$7,446.74	\$7,446.74
1	1" Insulated Door and Transom Glass	\$872.24	\$872.24
1	351-UO x BSP ~ Closer~	\$420.11	\$420.11
1	8810F 36"w x 862 x 649 x US10B ~ Exit Device - Rim~	\$1,509.91	\$1,509.91
1	9600-12/24VDC x 630 Rim Device Electric Strike	\$317.72	\$317.72
1	413 x 36" x MILL ~ Threshold~	\$40.66	\$40.66
	Professional Labor Installation Services		\$3,452.02

SubTotal for Tag #(s)

\$14,059.40

(E) Kitchen Entrance

NET 30 subject to credit approval. Prices quoted valid For 30 days Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required by law unless the project is specifically tax exempt.

Qty

Mfr Part# / Description

Unit Price

Extended

Customer PO#:

Customer Acceptance: _____

Date: _____

Printed Name: _____

SubTotal: \$ 60,572.05

Freight: 0

Tax: \$ 0.00

Project Total: \$ 60,572.05

NET 30 subject to credit approval. Prices quoted valid For 30 days Orders may be subject to \$25.00 minimum.

Freight is PrePay and Add unless otherwise specified in writing.

Credit Card orders will be charged PRIOR to delivery and receipt will be provided upon request. Credit cards used 30 days after sale date subject to a 3% fee.

Returns must be requested through issuing office and are subject to restocking fees.

Due to recent US Supreme Court ruling, we may have to charge sales tax if required by law unless the project is specifically tax exempt.

CONNOR FENCE

COMPANY

MARCELLUS PARK BASEBALL FIELDS
FIELD #1

90' OF NEW 5' 9 GA. FABRIC AND 1 5/8" OF 40 WT GALVANIZED TOP AND BOTTOM RAILS
ON EXISTING BASE LINE FENCES.

30' OF NEW 10' TALL 6 GA. FABRIC ON BACKSTOP

\$3,200.00

FIELD #2

50' OF NEW 10' TALL 6 GA. FABRIC ON BACKSTOP

100' OF NEW 5' 9 GA. FABRIC AND 1 5/8" 40 WT GALVANIZED TOP AND BOTTOM RAIL ON
BASE LINE FENCES

\$4,200.00

FIELD #3

90' OF NEW 5' 9 GA. FABRIC AND 1 5/8" 40 WT GALVANIZED TOP AND BOTTOM RAIL ON
BASE LINE FENCES

25' OF NEW 5' TALL 6 GA. FABRIC ON BOTTOM OF BACKSTOP

\$2,800.00

SALES ORDER

Date 02/17/2025Purchaser TOWN OF MARCELLUS HIGHWAY DEPT.

6803 Manlius Center Rd., East Syracuse NY 13057

Address 24 EAST MAIN STREETCity MARCELLUS State NY Zip Code 13108County ONONDAGA Phone 315-673-3289Contact Name MIKE Cust No. _____

Tracey Road Equipment Facility Numbers:

- ☒ East Syracuse: 4340816 (315) 437-1471
☐ Kirkwood: 7079332 (607) 775-5010
☐ Watertown: 7083886 (315) 788-0200
☐ Albany: 7076202 (518) 438-1100
☐ Rochester: 7101647 (585) 334-5120

THE PURCHASER OFFERS TO PURCHASE FROM THE DEALER/SELLER FOR THE STATED PRICE THE VEHICLE AND/OR EQUIPMENT AS DESCRIBED BELOW

PO #	TERMS OF SALE: NET 30	STANDARD WARRANTY: STD. WARRANTY PLUS 5 YEAR 100K TC 3 YEAR 100K EXTENDED	SALESMAN # 624
------	--------------------------	--	-------------------

INVENTORY #	DESCRIPTION	PRICE	
1	2026 WESTERN STAR 47X CHASSIS PER SPECS DD13 450HP @1650 LB/FT / ALLISON 4500RDS 20,000 LBS AXLE / 46,000 LBS REAR AXLE / RH SPRING BUILD UP EW4 5 YEAR 100K EXTENDED WARRANTY PER SHEET, TC4 3 YEAR 100K TRUCK COVERAGE PER SHEET HEATED WIPER BLADES, DUAL WEST COAST MIRRORS RELOCATE WASHER FILL AND OIL CHECK	\$194,778	00
1	TENCO BUDGET PLOW AND BODY PACKAGE PER QUOTE 2/10/25	\$141,528	00
	PER ONONDAGA COUNTY CONTRACT # 0010914		
THE MILEAGE ON THE ODOMETER IS _____ AND <input checked="" type="checkbox"/> IS NOT ACCURATE, REFER TO THE FEDERAL MILEAGE STATEMENT FOR DISCLOSURE IF THIS MOTOR VEHICLE IS CLASSIFIED AS A USED MOTOR VEHICLE, THE DEALER NAMED ABOVE CERTIFIES THAT THE ENTIRE VEHICLE IS IN CONDITION AND REPAIR TO RENDER, UNDER NORMAL USE, SATISFACTORY AND ADEQUATE SERVICE UPON THE PUBLIC HIGHWAY AT TIME OF DELIVERY.			
Purchaser Accepts Optional PHYSICAL DAMAGE INSURANCE for \$ _____ per year. Per attached Certificate: PURCHASER'S INITIALS _____		Purchaser Declines Optional PHYSICAL DAMAGE INSURANCE PURCHASER'S INITIALS _____	
Purchaser Accepts Optional EQUIPMENT SERVICE CONTRACT PowerTrain \$ _____ PowerTrain Plus Hydraulics \$ _____ Full Machine \$ _____ Terms and Conditions per the attached contract. PURCHASER'S INITIALS _____		Purchaser Declines Optional EQUIPMENT SERVICE CONTRACT PURCHASER'S INITIALS _____	
TRADE-IN ALLOWANCE:		SUBTOTAL	\$336,306 00
BALANCE OWED TO:		NET TRADE-IN ALLOWANCE	
NET TRADE ALLOWANCE (EQUITY):		(DEMP) SALES TAX	
TRADE: TRADE INV. # _____		FEDERAL EXCISE TAX	
YEAR _____ MAKE _____ MODEL _____		WASTE MANAGEMENT TIRE TAX	
ENG. _____ SERIAL # _____		TOTAL PRICE	
SERVICE METER READING (if applicable) _____		RECEIPTED DEPOSIT	
THE MILEAGE ON THE ODOMETER IS _____ AND IS/IS NOT ACCURATE. REFER TO THE FEDERAL MILEAGE STATEMENT FOR FULL DISCLOSURE.		BALANCE DUE	
CONDITION OF TRADE _____			
PURCHASER'S SIGNATURE _____			

ONLY THE MANUFACTURER OR SUPPLIER AND NOT TRACEY ROAD EQUIPMENT, INC. (DEALER/SELLER) SHALL BE LIABLE FOR PERFORMANCE UNDER ANY AND ALL WARRANTIES MADE BY SUCH MANUFACTURER OR SUPPLIER, UNLESS DEALER/SELLER, ON ITS OWN BEHALF, FURNISHES PURCHASER WITH A SEPARATE WRITTEN WARRANTY, OR ENTERS INTO A SERVICE CONTRACT WITH PURCHASER. DEALER/SELLER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE ON ALL GOODS AND SERVICES, AND ALL USED VEHICLES AND CONSTRUCTION EQUIPMENT SOLD BY DEALER/SELLER, WHICH PURCHASER UNDERSTANDS AND AGREES IS BEING SOLD BY DEALER/SELLER "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED".

IF THIS ORDER IS FOR A USED VEHICLE THAT BY LAW REQUIRES A FEDERAL TRADE COMMISSION WINDOW FORM, THE INFORMATION YOU SEE ON THE WINDOW FORM IS PART OF THIS ORDER. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.

The front and back of this Order, the attached Written Warranty/Coverage Acknowledgement (the "Acknowledgement"), if signed by Purchaser and Dealer or Seller, and/or any financing and security agreement (a "Financing Agreement") entered into by Purchaser in connection with this Order comprise the entire agreement affecting its purchase and no other agreement or understanding of any nature concerning Financing Agreement and any other agreement specified in this Order shall be referred to herein as the "Order". Purchaser hereby certifies that no credit has been extended to him/her for the purchase of the motor vehicle(s) or construction equipment described in this Order except as is stated in this Order. Purchaser hereby acknowledges that he/she has read the Terms and Conditions that are printed on the back of this Order and agrees that said Terms and Conditions are part of this Order the same as if they are printed on the front hereof above Purchaser's signature. Purchaser or, if purchaser is not an individual, Purchaser's representative, hereby certifies that he/she is of legal age and acknowledged that he/she has received a copy of this Order and all other documents referred to in this Order.

PURCHASER _____

SALESMAN JAY BARNWELL

BY _____

ACCEPTED BY SALES MANAGER _____

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD
FROM: MICHAEL OSSIT
SUBJECT: FUND TRANSFER
DATE: 8/12/25
CC: LORI PETROCCI

I would like approval to transfer funds in the amount of \$336,306, from the Highway Townwide Fund Balance. (DA909) and place it in Machine Equipment (DA5130.2000) for the purchase of a new 2026 Western Star with Plow Package.

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

April 11, 2016

A Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, April 11, 2016, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen Pollard, Supervisor
Kevin F. O'Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; Don MacLachlan, Highway Superintendent; Ellen Leahy, Skaneateles Journal; Gary and Linda Wilcox, Mike Ossit, Tom Lathrop, Bill Southern, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Minutes: Councilor O'Hara made a motion seconded by Councilor Stevens to accept the Town Clerks minutes from the March 10 - Condemnation Hearing, March 14 - Town Board Meeting and the March 24 - Workshop Meeting.

Ayes - Pollard, Stevens, Hunt, O'Hara and Cusick Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #4 as of April 8, 2016 Claims #143822- 143834, 143856-143888. Trust and Agency Claim #'s 143706-143713, 143773-143780, 143813-143821, 143835-143855.

	<u>Expenses</u>
General Fund	\$9,778.09
General Fund - Part Town	57.44
Highway - Town Wide	1,374.43
Highway - Part Town	7,867.85
Trust & Agency	<u>25,570.58</u>
Total	44,648.39

Councilor Stevens made a motion seconded by Councilor Hunt to approve and pay the bills.

Ayes - Pollard, Stevens, Hunt, O'Hara and Cusick Carried

OLD BUSINESS:

Susan Mezey - Pavilion Request: Councilor Stevens made a motion seconded by Councilor Hunt to deny the request from Susan Mezey to waive/reduce the fee for a Pavilion rental for Vacation Bible School.

Ayes - Stevens, Hunt, Pollard Nay - Cusick Abstain - O'Hara Carried

Peddlers Permit: Councilor Hunt made a motion seconded by Councilor Cusick to schedule a Public Hearing on May 9, 2016 at 7:00 pm regarding a Peddlers Permit Law.
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Flags in Cemetery: Councilor O'Hara made a motion seconded by Councilor Cusick to put the small flags up in the Town Cemetery just before Memorial Day and to be taken down the first business day after July 4. The American Legion puts the flags up and the Parks Department takes them down.
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Metal Detectors In Park: Councilor Hunt made a motion seconded by Councilor O'Hara to prohibit metal detectors in Marcellus Park. Phil Coccia, Recreation Director, said he would have a couple of signs made up to post at the entrances to the Park.
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Change time of Workshop Meetings: Councilor Hunt made a motion seconded by Councilor Stevens to start the Workshop Meetings at 5:30. This will begin with the April 28, 2016 Workshop Meeting. The regular Business Meetings will still be held at 7:00 pm – unless otherwise noted.
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

NEW BUSINESS:

E-Waste Recycling: Don MacLachlan, Highway Superintendent, received information on having an E-waste Recycling Day. At the Spring and Fall trash days, residents will ask about bringing old televisions, computers, monitors and other electronic items. The Board has decided that Saturday, June 18, 2016, we will have an E-Waste Recycling Day here at the Town Hall. Prices to be determined at the April 28, 2016, Workshop Meeting.

Speed Limit: Councilor Stevens made a motion seconded by Councilor Cusick to send a letter of support to the County to reduce the speed limit on Pleasant Valley Road in the section from where the current 35 mph speed limit ends to the intersection of Gardner Road
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Consensus Information: Supervisor Pollard received information on the Consensus from the Association of Towns that shows some of the Association of Towns concerns. Also, the Town of Van Buren unanimously opposes the concept of a merged city/county government.

Sewer System Information: Supervisor Pollard stated that a resident on Hall Ave had sewer issues and didn't know who to contact. Supervisor Pollard gave John Curtin, The Marcellus Village Mayor, a list of all Town Residents who are in sewer districts (the Village now takes care of the sewers) and he sent a letter to the residents explaining who to contact and what can and cannot be dumped into the sewer system.

Liquor License: Supervisor Pollard received a request from Free Range Food, LLC DBA Valley Inn, asking to waive the 30 day notification for a liquor license. A waiver was approved at the April 8, 2015 Town Board Meeting. This is a second 30 day notice required by the NYS Liquor Authority because the previous Community Board Notice

has exceeded the one year period. Councilor Hunt made a motion seconded by Councilor O'Hara to authorize Supervisor Pollard to sign the waiver.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Fire Inspection Report: John Houser, Codes Officer, stated that the Town Hall needs more emergency lighting if the power should ever go out. The lighting is needed upstairs, downstairs and in the basement at the Town Hall and also outside by the main entrance. John will get some prices on the lighting to be discussed more at the Workshop Meeting – April 28, 2016. Bill Southern, Town Resident, stated that something should be done upstairs as well for an emergency exit.

Solar Regulations Draft: Jim Gascon, Town Attorney, stated that there are three methods for installing Solar Panels, (incorporate into a building, free standing or attach to a building). Since Solar is becoming a wave of the future, the Town Board and Zoning Board should decide on some boundaries. Supervisor Pollard will try and set up a joint meeting between the Town Board and Zoning Board at the May Workshop Meeting.

Home Repairs for the Elderly: Phil Coccia, Recreation Director, received some information from Onondaga County to receive grants for home repairs or ramps. There are eligibility requirements for each grant. Mr. Coccia, will distribute the flyers around town and there will be some here at the Town Hall.

Community Development Grant Resolution:

**TOWN OF MARCELLUS
TOWN BOARD RESOLUTION**

April 11th, 2016

Upon motion of Councilor O'Hara, seconded by Councilor Stevens, the following motion was made:

WHEREAS, the Town of Marcellus is desirous of commencing a project to make the bathrooms at the Stone Mill/Creek Hollow handicap accessible and to install environmentally beneficial toilets that will use less water than the toilets presently in place (hereinafter the "Project"); and

WHEREAS, the Onondaga County Community Development Division has authorized \$37,000 in funding for the Project by way of a proposed agreement attached hereto as **Exhibit "A"**; and

WHEREAS, a contract between Onondaga County Community Development and a municipality requires a Town Board resolution authorizing the contract before the contract can be fully executed; and

WHEREAS, said contract requires the Town Supervisor to sign for the contract and sign the “conflict of interest affidavit” attached to the contract; and

WHEREAS, it is the intention of the Marcellus Town Board to authorize the complete execution of the contract attached as Exhibit “A”;

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, the Town Board hereby approves and authorizes the Town Supervisor to execute the contract attached hereto as Exhibit “A” and authorizes the Town Supervisor to sign for the contract and for the conflict of interest affidavit.

The question of the adoption of the foregoing Resolution was duly put to a vote, the vote was as follows:

Karen Pollard	Supervisor	Voted	Aye
Chris Hunt	Councilman	Voted	Aye
Kevin O’Hara	Councilman	Voted	Aye
Laurie Stevens	Councilman	Voted	Aye
John Cusick	Councilman	Voted	Aye

Resolution duly adopted.

Storm Water Report: Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign and accept the Annual Storm Water Report. This report is done on a yearly basis by John Houser, Codes Officer.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Discussion Agenda

Items from the Board – Supervisor Pollard spoke to Bob Wilson about who on the board would like to march in the Memorial Day Parade. The parade will be held on May 30, 2016 and you start lining up at 9:45 am. Please let Mr. Wilson know if you would be interested

Also, Jim Gascon, will be taking over the organizing of the Parade for Old Home Days. Any elected officials should let him know if they are interested in marching. The Old Home Days Parade will be June 4, 2016 at 3:00 PM.

Items from the Floor

Bill Southern, Town Resident, asked if John Houser was going to disconnect the clock that is behind the wall hanging in the board room.

Phil Coccia, Recreation Director, has spoken with the administrators at the school regarding the Recreation Program. The school is allowing the Town some space, it is limited, but we are in good shape.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:00 PM.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk

Chief's Report

Marcellus Fire Department

From: 4/1/2025 To: 6/30/2025

From: 1/1/2025 To: 12/31/2025

Membership

Total calls: 86	Total calls: 202	Active: 24
Structure Fires: 2	Structure Fires: 9	Career: 0
Vehicle Fires: 0	Vehicle Fires: 1	Inactive: 0
Vegetation Fires: 1	Vegetation Fires: 2	Probationary: 2
Acres Burned: 0	Acres Burned: 0	Military Leave: 1
EMS: 9	EMS: 25	Medical Leave: 0
Rescue: 2	Rescue: 4	Disability: 0
MVA: 9	MVA: 26	Social: 1
Extrication: 4	Extrication: 8	
Hazardous Condition: 15	Hazardous Condition: 24	
Service Call: 11	Service Call: 16	Firefighter: 26
Good Intent Call: 4	Good Intent Call: 7	Interior Firefighter: 15
False Alarm: 9	False Alarm: 24	CFR: 0
Cancelled Enroute: 24	Cancelled Enroute: 63	EMT: 3
Other: 0	Other: 1	Paramedic: 0
Mutual Aid Given: 29	Mutual Aid Given: 64	Driver: 10
Mutual Aid Received: 7	Mutual Aid Received: 18	Diver: 0
Average Personnel: 8.6	Average Personnel: 7.4	Fire Police: 3
Average Enroute Time: 4:07	Average Enroute Time: 4:25	Haz-Mat: 0
Average Onscene Time: 7:39	Average Onscene Time: 8:22	Juniors, Explorers, RAMS: 3
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 1

Meetings: 4	Meetings: 8
Drills: 11	Drills: 27
Training: 1	Training: 1
Miscellaneous: 7	Miscellaneous: 14
Stand-by: 0	Stand-by: 3

RECEIVED

AUG 06 2025

Town of Marcellus

Comments: _____

Prepared by: _____

Wednesday, August 6, 2025

Marcellus Volunteer Fire Department, Inc.
Financial Statement Expenses
For the Period January 1, 2025 thru July 31, 2025

RECEIVED

AUG 06 2025

Town of Marcellus

Number in parenthesis indicates UNDER budget, number without parenthesis indicates OVER budget.

Acct #	Acct Name	Amount	Budget	Difference
<u>Admin</u>				
5000	Computer	2,903.00	16,634.00	(13,731.00)
5001	Insurance	13,016.00	25,000.00	(11,984.00)
5002	Legal & Accounting	3,509.00	15,000.00	(11,491.00)
5003	Office Supplies		3,000.00	(3,000.00)
5004	Postage	146.00	1,000.00	(854.00)
5005	Admin Miscellaneous		-	-
5006	Outside Services	2,063.00	5,000.00	(2,937.00)
5007	Travel	4,976.00	-	4,976.00
5008	Chief's Car			
Group Total		26,613.00	65,634.00	(39,021.00)
<u>Building</u>				
6000	Cleaning	5,036.00	9,000.00	(3,964.00)
6001	Utilities & Telephone	22,565.00	25,000.00	(2,435.00)
6002	Building Repairs & Maintenance	9,826.00	30,000.00	(20,174.00)
6003	Building Supplies	645.00	3,000.00	(2,355.00)
Group Total		38,072.00	67,000.00	(28,928.00)
<u>Operations</u>				
7000	Turn Out Gear	330.00	10,000.00	(9,670.00)
7001	Communications Equipment	2,488.00	38,000.00	(35,512.00)
7002	Fire Truck Supplies/Loose Eqpmnt		4,000.00	(4,000.00)
7003	Truck & Vehicle Repairs & Maintenance	8,417.00	30,000.00	(21,583.00)
7004	Small Equipment Maintenance	7,560.00	5,000.00	2,560.00
7005	SCBA	278.00	8,000.00	(7,722.00)
7006	Fire & EMS Training	1,435.00	6,000.00	(4,565.00)
7007	Fire Protection	45.00	3,000.00	(2,955.00)
7008	Membership Recognition	1,204.00	2,500.00	(1,296.00)
7009	Physicals/Fit Test	560.00	9,500.00	(8,940.00)
7010	Fuel	3,135.00	6,000.00	(2,865.00)
7011	Response Supplies	524.00	2,000.00	(1,476.00)
7012	EMS Supplies	-	4,000.00	(4,000.00)
7013	Dress Uniforms	920.00	2,000.00	(1,080.00)
Group Total		26,896.00	130,000.00	(103,104.00)
Grand Total		91,581.00	262,634.00	(171,053.00)

Marcellus Volunteer Fire Department, Inc.

Transaction list

for the period of 07/01/2025 to 07/31/2025

Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Account	Fund	Debits	Credits
07/01/2025	57898627	Check	Ascenzi & Corbis (Quickbooks)	Monthly payment		5000 - Computer Supplies & Equipment	Contract Fund #1	\$100.00	
			Ascenzi & Corbis (Quickbooks)			1001 - Checking - Contract - 4186	Contract Fund #1		
07/01/2025	3350305	Bill	Jan-Pro	Invoice 27908		6000 - Cleaning	Contract Fund #1	\$636.50	
			Jan-Pro			2000 - Accounts Payable - Contract	Contract Fund #1		
07/01/2025	3325825	Bill	Eastern Security Services	Invoice R691737		6002 - Building Repairs & Maintenance	Contract Fund #1		\$636.50
			Eastern Security Services			2000 - Accounts Payable - Contract	Contract Fund #1	\$450.00	
07/01/2025	3350299	Bill	Jerome Fire Equipment Co., Inc.	Account No. MARCE01		7004 - Small Equipment Maintenance	Contract Fund #1	\$277.50	
			Jerome Fire Equipment Co., Inc.			2000 - Accounts Payable - Contract	Contract Fund #1		\$450.00
07/02/2025	3350338	Bill	Eastern Security Services	Invoice 692265		6002 - Building Repairs & Maintenance	Contract Fund #1	\$268.74	
			Eastern Security Services			2000 - Accounts Payable - Contract	Contract Fund #1		\$268.74
07/03/2025	3350326	Bill	Critters Ridders	Invoice 284168		6002 - Building Repairs & Maintenance	Contract Fund #1		\$268.74
			Critters Ridders			2000 - Accounts Payable - Contract	Contract Fund #1	\$173.94	
07/07/2025	58098605	Bill	Marcellus Family Medicine, PLLC.	Account No. 368		2000 - Accounts Payable - Contract	Contract Fund #1		\$173.94
			Marcellus Family Medicine, PLLC.			2000 - Accounts Payable - Contract	Contract Fund #1		\$173.94
07/07/2025	58098606	Bill	Marcellus Family Medicine, PLLC.	Invoice 143575401060725		1001 - Checking - Contract - 4186	Contract Fund #1	\$75.00	
			Marcellus Family Medicine, PLLC.			2000 - Accounts Payable - Contract	Contract Fund #1	\$95.80	\$75.00

Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Account	Fund	Debits	Credits
07/07/2025	58098607	Bill	Spectrum Enterprise	Invoice 11527	- Utilities & Telephone Payment for account 6001 - Utilities & Telephone	1001 - Checking - Contract Fund #1 Contract - 4186			\$95.80
			Just Joe's		Payment for account 7003 - Truck & Vehicle Repairs & Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1		
			Just Joe's		Payment for account 7003 - Truck & Vehicle Repairs & Maintenance	1001 - Checking - Contract Fund #1 Contract - 4186		\$1,381.72	
07/07/2025	58098608	Bill	Jerome Fire Equipment Co., Inc.	Invoice 0253619-IN	Payment for account 7005 - SCBA	2000 - Accounts Payable - Contract	Contract Fund #1		\$1,381.72
			Jerome Fire Equipment Co., Inc.		Payment for account 7005 - SCBA	1001 - Checking - Contract Fund #1 Contract - 4186		\$277.50	
07/07/2025	58098609	Bill	Nightingale Mills, Inc.	Account 9.11	Payment for account 6003 - Building Supplies	2000 - Accounts Payable - Contract	Contract Fund #1		\$277.50
			Nightingale Mills, Inc.		Payment for account 6003 - Building Supplies	1001 - Checking - Contract Fund #1 Contract - 4186		\$87.52	
07/07/2025	58098610	Bill	Eastern Security Services	Invoice R691737	Payment for account 6002 - Building Repairs & Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1		\$87.52
			Eastern Security Services		Payment for account 6002 - Building Repairs & Maintenance	1001 - Checking - Contract Fund #1 Contract - 4186		\$150.00	
07/07/2025	58098611	Bill	Jan-Pro	Invoice 27585	Payment for account 6000 - Cleaning	2000 - Accounts Payable - Contract	Contract Fund #1		\$150.00
			Jan-Pro		Payment for account 6000 - Cleaning	1001 - Checking - Contract Fund #1 Contract - 4186		\$636.50	
07/07/2025	3379105	Bill	Spectrum Enterprise	143575401070725	Payment for account 6000 - Cleaning	6001 - Utilities & Telephone	Contract Fund #1		\$636.50
			Spectrum Enterprise		Payment for account 6000 - Cleaning	6001 - Utilities & Telephone	Contract Fund #1	\$104.78	

Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Account	Fund	Debits	Credits
07/07/2025	3350318	Bill	Spectrum Enterprise Go Green Supply CNY Inc.	Invoice 10475		2000 - Accounts Payable - Contract 6002 - Building Repairs & Maintenance	Contract Fund #1	\$104.78	
07/09/2025	3379114	Bill	Go Green Supply CNY Inc. Colden Enterprises	Invoice 91298		2000 - Accounts Payable - Contract 7000 - Turnout Gear	Contract Fund #1	\$1,780.80	
07/09/2025	3379115	Bill	Colden Enterprises Jerome Fire Equipment Co., Inc. Jerome Fire Equipment Co., Inc.	Invoice 0254320-IN		2000 - Accounts Payable - Contract 7002 - Fire Truck Supplies/1005e Equipment	Contract Fund #1	\$4,683.60	
07/11/2025	58226690	Check	Aplos Software	Monthly payment		2000 - Accounts Payable - Contract 5000 - Computer Supplies & Equipment	Contract Fund #1	\$1,172.87	
07/15/2025	3379104	Bill	Aplos Software Monroe Extinguisher Company, Inc. Monroe Extinguisher Company, Inc.	Invoice 1184761		1001 - Checking - Contract 6002 - Building Repairs & Maintenance	Fund #1	\$49.50	\$49.50
07/17/2025	58390509	Bill	Onondaga County Dept of Transportation Onondaga County Dept of Transportation OCWA	Invoice 250503		2000 - Accounts Payable - Contract 1001 - Checking - Contract 2000 - Accounts Payable - Contract	Fund #1	\$706.00	
07/17/2025	58390510	Bill	OCWA	Account # 100289		1001 - Checking - Contract 2000 - Accounts Payable - Contract	Fund #1	\$385.70	
			OCWA	Payment for account 6001 - Utilities & Telephone		1001 - Checking - Contract 2000 - Accounts Payable - Contract	Fund #1	\$88.24	
				Payment for account 6001 - Utilities & Telephone		1001 - Checking - Contract 2000 - Accounts Payable - Contract	Fund #1	\$88.24	

Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Account	Fund	Debits	Credits
07/17/2025	58390512	Bill	Jan-Pro	Invoice 27908	Payment for account 6000 - Cleaning	2000 - Accounts Payable - Contract	Contract Fund #1	\$636.50	
			Jan-Pro		Payment for account 6000 - Cleaning	1001 - Checking - Contract - 4186	Contract Fund #1		
07/17/2025	58390513	Bill	Eastern Security Services	Invoice 692265	Payment for account 6002 - Building Repairs & Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1	\$636.50	
			Eastern Security Services		Payment for account 6002 - Building Repairs & Maintenance	1001 - Checking - Contract - 4186	Contract Fund #1	\$268.74	
07/17/2025	58390514	Bill	Critters Ridders	Invoice 284168	Payment for account 6002 - Building Repairs & Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1	\$173.94	\$268.74
			Critters Ridders		Payment for account 6002 - Building Repairs & Maintenance	1001 - Checking - Contract - 4186	Contract Fund #1	\$173.94	
07/17/2025	58390515	Bill	Go Green Supply CNY Inc.	Invoice 10475	Payment for account 6002 - Building Repairs & Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1	\$173.94	\$173.94
			Go Green Supply CNY Inc.		Payment for account 6002 - Building Repairs & Maintenance	1001 - Checking - Contract - 4186	Contract Fund #1	\$1,780.80	
07/18/2025	58390506	Bill	First Due Services	Invoice 25-071	Payment for account 7004 - Small Equipment Maintenance	2000 - Accounts Payable - Contract	Contract Fund #1	\$4,238.55	\$1,780.80
			First Due Services		Payment for account 7004 - Small Equipment Maintenance	1001 - Checking - Contract - 4186	Contract Fund #1	\$4,238.55	
07/18/2025	58390507	Bill	Sysco Syracuse LLC	Invoice 527417924	Payment for account 7011 - Response Supplies	2000 - Accounts Payable - Contract	Contract Fund #1	\$524.00	\$4,238.55
			Sysco Syracuse LLC		Payment for account 7011 - Response Supplies	1001 - Checking - Contract - 4186	Contract Fund #1	\$524.00	
07/18/2025	58390508	Bill	Provo Auto Parts	Account 17462	Payment for account 7003 -	2000 - Accounts Payable - Contract	Contract Fund #1	\$69.96	\$524.00

Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Account	Fund	Debits	Credits
07/21/2025	3379102	Bill	Provo Auto Parts	Invoice 143407201072125	Truck & Vehicle Repairs & Maintenance Payment for account 7003 - Truck & Vehicle Repairs & Maintenance	1001 - Checking - Contract - 4186	Contract Fund #1	\$69.96	
07/21/2025	58391587	Check	Spectrum Enterprise	direct pay		6001 - Utilities & Telephone	Contract Fund #1	\$230.00	
07/24/2025	3379113	Bill	Windstream	Invoice 250603		2000 - Accounts Payable - Contract	Contract Fund #1	\$230.00	
07/25/2025	3379103	Bill	Onondaga County Dept of Transportation	Invoice 11184226		6001 - Utilities & Telephone	Contract Fund #1	\$180.76	
07/28/2025	3379116	Bill	McNeil & Co., Inc.	Billing Number: 4965593		1001 - Checking - Contract - 4186	Contract Fund #1	\$180.76	
			SpectraSite			2000 - Accounts Payable - Contract	Contract Fund #1	\$381.09	
						5001 - Insurance	Contract Fund #1	\$319.79	
						2000 - Accounts Payable - Contract	Contract Fund #1	\$319.79	
						7001 - Communication Equipment	Contract Fund #1	\$231.86	
						2000 - Accounts Payable - Contract	Contract Fund #1	\$231.86	

RECEIVED

AUG 06 2025

Town of Marcellus

Marcellus Volunteer Fire Department Inc.

Expense by Payee

for the period of 07/01/2025 to 07/31/2025

Name	Amount
Aplos Software	\$49.50
Ascenzi & Corbis (Quickbooks)	\$100.00
Critters Ridders	\$173.94
Eastern Security Services	\$418.74
First Due Services	\$4,238.55
Go Green Supply CNY Inc.	\$1,780.80
Jan-Pro	\$1,273.00
Jerome Fire Equipment Co., Inc.	\$277.50
Just Joe's	\$1,381.72
Marcellus Family Medicine, PLLC.	\$75.00
Nightingale Mills, Inc.	\$87.52
OCWA	\$88.24
Onondaga County Dept of Transportation	\$385.70
Provo Auto Parts	\$69.96
Spectrum Enterprise	\$95.80
Sysco Syracuse LLC	\$524.00
Windstream	\$180.76
Total	\$11,200.73

RECEIVED

AUG 06 2025

Town of Marcellus

Rosemary Tozzi

From: Laurie Stevens
Sent: Wednesday, August 13, 2025 11:59 AM
To: Rosemary Tozzi; jgascon@ccf-law.com; Jeff Berwald; Terry Hoey; Gabe Hood; Percy Clarke; Highway
Subject: Fwd: Public Fishing Rights easement

Put this on the agenda and print a copy for me and Don
Laurie
Sent from my iPad

Begin forwarded message:

From: "Prindle, Scott E (DEC)" <scott.prindle@dec.ny.gov>
Date: August 7, 2025 at 2:08:24 PM EDT
To: Laurie Stevens <lstevens@marcellusny.com>
Cc: Highway <Highway@marcellusny.com>, "Bishop, Daniel (DEC)" <daniel.bishop@dec.ny.gov>, "Brown, Hayley R (DEC)" <Hayley.Brown@dec.ny.gov>
Subject: RE: Public Fishing Rights easement

Re-sending with Mike's correct e-mail address.

From: Prindle, Scott E (DEC)
Sent: Thursday, August 7, 2025 1:53 PM
To: lstevens@marcellusny.com
Cc: mossit@marcellusny.com; Bishop, Daniel (DEC) <daniel.bishop@dec.ny.gov>; Brown, Hayley R (DEC) <Hayley.Brown@dec.ny.gov>
Subject: Public Fishing Rights easement

Hi Laurie,

We were meeting yesterday with Mike Ossit and Village staff to look at areas of erosion concern along Ninemile Creek within the Town Park. The topic of Public Fishing Rights (PFR) easements came up. Would the Town be interested in selling the DEC PFR easements on the two parcels they own along Ninemile ?.

It would be the ballfield area (one bank of the creek) and the Town Park (both banks). The total compensation would be approximately \$12,200 pending verification by our Real Property staff. The easement gets added to the property deed so it is permanent and the DEC covers all the closing costs.

Is that something the Town would be open to ? I know the Town currently allows angling there, but this would guarantee it in the future and also provide some revenue at the same time.

Thanks,

Scott

Scott E. Prindle

Aquatic Biologist 2, Division of Fish and Wildlife

New York State Department of Environmental Conservation

Region 7 Cortland Sub-Office

1285 Fisher Avenue, Cortland, NY 13045-1012

P: (607) 753-3095 ext. 204 | F: (607) 753-8532 | Scott.Prindle@dec.ny.gov

www.dec.ny.gov |   

