

Marcellus Town Board  
Regular Meeting  
Wednesday, July 2, 2025  
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, July 2, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Laurie Stevens	Supervisor
	Percy Clarke	Councilor
	Terry Hoey	Councilor
	Gabe Hood	Councilor

Absent:	Jeff Berwald	Councilor
---------	--------------	-----------

Also Present: Mike Ossit, Highway Superintendent; Don MacLachlan, Recreation Director; Jim Gascon, Town Attorney; Gary and Linda Wilcox, Tom Lathrop, Dave Card, Fire Department; Marlesha Minet, Tim Kiser, Nathan and Holly Mingoelli, Scott Stearns, John Pawlewicz, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

**Public Hearing- LL NO. A-2025 (Accessory Buildings)**

Scott Stearns thanked Jim Gascon for his help regarding this law. There were no other questions or concerns.

Councilor Hood made a motion seconded by Councilor Hoey to close the public hearing at 6:31pm.

Ayes – Clarke, Hoey, Hood and Stevens

Carried

**Waive the Reading and Accept the Minutes:** Councilor Hoey made a motion seconded by Councilor Clarke to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from June 4, 2025, Town Board Meeting and June 18, 2025, Workshop Meeting.

Ayes – Clarke, Hoey, Hood and Stevens

Carried

**Monthly Activity:** The abstract of Audited Vouchers for July 1, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #7 as of June 30, 2025. Claim #s 158265-158271.

	<u>Expenses</u>
General Fund	\$3,162.62
Total	\$3,162.62

The abstract of Audited Vouchers for July 2, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #7 as of June 30, 2025. Claim #s 158238-158264.

	<u>Expenses</u>
General Fund	\$9,110.36

Part Town General	316.48
Townwide Highway	561.00
Part Town Highway	6,000.00
Trust and Agency	391.22
Total	\$ 16,379.06

Board Members were given the Activities Report as of June 27, 2025. Fiscal year 2025 Period 6.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,934,186.30)	640,998.01
Part Town General	( 212,425.86)	85,964.92
Townwide Highway	( 652,431.85)	268,989.10
Part Town Highway	( 232.86)	79,202.66
Fire District	( 438,722.97)	300,799.75
Hydrant Fund	( 3,313.49)	1,825.69
Ambulance Fund	( 311,768.81)	157,092.00
Sewer District	( 104,034.77)	102,066.00
Water District	( 170,900.82)	86,028.27

**Bank Balances:**

The total of all Bank Balances for April 2025 are \$5,716,156.21.

Councilor Clarke made a motion seconded by Councilor Hood to approve the Abstract of Audited Voucher Reports for July 1, 2025, July 2, 2025, Activities Report as of June 27, 2025, and the Bank Balances of April 2025.

Ayes – Clarke, Hoey, Hood and Stevens Carried

**Old Business:**

**Tim's Pumpkin Patch PUD:** This topic has been tabled. The Town Board is still in the discussion phase.

**Fire Department Doors:** This topic has been tabled. Mike Ossit is working on getting more quotes.

**New Business:**

**Enactment of Local Law NO. A-2025 (Accessory Buildings):** Onondaga County Planning Board has considered and reviewed the referral for Local Law No. A-2025- Accessory Buildings from the Town of Marcellus Town Board at the request of the Town of Marcellus. The Onondaga Planning Board met on May 21, 2025, and responded with an action of no position. The Town Board of the Town of Marcellus, Onondaga County, New York, does hereby enact proposed Local Law No. A-2025 as Local Law No 2-2025. This Law may be viewed at the Town's Clerk's office or on the Town of Marcellus's website.

Councilor Hood made a motion seconded by Councilor Clarke to enact Local Law No.2-2025 regulating accessory buildings. The vote was determined by a roll call:

Laurie Stevens	Town Supervisor	Yes
----------------	-----------------	-----

Percy Clarke	Councilor	Yes
Gabe Hood	Councilor	Yes
Terry Hoey	Councilor	Yes

The foregoing Resolution was thereupon declared duly adopted.

**DATED: July 2, 2025**

Councilor Hoey made a motion seconded by Councilor Hood to modify the lot and building limitations chart of Local Law NO.2-2025. The chart will now state Setback Dimensions replacing Yard Dimensions verbiage.

Ayes – Clarke, Hoey, Hood and Stevens Carried

**Speed Limit Reduction – Route 174 (resident request):** Marlesha Minet is requesting a letter of support from the Town Board regarding a speed limit reduction on Route 174. Marlesha and other residents have signed a petition for NYS DOT to conduct a traffic study on Route 174 starting at Route 20 and continuing to the current 40mph sign approximately 1.5 miles south of the Route 20 intersection. There is a rise south of Schuyler Road that creates a blind hill that has the potential to cause a serious accident. The Town Board Members have concerns that a reduction of the speed limit may reroute traffic to surrounding roads that will have a negative impact and are asking NYS DOT while conducting their study to take that into consideration. A letter of support will be presented at the July 16, 2025, Workshop meeting for Town Board approval.

Councilor Hood made a motion seconded by Councilor Clarke to approve the request for a letter of support to reduce the speed limit on Route 174.

Ayes – Clarke, Hoey, Hood and Stevens Carried

**DEC Notifier Application – sewer discharge data:** The Town of Marcellus is required to register their publicly owned sewer system with the New York State Department of Environmental Conservation (DEC) and submit a Notifier Application to enter sewage discharge data into NY-Alert. Mike Ossit, Highway Superintendent will be the designated authorized representative. Councilor Hood made a motion seconded by Councilor Hoey to designate Mike Ossit as the authorized representative for the DEC Notifier Application.

Ayes – Clarke, Hoey, Hood and Stevens Carried

**Department Reports:**

**Codes:** John Houser, Codes Officer reported that the trailer on Pleasant Valley Road has been successfully demolished. John updated the Town Board on the status of the ongoing negotiations between the homeowner and insurance company in reference to the house destroyed by fire on Falls Road.

**Highway:** Mike Ossit, Highway Superintendent, was asked by the basketball coach if the Town would be willing to update the State Championship Signs for Girls Soccer and Boys Basketball. The Town has done this in the past.

Councilor Clarke made a motion seconded by Councilor Hood to approve the Highway Department to update the School's State Championship signs.

Ayes – Clarke, Hoey, Hood and Stevens Carried

**Parks/Rec:** Don MacLachlan, Recreation Director reported the Concert in the Park had a very successful first concert. There was an accident at the park. A gentleman unfamiliar with the park attempted to drive his vehicle over the foot bridge. No damage was done to the bridge. The Sheriff's office was called, and a report was filled out and filed with the Town. Summer Recreation camps are going well. The Park will have three parking lots sealed. It is in the Park's budget and on State/County bid. The work will be done at the same time as the Highway will be doing road work.

Councilor Clarke received a request from a resident to have more sand added to the volleyball court at Marcellus Park.

**Town Clerk:** Rosemary Tozzi, Town Clerk; Presented the monthly report for June 2025

Dog Licensing \$278.00

Certified Copies-Marriage \$30.00

FOIL \$2.00

Passport \$35.00

Conservation \$21.26

Mattress: \$25.00

Building \$366.00

Zoning Fees \$75.00

Site Plan \$100.00

**Discussion Agenda:**

**Fire Department:** Dave Card will be meeting with Mike Ossit and Councilor Clarke to discuss the Fire Department doors. Councilor Clarke will be going to the Fire Department on July 23<sup>rd</sup> to meet the truck committee and board. The 2024 financial documents are being prepared to be sent to the auditing group. The financials were received by the Town Board are on file in the Clerk's office.

**Marcellus Cub Scouts Pack 166:** Cub Scouts Pack 166 is requesting permission to hold an overnight campout event at Marcellus Park. The event will take place on Saturday, August 9<sup>th</sup>- Sunday August 10<sup>th</sup> from approximately 1:00pm to 10:00am. Due to the age of the scouts camping it is required by law to have access to running water and working toilets. The bathrooms would remain open for that night. The event will include supervised camping activities such as outdoor games and nature walks. Adult leaders and volunteers will be onsite for the duration of the event to ensure the safety of the kids. The location of the campsite will be determined later with the Cub Scouts leaders and Park staff.

Councilor Hood made a motion seconded by Councilor Hoey to allow Marcellus Cub Scouts Pack 166 to have an overnight campout in Marcellus Park.

Ayes – Clarke, Hoey, Hood and Stevens

Carried

**Adjournment:** Councilor Clarke made a motion seconded by Councilor Hood to adjourn the meeting at 7:07 pm.

Ayes – Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi  
Town Clerk