

Marcellus Town Board  
Workshop Meeting  
Wednesday, July 16, 2025  
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, July 16, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Laurie Stevens	Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Gabe Hood	Councilor
Absent:	Terry Hoey	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Recreation Director; Bill Southern, Gary and Linda Wilcox, Dave Card, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 8, 2025. Claim # 158281.

	Expense	
General Fund		\$94.28
Total		\$94.28

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 16, 2025. Claim #'s 158282-158322.

	Expense	
General Fund		\$15,507.97
Part Town General		17,832.02
Townwide Highway		4,287.27
Part Town Highway		12,213.72
Ambulance Fund		76,725.00
Total		\$126,565.98

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 15, 2025. Claim #'s 158323-158332.

	Expense	
General Fund		\$3,664.75
Part Town General		13.98
Trust and Agency		1,245.23
Total		\$4,923.96

Councilor Hood made a motion seconded by Councilor Clarke to approve the Abstract of Audited Vouchers and pay the bills as of July 8, 2025, July 15, 2025, and June 16, 2025.

Ayes –Berwald, Clarke, Hood and Stevens

Carried

**Old Business:**

**Tim's Pumpkin Patch PUD:** This topic has been tabled.

**Fire Department Doors:** This topic has been tabled until all quotes have been received and reviewed.

**Speed Limit Reduction- Route 174:** A letter of support will be sent to the State supporting a speed limit reduction and requesting the NYS DOT to conduct a traffic study on Route 174.

Councilor Berwald made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign a letter of support to be sent to the State.

Ayes –Berwald, Clarke, Hood and Stevens

Carried

**New Business:**

**Park- Repair Backstops 1,2 and 3:** The Town will be repairing the backstops not replacing them. This topic has been tabled until all quotes have been received and reviewed.

**Recreation Adult Trip:** Marcellus Recreation Department is planning an adult trip for Merry Motown Holiday Show at Batavia Downs on November 18, 2025. The cost will be \$160 per person. The details for this trip are available online and at the Recreation Office in Tall Hall.

Councilor Hood made a motion seconded by Councilor Berwald to approve the Recreation Department to host the trip scheduled on November 18, 2025, to Batavia Downs.

Ayes –Berwald, Clarke, Hood and Stevens

Carried

**Insurance Renewal:** The proposed insurance renewal of 2025 was reviewed by Jim Gascon, Town Attorney. The quoted renewal premium is \$68,081.81 which is an overall increase of 4.5%, a \$2,934.83 increase from last year.

Councilor Hood made a motion seconded by Councilor Berwald to approve the proposed 2025 insurance renewal contract.

Ayes –Berwald, Clarke, Hood and Stevens

Carried

**Discussion Agenda:**

**Fire Department:** Dave Card met with Mike Ossit concerning the Fire Department doors, they are working on getting more quotes. Dave will be meeting with Percy.

**Laurie Stevens, Supervisor:** Spoke to Lori Petrocci regarding the 2026 Town budget. Lori will send out information to all departments and would like to hold the budget meetings in August, dates will be set at the August Town Board meeting.

**Mike Ossit, Highway Superintendent:** Would like to purchase a tablet with cell services. It will be used for emails and UFPOs for the sewer. It will be used by Mike and his Deputy while he is unavailable. Mike is going to get quotes and present them to the Town Board.

**Don MacLachlan, Recreation Director:** The director of the Community Band program has asked for an increase in his salary for the 2025 program. After some discussion, it was decided that it is not in Park's

budget for this year. The salary will remain the same as last year but can be discussed for the 2026 budget.

**Adjournment:** Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 6:51 pm.

Ayes –Berwald, Clarke, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi  
Town Clerk