

Marcellus Town Board
Regular Meeting
Wednesday, June 4, 2025
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 4, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Laurie Stevens	Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Terry Hoey	Councilor
Absent:	Gabe Hood	Councilor

Also Present: Jim Gascon, Town Attorney; Mike Ossit, Highway Superintendent; Don MacLachlan, Recreation Director; Gary and Linda Wilcox, Bill Southern, Chole Kuttruff, Kelly Kuttruff, Scott Stearns, Mark Rivett, Dave Card, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Public Hearing- LL NO. A-2025 (Accessory Buildings): Supervisor Stevens opened the public hearing for comments or concerns from residents.

Bill Southern has concerns regarding the size of the buildings that will be allowed in the R-4 zone, which is in the Knolls subdivision only. The previous regulations would allow buildings up to 120 square feet. The new proposed regulations have placed the Knolls in the category with the same regulations as the R-1 zone which will allow a building up to 2,400 square feet with setback restrictions. Bill thinks the Knolls (R-4 Zone) should be categorized with the R-2 zone and restrict the building size to 160 square feet.

Scott Stearns did not think that the Knolls was a high risk for someone to build a big building. The Planning and Zoning department does not have a strong stance either way and is fine if the Town Board would like to categorize the Knolls same as the R-2 zone.

John Houser thanked Bill for sharing his concerns. John stated that no one is restricted to a 120 square foot structure under the current zoning no matter of their zone, they would need to apply for a special permit.

After considering concerns from the public, the Town Board will revise the purposed LL NO. A-2025. The new proposed local law will be available at the Town Clerk's Office and a new public hearing will be held regarding the new law.

Councilor Berwald made a motion seconded by Councilor Clarke to change the allowed structure size in the R4 zone from 2,400 square feet to 160 square feet, changing the R-4 zone in section 9 to match the R-2 zone and modify the table.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Councilor Berwald made a motion seconded by Councilor Clarke to close the public hearing at 6:46pm.

Ayes – Berwald, Clarke Hoey and Stevens

Carried

Waive the Reading and Accept the Minutes: Councilor Berwald made a motion seconded by Councilor Hoey to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from May 7, 2025, Town Board Meeting and May 21, 2025, Workshop Meeting.
Ayes – Berwald, Clarke, Hoey and Stevens Carried

Monthly Activity: The abstract of Audited Vouchers for June 3, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 3, 2025. Claim #s 158163-158167.

	<u>Expenses</u>
General Fund	\$1,539.00
Total	\$1,539.00

The abstract of Audited Vouchers for June 4, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #6 as of May 30, 2025. Claim #s 158135-158162.

	<u>Expenses</u>
General Fund	\$10,984.85
Part Town General	64.71
Townwide Highway	989.74
Part Town Highway	764.75
Fire District	87,483.50
Total	\$100,287.55

Board Members were given the Activities Report as of May 29, 2025. Fiscal year 2025 Period 5.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,836,263.28)	548,261.37
Part Town General	(209,278.29)	71,018.91
Townwide Highway	(570,045.18)	263,086.86
Part Town Highway	(170.72)	48,993.04
Fire District	(438,602.75)	203,116.50
Hydrant Fund	(3,312.75)	1,825.69
Ambulance Fund	(311,766.24)	155,878.00
Sewer District	(104,034.12)	102,066.00
Water District	(164,873.66)	86,028.27

Bank Balances:

The total of all Bank Balances for April 2025 are \$5,716,156.21

Councilor Clarke made a motion seconded by Councilor Berwald to approve the Abstract of Audited Voucher Reports for June 3, 2025, June 4, 2025, and the Activities Report as of May 29, 2025, and the Bank Balances of April 2025.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Old Business:

Tim's Pumpkin Patch PUD: This topic has been tabled.

Future IT Service: This topic has been tabled. The Town Board has been given three proposals to review.

New Business:

Enactment of Local Law NO. A-2025: This topic has been tabled. The Town Board will revise the purposed LL NO. A-2025, and a new public hearing will be held regarding the revised version.

Marcellus Town Justice Annual Fall Court Clerk's Conference: The Court Clerk will be attending the 28th Annual Fall Court Clerks Conference held in Albany, New York. The conference will be held September 28th-October 1st. The cost of the conference is \$1,045.00; this includes a registration fee and overnight accommodation. The cost of the conference is included in the Court's yearly budget.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the Court Clerk's request to attend the 28th Annual Fall Court Clerks Conference at the cost of \$1,045.00.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Reports From Department Heads:

Codes: John Houser reported that the demolition on Pleasant Valley Road is moving forward, building permits are slow right now and Jeremy Perry finished his required course and earned his CEO certificate.

Highway: Mike Ossit reported that the Highway Department is starting to prepare roads for paving. He also thanked his department for all their hard work and dedication to the Town.

Parks/Rec: Don MacLachlan reported that the Recreation Department has been busy preparing for summer recreation programs. They have met with the County regarding the recreation programs and that went well. People have started signing up for the adult trip in October.

Town Clerk: Rosemary Tozzi, Town Clerk; Presented the monthly report for May 2025

Dog Licensing \$412.00

Dog Impoundment Fee: \$31.00

Certified Copies-Marriage \$50.00

Passport \$385.00

Conservation \$19.70

Freon Removal Permit: \$105.00

Marriage Licensing Fees: \$70.00

Trash Permit-Passenger One Trip: \$75.00

Mattress: \$225.00

Trash Permit-Trailer: \$200.00

Tire: \$70.00

Trash Permit- Passenger Six Trip: \$250.00

Trash Permit- Truck: \$560.00
Building \$1,788.00
Zoning Fees: \$1,100.00

Discussion Agenda:

Fire Department: Dave Card reported that the Fire Department is hosting a pancake breakfast on June 7, 2025. He asked the Town Board about the status of repairing the doors at the Fire Department and offered to help with funding. Mike Ossit is going to get quotes.

Mark Rivett- Cemetery Gravestone: Mark and his wife started the company three years ago while in the process of cleaning one of their loved ones' headstones. After people started approaching them for their services they decided to start their business. They contacted the former Parks and Recreation Director and began working with the Town.

Adjournment: Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the meeting at 7:10 pm.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk