

Marcellus Town Board
Workshop Meeting
Wednesday, June 18, 2025
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 18, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Laurie Stevens	Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Terry Hoey	Councilor
Absent:	Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Recreation Director; John Houser, Codes Officer; Jerry Perry Deputy Code Officer; Bill Southern, Gary and Linda Wilcox, Tom Lathrop, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 13, 2025. Claim #'s 158176-158210.

	Expense
General Fund	\$11,023.06
Part Town General	3,184.21
Townwide Highway	5,212.73
Part Town Highway	5,641.71
Fire District	10,199.75
Ambulance Fund	1,214.00
Total	\$36,475.46

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 18, 2025. Claim #'s 158211-158219.

	Expense
General Fund	\$16,027.75
Part Town General	2,173.58
Part Town Highway	4,156.62
Trust and Agency	1,815.16
Total	\$24,173.11

Councilor Hoey made a motion seconded by Councilor Berwald to approve the Abstract of Audited Vouchers and pay the bills as of June 18, 2025, and June 19, 2025.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Old Business:

Tim's Pumpkin Patch PUD: This topic has been tabled.

Future IT Service: The Town Board was presented with quotes from Syracuse Technologies, Netmanageit and ABS. After carefully reviewing the services, cost and the recommendation from the current IT personnel the Town Board decided to hire Syracuse Technologies as our new IT service.

Councilor Clarke made a motion seconded by Councilor Berwald to approve Syracuse Technologies to provide the Town with IT services.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Councilor Berwald made a motion seconded by Councilor Clarke to approve Supervisor Stevens to sign the Syracuse Technologies contract.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

LL. NO. A-2025 (Accessory Buildings): This topic has been tabled. A public hearing will be held on July 2, 2025, to address any questions and concerns from the public.

New Business:

Fire Department Doors: A quote was presented to the Town Board from P. Black Glass Co. for \$31,650.00 for the Fire Department doors. It is Town policy to get three written quotes. The topic has been tabled until all quotes have been received and reviewed.

Marcellus Police Department Security Service Rate Increase: The Marcellus Police Department is requesting to upgrade the contracts with the Town of Marcellus. The first request regarding Town Park Security Services is to increase the hourly rate from \$25.00 to \$30.00 per hour with a minimum of 4 hours per event. The second request is regarding the Marcellus Justice Court Security. It is requested to increase the hourly rate from \$20.00 per hour to \$25.00 per hour with a minimum of 3 hours per security detail.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the hourly rate for the Marcellus Police Department.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Stormwater Management Plan: John Houser, Codes Officer, provided the opportunity for the public to participate and address any questions or concerns regarding the Town of Marcellus's stormwater management plan. The public had no questions or concerns to share.

Recreation Department Request for Field Trip Funds: Parks and Recreation is formally requesting cash in the amount of \$500 from the general ledger account A.7310.4 to use during the recreation program for field trips. The program has eight trips planned. These funds will be used to make change for any campers signing up to attend a field trip.

Councilor Hoey made a motion seconded by Councilor Clarke to approve the request for \$500.00 petty cash for the Recreation field trips from GL A.7310.4.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Discussion Agenda:

Fire Department: No one was present from the Fire Department.

Jeremy Perry - Code Enforcement Official: Jeremy Perry successfully completed the requirements of a basic code enforcement training program established by the minimum standards for the code enforcement personnel in the State of New York.

Supervisor Stevens requested a meeting with Council after the meeting. Mike Ossit was asked to attend the meeting.

Adjournment: Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 6:50 pm.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk