

Marcellus Town Board  
Workshop Meeting  
Wednesday, May 21, 2025  
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 21, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Recreation Director; Bill Southern, Gary and Linda Wilcox, John Pawlewicz, Scott Stearns, Steven Bolewski, Matt Thorpe, Joanna Clarke, Hank Korycinski, Dave Card, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 15, 2025. Claim # 158100.

	Expense	
General Fund		\$485.00
Total		\$485.00

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 20, 2025. Claim #'s 158109-158115.

	Expense	
General Fund		\$16,121.79
Part Town General		2,173.58
Part Town Highway		4,156.62
Trust and Agency		696.49
Total		\$23,148.48

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 16, 2025. Claim #'s 158087-158108.

General Fund	\$6,205.62
Townwide Highway	3,024.88
Part Town Highway	376.00
Trust and Agency	1,118.67
Total	\$10,725.17

Councilor Clarke made a motion seconded by Councilor Berwald to approve the Abstract of Audited Vouchers and pay the bills as of May 16, 2025, May 20, 2025, and May 21, 2025.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Old Business:**

**Tim's Pumpkin Patch PUD:** This topic has been tabled.

**Future IT Service:** Peter Knowles, IT personnel, has contacted a few companies regarding taking over IT services for the Town of Marcellus. Once Peter receives their proposals, he will set up interviews with the selected companies.

**LL. NO. A-2025 (Accessory Buildings):** LL. NO. A-2025 was sent to the Onondaga County Planning Board for referral. The Onondaga County Planning Board has determined that said referral will have no significant adverse inter-community or county-wide implications and may consequently be acted on solely by the referring board.

**New Business:**

**Cemetery Gravestones:** Mend- All Masonry will continue to clean gravestones in the Village Cemetery. He will clean five stones at a cost of \$100.00 per stone.

Councilor Hood made a motion seconded by Councilor Berwald to approve Mend- All Masonry to clean five gravestones at a cost of \$100.00 per gravestone.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

**ESF Research Project- Marcellus Park:** Raymond Bailey is requesting permission to do research at the Marcellus Park for his honors research project for SUNY College of Environmental Science and Forestry. The project will focus on sampling crayfish. Raymond will be taking water quality data such as PH, temperature, DO, suspended sediment and crayfish worms on each crayfish and collecting the worms for genetic analysis/identification. The samples will be taken between August 18, 2025, through August 22, 2025.

Councilor Hoey made a motion seconded by Councilor Berwald to approve Raymond Bailey's application to conduct a scientific study at the Marcellus Park.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

**OCWA- Backflow Testing:** A backflow test at Marcellus Town Hall is an annual requirement by OCWA. Tartan Mechanical LLC will perform the test and submit the results to OCWA using VEPO CrossConnex software.

Councilor Hood made a motion seconded by Councilor Clarke to approve Tartan Mechanical LLC to perform the backflow test required by OCWA and the Town Hall.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Discussion Agenda:**

**Fire Department:** Dave Card turned in the 2023 Fire Department audit and informed the Town Board the 2024 audit has begun.

Scott Stearns gave the Town Board and public an update on the Rail to Trail that's going on through the valley. He is currently working with the Village of Camillus. This is a two-phase program right now to take the trail from the Erie Canal Park up along the highway into the Village and continue to the feeder canal ending at the feeder dam. The second phase is to extend it from the feeder dam

up to Martisco Museum. The grand plan is to connect the trail to Otisco, following the OCWA water line.

**Adjournment:** Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 6:46 pm.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi  
Town Clerk