

Marcellus Town Board
Workshop Meeting
Wednesday, April 23, 2025
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, April 23, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

| | | |
|----------|----------------|------------|
| Present: | Laurie Stevens | Supervisor |
| | Jeff Berwald | Councilor |
| | Percy Clarke | Councilor |
| | Terry Hoey | Councilor |
| Absent: | Gabe Hood | Councilor |

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Don MacLachlan, Recreation Director; Bill Southern, Jim Rossiter, Chole Kuttruff, Ella Cataldi, John Pawlewicz, Steven Bolewski, Dave Card, Fire Department; Bobby Mayers, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of April 9, 2025. Claim #'s 157977-157978.

| | Expense | |
|--------------|---------|-----------|
| General Fund | | \$2118.07 |
| Total | | \$2118.07 |

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of March 21, 2025. Claim #'s 157989-157990.

| | Expense | |
|------------------|---------|----------|
| General Fund | | \$465.00 |
| Trust and Agency | | 192.39 |
| Total | | \$657.39 |

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of March 21, 2025. Claim #'s 157957-157976, 157979, 157991-158007.

| | |
|-------------------|-------------|
| General Fund | \$32,746.26 |
| Part Town General | 2,834.13 |
| Townwide Highway | 11,340.99 |
| Part Town Highway | 4,156.62 |
| Trust and Agency | 1,463.55 |
| Total | \$52,541.55 |

Councilor Clarke made a motion seconded by Councilor Berwald to approve the Abstract of Audited Vouchers and pay the bills as of April 9, 2025, April 15, 2025, and April 23, 2025.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Old Business:

Tim's Pumpkin Patch PUD: Currently the PUD has an expiration date of May 6, 2025. The Town Board is requesting a six-month extension. The new expiration date for Tim's Pumpkin Patch PUD will be November 6, 2025.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the six-month extension for the PUD.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Recommended changes to lot and building limitations- accessory buildings: This topic has been tabled. Planning and Zoning are still working on the changes.

New Business:

Fire Department Financials: The Marcellus Fire Department turned in their financial statements through March 31, 2025. A copy is available at the Town Clerk's Office upon request.

2595 Pleasant Valley Road- Demolition: John Hoser, Marcellus Codes Officer contacted three companies for quotes on the demolition of the structure at 2595 Pleasant Valley Road that was destroyed by fire. The only company that responded with a bid was Scanlon Trucking & Excavating LLC. After some discussion it was decided that due to no other responses the Town can award the bid. Once the demolition is complete the Town will bill the homeowner and if they don't pay it will go on their property taxes.

Councilor Clarke made a motion seconded by Councilor Berwald to award the demolition of 2595 Pleasant Valley Road to Pat Scanlon of Scanlon Trucking & Excavating LLC for \$17,800.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

A second quote was sent out for air monitoring at 2595 Pleasant Valley Road. Paradigm Environmental, LLC responded with a quote of \$742 for one day and \$1,484 for two days. This was the only quote received by the Town.

Councilor Berwald made a motion seconded by Councilor Clarke to award the bid to Paradigm for the air monitoring of 2595 Pleasant Valley Road.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Request to Increase Fees- Planning/Zoning/Codes: It has been thirteen years since the Town of Marcellus has raised fees regarding planning, zoning and codes. The Town of Marcellus was at the lower end of permit prices based on surrounding municipalities. After discussion it was agreed the prices need to be increased. The revised fee schedule is available on the Town's website and at Town Hall.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the fee increases effective April 23, 2025.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Future IT Service: Peter Knowles, IT personnel, announced his retirement from the Town of Marcellus. He would like to transition out of his position as soon as possible. He provided a few

companies he feels would be a good fit for the Town. The Town Board will review the information provided.

Park Staff: Don MacLachlan, Recreation Director, would like to hire a new part-time parks laborer, Scott Nolan. His intended hours are Saturday, Sunday 3:00pm – dark and varied weekdays 3:00pm – dark. Scott’s total expected weekly hours are 20 at a rate of \$17.51 per hour.

Councilor Clarke made a motion seconded by Councilor Berwald to appoint Scott Nolan as a part time laborer at the rate of \$17.51.

Ayes – Berwald, Clarke, Hoey and Stevens

Carried

Discussion Agenda:

Fire Department: Dave Card reported the audit should be completed by the following meeting on May 7, 2025.

Intersection of Route 20 and Slate Hill Rd: A concerned resident contacted the Town regarding the safety of this intersection. Route 20 is a State road; the Town did request a safety evaluation to be completed at Route 20 and Slate Hill Road. The State responded after they concluded their study and will be installing a flashing signal. A work order is in place with the State. The State anticipates the new signal poles should be delivered sometime between October and early 2026. Installation can begin once all materials are procured.

Adjournment: Councilor Berwald made a motion seconded by Councilor Hoey to adjourn the Workshop Meeting at 6:52 pm.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk