

Marcellus Town Board
Regular Meeting
Wednesday, March 5, 2025
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, March 5, 2025, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Jim Gascon, Town Attorney; Mike Ossit, Highway Superintendent; Gary and Linda Wilcox, Steven Bolewski, Dave Card, Fire Department; Mia Caryl, Devon Gates, Jessica Granger, Blaiden Campbell, John Pawlewicz, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Waive the Reading and Accept the Minutes: Councilor Clarke made a motion seconded by Councilor Hoey to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from February 5, 2025, Town Board Meeting and February 19, 2025, Workshop Meeting.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Monthly Activity: The abstract of Audited Vouchers for March 4, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #3 as of March 4, 2025. Claim #s 157813-157819.

	<u>Expenses</u>
General Fund	\$4,129.08
Total	\$4,129.08

The abstract of Audited Vouchers for March 5, 2025, given to the Board Members as submitted by the Town Clerk. Abstract #3 as of February 28, 2025. Claim #s 157776-157803.

	<u>Expenses</u>
General Fund	\$6,931.31
Part Town General Fund	55.30
Townwide Highway	11,909.81
Ambulance	76,725.00
Water District	30,617.28
Total	\$126,238.70

Board Members were given the Activities Report as of February 27, 2025. Fiscal year 2025 Period 2.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(936,034.09)	192,359.47
Part Town General	(206,982.42)	31,379.91
Townwide Highway	(568,475.51)	127,686.12
Part Town Highway	(56.92)	4,787.15
Fire District	(437,941.55)	105,433.25
Hydrant Fund	(3,310.39)	0
Ambulance Fund	(311,757.33)	77,939.00
Sewer District	(52,957.50)	51,033.00
Water District	(164,783.11)	42,530.00

Bank Balances:

The total of all Bank Balances for January 2025 are \$4,772,124.11

Councilor Berwald made a motion seconded by Councilor Hood to approve the Abstract of Audited Voucher Reports for March 4, 2025, March 5, 2025, and the Activities Report as of February 27, 2025, and the Bank Balances of January 2025.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

Old Business:

Tim’s Pumpkin Patch PUD: This topic has been tabled. The Town Board is still in the discussion phase.

Recommended Changes to Lot and Building Limitations- Accessory Buildings: This topic has been tabled. Planning and Zoning is working with the Town attorney to finalize the recommendations.

New Business:

General Codes Estimate- Solar Law: The estimated price to update General Codes with the Solar Law is between \$1,715 and \$2,085. The Town Board decided that in the future there is no need for approval to update General Codes. The bill will be presented in the voucher report and any issues can be addressed at that time.

Councilor Hoey made a motion seconded by Councilor Clarke to authorize Supervisor Stevens to sign the supplement estimate for General Codes.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

CNY Stormwater Coalition: The annual membership and service fees for the stormwater assistance program are \$3,600. The program provides education and training opportunities.

Councilor Hood made a motion seconded by Councilor Berwald to approve Supervisor Stevens to sign the Stormwater Coalition contract.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

MAVES Financials: MAVES present the Town Board with their reports showing dispatch calls, responded calls, the breakdown for the year of what each call was and their financials from January through December 2024. A copy is available at the Town Clerk's Office upon request.

Town Hall Electronics for Recycling: A list of broken/damaged electronics was presented to the Town Board and signed by Pete Knowles, IT personnel. The listed electronics are the computers and hard drives that were replaced when the Town was part of a cyber-attack. The electronics will be disposed of during the spring trash days.

Councilor Clarke made a motion seconded Councilor Berwald to declare all listed electronics as damaged/broken.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Knox Box: A Knox box is a secure box placed on a building that allows first responders to access the buildings during an emergency. The Town will be purchasing three Knox boxes at a total cost of \$1,513,00 including shipping and handling. Two will be for Marcellus Park and one for the Town Highway Garage.

Councilor Hood made a motion seconded by Councilor Clarke to declare Knox Company as a sole source and purchase three Knoxbox 3200 model #3261, one for the welcome center, park maintenance building and highway garage.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Marcellus Cross Country Invitational: The Marcellus Cross Country team would like to host their 2nd cross country invitational at Marcellus Park, October 18, 2025. Last year the event brought 25 schools and over 830 runners and hundreds of spectators. They are requesting three pavilions; Annex, Stone Mill and Creek Hollow along with the Welcome Center. The event will start at 9:00am and end at 1:30pm. There will be a Pumpkin Run for staff, students and alumni of Marcellus. They hope to have more inclusion of local businesses to market themselves with the exception of food. After some discussion it was decided the Welcome Center will not be open to this event due to cleats possibly damaging carpet and floors. The school will not be charged a fee by the Town of Marcellus to host the event but must bring in portable toilets as they did last year.

Councilor Hoey made a motion seconded by Councilor Hood to approve the 2nd cross country invitational at Marcellus Park on October 18, 2025.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Park Pavilion Fee: This topic has been tabled for more discussion.

Fire Department Financials: The Marcellus Fire Department turned in their financial statement expenses for the period of January 1, 2025, through February 28, 2025, general ledger for the period of February 1, 2025, through February 27, 2025, and the Chief's report. A copy is available at the Town Clerk's Office upon request.

Department Reports:

Codes: Nothing to report

Highway: Mike Ossit, Highway Superintendent, thanked the Highway staff for doing a great job this winter keeping the roads clear.

Parks/Rec: Numerous phone calls have been received wondering why keys aren't working for the Welcome Center. The keys have been replaced so the old keys will not work, and it is the Town's new policy that keys will not be given out. If an event is being held at the Welcome Center, the Recreation Department or Park staff will unlock the doors.

Town Clerk: Rosemary Tozzi, Town Clerk; Presented the monthly report for February 2025

Dog Licensing \$296.00

Certified Copies-Marriage \$20.00

Passport \$175.00

Conservation \$12.83

Haulers Permit \$200.00

Building \$231.00

Discussion Agenda:

Supervisor Stevens thanked Sue Dennis for temporarily stepping into the Recreation Attendant position while the current attendant is out on medical leave. Sue is doing a great job, and her assistance is greatly appreciated.

NYS Department of Labor: Effective December 30, 2024, all contractors and subcontractors submitting bids or performing construction work on public work projects or private projects covered by Article 8 of Labor Law are required to register with New York State Department of Labor (NYSDOL) under Labor Law Section 220-i.

Fire Department: Nothing to report

Adjournment: Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the meeting at 7:03pm.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi

Town Clerk