

Town of Marcellus
Workshop Meeting
Wednesday, November 19, 2025
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

- A. Opposition to Government-Mandated Natural Gas Ban

III. **New Business**

- A. Advance Mechanical Services Contract
- B. Village Tree Lighting Ceremony
- C. Community Band- Recreation Summer Program
- D. Set the Date for the Organizational Meeting
- E. Parks and Recreation Gaming Commission Application

IV. **Discussion Agenda**

- A. Fire Department
- B. Fire Department Financials

V. **Adjournment**

Future Meeting Dates

Planning/Zoning Meeting-Monday, December 1, 2025 - 6:30 pm- Town Hall

Town Board Meeting- Wednesday, December 3, 2025- 6:30 pm- Town Hall

Workshop Meeting- Wednesday, December 17, 2025- 6:30 pm- Town Hall

Town Board End of Year Meeting- Monday, December 29, 2025- 6:30 pm- Town Hall

TOWN OF MARCELLUS, ONONDAGA COUNTY, NEW YORK

**A RESOLUTION IN SUPPORT OF THE ENERGY CHOICE ACT (H.R. 3699, S. 1945)
AND IN OPPOSITION TO GOVERNMENT-MANDATED NATURAL GAS BANS**

Dated: November 5, 2025

WHEREAS, affordable and reliable energy is essential to the health, safety, and economic prosperity of families, businesses, and communities throughout New York State; and

WHEREAS, natural gas remains a dependable, cost-effective, and clean-burning energy source used by millions of New Yorkers to heat their homes, cook their food, and power their businesses; and

WHEREAS, in 2019, New York State enacted the Climate Leadership and Community Protection Act (CLCPA), mandating aggressive emissions reductions and laying the foundation for sweeping energy restrictions, including efforts to phase out natural gas; and

WHEREAS, building on the CLCPA, Governor Kathy Hochul and the New York State Legislature enacted provisions in the 2023 state budget banning natural gas and other fossil fuel hookups in most new residential and commercial buildings-effective 2026 for smaller buildings and 2029 for larger buildings-thereby eliminating consumer choice and limiting access to affordable energy; and

WHEREAS, these mandates have raised widespread concerns about increased costs, strained grid reliability, and reduced energy diversity, particularly in rural communities like Marcellus; and

WHEREAS, Congressman Nick Langworthy of New York and Senator Jim Justice of West Virginia have introduced the Energy Choice Act (H.R. 3699, S. 1945), federal legislation that would prohibit state and local governments from restricting consumer access to natural gas and other affordable energy sources, thereby preserving energy freedom and reliability; and

WHEREAS, the Energy Choice Act would protect households, small businesses, hospitals, farmers, and manufacturers from harmful government overreach and support an "all-of-the-above" energy strategy that strengthens affordability and resilience.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Marcellus, Onondaga County, New York, hereby expresses strong support for the Energy Choice Act (H.R. 3699, S. 1945) and stands firmly opposed to New York State's natural gas bans, CLCPA-driven restrictions, and other mandates that eliminate consumer energy choice; and

BE IT FURTHER RESOLVED, that the Town Board urges Congress to pass the Energy Choice Act to defend consumer choice, protect energy affordability, and preserve reliable access to natural gas for all New Yorkers; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to our local Congressman, the New York Congressional delegation, Senators Chuck Schumer and Kirsten Gillibrand, Governor Kathy Hochul, and leadership of the New York State Legislature.

We, the undersigned members of the Town Board of the Town of Marcellus, Onondaga County, New York, do hereby affirm and adopt the foregoing resolution on this ____ day November, 2025.

WHEREUPON, the foregoing resolution was put to a vote was as follows:

Laurie Stevens	Town Supervisor	Voted	Yes/No
Terry Hoey	Councilor	Voted	Yes/No
Gabe Hood	Councilor	Voted	Yes/No
Jeff Berwald	Councilor	Voted	Yes/No
Percy Clarke	Councilor	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

DATED: November ___, 2025



From | **Advance Mechanical
Services, Inc.**
PO. Box 25
Syracuse NY 13211
(315) 454-5533
www.eriemechanical.com

Quote No. | **2013705**
Type | Preventative Maintenance
Prepared By | Dean Boyd
Created On | 10/22/2025
Valid Until | 12/31/2026

Quote For | **Marcellus Town Clerk
Office**
22 East Main Street
Marcellus NY 13108
(315) 673-3269

Description of Work

2026 Labor and material to perform Preventative Maintenance services two times per year as follows:

1. Check heat exchanger
2. Inspect and replace air filters using MERV 8 filters as required
3. Inspect and replace belts as required
4. Clean coils as needed
5. Check all electrical connections, check amp draws
6. Check and clean condensate removal systems as required
7. Force into upcoming season mode and verify proper operation
8. Advise customer of condition of all included equipment
9. Price quoted below is for the entire calendar year
10. PM Agreement to continue until expiration date unless terminated by either party with a 30 day written notification
11. Customer to approve all work outside of this agreement. Service Call \$150.00, Service Technician \$150.00 per hour

Services to be completed

[HVAC] Location - Building

Preventative Maintenance Services two (2) Times Per Year

GRAND TOTAL | **\$1,740.18**

Terms and Conditions

Payment is due 30 days from date of invoice.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____



From | **Advance Mechanical Services, Inc.**
PO Box 25
Syracuse NY 13211
(315) 454-5533
www.eriemechanical.com

Quote No. | **2013352**
Type | Preventative Maintenance
Prepared By | Dean Boyd
Created On | 11/05/2024
Valid Until | 12/31/2025

Quote For | **Marcellus Town Clerk Office**
22 East Main Street
Marcellus NY 13108
(315) 673-3269

Description of Work

2025 Labor and material to perform Preventative Maintenance services two times per year as follows:

1. Check heat exchanger
2. Inspect and replace air filters using MERV 8 filters as required
3. Inspect and replace belts as required
4. Clean coils as needed
5. Check all electrical connections, check amp draws
6. Check and clean condensate removal systems as required
7. Force into upcoming season mode and verify proper operation
8. Advise customer of condition of all included equipment
9. Price quoted below is for the entire calendar year
10. PM Agreement shall continue for yearly periods thereafter until terminated by either party, in writing, at least 30 days prior to anniversary date
11. Customer to approve all work outside of this agreement. Service Call \$130.00, Service Technician Prevailing Rate \$135.00 per hour

Services to be completed

GRAND TOTAL | **\$1,515.29**

Terms and Conditions

Payment is due 30 days from date of invoice.

Approved by Rosemary Tozzi on 11/21/2024 09:00am from IP address 162.39.26.134

CHAD A. CLARK, MAYOR
JAMES P. CURTIN, TRUSTEE
TIMOTHY P. MANAHAN, TRUSTEE
CHARNLEY A. ABBOTT, CLERK
JENNIFER A. PLIS, TREASURER
JEFFREY D. BROWN, ATTORNEY



VILLAGE OF MARCELLUS
6 SLOCOMBE AVENUE
MARCELLUS, NY 13108
OFFICE 315-673-3112
FAX 315-673-3217
INFO@VILLAGEOFMARCELLUSNY.GOV

November 12, 2025

Ms. Laurie Stevens, Town Supervisor
Town of Marcellus
22 East Main Street
Marcellus, NY 13108

Re: Marcellus Community Tree Lighting Ceremony

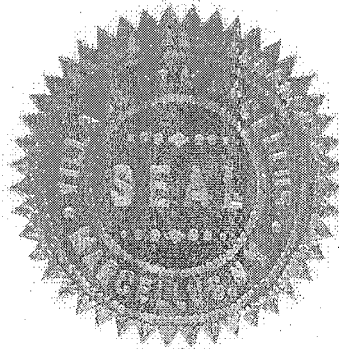
The Village of Marcellus formally requests, as done in previous years, that the Village and Town of Marcellus agree to share the cost of horse drawn wagon rides provided by Route 80 Stables on Friday, December 5, 2025 from 6:00 to 8:00pm during the annual tree lighting ceremony. The cost for 2 hours is \$700.00 and will be split evenly between the Town and Village.

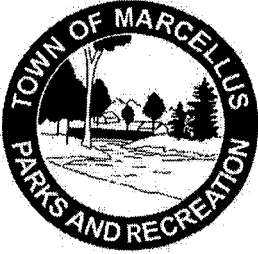
Payment will be remitted to the vendor by the Village of Marcellus on the night of service. The Village will then provide a voucher to the Town for reimbursement.

Please let me know if this request is approved by the Town Board. We look forward to this wonderful event for both Village and Town residents.

For the Village Board,

Chad A. Clark, Mayor





Town of Marcellus Parks and Recreation Department

22 East Main Street, Marcellus, NY 13108

phone: 315.673.3269 ext. 2 fax: 315.673.9132

email: park_rec@marcellusny.com

TO: Supervisor Stevens, Councilor Clarke, Councilor Berwald, Councilor Hood and
Councilor Hoey
FROM: Don MacLachlan - Marcellus Parks and Recreation Director
RE: Community Band Stipend
DATE: November 13, 2025

Community Band is a free Summer Recreation Program which runs for four Wednesdays in July. It is open to the community and supports the school's music program. Josh Nightingale spends approximately 40 hours total to plan, organize and execute this program with 80-100 concert band participants. He also added jazz bands which increases the scope of his preparation. The Town incurs the costs of sheet music purchases (\$379.20 in 2025) and the current stipend is \$1000. **Josh is requesting an increase in the stipend to \$1250-\$1500** as he feels it would be more in line with other musical teaching and similar work he does.

Thank you for your consideration!



Gaming
Commission

Division of
Charitable Gaming

1A Application for Registration and Identification Number

Check the type of program(s) you are applying for: Bell Jar ☐ Casino Nights ☐ Raffles ☐ Bingo ☒

Check appropriate box: New ☐ Update ☐ Assisting Only ☐

1. Name of organization: Town of Marcellus Parks and Recreation

2. Physical street address of organization (where business is conducted and where meetings are held - cannot be a PO Box and must be located in New York State):
22 East Main Street

Street Address Marcellus

City

Onondaga

County

13108

Zip Code

www.marcellusny.com

Organization's Website

315-673-3269 ext.2

Phone Number

3. Mailing address (if different from physical address):

Same

Marcellus

City

Street Address/P.O. Box

Onondaga

County

13108

Zip Code

4. Indicate the name of the city, town or village the organization is physically located in:
Town of Marcellus

5. Date the applicant organization was formally organized: 1794

6. Does the organization serve one or more of the lawful purposes as defined by Commission Rule 4600.1(e) and/or 4800.1(o) (see instructions for rule citation)? Yes ☒ No ☐

7. Provide the EIN (Employer Identification Number) issued by the Internal Revenue Service:
15-6001033

8. If the organization has a federal tax exemption, indicate the organization's tax status (e.g. 501(c)(3), 501(c)(4), etc):
Tax Exempt

Note: If the organization has received a tax exemption status, provide a copy of the determination letter received from the Internal Revenue Service (IRS).

9. Has a games of chance identification number ever been issued to the organization? Yes ☐ No ☒
If yes, list the identification number: GC _____ - _____ - _____ - _____

10. Has a bingo identification number ever been issued to the organization? Yes ☐ No ☒
If yes, list the identification number: BC _____ - _____ - _____ - _____

11. State the type of organization (i.e. religious, educational, veterans, etc.): Government Municipality

12. Indicate how the organization currently raise funds to support the organization: Non-for-profit

13. Has the organization ever been known by another name? Yes ☐ No ☒

If yes, state name and address:

Town of Marcellus

22 East Main Street	Name Marcellus	NY	13108
Street Address	City	State	Zip Code

14. Is the organization incorporated? Yes ☒ No ☐

If no, how is it organized:

15. Does the organization have a governing body (i.e. Board of Directors)? Yes ☒ No ☐

If yes, what is the total number of members within the governing body: 5

When and where are the Board of Director's meetings held? 1st&3rd Wednesdays Marcellus Town Hall

16. State current number of bona-fide members of the organization excluding the governing body: 0

When and where are the membership meetings held? N/A

17. Are there annual elections of the organization's officers? Yes ☒ No ☐

When are they held?

18. Does the organization operate without profit to its members? Yes ☒ No ☐

19. Does the organization maintain one or more bank accounts? Yes ☒ No ☐

If answered yes, indicate the names and addresses of all such banks:

Solvay Bank 1537 Milton Ave, Solvay, NY 13209

20. Provide the name and address of bank where the organization intends to maintain its Games of Chance and/or Bingo Checking Account:

Solvay Bank 1537 Milton Ave, Solvay, NY 13209

21. Indicate the name and title of the officer who will have responsibility for the utilization of all proceeds derived from the conduct of Games of Chance and/or Bingo:

Don MacLachlan

Parks / Recreation Director

Name

Title

22. Describe the organization's past, present and planned activities.

(You may use an attached narrative, pamphlets, newsletters, brochures, or similar documents in support.)

Summer Recreation Program, Adult Trips, Yoga, Senior Exercise Classes, Winter Wrestling

23. Provide a detailed statement as to what the organization intends to do with all proceeds derived from the conduct of Games of Chance and/or Bingo:

From Bingo games conducted, it is intended to award cash prizes to the participants.

24. Will the organization conduct Games of Chance and/or Bingo on its own premise? Yes ☐ No ☒

If not, indicate the name and address of premise to be used:

Marcellus Fire Station

4242 Slate Hill Road	Name	Marcellus	NY	13108
Street Address		City	State	Zip Code

25. List the name and address of the licensed Games of Chance/Bingo supplier from whom the organization intends to purchase or lease its bell jar tickets and/or casino and bingo supplies and equipment:

ATTACH ONE COPY OF EACH OF THE FOLLOWING:

- If a corporation: provide a copy of the articles of incorporation and by-laws, showing certification of filing with the proper state agency;
- If unincorporated: provide a copy of the constitution and by-laws, showing certification of filing with the proper state agency
- If the organization has a charter provide a copy;
- List of the names of the members of the governing body including titles;
- List of the names of all current members of the organization;
- Provide a list of the organization's prior year's expenses, including all charitable disbursements;
- Provide a copy of the organization's most recent general ledger, Form 990, Form 990-EZ, or Form 990-N and all supporting schedules.

Important! Your application may be delayed if you fail to provide all the information requested.

I swear (or affirm) that the information and statements contained herein have been examined by me and to the best of my knowledge and belief are true, correct and complete. Only the Head of the Organization may sign this document.

Laurie Stevens

*Printed Name of the Head of the Organization
(ex. Commander, Exalted Ruler, Priest, President, etc.)*

lstevens@marcellusny.com

Email Address of Head of the Organization

Town Supervisor

Title of Head of the Organization

3156733269

Phone Number of Head of the Organization

Signature of Head of the Organization

Date

_____ being duly sworn and says that they are the person above named, that
(Print Name of Applicant)

they have read the foregoing application and the answers herein noted, and that such answers are true and that they have personally affixed their signature to this document.

Sworn to before me on this _____ day of _____, 20____

NOTARY STAMP

(Signature of Applicant)

(Signature of Notary Public)

RECEIVED

NOV 05 2025

Marcellus Volunteer Fire Department, Inc.
Financial Statement Expenses
For the Period January 1, 2025 thru October 31, 2025

Town of Marcellus

Number in parenthesis indicates **UNDER** budget, number without parenthesis indicates **OVER** budget.

Acct #	Acct Name	Amount	Budget	Difference
<u>Admin</u>				
5000	Computer	6,323.00	16,634.00	(10,311.00)
5001	Insurance	18,771.00	25,000.00	(6,229.00)
5002	Legal & Accounting	3,913.00	15,000.00	(11,087.00)
5003	Office Supplies	95.00	3,000.00	(2,905.00)
5004	Postage	146.00	1,000.00	(854.00)
5005	Admin Miscellaneous	-	-	-
5006	Outside Services	2,283.00	5,000.00	(2,717.00)
5007	Travel	4,931.00	-	4,931.00
5008	Chief's Car			
Group Total		36,462.00	65,634.00	(29,172.00)
<u>Building</u>				
6000	Cleaning	7,582.00	9,000.00	(1,418.00)
6001	Utilities & Telephone	34,334.00	25,000.00	9,334.00
6002	Building Repairs & Maintenance	45,271.00	30,000.00	15,271.00
6003	Building Supplies	645.00	3,000.00	(2,355.00)
Group Total		87,832.00	67,000.00	20,832.00
<u>Operations</u>				
7000	Turn Out Gear	5,124.00	10,000.00	(4,876.00)
7001	Communications Equipment	4,225.00	38,000.00	(33,775.00)
7002	Fire Truck Supplies/Loose Eqpmnt	6,668.00	4,000.00	2,668.00
7003	Truck & Vehicle Repairs & Maintenance	19,587.00	30,000.00	(10,413.00)
7004	Small Equipment Maintenance	7,849.00	5,000.00	2,849.00
7005	SCBA	4,767.00	8,000.00	(3,233.00)
7006	Fire & EMS Training	2,283.00	6,000.00	(3,717.00)
7007	Fire Protection	45.00	3,000.00	(2,955.00)
7008	Membership Recognition	1,264.00	2,500.00	(1,236.00)
7009	Physicals/Fit Test	745.00	9,500.00	(8,755.00)
7010	Fuel	4,731.00	6,000.00	(1,269.00)
7011	Response Supplies	524.00	2,000.00	(1,476.00)
7012	EMS Supplies	-	4,000.00	(4,000.00)
7013	Dress Uniforms	920.00	2,000.00	(1,080.00)
Group Total		58,732.00	130,000.00	(71,268.00)
Grand Total		183,026.00	262,634.00	(79,608.00)

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NOV 05 2025
TOWN of Marcellus

Account	Current Account Balance	Current CD/MM balance	Total
Building Reserve	\$21,677	\$0	\$21,677
Truck Reserve	\$77,385	\$367,200	\$444,585
Capital Reserve	\$10,000	\$0	\$10,000
Contract Checking	\$129,639	\$0	\$129,639

This statement current as of October 31, 2025



Expense by Payee* ▼

🔄 Hide Controls ▼

Last Month ▼

Report Filters ▼

Report Layout ▼

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Marcellus Volunteer Fire
Department, Inc.
Expense by Payee
for the period of 10/01/2025
to 10/31/2025

Name	Amount
Aplos Software	\$ 49.50
Ascenzi & Corbis (Quickbooks)	\$ 100.00
Eastern Security Services	\$ 150.00
Jan-Pro	◀ Click here to see more details 36.50
Jerome Fire Equipment Co., Inc.	\$ 3,417.82
Morgan Rubbish Removal, Inc.	\$ 139.78
Net Manage IT	\$ 212.00
Nightingale Mills, Inc.	\$ 27.90
NYSMEC	\$ 4,827.40
Rick Kelly Electric	\$ 1,480.00
Spectrum Enterprise	\$ 230.00
W.B. Mason	\$ 39.99
Total	\$ 11,310.89



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NOV 05 2025

Town of Marcellus