

Town of Marcellus
Workshop Meeting
Wednesday, January 22, 2025
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

- A. Tim's Pumpkin Patch PUD
- B. Sewer Contract with the Village
- C. Local Law C-2024 Outdoor Concerts
- D. Parks and Recreation 2024 Budget Transfer
- E. Changing locks/key fobs for Park Buildings- Welcome Center & Maintenance Building

III. **New Business**

- A. Zoning Changes Recommendations
- B. Central NYSBOC Training- Codes Conference
- C. 2025 General Election- Fire Department propositions

IV. **Discussion Agenda**

- A. Fire Department

V. **Adjournment**

Future Meeting Dates

Planning/Zoning Meeting-Monday, February 3, 2025 - 6:30 pm- Town Hall

Town Board Meeting- Wednesday, February 5, 2025- 6:30 pm- Town Hall

Public Hearing- Local Law C-2024 Outdoor Concerts- Wednesday, February 5, 2025- 6:30pm

Workshop Meeting- Wednesday, February 19, 2025- 6:30 pm- Town Hall

CNY LOCK
2815 LYONS RD.
CAMILLUS, N.Y. 13031

315-391-1145
TAX ID 810546104

Estimate

Number E385

Date 1/9/2025

Bill To
MARCELLUS PARKS

Ship To

PO Number	Terms	Customer #	Project	Service Rep
		JIM	MAIN/CONF	TONY

Description	Quantity/Ho	Price/Rate	Tax1	Amount
SERVICE CALL		\$74.50		\$74.50
RYM CYLINDER		\$38.00		\$38.00
LABOR		\$74.50		\$74.50
keys	10	\$4.99		\$49.90

Discount \$0.00

Sub Total \$236.90

Sales Tax 8.00% on \$0.00 \$0.00

Total \$236.90

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Description	Quantity/Ho	Price/Rate	Tax1	Amount
SERVICE CALL		\$74.50		\$74.50
STAND ALONE PROX	2	\$589.00		\$1,178.00
POWER SUPPLY 1 AMP	2	\$36.89		\$73.78
electric strike	2	\$329.00		\$658.00
WIRE	0	\$64.00		\$0.00
LABOR		\$1,192.00		\$1,192.00

Discount \$0.00

Sub Total \$3,176.28

Sales Tax 8.00% on \$0.00 \$0.00

Total \$3,176.28

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Estimate

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MARCELLUS PARKS

Ship To

PO Number	Terms	Customer #	Project	Service Rep
		JIM	MAIN/CONF	NICK/TONY

Description	Quantity/Ho	Price/Rate	Tax1	Amount
PXL500 CONTROLLER	2.00	\$839.00		\$1,678.00
HES ELCTRIC STRIKE	2.00	\$349.00		\$698.00
keri power supply	2.00	\$229.00		\$458.00
KERI READER	2.00	\$189.89		\$379.78
LABOR		\$1,800.00		\$1,800.00
Battery back up		\$189.00	✓	\$189.00
misc		\$529.00	✓	\$529.00

CUSTOMER TO SUPPLY LAPTOP FOR SYSTEM TO RUN

Discount	\$0.00
Sub Total	\$5,731.78
Sales Tax 8.00% on \$718.00	\$57.44
Total	\$5,789.22



N.Y. State License # 12000260723

**PO Box 340
East Syracuse, New York 13057
Phone: 315-463-1255 / Fax 315-463-6336**

January 14, 2025

Re: Marcellus Park Welcome Center and Maintenance Garage

Provide PDK cloud based access control systems to control access at 2 building main entrances as discussed

Cloud based access control system equipment recommendations:

Quantity 2 – PDK RCNE Cloud Nodes

Quantity 2 – PDK RDRG proximity reader 26BIT Weigand HID

Quantity 2 – Interstate SLA1055 5AH batteries

Quantity 1 – HES 9400 grade 1 electric strike installed by others included

Quantity 1 – HES 5000 grade 1 electric strike installed by others included

***Installation, programming and training included**

All cabling and connections will be provided; the cost of equipment and labor to support the 2 doors discussed at 2 locations totals \$4,930.00 plus applicable sales tax any alterations or additions will be provided at additional cost. All equipment and labor will be covered by a one year parts and labor warranty, please contact me at 315-463-1255 with any questions or to schedule an installation date.

***Please note that an active internet port will be required at each site with internet access. This is a cloud based system that can be configured and accessed with a smartphone app or PC from anywhere, there is an annual fee of \$260.00 + applicable tax or (\$130.00 per card reader) for hosting the cloud service and providing software data backup. A smartphone app provides capability to manage users and remotely open doors for access if needed, thanks for your interest.**

Tim Post

Recommended Zoning Changes

Chapter 235-4

Definition's (235:10)

(New) Shed roof: A flat pitched roof extending to a header on posts with no walls.

(Modified) STORY: Not greater than 12 feet from the floor surface to the top of the truss wall or rafter carrying wall.

Chapter 235 Attachment 1 (1:1)

Lot and Building Limitations (NOTES)

Footnote 1 Remains

Footnote 2 Remains

Footnote 3 modified as follows: Permitted accessory structures in R zones up to 160 square feet in area limited to one story must be a minimum of three feet from side and rear lot lines and meet front setback requirements. In R-2 zones the front yard setback will be from the OCWA high-water line or the FEMA flood zone whichever is greater.

Footnote 4 modified as follows: Permitted A class accessory buildings greater than 160 square feet up to 720 square feet in area limited to one story must be a minimum of 25 feet from side lot lines and 50 feet from the street line or beyond the rear line of the principal structure, whichever is least.

Footnote 5 modified as follows: Permitted B class accessory buildings greater than 720 square feet up to 2,400 square feet in area limited to one story must be a minimum of 35 feet from side lot lines and 65 feet from the street line or beyond the rear line of the principal structure, whichever is least.

Footnote 6 is added as follows: Permitted C class accessory buildings greater than 2,400 square feet in area limited to one story must be a minimum of 45 feet from the side and rear lot lines and 70 feet from the street line.

Footnote 7 is added as follows: Class A, B, or C accessory buildings if greater than one story is proposed, the structure will require an area variance.

Footnote 8 is added to replace current footnote 5: To be determined by the Town Board.

ZONING

235 Attachment 1

Town of Marcellus

Lot and Building Limitations

[Amended 7-14-2014 by L.L. No. 1-2014; 5-11-2015 by L.L. No. 2-2015;
at time of adoption of Code (see Ch. 1, General Provisions, Art. I)]

Zone	Min. Lot Size		% of Lot Coverage	Yard Dimensions				Maximum Building Height (feet)	Minimum Dwelling Areas*
	Width (feet)	Area (square feet)		Front (feet)	One Side (feet)	Both Side (feet)	Rear (feet)		
A-1	200	80,000	30%	35	20	40	35	35	900
B-1	100	10,890	35%	35	25	50	30	35	NA
R-1	150	40,000	30%	35	15 ⁴	30	35 ⁴	35	900
R-2	75	10,000	20%	35	10 ³	20	35 ³	35	600
R-3	200	80,000	30%	35	15 ⁴	30	35 ⁴	35	900
R-4	80	12,000	20%	35	12 ³	24	35 ³	35	900
PUD	See Note 5	See Note 5	See Note 5	See Note 5	See Note 5	See Note 5	See Note 5	See Note 5	See Note 5
L-1	100	43,560	20%	60	25 ²	50 ²	50	3 stories 35 feet	NA

* In square feet per family.

NOTES:

- ¹ On corner lots, that portion of a lot contiguous to a public right-of-way shall be considered as front yard area and that portion of a lot contiguous to a front yard shall be considered as side yard area for the purpose of applying the regulations herein.
- ² Fifty feet for one side yard and 100 feet for both, if adjoining residential zone.
- ³ Permitted accessory buildings in R-2 and R-4 Zones may not be more than 120 square feet in area limited to one story and must be at least three feet from the side and rear lot lines and meet front setback requirements.
- ⁴ Permitted accessory buildings in R-1 and R-3 Zones may not be more than 160 square feet in area limited to one story and must be at least three feet from the side and rear lot lines and meet front setback requirements.
- ⁵ To be determined by the Town Board.

racing, pony rides, firearms and archery ranges, swimming pools, water slides, ice rinks, and amusement parks.

RECREATION, PRIVATE — A recreation use or facility not owned or operated by a public agency.

RECREATION, PUBLIC — A recreation use or facility owned or operated by a public agency.

ROAD — See "street."

RURAL OCCUPATION — An occupation that is carried on in a dwelling unit or on a property where a dwelling unit exists, provided that the occupation is carried on by the resident owner of the property or a resident member of the owner's immediate family. A "rural occupation" must clearly be incidental or accessory to the principal use of the property, and may include mechanical and/or repair work, engine repairs, appliance repair, stands for the sale of baked goods, home crafts or nursery merchandise, small-scale off-site construction, driveway installation or repairs, landscaping, delivery services, beauty parlors, and small low-intensity businesses of a similar nature. A "rural occupation" shall not include restaurants, parking lots, drive-in retail fuel stations, outdoor storage of inoperative motorized equipment, or other high-intensity businesses of a similar nature.³

SPECIAL USE — A use that is deemed allowable within a given zone, but which is potentially incompatible with other uses, and therefore, is subject to special standards and conditions set forth for such use subject to approval by the Zoning Board of Appeals.

STORAGE TRAILER — A complete truck used for storage of materials, supplies or tools, or a van type of trailer such as is usually towed by a tractor. It may be mounted on wheels or skids and is not intended for habitation.

STORY — That portion of a building included between the surface of any floor and the surface of the floor next above it, or if there be no floor above it, then the space between any floor and the ceiling next above it.

STREET — A public right-of-way for vehicular traffic that is publicly owned, open to the general public, and has been accepted by the Town. The term includes designations such as highway, parkway, road, avenue, boulevard, lane, place, drive, alley, and other variations.

STREET LINE — The common boundary of a street right-of-way, as distinguished from the pavement, and the front property line of a parcel.

STRUCTURE — A combination of materials, including a building as defined herein, to form a construction that is safe and stable and includes among other things, decks, sheds, fences, swimming pools, display signs, radio towers, satellite dishes over three feet in diameter and windmills.

³ Editor's Note: The former definition of "sign," which immediately followed this definition, was repealed 9-7-2022 by L.L. No. 2-2022. See now § 235-26.1, Signs.

Central NYSBOC Training April 8-10, 2025



B 3620.4

INVOICE

January 17, 2025

INVOICE No: NY0071400 - 2025

Payable To:
NYSBOC CENTRAL CHAPTER
PO BOX 5065
SYRACUSE NY 13220
email: treasurer@nysboc.com

Attendee:
JOHN HOUSER
22 EAST MAIN ST.
MARCELLUS NY 13108

YOU ARE REGISTERED FOR April 8-10, 2025

Attendance at NYSBOC Central Chapter Conference

\$400.00

2025 Active Membership Dues

\$ 65.00

TOTAL DUE

\$465.00

PLEASE MAKE CHECKS PAYABLE TO:
NYSBOC CENTRAL CHAPTER
PO BOX 5065
SYRACUSE NY 13220

**PAYMENT MUST BE RECEIVED BY MARCH 15, 2025
OR YOUR REGISTRATION WILL BE REMOVED**

**Please mail a copy of this invoice with payment so we can process correctly.
Or make sure all invoice numbers are included with the check.**

NYS VENDOR ID: 1000030789



MARCELLUS VOLUNTEER FIRE DEPARTMENT, INC.

4242 Slate Hill Road – Marcellus, N.Y. 13108

p: (315) 673-1818 – f: (315) 673-1996

Est. September 10th, 1884

David Card – President

Patrick Rothery – Chief of Department



To:

Date: 01-17-2025

Laurie Stevens

Supervisor, Town of Marcellus

22 East Main Street

Marcellus, N.Y. 13108

For consideration by the Town of Marcellus board of directors, please see the two proposed ballot measures for the 2025 elections.

- Proposition Number One, Option #1

“Shall the annual contribution of the Town of Marcellus for the Marcellus Volunteer Fire Department Length of Service Rewards Program (LOSAP) of seven hundred (\$700.00) dollars be increased, to the legally allowed maximum, of one thousand two hundred (\$1,200) dollars, per qualifying member, annually?”

- Proposition Number One, Option #2

“Shall the annual contribution of the Town of Marcellus for the Marcellus Volunteer Fire Department Length of Service Rewards Program (LOSAP) be increased by five hundred (\$500.00) dollars, to the sum of one thousand two hundred (\$1,200) dollars, per qualifying member, annually?”

- Proposition Number Two

“Shall the age of maturity of the funds for the Marcellus Volunteer Fire Department Length of Service Rewards Program (LOSAP) be reduced from 65 years old to 55 years old?”

Thank you,

~David Card

President, Marcellus Volunteer Fire Department, INC