

Marcellus Town Board
Workshop Meeting
Wednesday, August 21, 2024
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 21, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Absent: Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Sue March, Jerry Wickett, Whitney Lash-Marshall, Jim Rossiter, Bill Southern, Gary and Linda Wilcox, Tom Lathrop, Erica and Tim Leubner, Steven Bolewski, Dave Card, Fire Department; Rosemary Tozzi, Town Clerk

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 20, 2024. Claim #'s 157014-157025.

Expense

General Fund	\$34,288.44
Part Town General	1,937.12
Townwide Highway	1.77
Part Town Highway	3,403.75
Trust and Agency	581.05
Total	\$40,212.13

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 15, 2024. Claim #'s 156955-157004.

Expense

General Fund	\$92,392.86
Part Town General	27.32
Townwide Highway	698.12
Part Town Highway	2,510.30
Fire District	413.00

Water District	90,447.00
Trust and Agency	1,243.53
Total	\$187,732.13

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 22, 2024. Claim # 157026.

Expense	
Townwide Highway	\$594.53
Total	\$594.53

Councilor Hoey made a motion seconded by Councilor Berwald to approve the Abstract of Audited Vouchers and pay the bills as of August 21, 2024.

Ayes –Berwald, Clarke, Hoey and Stevens Carried

Old Business:

Tim’s Pumpkin Patch PUD: The Town Board received the final site plan. This topic has been tabled for review.

Solar Law: This topic has been tabled for review by the Planning and Zoning Board.

Insurance Renewal: After reviewing the documents provided by Reagan Insurance it was determined the vehicles are covered with comprehensive and collision insurance. The renewal rate is going up 2.15%. The premium increase is \$1,309.27 for a total renewal rate of \$62,165.98. Councilor Clarke made a motion seconded by Councilor Hoey to approve the increase in renewals for the building and equipment.

Ayes –Berwald, Clarke, Hoey and Stevens Carried

Comprehensive Plan: Jerry Wickett informed the Town Board that the open house and public hearing went well. The residents had no questions regarding the plan. There were a few typos in the draft version. Once the corrections have been made the Town Board will get an updated plan. Once the Town receives the Final Plan it will be sent to the County Planning.

New Business:

Fall Trash Days: Dates for 2024 Fall Trash Days will be September 27th- 28th and October 4th- 5th. Hours of operation will be 8:00am-12:00pm. Permit fees will remain the same as the Spring Trash Days. There will not be a shred day and electronics will not be accepted during the Fall Trash Days. Councilor Clarke made a motion seconded by Councilor Hoey to set the Fall Trash Days for September 27th-28th and October 4th-5th.

Ayes –Berwald, Clarke, Hoey and Stevens Carried

Baltimore Woods: Baltimore Woods is asking for a letter of support for the NYS Parks ZBGA Capital Grant. The grant would allow them to expand onto the current John Weeks Interpretive Center that would create a new entrance with new restrooms that would be fully accessible and available when the building is closed. They will also be adding additional meetings, education, programs, staff office space and doubling the main parking lot. Councilor Hoey made a motion seconded by Councilor Berwald to authorize the Town Supervisor to sign a letter of support for Baltimore Woods.
Ayes –Berwald, Clarke, Hoey and Stevens Carried

Receive Tentative Budget: The Town Clerk presented the Town Board with their copy of the tentative budget. Contained in the packets is the department’s request for their 2025 budget.

Budget Meeting Dates: The Town Board set a budget meeting date for August 28, 2024, at 5:30pm. More budget meeting dates will follow.

General Codes- Sign Law Update: An estimated fee of \$710.00-\$830.00 to update the online General Codes and hard copies with the new Sign Law. The fees are based on document size. This was not put into the 2024 budget. The Town will also need to update more laws soon with additional fees from General Codes. The Town pays a maintenance fee of \$1,195.00; the annual maintenance fee does not include any updates to the online laws or the five General Codes books. The Town Board has tabled this topic to be discussed during the budget meetings.

Brush Grinding Contract- Green Renewable: This topic has been tabled until the following meeting on September 4, 2024.

Town of Marcellus Plowing Agreement w/ Onondaga County: Supervisor Stevens received an email from the County. They need the following documents to prepare their contract with the Town, conflict of interest affidavit and proof of the following insurance, general, automobile and umbrella liability as well as proof of workers compensation and disability benefits. Councilor Berwald made a motion seconded by Councilor Clarke to approve Supervisor Stevens to sign the conflict-of-interest affidavit and submit the insurance contracts to the County for the snowplow contract.
Ayes –Berwald, Clarke, Hoey and Stevens Carried

Speed Limit Reduction- Rose Hill Road: The Town received a letter from the Department of Transportation stating that based on the existing roadside development, crash analysis, and test drives the investigation determined extending the 40 mph approximately a quarter mile to the north, past CR-27A, is appropriate at this time. New signs will be installed implementing the lower speed limit.

Discussion Agenda:

Fire Department: Dave Card asked the Town Board if anyone on the Board would like to join the community wide recruitment program. Dave Card also asked about the budget process. He was instructed to call Lori Petrocci, budget officer.

Highway: The XC Invitational is a race taking place in October at the Park. They are expecting over 1,000 people and would like to use the Highway parking lot for crowd control. The Town Board had no issue with the highway parking lot being used.

Parks/Recreation: Phil Coccia thanked Steve and John for their work on the gazebo.

Supervisor Stevens requested a meeting with Council.

Adjournment: Councilor Hoey made a motion seconded by Councilor Clarke to adjourn the Workshop Meeting at 6:57pm.

Ayes –Berwald, Clarke, Hoey and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk