

Town of Marcellus  
Board Meeting  
Wednesday, March 6, 2024  
6:30 PM

Call to Order

Salute to Flag

- I. Waive the Reading and Accept the Minutes
- II. Approve Monthly Financials

**III. Old Business**

- A. 2595 Pleasant Valley Road Demolition
- B. Welcome Center

**III. New Business**

- A. Scalice Custom Homes - Fire Dept Kitchen Floor Invoice
- B. Highway Addition
- C. Tim's Pumpkin Patch PUD Extension
- D. 1<sup>st</sup> Marcellus XC Invitational
- E. Fire Department- Electrical Bid
- F. Fire Department- Fire Protection System Service Proposal
- G. Park- Ferris Zero Turn Mower

**V. Reports From Department Heads**

- A. Codes
- B. Highway
- C. Parks/Rec
- D. Town Clerk - Monthly Report

**VI. Discussion Agenda**

- A. Fire Department

**VII. Adjournment**

**Future Meeting Dates**

Workshop Meeting- Wednesday, March 20, 2024- 6:30 pm- Town Hall  
Planning/Zoning Meeting- Monday, April 1, 2024 - 6:30 pm- Town Hall  
Town Board Meeting- Wednesday, April 3, 2024- 6:30 pm- Town Hall  
Workshop Meeting- Wednesday, April 17, 2024- 6:30 pm- Town Hall

Marcellus Town Board  
Regular Meeting  
Wednesday, February 7, 2024  
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, February 7, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Jim Gascon, Town Attorney; Chris Christensen, PB/ZBA Board Member; Scott Stearns, Zoning Chairperson; Jerry Wickett, Planning Chairperson; Bill Southern, Tom Lathrope, Susan Murray, Scott Murray, Steve Bolewski, Morgan Myers, Zoe Case, Dave Card, Marcellus Fire Department; Bobby Mayers, Marcellus Fire Department; Suzanne Tobin, Deputy Town Clerk and Rosemary Tozzi, Town Clerk.

**Waive the Reading and Accept the Minutes:** Councilor Clarke made a motion seconded by Councilor Hoey to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from the January 2, 2024, Organizational Meeting, January 3, 2024, Town Board Meeting and the January 17, 2024, Workshop Meeting.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**Monthly Activity:** The abstract of Audited Vouchers for January 22, 2024, given to the Board Members as submitted by the Town Clerk. Abstract #1 as of February 2, 2024. Claim # 156155, reimbursement for Moondance project.

	<u>Expenses</u>
General Fund	<u>\$29,625.00</u>
Total	\$29,625.00

The abstract of Audited Vouchers for January 26, 2024, given to the Board Members as submitted by the Town Clerk. Abstract #1 as of January 24, 2024. Claim # 156149-156154, 156156-156159 156182-156193.

	<u>Expenses</u>
General Fund	\$16,956.39
Part Town General	2,892.19
Townwide Highway	4,256.45
Fire District	10,850.00
Trust and Agency	<u>1,961.68</u>

Total \$36,916.71

The abstract of Audited Vouchers for February 7, 2024, given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 1, 2024. Claim # 156160-156165, 156175-156181, 156202-156236.

Expenses

General Fund	\$17,403.22
Part Town General Fund	1,273.81
Townwide Highway	5,672.58
Part Town Highway	187.50
Water District	<u>17,571.00</u>
Total	\$42,108.11

Board Members were given the Activities Report as of January 26,2024. Fiscal year 2023 Period 1 to 12.

Revenue

Expense

General Fund	(1,624,763.77)	1,522,007.61
Part Town General	( 215,334.36)	201,901.58
Townwide Highway	( 603,509.45)	519,273.85
Part Town Highway	( 457,593.24)	411,271.74
Capital Projects	( 7,928.00)	7,928.00
Fire District	( 405,158.44)	404,373.00
Hydrant Fund	( 3,002.87)	3,209.19
Ambulance Fund	( 306,488.79)	306,465.00
Sewer District	( 194,550.71)	194,544.00
Water District	( 180,390.82)	182,869.00

**Bank Balances:**

The total of all Bank Balances for December 2023 is \$3,285,525.29

Councilor Hood made a motion seconded by Councilor Berwald to approve the Abstract of Audited Voucher Reports as of January 24, 2024, February 1, 2024, and February 2, 2024, the Activities Report as of January 26,2024, and the Bank Balance Balances of December 2023.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**Old Business:**

**Comprehensive Plan:** The Town Board received a copy of the comprehensive Plan to be reviewed. Councilor Hoey thinks the plan is very well done. He did have some concerns with the action items, might be too many steps or too time consuming. The other concern was the confusion between Town/Village language. The Town board will address questions or concerns to the committee, once that has been completed the committee will set up a public information hearing. After the Public Hearing, the plan will come back to the Town Board for approval then to the County Planning Board. The final step will be a public hearing and adoption of the Comprehensive Plan.

**New Business:**

**2024 Trash Days:** Spring Trash Days will be held on Friday, May 3<sup>rd</sup>, and Saturday May 4, 2024, 8:00am-12:00pm and Friday, May 10<sup>th</sup> and Saturday, May 11, 2024, 8:00am-12:00pm. The Town was at a loss last year. The Town collected \$12,643.00 and total expenditures were \$14,202.31. The fees associated with the trash days were tabled until the Workshop Meeting on February 21, 2024.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the dates of May 3<sup>rd</sup>, 4<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> for the Spring Trash days.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**2023 Court Audit:** Every year the Court Clerk makes the books available for a Town Board Member to audit. Once the audit is complete it is sent to the State.

Councilor Clarke made a motion seconded by Councilor Hood for Councilor Berwald to complete the 2023 Court audit.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Building Keys/Locks:** Mike Ossit, Highway Superintendent is getting quotes to have key fobs installed at Town Hall. There have been issues with the tumblers in doors at Town Hall. Key fobs would be installed in four places; the employee entrance, employee hallway (2 doors), and the basement. The Town Board tabled this item until quotes are received.

**NYSBOC Central Chapter Conference- Codes:** John Houser, Codes Officer is requesting approval from the Town Board to attend the NYSBOC Central Chapter Conference to obtain mandatory training/hours and for membership dues for himself and Deb Williams, Building Safety Inspector. The total fees for the conference and 2024 Active Membership is \$520.00.

Councilor Hoey made a motion seconded by Councilor Hood to approve the training for the Codes Officer and the membership fees for John and Deb.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Notice of Intent- Storm Water:** New York State has replaced the previous general permit with a revised general permit. The Town of Marcellus must file a notice of intent due to it now being a new permit with the changes made by the State. The document submitted states that we intend to comply with the new general permit.

Councilor Clarke made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign the Notice of Intent.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**OCMBOCES Contract:** This Contract is for all the Highway training: hazard communication program, lock-out/tag-out energy control program, workplace violence and personal protection equipment training. Nothing has changed from last year's contract; all the fees are the same.

Councilor Berwald made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign the contract with OCMBOCES.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Martisco Lions Club:** Martisco Lions Club would like permission to put a box for used eyeglasses in the Town Hall. They provide support to Marcellus, Marietta, and surrounding areas. Additionally, Lions Club International serves people around the world. The box will be periodically checked to collect the glasses.

**Concert in the Park Contracts:** Parks and Recreation is asking the Board to approve and sign all contracts for the concerts in the park. Concerts are on Thursdays except for Friday, July 5, 2024.

June 20- Horn Dogs

June 27- Bitter Creek Band

Friday July 5<sup>th</sup>- The Strangers

July 11- Becerra Finn Band

July 18- Sydney Irving Band

July 25- Faded Vinyl

August 1- Jow Whiting

August 8- Cooper Inn

August 15- Rain date

Councilor Hoey made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign the contracts for the concerts in the park.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**CNY Folksmarch:** CNY Folksmarch has been an active walking group in Central New York for over 40 years. To create interest the Folksmarch walks take place at a different village, town, park, or venue each month. The walk will take place at Marcellus Park April 13 & 14, 2024. Saturday walks will take place between 9:00am and 12:00pm. Sunday walks will take place between 1:00pm and 3:00pm. The CNY Folksmarch has provided a certificate of insurance and rented a pavilion. They are estimating 30-40 people.

**Fire Department Kitchen Bid:** The Board was presented with three bids for flooring.

**Sposato Floor covering Companies:** Altro Sheet Vinyl- style: Stronghold 30- Color: TDB- Size: 6' 7" Goods, 6" flash coving and heat welded seams. Floor prep includes bringing up the concrete areas to meet the existing tile elevation and skim coat of the existing grout lines. Transitions and direct glue installation. Total- \$23,995.00

**Ric Structures:** Remove existing tile floor and remove tile debris. Concrete to be prepped and pitched as needed for new tile and floor drains. New tile to be installed and grouted \$21,500 added labor if epoxy grout is requested \$15,500 Total- \$37,000.00

**Scalice Custom Homes and Remodeling:** Remove existing tile floor, tile debris to be piled in dumpster, concrete to be prepped and pitched as needed for new tile floor and floor drains. Tile to be installed and grouted. \$17,500 added labor if epoxy grout is requested \$11,500 Total \$29,000.00.

It was decided to not request epoxy grout.

Cost of materials will be \$4,176.27.

Councilor Hood made a motion seconded by Councilor Clarke to award the bid to Scalice Custom Homes and Remodeling for the Fire Department Kitchen flooring at a total price of \$17,500.00.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

#### **Reports from Department Heads:**

**Codes:** John Houser, Codes Officer, will be starting the process of demolition of 2595 Pleasant Valley Road.

**Highway:** Mike Ossit, Highway Superintendent presented the Board with the highway inventory list.

**Park:** Phil Coccia, Recreation Director said reservations continue to come in for pavilions. The moonlight walk was a success. There will be one more moonlight walk in a few weeks. Councilor Berwald is going to meet with park staff and Jane Attley, Recreation Attendant, to discuss the contracts regarding the grant money for the welcome center. Friends of the Park are going to donate money to redo the dance floor in the annex pavilion.

**Town Clerk:** Rosemary Tozzi, Town Clerk presented the Board with the Town Clerk's Monthly Report January 1, 2024-January 31, 2024.

Dog Licensing - \$368.00

Misc. Fees - \$50.00

Passport - \$245.00

Conservation - \$2.76

Haulers Permit - \$100.00

Marriage Licensing Fees - \$12.50

Building - \$784.00

Plan & Zone - \$330.00

Site Plan - \$100.00

**Discussion Agenda:**

**Fire Department:**

**Dave Card** reported that Councilor Clarke did a meet and greet at the Fire Department board meeting. A list of active members and lifetime members was given to the Town Board and Assessor's office for the tax credit. The Fire Department is applying for a grant for the exhaust system to hook up to the trucks. Financials should be submitted by the February 21, 2024, workshop meeting.

**Bob Mayers** presented the Board with the call log. For the month of January, the department responded to 40 calls, radio response time was 3 minutes and 37 seconds. The department does standbys at the station every Friday night starting at 6:00pm-12:00am to help improve response time.

**Adjournment:** Councilor Hood made a motion seconded by Councilor Hoey to adjourn the meeting at 7:10pm.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Rosemary Tozzi  
Town Clerk

Marcellus Town Board  
Workshop Meeting  
Wednesday, February 21, 2024  
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, February 21, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Absent: Percy Clarke	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Rossiter, Phil Coccia, Recreation Director; Bill Southern, Steve Bolewski, Tim and Erica Lubner, Scott Stearns, Zoning Chairperson; Jim Gascon, Town Attorney; Dave Card, Fire Department President; Eddie Murphy, Fire Department; Tom Lathrop, Thomas LaVoy, Fire Department; Joel McNally, Fire Department; Scott Mathieson, Fire Department; and Rosemary Tozzi, Town Clerk.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 14, 2024. Claim #'s 156275-156277.

**Expense**

General Fund	<u>\$3,260.59</u>
Total	\$3,260.59

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 15, 2024. Claim #'s 156258-156274, 156278-156286.

**Expense**

General Fund	\$7,258.45
Part Town General	595.00
Townwide Highway	2,806.47
Fire District	413.00
Trust and Agency	<u>1,148.36</u>
Total	\$12,221.28

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 21, 2024. Claim #'s 156296-156300.

**Expense**

General Fund	\$16,935.27
Part Town General	366.24
Townwide Highway	4,290.98
Trust and Agency	<u>921.62</u>
Total	\$22,514.11

Councilor Hood made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills as of February 14, 15 and 21 2024.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

**OLD BUSINESS**

**2024 Trash Day Fees:** 2023 Trash days fees accrued by the Town did not cover the cost for the event. Last year the Town charged \$3.00 per tire but we were charged \$7.00. The Town was also charged a disposal fee for Mattresses from the vendor; therefore, the Town will now have a mattress permit for purchase. Vendor fees have increased for the upcoming event. The Town Board voted to increase the permit fees by \$5.00 each except for Freon, Tires and Mattresses.

There is no fee for electronics and shredding for residents again this year. The Town and Village will split the cost of ProShred for the shred day on May 4, 2024.

The new fees are as follows:

Passenger Vehicle	\$15.00 - one load only
Passenger Vehicle	\$25.00 - up to six loads
Pickup Truck or Commercial Van	\$40.00 - up to four loads
Trailers	\$50.00 - up to four loads
Large Vehicle	\$55.00 - up to two loads
Mattress Fee	\$25.00 - per mattress

Tires: Tires up to 19.5” rim diameter only: \$7.00 Each

Freon Removal: \$15.00 per unit: Refrigerators, Dehumidifiers, Air Conditioners

Councilor Hood made a motion seconded by Councilor Berwald to approve the increase of the permit fees.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

**Fire Department Carpentry Bids:**

Three bids were brought to the Town Board. The bids are for sheetrock, walls, and ceilings.

**Edward Schalk & Son, Inc:** Base bid gypsum \$24,600, base bid acoustical ceilings \$3,800

Total Bid: \$28,400.00

**Scalice Custom Homes and Remodeling:** Sheetrock and walls \$28,800, ceilings: 8,500

Total Bid: \$37,300.00

**Mike Tierney Construction:** Total Cost of Construction as per drawings \$32,520, total cost of ceiling as per drawings \$7,950

Total Bid: \$40,470



Councilor Hoey made a motion seconded by Councilor Berwald to approve the construction for the carpentry bids at the Fire Department and award the bid to Edward Schalk & Son, Inc.  
Ayes –Berwald, Hoey, Hood and Stevens Carried

## **NEW BUSINESS**

**Marcellus Veterinary Hospital Contract:** This is the Town’s annual contract regarding housing strays, fees based on boarding, euthanasia, and cremation. When Jim LaRose, Dog Control Officer picks up a stray they are taken to the Marcellus Veterinary Hospital until the owner is found. Once the owner is found it is the owner’s responsibility to reimburse the Town for all fees accrued. If it is an unclaimed dog the Town absorbs the cost.

Councilor Berwald made a motion seconded by Councilor Hoey to approve Supervisor Stevens to sign the contract.

Ayes –Berwald, Hoey, Hood and Stevens Carried

**Fire Department Door Quote:** Dave Card submitted a quote from Hughes Distribution, Inc. for \$2,895.00, that includes materials and delivery. It’s an interior swing door in the main hallway entering the kitchen which will allow the pancake grill to be moved in and out of the kitchen when needed.

Councilor Hood made a motion seconded by Councilor Berwald to approve the door quote.

Ayes –Berwald, Hoey, Hood and Stevens Carried

**Siemens Contract:** A renewal contract for fire protection monitoring March 1, 2024- February 28, 2025. It is the same contract as last year with no price increase, total cost of contract is \$1,880.60. Councilor Hoey made a motion seconded by Councilor Berwald to approve Supervisor Stevens to sign the Siemens contract.

Ayes –Berwald, Hoey, Hood and Stevens Carried

**2595 Pleasant Valley Road Demolition:** This topic was tabled until a future meeting as John Houser, Codes Officer was not present and Jim Gascon, Town Attorney, also stated he has not received the paperwork needed to move forward. Dave Card, Fire Department President asked the Town Board and Town Attorney if the Fire Department requested the presence of the Town Codes Officer at a fire scene to deem a structure unsafe can the Fire Department have a structure demolished that day. Jim Gascon, Town Attorney stated that the Fire Chief has the authority to deem a structure unsafe and request demolition without approval. The only concern with having a structure demolished quickly is it can cause an issue or delay with the insurance company covering the damage. It was stated by Dave Card that he requested the demolition of this structure from the Town Codes Officer the morning after the fire.

**Maple Lane Farm- Farmland Protection Program:** Tim and Erica Leubner are requesting on behalf of Maple Lane Farms for a letter of support from the Supervisor and Town Board to the State for a Farmland Protection grant that the Leubner’s have applied for.

Councilor Hood made a motion seconded by Councilor Hoey to approve Supervisor Stevens to sign the letter of support for the Maple Lane Farm.

Ayes –Berwald, Hoey, Hood and Stevens Carried

**Marcellus/Lakeshore Little League Baseball:** Members of the Lakeshore Little League Baseball are requesting permission to store a portable score board and portable outfield home run fence in one of the parks facilities. The league is also interested in a new back stop and wing fencing. They were directed to Friends of the Park for possible funding assistance as the Town of Marcellus cannot fund that at this time. Jim Rossiter, Park Crew Leader said the park has plenty of space to store the things requested with no issues.

Councilor Hood made a motion seconded by Councilor Berwald to approve the storage of the portable score board and portable outfield home run fence in one of the parks facilities.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

**Welcome Center Bids:** This topic was tabled until later a date. The Board would like to have further discussions on the bids, scope of work needed and will redo the bids to sealed bids if needed.

**DISCUSSION:**

**Fire Department:** The Fire Department submitted their financials. Dave Card submitted an electrical and sprinkler bid to the Board that will be added to the agenda for the next meeting. Joel McNally stated that the Fire Department had their IOS inspection last week. IOS is Insurance Services Office (ISO) Inspections and their associated rankings. ISO's Public Protection Classification program regularly visits fire stations to inspect and report on key criteria points that assess the potential fire safety of the station's community. The inspection occurs every 4 years. This does affect the fire insurance rating for the Town of Marcellus.

**Onondaga County Industrial Development Agency:** This is a proposal to encourage affordable housing. It is a pilot project for multi-unit housing which does not have to be low income or senior housing. It is usually a significant reduction from the assessed value of the property. There is pushback from some of the Towns as they are concerned, they will lose some of their tax base. They are also concerned that residential housing is going to be unfairly burdened because of the tax breaks to the multi-unit buildings.

**MAVES:** Financials and call reports were submitted to the Town Board. A couple corrections need to be made to the documents (Supervisor's name and Town Hall address). Councilor Hoey will address that with the department.

Councilor Hoey stated he asked Lori Petrocci for an updated amount that the Town has spent on the Fire Department kitchen renovation and a balance on the American Resue Plan Act account. He would like to have a discussion in the future regarding plans for the remainder of the money in the ARPA account.

Phil Coccia, Recreation Director stated that the Folksmarch event had to change their date from April to May. Phil thanked Jim, Jeff, Jane, and Steve for working so hard on the Welcome Center project. Jim Gascon, Jeff, and Jim will have a meeting to discuss the Welcome Center and hopefully get everything organized so it can be advertised in the paper and a meeting can be set up to open and award a bid. This project must be finished by August 31, 2024, to get the grant money.

Mike Ossit, Highway Superintendent submitted documents to the Town Borad. He is applying for a grant to put on an addition to the Town Highway building. This will be placed on the March 6, 2024, agenda.

Councilor Hoey has a meeting set up with the Comprehensive Plan committee.

Bill Southern asked when the Comprehensive Plan will become public. The Board is still unsure of a date that the plan will be ready for public viewing. Councilor Hoey will speak with the committee during the meeting and report his findings at the next Town Board meeting.

Councilor Hoey announced that the All-Star Show is quickly approaching. The All-Star Show is an annual musical. It is located at the High School. This year the show is Peter Pan. March 8<sup>th</sup> and 9<sup>th</sup>, tickets are available through the school website.

Dave Card thanked Mike Ossit and the Town Highway employees for their help on the Fire Department kitchen project.

Jack Scalice put in a partial bill for the kitchen floor tile work. The invoice was not submitted in time for this meeting bills and agenda and will be added to the March 6, 2024, agenda.

Supervisor Stevens requested a meeting with Council after the meeting is adjourned.

**Adjournment:** Councilor Hoey made a motion seconded by Councilor Hood to adjourn the meeting at 7:02 pm.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Rosemary Tozzi  
Town Clerk

## Town of Marcellus Codes

### 2595 Pleasant Valley Road Demolition

2/21/2024 - Town Board to appoint Gerry Wickett as hearing officer for an April 3 hearing (town board meeting).

Town attorney: send notice according to 90-8 C and to contain particulars provided from the Town engineer and codes.

4/3/2024 – Hearing

Town attorney: send notice of hearing findings issued and served in same manner prescribed in 90-8 C.

Codes Officer: sends out request for proposals if violation not removed according to hearing findings.

6/5/2024 Town Board awards contract for air monitoring and demolition (town board meeting).



# SCALICE

*Custom Homes and Remodeling*

Customer Name: Town of Marcellus

Date: 1-29-2024

Site Location: Marcellus Fire Dept.

Scalice Custom Homes proposes to take up the rest of the existing tile floor. Tile debris to be piled in dumpster provided by others as requested.

Concrete to be prepped and pitched as needed for new tile floor and floor drains.

Tile to be installed and grouted.

Labor \$17,500.00

**Added labor if epoxy grout is requested**

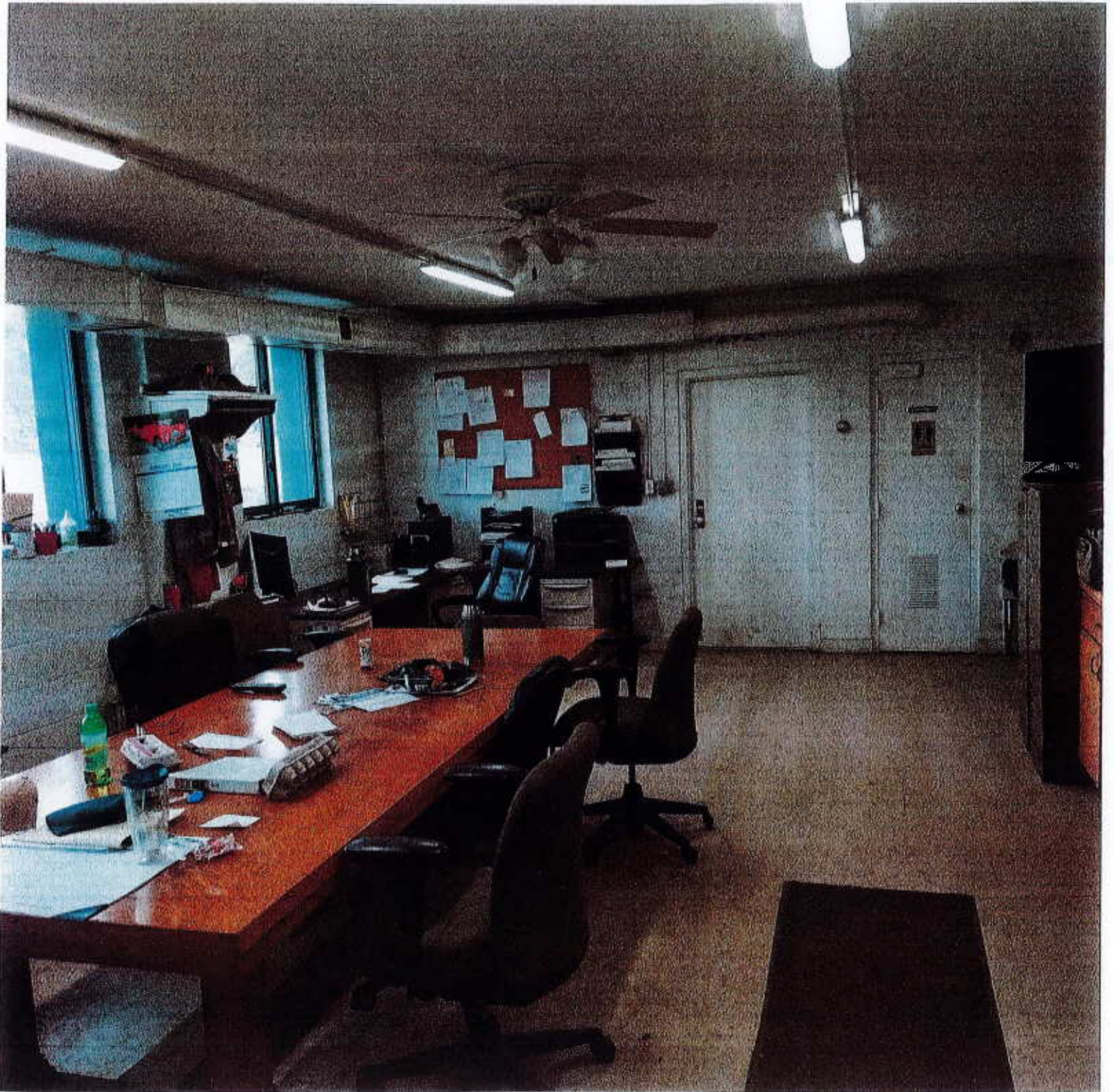
\$11,500.00 not going  
↑ with that

Total \$29,000.00

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Scalice Custom Homes  
315-657-1230











## Rosemary Tozzi

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**From:** wickster4829 <wickster4829@aol.com>  
**Sent:** Monday, February 26, 2024 9:33 AM  
**To:** Rosemary Tozzi  
**Cc:** Laurie Stevens  
**Subject:** RE: Tim's Pumpkin Patch PUD Extension

Hi Rose - Yes, you have my approval for the extension.

Thanks, Jerry

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** Rosemary Tozzi <clerk@marcellusny.com>  
**Date:** 2/26/24 9:19 AM (GMT-05:00)  
**To:** Wickster4829 <wickster4829@aol.com>  
**Cc:** Laurie Stevens <lstevens@marcellusny.com>  
**Subject:** Tim's Pumpkin Patch PUD Extension

Hi Jerry,

Tim's Pumpkin Patch PUD will be on the March 6, 2024, agenda the Town Board is asking for a six-month extension. The engineer reports are still not complete. Your approval is needed on this matter. If you have any questions, please contact me or Supervisor Stevens.

Thank you,

Rosemary Tozzi

Town Clerk

# Welcome to the 1st Marcellus XC Invitational

@ Marcellus Park, Marcellus NY - October 5th 2024



## Courses:

Varsity Race Course **3.1 Miles**

Mostly Flat Cinder Surface = FAST

Current Course Records:

Boys Record: TBD

Girls Record: TBD

**Modified Race Course 1.8 Miles**

## Entries:

MileSplit.com by September 28th 2024

## Results:

Will be posted on LeoneTiming.com Individuals  
(up to 4 per school) \$15 per runner

## Entry Fee:

- One Team \$100
- Two Teams \$180
- Max per school \$250

Make checks/ vouchers payable to:  
Marcellus Sports Boosters

## Awards:

- All Modified finishers will receive ribbons
- Top 10 Modified finishes will receive t-shirts
- Top 10 Varsity finishers will receive t-shirts
- Top 25 Varsity finishers will receive ribbons
- 1st through 3rd place Varsity teams will receive custom team plaques

## Race Schedule

8:45am Open Race/ Alumni Race/ Community Race

9:30am Boys Small School Modified Race

10:00am Girls Small School Modified Race

10:30am Boys Small School Varsity Race

No limit on entries (JV race will be pulled from varsity)

11:00am Girls Small School Varsity Race

No limit on entries (JV race will be pulled from varsity)

11:30am Boys Large School Modified Race

12:00pm Girls Large School Modified Race

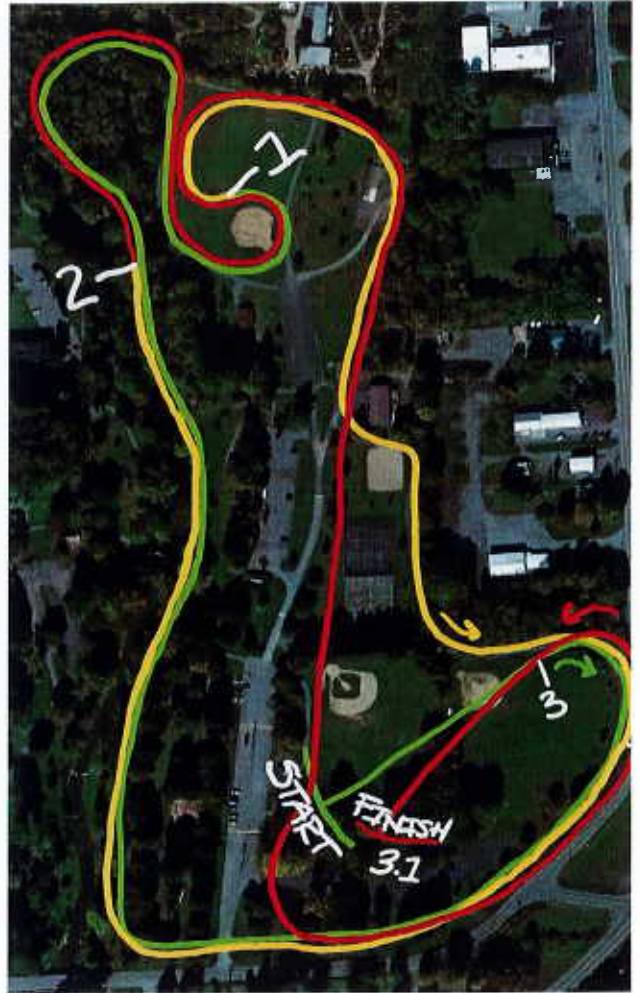
12:30pm Boys Large School Varsity Race

No limit on entries (JV race will be pulled from varsity)

1:00pm Girls Large School Varsity Race

No limit on entries (JV race will be pulled from varsity)

(Depending on # of participating schools, schedule is subject to change)



## **Concessions**

Food Trucks

Byrne Dairy

Chocolate Milk at finish

## **Merch**

There will be shirts for sale. Preordering merch is encouraged.

## **Live Music**

There will be live music located at three of the park's pavilions. Please enjoy the sounds of local musicians. DJ Will be located at the starting line.

## **Parking**

### **Spectator Parking**

Upper Park while spots are available

Marcellus High School - Shuttle Provided

Marcellus Lanes - Sponsor

Marcellus Fire Department - Sponsor

Marcellus Highway Department - Sponsor

Marcellus Scout Barn - Sponsor

### **School Bus Parking**

Lower Park Entrance while spots are available - Team Drop Off and Pickup location

Overflow will be @ Marcellus High School

### **Race Packet Pickup Lower Park Pavillion**

Maps, Coaches Complimentary coffee and donuts tickets, Pins, Bibs, Ribbons (Modified Race), Local Coupons

PDF

Print



**Rick Kelley  
Electric**

102 Carolyn Ave.  
Liverpool  
13090  
3153458377  
rickkelleyelectric@gmail  
.com

**ESTIMATE**  
EST0419

**DATE**  
10/22/2023

**TOTAL**  
USD \$2,875.00

**TO**

**Dave Card**

Marcellus Fire Dept.  
4242 Slate Hill Rd ·  
Marcellus, NY 13108  
(315) 569-1646  
davecard6@gmail.com

DESCRIPTION	RATE	QTY	AMOUNT
Replace 2x4 LED drop in light fixture	\$60.00	9	\$540.00
Replace 2x2 Led drop in light fixture	\$60.00	1	\$60.00
<b>Move and reconnect power for dishwasher</b> - Reconnect dishwasher	\$200.00	1	\$200.00
Install surface mounted receptacle on back wall from existing power	\$100.00	1	\$100.00

<b>Rewire existing 240 volt power and install 4 countertop GFI protected receptacles</b> - Rewire power to 2, 120 volt circuits	\$300.00	1	\$300.00
Buy and replace 2 motion switches	\$225.00	1	\$225.00
Buy and Install switch with 5 strip LED lights	\$600.00	1	\$600.00
Install switch with 3 pendant lights	\$350.00	1	\$350.00
Rewire circuit and install 2 receptacles	\$200.00	1	\$200.00
<b>Misc. repairs throughout kitchen area</b> - Reattach and replace existing receptacles - Replace all covers -Remove all unused and disconnected wiring	\$300.00	1	\$300.00

<b>SUBTOTAL</b>	\$2,875.00
<b>TAX (8%)</b>	\$0.00
<b>TOTAL</b>	<b>USD \$2,875.00</b>

Work performed at: Marcellus Fire Dept.



# ASSOCIATED FIRE PROTECTION CORP.

P.O. Box 3181, Syracuse, New York 13220  
(315) 463-9890 • Fax (315) 463-9895

November 9, 2023

Page 2 of 2

**ATTN: MANAGEMENT  
RE: FIRE SPRINKLER SYSTEM SERVICE PROPOSAL – SPRINKLER MODIFICATIONS**

Sincerely,

Associated Fire Protection Corporation

*Timothy F. Krause*

Timothy F. Krause  
Sales/Service/PM  
[tkrause@afpccompanies.com](mailto:tkrause@afpccompanies.com)

**\*\*\* AFPC reserves the right to withdraw/modify this proposal if not accepted within 10 days \*\*\***

**\*\*\*\*THE BELOW INFORMATION MUST BE FILLED OUT AND RETURNED IF ACCEPTED\*\*\*\***

Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Property to be Inspected Name: \_\_\_\_\_  
Company Purchase Order Number: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_  
Contact Email: \_\_\_\_\_  
Billing Information: \_\_\_\_\_  
Signature of approval: \_\_\_\_\_

## **PLEASE NOTE:**

**\*\*THIS AND ANY FUTURE CONTRACTS, INSPECTIONS OR SERVICE WORK-**

**TERMS ARE---NET 30 DAYS.**

**\*\*PREFERED PAYMENT METHOD - VISA/MASTERCARD**





# ASSOCIATED FIRE PROTECTION CORP.

P.O. Box 3181, Syracuse, New York 13220

(315) 463-9890 • Fax (315) 463-9895

## FIRE PROTECTION SYSTEM SERVICE PROPOSAL

November 9, 2023

Page 1 of 2

### MARCELLUS FIRE DEPARTMENT

4242 Slate Hill Rd.

Marcellus, NY 13108

**ATTN: MANAGEMENT**

**RE: FIRE SPRINKLER SYSTEM SERVICE PROPOSAL – SPRINKLER MODIFICATIONS**

We are pleased to provide you a proposal to service the fire sprinkler system for the above mentioned address in Marcellus, New York. This proposal is based on your request and AFPC site visit. The proposed modifications are in accordance with NFPA 13, NFPA 25, and NYS Fire and Building Code and the Authority Having Jurisdiction.

#### Proposal Details:

- Relocate existing test and drain assembly to new location
- Relocate (3) pendants utilizing flexible connectors
- Prevailing wage included
- Material and labor for inspections included

#### Total price:

\$2,300.00

#### Not Included In Proposal:

Sales tax, Painting, Flushing, Internal Exams, Fire alarm, modifications or repair/deficiency work not listed above, hydraulic calculations, hydrostatic testing, permit fees, **certified payroll, retention.**

#### **LIMITATION OF LIABILITY**

The contractor makes no warranties, expressed or implied, including, without limitation, warranties of merchantability and/or fitness for a particular purpose. No promise not contained herein or affirmation of fact made by an employee, agent or representative of the Company shall constitute a warranty by the Company or give rise to any liability or obligation. Contractor's liability to Subscriber for personal injury, death, or property damage arising from performance under this contract shall be limited to the contract price. Subscriber shall hold Company harmless from any and all third party claims for personal injury, death, or property damage arising from Subscriber's failure to maintain these systems or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall the Company be liable for any special, indirect, incidental, consequential, or liquidated, penal or any economic damages of any character, including but not limited to loss of use of the Subscriber's property, loss of profits or loss of production, whether claimed by the Subscriber or any third party, irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise.

We appreciate your business and look forward to being of service to you. Please feel free to contact me with any further questions, comments or concerns.

Supervisor  
Laurie Stevens  
Councilors  
Jeff Berwald  
Percy Clarke  
Terry Hoey  
Gabe Hood

Town Clerk  
Rosemary Tozzi  
Tax Collector  
Sandy Taylor  
Highway Superintendent  
Mike Ossit



# MARCELLUS

New York  
PROCUREMENT PROCEDURE

ITEM: \_\_\_\_\_  
DESCRIPTION: MOWER - FERRIS ZERO TURN  
\_\_\_\_\_  
MOWER  
\_\_\_\_\_  
QUANTITY: \_\_\_\_\_

## 2. VERBAL QUOTES OR 3 WRITTEN QUOTES (See Below)

1. <u>TRUCK OUT FITTE</u>	<u>315-299-5583</u>	\$ <u>17,049.00</u>
COMPANY	PHONE NUMBER	QUOTE
2. <u>EGIK TREE SERVICE</u>	<u>315-492-3837</u>	\$ <u>16,092.08</u>
COMPANY	PHONE NUMBER	QUOTE
3. <u>MAIN 4 PICKWAY</u>	<u>315-253-6269</u>	\$ <u>15,000.17</u>
COMPANY <u>EQUIP INC.</u>	PHONE NUMBER	QUOTE

### Purchase Contracts:

Less than \$1,000 at discretion of the purchaser  
\$1,000 to \$5,000 – Requires (2) VERBAL Quotes  
\$5,000 to \$20,000 – Requires a written RFP (Request for Proposal) and (3) Written quotes  
\$20,000 or more requires a formal Bid.

### Public Works:

Less than \$3,000 at discretion of the purchaser  
\$3,000 to \$15,000 – Requires (2) VERBAL Quotes  
\$15,000 to \$35,000 – Requires a written RFP (Request for Proposal) and (3) Written quotes  
\$35,000 or more requires a formal Bid.

This includes all aggregate amounts of equipment/supplies/repairs on same or like item in a calendar year.  
This excludes goods or services purchased through state and county contracts—include state and county contract numbers.

Prevailing wage needs to be included with all service contracts.

PLEASE ATTACH THIS WORK FOR, TO ALL VOUCHRES TO SHOW THE REQUIRED QUOTES WERE RECEIVED.

# E.C.K. Tree & Outdoor Power

7000 S Salina Street  
 Nedrow, NY 13120  
 Phone: (315) 492-3837 Fax: (315) 492-9830

## Invoice Estimate

## 86049

Bill To				Ship To			
TOWN OF MARCELLUS 22 E MAIN ST MARCELLUS, NY 13108							
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number	
16817	STEVE SCHNEIDER		(315) 952-8567		Estimate		
Counter Person	Sales Person	Date Printed	Reference	Email Address		Department	
TN	CN	11/28/23	86049			Sales	

Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
5902064		FERW ISX33004060	1			\$18,399.00	\$16,092.08	\$16,092.08

Invoice Total	\$16,092.08
Sales Tax	\$0.00
<b>Grand Total</b>	<b>\$16,092.08</b>

ALL SALES OF SERIALIZED EQUIPMENT ARE FINAL NO EXCEPTIONS. ALL SPECIAL ORDER PARTS NOT PICKED UP WITHIN 10 DAYS OF NOTIFICATION WILL RETURNED TO STOCK WITH NO REFUND NO EXCEPTIONS. PLEASE VISIT OUR WEBSITES AT INTIMIDATORSPOUT.COM / ECKOUTDOORPOWER.COM

Notes:		Customer acknowledges receipt thereof:
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# MAIN AND PINCKNEY EQUIP. INC.

7033 MUTTON HILL RD AUBURN N.Y. 13021

(315) 253-6269 (800) 232-3238 FAX: 315-253-5110

**SIMPLICITY - FERRIS - SNAPPER - REDMAX - MANTIS**

NAME: TOWN OF MARCELLUS PARK

NOV. 20,2023

ADDRESS: PLATT STREET

MARCELLUS NY 13108

PHONE: 315-559-4313

SALESMAN: Dennis Kostreva

FAX:

EQUIPMENT :

PRICE:

ISX3300Z40/61 FERRIS ZERO TURN LIST; (\$18999.00)

\$ 15,000.17

40HP BE EFI OGS ENGINE

60" MOWER DECK

MODEL: 5902064

\$ -

BUYBOARD PRICING

TOTAL:

\$ 15,000.17

TRADE IN :

BID ASSIST:

FINANCE

THIS IS THE CURRENT PRICE AS OF TODAY.

DISCOUNT:

PROGRAMS:

SUB TOTAL:

\$ 15,000.17

TAX RATE:

\$ -

DOWN PAY:

TOTAL PRICE:

\$ 15,000.17

SIGNATURE: \_\_\_\_\_

# BuyBoard Buy Board Current Vendors - New York

Vendor	Address Line 1	City	State	ZIP	Effective	Expiration	Contract
Briggs & Stratton Corporation(E)(I)(TT)	12301 West Wirth Street	Wauwatosa	WI	53222	6/1/2023	5/31/2026	Grounds Maintenance Equipment, Parts, and Supplies 706-23
<i>Contract # 611-201680-22-706-23</i> Bright Thinker, Inc.(E)(I)(TT)	1800 Lakeway Dr.	Lewisville	TX	75057	11/1/2021	10/31/2024	Instructional Materials and Classroom Teaching Supplies and Equipment 653-21
BRINC Drones Inc.(E)(I)(TT)	3668 Albion Pl N3	Seattle	WA	98103	12/1/2023	11/30/2026	Unmanned Aerial Vehicles and Surveillance Services 718-23
Brooks Duplicator Company(M)(E)(I)(TT)	10402 Rockley Road	Houston	TX	77099	11/1/2021	10/31/2024	Instructional Materials and Classroom Teaching Supplies and Equipment 653-21
Brookside Equipment Sales Inc   MDD for John Deere Construction Retail Sales (John Deere Shared Services, Inc.)(D)	3715 S Sam Houston Pkwy E	Houston	TX	77047	12/1/2022	11/30/2025	Construction, Road and Bridge, and Other Related Equipment 685-22
Brown & Root(E)(I)(TT)	8121 Broadway, Suite 200	Houston	TX	77081	4/1/2019	3/31/2024	Job Order Contracting (RSMMeans) 581-19
BSN Sports(E)(I)(TT)	14460 Varsity Brands Way	Farmers Branch	TX	75244	4/1/2022	3/31/2025	Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy Duty Exercise Equipment and Related Accessories 665-22
BSN Sports(E)(I)(TT)	14460 Varsity Brands Way	Farmers Branch	TX	75244	10/1/2022	9/30/2025	Parks and Recreation Equipment, Products, and Installation 679-22
BSN Sports(E)(I)(TT)	14460 Varsity Brands Way	Farmers Branch	TX	75244	6/1/2023	5/31/2026	Swimming Pool Chemicals, Supplies, and Equipment 701-23
BTE Body Company(E)(I)(TT)	425 S. Loop 12	Irving	TX	75060	12/1/2022	11/30/2025	Construction, Road and Bridge, and Other Related Equipment 685-22
BTE Body Company(E)(I)(TT)	425 S. Loop 12	Irving	TX	75060	12/1/2022	11/30/2025	Refuse and Recycle Bodies, Containers and Other Transport Bodies 686-22
BTEK Holdings LLC(E)(I)(TT)	1201 Gandy Blvd N Unit 22481	St Petersburg	FL	33742	6/1/2023	5/31/2026	Copy/Office Paper and Toner Supplies 707-23
Buck Terrell Athletics, Inc.(E)(I)(TT)	P.O. Box 16181	Houston	TX	77222	4/1/2022	3/31/2025	Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy Duty Exercise Equipment and Related Accessories 665-22
Buck's Wheel and Equipment Corp(E)(I)(TT)	5101 North Main Street	Fort Worth	TX	76179	12/1/2023	11/30/2026	School Buses, Options and Parts 722-23
Bush Hog LLC(E)(I)(TT)	2501 Griffin Ave.	Selma	AL	36703	6/1/2023	5/31/2026	Grounds Maintenance Equipment, Parts, and Supplies 706-23

(M) - MWBE (E) - EDGAR Received (D) - Designated Dealer (I) - No Israel Boycott (TT) - No Foreign Terrorist Orgs

Town of Marcellus Codes

DEPARTMENT REPORT

MARCH 6, 2024

- A. NYSDEC acknowledgement of NOI for Town of Marcellus
- B. Demolition permit issued to 2158 MASTERS Road property owner for removal of dwelling destroyed by fire on September 6, 2023
- C. Notice of discrepancy between Marcellus Town Codes hardcover book and online.

Planning and Zoning coordinator Joanna Clarke is very comfortable and quickly learned with codes and zoning assisting residents, realtors, and applicants and helping me tremendously.

Fire inspector Deb Williams accomplishes 100 commercial property inspection reports for the Town, 65 every 3 years and 35 every year for assemblies. Deb is becoming more familiar with and helping much with the Town's obligations regarding storm water outfall inspections.

Plan reviews and permitting are increasing, I'm closing out older permits issued, and modifying the Towns storm water management Plan.

I do plan on reaching out to NYSEG this summer regarding double utility poles in the Town.



A

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

Division of Water, Bureau of Water Permits  
625 Broadway, Albany, New York 12233-3505  
P: (518) 402-8111 | F: (518) 402-9029  
www.dec.ny.gov

3/1/2024

**Re: Acknowledgement of Notice of Intent for Coverage under SPDES General Permit for Municipal Separate Storm Sewer Systems (GP-0-24-001)**

Dear TOWN OF MARCELLUS,

This is to acknowledge that the New York State Department of Environmental Conservation (DEC) received a complete electronic Notice of Intent (eNOI) for the MS4 Operator:

TOWN OF MARCELLUS

Pursuant to 6 NYCRR 750-1.21(d) and Part II of the SPDES MS4 GP, GP-0-24-001, TOWN OF MARCELLUS is authorized to discharge stormwater under the terms and conditions of the SPDES MS4 GP, GP-0-24-001, starting on the effective date of **01/03/2024**. TOWN OF MARCELLUS must comply with all requirements contained in the MS4 GP, GP-0-24-001.

The following SPDES ID No. should be included in all correspondences with the DEC:

SPDES ID No:                   NYR20A261

Should you have any questions regarding any aspect of the requirements in the MS4 GP, GP-0-24-001, please contact [MS4GP@dec.ny.gov](mailto:MS4GP@dec.ny.gov) or (518) 402-8111.

Sincerely,



Meredith Streeter, P.E.  
Chief, Central Section  
Bureau of Water Permit



B

# TOWN OF MARCELLUS DEMOLITION PERMIT

— THIS PERMIT MUST BE POSTED IN A CONSPICUOUS PLACE —

Permit #: **D 24100**

Expiration Date: **2/15/2025**

Applicant Information	Owner Information
Name: <b>MAKEIN FRANK</b>	Name: <b>MAKEIN FRANK</b>
Address: <b>2158 MASTERS RD MARCELLUS , NY '13108</b>	Address: <b>2158 MASTERS RD MARCELLUS , NY 13108</b>
Phone: <b>315-730-8269</b>	Phone: <b>315-730-8269</b>
Location Information	Demolition Details
Parcel ID: <b>018.-01-04.0</b>	Residential: <input checked="" type="checkbox"/>
Street: <b>2158 'MASTERS RD</b>	Commercial: <input type="checkbox"/>
Location: <b>2158 MASTERS RD</b>	Square Footage: <b>1250</b>

**Nature of Work:**

Demolish dwelling structure

The following conditions are a part of this permit:

**Safe and sanitary conditions** shall be provided where demolition and wrecking operations are being carried on. Work shall be done in such manner that hazard from fire, possibility of injury, danger to health and conditions which may constitute a public nuisance will be minimized.

**Utilities.** Gas, electric, sewer, heat, power, water and other service connections shall be disconnected, removed, or sealed in conformity with the applicable regulations of the public utility or the municipal agency having jurisdiction.

**Fire Code of New York State  
Chapter F14: Fire Safety During Construction And Demolition**

**F1404.1 Smoking.** Smoking shall be prohibited except in approved areas. Signs shall be posted in accordance with §F310. In approved areas where smoking is permitted, approved ashtrays shall be provided

**F1404.2 Waste disposal.** Combustible debris shall not be accumulated within buildings. Combustible debris, rubbish and waste material shall be removed from buildings at the end of each shift of work. Combustible debris, rubbish and waste material shall not be disposed of by burning on the site.

**F1410.1 Required access.** Approved vehicle access for fire fighting shall be provided to all construction or demolition sites. Vehicle access shall be provided to within 100 feet of temporary or permanent fire department connections.

**§F1415.1 Portable Fire Extinguisher.** Structures under construction, alteration or demolition shall be provided with not less than one approved portable fire extinguisher at each stairway on all floor levels where combustible materials have accumulated.

**APPLICANT MUST CALL FOR FINAL INSPECTION UPON COMPLETION OF WORK**

Issued By: \_\_\_\_\_

Code Enforcement Officer

Issue Date: **2/15/2024**

B



Sent from my iPhone

B



## Chapter 90

### CONSTRUCTION CODES, UNIFORM

- § 90-1. Purpose and intent.
- § 90-2. Definitions.
- § 90-3. Code Enforcement Officer and inspectors.
- § 90-4. Building permits.
- § 90-5. Construction inspections.
- § 90-6. Stop-work orders.
- § 90-7. Certificates of occupancy/ certificates of compliance.
- § 90-8. Notification regarding fire or explosion.
- § 90-9. Unsafe building and structures.
- § 90-10. Operating permits.
- § 90-11. Firesafety and property maintenance inspections.
- § 90-12. Complaints.
- § 90-13. Recordkeeping.
- § 90-14. Program review and reporting.
- § 90-15. Enforcement; penalties for offenses.
- § 90-16. Fees.
- § 90-17. Intermunicipal agreements.
- § 90-18. Severability.

[HISTORY: Adopted by the Town Board of the Town of Marcellus 5-14-2007 by L.L. No. 3-2007. Amendments noted where applicable.]

#### § 90-1. Purpose and intent.

This chapter provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in this Town. This chapter is adopted pursuant to § 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, other state law, or other section of this chapter, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions this chapter.

#### § 90-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

**BUILDING PERMIT** — A permit issued pursuant to § 90-4 of this chapter. The term "building permit" shall also include a building permit that is renewed, amended or extended pursuant to any provision of this chapter.

**CERTIFICATE OF OCCUPANCY/CERTIFICATE OF COMPLIANCE** — A certificate issued pursuant to § 90-7B of this chapter.

**CODE ENFORCEMENT OFFICER** — The Code Enforcement Officer appointed pursuant to § 90-3B of this chapter.

**CODE ENFORCEMENT PERSONNEL** — Includes the Code Enforcement Officer and all inspectors.

institute an action or proceeding, including an injunction, to compel compliance with or prevent violation of this chapter.

*Online Marcellus Codes*

## Chapter 90. Construction Codes, Uniform

[HISTORY: Adopted by the Town Board of the Town of Marcellus 11-16-2022 by L.L. No. 4-2022. <sup>[1]</sup> Amendments noted where applicable.]

[1] *Editor's Note: This local law also repealed former Ch. 90, Construction Codes, Uniform, adopted 5-14-2007 by L.L. No. 3-2007, as amended.*

### **§ 90-1. Definitions.**

In this chapter, the following terms shall have the meanings shown in this section:

#### **ASSEMBLY AREA**

An area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering 50 or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.

#### **BUILDING PERMIT**

A building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term "building permit" shall also include a building permit which is renewed, amended, or extended pursuant to any provision of this chapter.

#### **CERTIFICATE OF COMPLIANCE**

A document issued by the Town of Marcellus stating that work was done in compliance with approved construction documents and the codes.

#### **CERTIFICATE OF OCCUPANCY**

A document issued by the Town of Marcellus certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by, the Town of Marcellus and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

#### **CODE ENFORCEMENT OFFICER**

The Code Enforcement Officer appointed pursuant to § 90-2B of this chapter.

#### **CODE ENFORCEMENT PERSONNEL**

Includes the Code Enforcement Officer and all inspectors.

#### **CODES**

The Uniform Code and Energy Code.

#### **ENERGY CODE**

The New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.

Account#	Account Description	Fee Description	Qty	Local Share
A2544	Dog Licensing	Female, Spayed	17	153.00
		Female, Unspayed	1	17.00
		Male, Neutered	14	118.00
		Male, Unneutered	3	51.00
			<b>Sub-Total:</b>	<b>\$339.00</b>
A2545	Misc. Fees	Photo Copies	1	107.50
		Returned Check Fee	1	20.00
	Passport	Passport	20	700.00
			<b>Sub-Total:</b>	<b>\$827.50</b>
A2590	Conservation	Conservation	1	1.38
	Haulers Permit	Haulers Permit	1	100.00
			<b>Sub-Total:</b>	<b>\$101.38</b>
B2110	Building	Building	9	619.00
	Plan & Zone	Zoning Fees	2	150.00
	Site Plan	Site Plan	1	50.00
			<b>Sub-Total:</b>	<b>\$819.00</b>
				<b>Total Local Shares Remitted: \$2,086.88</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				43.00
Amount paid to: NYS Environmental Conservation				23.62
<b>Total State, County &amp; Local Revenues:</b>		<b>\$2,153.50</b>	<b>Total Non-Local Revenues: \$66.62</b>	