

Marcellus Town Board
 Regular Meeting
 Wednesday, March 6, 2024
 6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, March 6, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Gabe Hood	Councilor
 Absent: Terry Hoey	 Councilor

Also Present: Mike Ossit, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Jason Burke, Jim Rossiter, Gary and Linda Wilcox, Bill Southern, Karen Johnson, Jeff Lantry, Colin Scherer, Codey Kociela, Quenten Polkowski, Will Glass, Jack Paine, Steven Bolewski, Maggie Buff, Mackenzie Hammond, Scott Stearns, Zoning Chairperson; Dave Card, Fire Department President; Joel McNally, Fire Chief; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Waive the Reading and Accept the Minutes: Councilor Clarke made a motion seconded by Councilor Hood to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from the February 7, 2024, Town Board Meeting and the February 21, 2024, Workshop Meeting.
 Ayes – Berwald, Clarke, Hood and Stevens Carried

Monthly Activity: The abstract of Audited Vouchers for March 6, 2024, given to the Board Members as submitted by the Town Clerk. Abstract #3 as of February 29, 2024. Claim # 156310-156342.

	<u>Expenses</u>
General Fund	\$16,883.24
Part Town General	266.73
Townwide Highway	<u>1,422.48</u>
 Total	 \$18,372.45

Board Members were given the Activities Report as of March 1, 2024. Fiscal year 2024 Period 2.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(2,172,282.05)	191,449.69
Part Town General	(202,674.28)	29,764.91
Townwide Highway	(4,705.03)	71,060.13
Part Town Highway	(54.05)	4,583.00

Capital Projects	(0)	0.00
Fire District	(397,939.50)	107,021.25
Hydrant Fund	(3,074.65)	0.00
Ambulance Fund	(313,366.35)	78,341.25
Sewer District	(195,952.19)	195,952.00
Water District	(176,051.27)	41,470.00

Bank Balances:

The total of all Bank Balances for January 2024 is \$3,932,771.21

Councilor Hood made a motion seconded by Councilor Clarke to approve the Abstract of Audited Voucher Reports as of February 29, the Activities Report as of March 1, 2024, and the Bank Balance Balances of January 2024.

Ayes – Berwald, Clarke, Hood and Stevens

Carried

OLD BUSINESS

2595 Pleasant Valley Road: The Town’s local code requires that Jim Gascon, Town Attorney prepare the documents, file documents with the County Clerk’s Office and properly serve the documents to the homeowner. Once Jim Gascon’s office has completed these steps the Town will move forward with the process for demolition.

Welcome Center: Pictures of the Welcome Center were presented at the Town Board Meeting. The Park was awarded a grant for repairs to the building. The grant was approved for new siding and roof. The Town is waiting for the description from the engineer. Once the Town has the description, they can be added to the RFP which will then be published for bids. The grant must be used for approved items only and must be completed by the deadline given by the county of September 30, 2024, to be reimbursed.

NEW BUSINESS

Highway Addition: Mike Ossit, Highway Superintendent is applying for a grant for an addition on the Highway Department Building. The addition would include a breakroom, bathroom, and a private office of the Highway Superintendent. Mike turned in the packet to Senator Rachel May and will also be giving one to Onondaga County Legislator Julie Abbott.

Tim’s Pumpkin Patch PUD Extension: Currently the PUD has an expiration date of May 6, 2024. The Town Board is requesting a six-month extension. The Board is waiting for the engineer report. Once all the reports are back the Planning and Zoning Board will make their recommendations and present that to the Town Board. The new expiration date for Tim’s Pumpkin Patch PUD will be November 6, 2024. Councilor Hood made a motion seconded by Councilor Berwald to approve the six-month extension for the PUD.

Ayes – Berwald, Clarke, Hood and Stevens

Carried

1st Marcellus XC Invitational: Jason Burke Marcellus cross country coach is asking the Town Board to approve the use of the Marcellus Park for a Cross Country Invitational on October 5, 2024. This event will use most of the park for the course and all pavilions. There will be 8-10 races with up to 30 schools participating, the event time is 8:45am-2:00pm. It is estimated that this event will host 300-400 people. The details are still being worked out with talk about having food trucks and a band, Friends of the Park,

will be contacted to see if they are interested in participating. Parking is still being discussed with the possibility of parking buses at the High School. They are hoping for local sponsors. The event coordinator is responsible for providing porta potties and covering the cost of them. The Booster Club will be involved and cover the certificate of insurance. More details will be provided when they become available.

Councilor Berwald made a motion seconded by Councilor Clarke to approve the Cross-Country Invitational at the Marcellus Park.

Ayes – Berwald, Clarke, Hood and Stevens Carried

Fire Department- Electrical Bid: Dave Card presented the Town Board with a bid from Rick Kelley Electric for the Fire Department kitchen. The bid total is \$2,875.00.

Councilor Clarke made a motion seconded by Councilor Berwald to approve the electrical contract for the Fire Department kitchen.

Ayes – Berwald, Clarke, Hood and Stevens Carried

Fire Department- Fire Protection System Service Proposal: Dave card present the Town Board with a bid from Associated Fire Protection Corp. Proposed details: relocate existing test and drain assembly to new location, relocate (3) pendants utilizing flexible connectors, material, and labor (including prevailing wage) total bid cost \$2,300.

Councilor Hood made a motion seconded by Councilor Berwald to approve the fire protection system service proposal.

Ayes – Berwald, Clarke, Hood and Stevens Carried

Park- Ferris Zero Turn Mower- Permissive Referendum:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga and State of New York on March 6, 2024, at 6:30 P.M., there were:

PRESENT:	Laurie Stevens	Town Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Gabe Hood	Councilor
ABSENT:	Terry Hoey	Councilor

WHEREAS, the Town of Marcellus Park Department has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Park Department desires to acquire a new Ferris Zero Turn mower; and

WHEREAS, available through Main and Pinckney, Inc., is a Model 5902064 Ferris Zero Turn mower at a contract price not to exceed Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the “Park Capital Reserve” for purposes of funding the purchase of equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Park Capital Reserve of the Town of Marcellus and for the purchase of the aforementioned Model 5902064 Ferris Zero Turn mower for use by the Town of Marcellus Department in the physical betterment and improvement of the Town; and

WHEREAS, said mower shall be purchased from Main and Pinckney, Inc., at a purchase price of Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00) using monies from the Park Capital Reserve.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a Model 5902064 Ferris Zero Turn mower, at a price not to exceed Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00), from Main and Pinckney, Inc; and

BE IT FURTHER RESOLVED that the sum of Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00), from the Park Capital Reserve, be designated for expenditure in furtherance of the acquisition of a Model 5902064 Ferris Zero Turn mower; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Marcellus Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Berwald and seconded by Councilor Hood.

VOTE:	Laurie Stevens	Aye
	Jeff Berwald	Aye
	Percy Clarke	Aye
	Gabe Hood	Aye

ABSENT: Terry Hoey

Resolution duly adopted.

Dated: March 6, 2024

REPORTS FROM DEPARTMENT HEADS:

Codes: John Houser, Codes Officer; A demolition permit has been issued to 2158 Masters Rd property owner for removal of dwelling destroyed by fire, NYSDEC acknowledgement of Notice of Intent for Town of Marcellus is complete, and plan reviews and permitting are increasing. Fire Inspector Deb Williams accomplished 100 commercial property inspection reports for the Town, 65 every 3 years and 35 every year for assemblies. Joanna Clarke, Planning and Zoning Coordinator, is a tremendous help with assisting residents, realtors, and applicants.

Highway: Mike Ossit, Highway Superintendent; The Highway Department purchased an attachment for a bobcat in 2022. The Town just received the invoice from the company (Clark Equipment Company). Mike is asking for approval to pay the invoice from the 2023 Fund Balance account. Total invoice \$22,733.48 Councilor Hood made a motion seconded by Councilor Clark to approve Lori Petrocci, Bookkeeper to pay the invoice from the Fund Balance.

Ayes – Berwald, Clarke, Hood and Stevens

Carried

Parks/Rec: Phil Coccia, Recreation Director; Thanked the Mason's for providing a meal to Friends of the Park to thank them. Phil also thanked the Highway and park department for their help with the removal of a tree in the creek at the park.

Town Clerk: Rosemary Tozzi, Town Clerk; present the Board with the monthly report for February 2024.

Dog Licensing: \$339.00

Misc. Fees: \$107.50

Returned Check fee: \$20.00

Passports: \$700.00

Conservation: \$1.38

Haulers Permit: \$100.00

Building: \$619.00

Zoning Fees: \$150.00

Site Plan: \$50.00

Total: \$2,086.88

DISCUSSION AGENDA:

Fire Department: Dave Card; the carpentry work on the Fire Department kitchen is almost complete. Once that is complete the floor can be completed. The electrical work will start on March 21, 2024.

ADJOURMENT:

Councilor Clarke made a motion seconded by Councilor Hood to adjourn the meeting at 7:03pm.
Ayes – Berwald, Clarke, Hood and Stevens Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk