

Marcellus Town Board
Workshop Meeting
Wednesday, February 21, 2024
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, February 21, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Absent: Percy Clarke	Councilor
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Also Present: Mike Ossit, Highway Superintendent; Jim Rossiter, Phil Coccia, Recreation Director; Bill Southern, Steve Bolewski, Tim and Erica Lubner, Scott Stearns, Zoning Chairperson; Jim Gascon, Town Attorney; Dave Card, Fire Department President; Eddie Murphy, Fire Department; Tom Lathrop, Thomas LaVoy, Fire Department; Joel McNally, Fire Department; Scott Mathieson, Fire Department; and Rosemary Tozzi, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 14, 2024. Claim #'s 156275-156277.

Expense

General Fund	<u>\$3,260.59</u>
Total	\$3,260.59

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 15, 2024. Claim #'s 156258-156274, 156278-156286.

Expense

General Fund	\$7,258.45
Part Town General	595.00
Townwide Highway	2,806.47
Fire District	413.00
Trust and Agency	<u>1,148.36</u>
Total	\$12,221.28

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 21, 2024. Claim #'s 156296-156300.

Expense

General Fund	\$16,935.27
Part Town General	366.24
Townwide Highway	4,290.98
Trust and Agency	<u>921.62</u>
Total	\$22,514.11

Councilor Hood made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills as of February 14, 15 and 21 2024.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

OLD BUSINESS

2024 Trash Day Fees: 2023 Trash days fees accrued by the Town did not cover the cost for the event. Last year the Town charged \$3.00 per tire but we were charged \$7.00. The Town was also charged a disposal fee for Mattresses from the vendor; therefore, the Town will now have a mattress permit for purchase. Vendor fees have increased for the upcoming event. The Town Board voted to increase the permit fees by \$5.00 each except for Freon, Tires and Mattresses.

There is no fee for electronics and shredding for residents again this year. The Town and Village will split the cost of ProShred for the shred day on May 4, 2024.

The new fees are as follows:

Passenger Vehicle	\$15.00 - one load only
Passenger Vehicle	\$25.00 - up to six loads
Pickup Truck or Commercial Van	\$40.00 - up to four loads
Trailers	\$50.00 - up to four loads
Large Vehicle	\$55.00 - up to two loads
Mattress Fee	\$25.00 - per mattress

Tires: Tires up to 19.5” rim diameter only: \$7.00 Each

Freon Removal: \$15.00 per unit: Refrigerators, Dehumidifiers, Air Conditioners

Councilor Hood made a motion seconded by Councilor Berwald to approve the increase of the permit fees.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

Fire Department Carpentry Bids:

Three bids were brought to the Town Board. The bids are for sheetrock, walls, and ceilings.

Edward Schalk & Son, Inc: Base bid gypsum \$24,600, base bid acoustical ceilings \$3,800

Total Bid: \$28,400.00

Scalice Custom Homes and Remodeling: Sheetrock and walls \$28,800, ceilings: 8,500

Total Bid: \$37,300.00

Mike Tierney Construction: Total Cost of Construction as per drawings \$32,520, total cost of ceiling as per drawings \$7,950

Total Bid: \$40,470

Councilor Hoey made a motion seconded by Councilor Berwald to approve the construction for the carpentry bids at the Fire Department and award the bid to Edward Schalk & Son, Inc.
Ayes –Berwald, Hoey, Hood and Stevens Carried

NEW BUSINESS

Marcellus Veterinary Hospital Contract: This is the Town’s annual contract regarding housing strays, fees based on boarding, euthanasia, and cremation. When Jim LaRose, Dog Control Officer picks up a stray they are taken to the Marcellus Veterinary Hospital until the owner is found. Once the owner is found it is the owner’s responsibility to reimburse the Town for all fees accrued. If it is an unclaimed dog the Town absorbs the cost.

Councilor Berwald made a motion seconded by Councilor Hoey to approve Supervisor Stevens to sign the contract.

Ayes –Berwald, Hoey, Hood and Stevens Carried

Fire Department Door Quote: Dave Card submitted a quote from Hughes Distribution, Inc. for \$2,895.00, that includes materials and delivery. It’s an interior swing door in the main hallway entering the kitchen which will allow the pancake grill to be moved in and out of the kitchen when needed.

Councilor Hood made a motion seconded by Councilor Berwald to approve the door quote.

Ayes –Berwald, Hoey, Hood and Stevens Carried

Siemens Contract: A renewal contract for fire protection monitoring March 1, 2024- February 28, 2025. It is the same contract as last year with no price increase, total cost of contract is \$1,880.60. Councilor Hoey made a motion seconded by Councilor Berwald to approve Supervisor Stevens to sign the Siemens contract.

Ayes –Berwald, Hoey, Hood and Stevens Carried

2595 Pleasant Valley Road Demolition: This topic was tabled until a future meeting as John Houser, Codes Officer was not present and Jim Gascon, Town Attorney, also stated he has not received the paperwork needed to move forward. Dave Card, Fire Department President asked the Town Board and Town Attorney if the Fire Department requested the presence of the Town Codes Officer at a fire scene to deem a structure unsafe can the Fire Department have a structure demolished that day. Jim Gascon, Town Attorney stated that the Fire Chief has the authority to deem a structure unsafe and request demolition without approval. The only concern with having a structure demolished quickly is it can cause an issue or delay with the insurance company covering the damage. It was stated by Dave Card that he requested the demolition of this structure from the Town Codes Officer the morning after the fire.

Maple Lane Farm- Farmland Protection Program: Tim and Erica Leubner are requesting on behalf of Maple Lane Farms for a letter of support from the Supervisor and Town Board to the State for a Farmland Protection grant that the Leubner’s have applied for.

Councilor Hood made a motion seconded by Councilor Hoey to approve Supervisor Stevens to sign the letter of support for the Maple Lane Farm.

Ayes –Berwald, Hoey, Hood and Stevens Carried

Marcellus/Lakeshore Little League Baseball: Members of the Lakeshore Little League Baseball are requesting permission to store a portable score board and portable outfield home run fence in one of the parks facilities. The league is also interested in a new back stop and wing fencing. They were directed to Friends of the Park for possible funding assistance as the Town of Marcellus cannot fund that at this time. Jim Rossiter, Park Crew Leader said the park has plenty of space to store the things requested with no issues.

Councilor Hood made a motion seconded by Councilor Berwald to approve the storage of the portable score board and portable outfield home run fence in one of the parks facilities.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

Welcome Center Bids: This topic was tabled until later a date. The Board would like to have further discussions on the bids, scope of work needed and will redo the bids to sealed bids if needed.

DISCUSSION:

Fire Department: The Fire Department submitted their financials. Dave Card submitted an electrical and sprinkler bid to the Board that will be added to the agenda for the next meeting. Joel McNally stated that the Fire Department had their IOS inspection last week. IOS is Insurance Services Office (ISO) Inspections and their associated rankings. ISO's Public Protection Classification program regularly visits fire stations to inspect and report on key criteria points that assess the potential fire safety of the station's community. The inspection occurs every 4 years. This does affect the fire insurance rating for the Town of Marcellus.

Onondaga County Industrial Development Agency: This is a proposal to encourage affordable housing. It is a pilot project for multi-unit housing which does not have to be low income or senior housing. It is usually a significant reduction from the assessed value of the property. There is pushback from some of the Towns as they are concerned, they will lose some of their tax base. They are also concerned that residential housing is going to be unfairly burdened because of the tax breaks to the multi-unit buildings.

MAVES: Financials and call reports were submitted to the Town Board. A couple corrections need to be made to the documents (Supervisor's name and Town Hall address). Councilor Hoey will address that with the department.

Councilor Hoey stated he asked Lori Petrocci for an updated amount that the Town has spent on the Fire Department kitchen renovation and a balance on the American Resue Plan Act account. He would like to have a discussion in the future regarding plans for the remainder of the money in the ARPA account.

Phil Coccia, Recreation Director stated that the Folksmarch event had to change their date from April to May. Phil thanked Jim, Jeff, Jane, and Steve for working so hard on the Welcome Center project. Jim Gascon, Jeff, and Jim will have a meeting to discuss the Welcome Center and hopefully get everything organized so it can be advertised in the paper and a meeting can be set up to open and award a bid. This project must be finished by August 31, 2024, to get the grant money.

Mike Ossit, Highway Superintendent submitted documents to the Town Borad. He is applying for a grant to put on an addition to the Town Highway building. This will be placed on the March 6, 2024, agenda.

Councilor Hoey has a meeting set up with the Comprehensive Plan committee.

Bill Southern asked when the Comprehensive Plan will become public. The Board is still unsure of a date that the plan will be ready for public viewing. Councilor Hoey will speak with the committee during the meeting and report his findings at the next Town Board meeting.

Councilor Hoey announced that the All-Star Show is quickly approaching. The All-Star Show is an annual musical. It is located at the High School. This year the show is Peter Pan. March 8th and 9th, tickets are available through the school website.

Dave Card thanked Mike Ossit and the Town Highway employees for their help on the Fire Department kitchen project.

Jack Scalice put in a partial bill for the kitchen floor tile work. The invoice was not submitted in time for this meeting bills and agenda and will be added to the March 6, 2024, agenda.

Supervisor Stevens requested a meeting with Council after the meeting is adjourned.

Adjournment: Councilor Hoey made a motion seconded by Councilor Hood to adjourn the meeting at 7:02 pm.

Ayes –Berwald, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Rosemary Tozzi
Town Clerk