

Town of Marcellus  
Workshop Meeting  
Wednesday, February 21, 2024  
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

- A. 2024 Trash Days Fees
- B. Fire Department Carpentry Bids

III. **New Business**

- A. Marcellus Veterinary Contract
- B. Fire Department Door Quote
- C. Siemens Contract
- D. 2595 Pleasant Valley Road Demolition
- E. Maple Lane Farm- Farm Land Protection Program
- F. Marcellus/Lakeshore Little League Baseball
- G. Welcome Center Bids

IV. **Discussion Agenda**

- A. Fire Department
- B. Onondaga County Industrial Development Agency
- C. MAVES- Call Report and Financials

V. **Adjournment**

**Future Meeting Dates**

Planning/Zoning Meeting- Monday, March 4, 2024- 6:30 pm- Town Hall  
Town Board Meeting- Wednesday, March 6, 2024- 6:30 pm- Town Hall  
Workshop Meeting- Wednesday, March 20, 2024- 6:30 pm- Town Hall

## 2023 Trash Days

(#)= permits sold

Freon \$15.00 (47)	\$705.00	<i>\$ 705.00</i>	
Passenger one-trip \$10.00 (35)	\$350.00	<i>\$ 525.00</i>	} <i>increase \$5.00 each</i>
Passenger \$20.00 (165)	\$2,780.00	<i>\$ 4,125</i>	
Truck \$35.00 (157)	\$5443.00	<i>\$ 6,280</i>	
Trailer \$45.00 (63)	\$2825.00	<i>\$ 3,150</i>	
Tire \$3.00 (180)	<u>\$540.00</u>	<i>\$ 1,260</i>	<i>increase to \$7.00</i>
Mattress \$25.00	-----		
Total made	\$12,643.00	<i>\$ 16,045</i>	

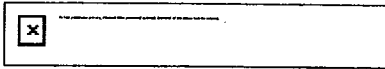
- The Town is being charged for the disposal of mattresses. This will be a new permit.

Scanlon Trucking - containers and disposal 2023 Trash Days fee	\$12,297.81
ProShred – Shred event (village pays half) \$675.00	\$337.5
EWaste+	\$509.00
OCRA (Tires)	\$581.00
Town of Camillus (Tires)	<u>\$477.00</u>
Total paid	\$14,202.31

**Rosemary Tozzi**

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**From:** Kimberly Paninski <kimberly.paninski@Proshred.com>  
**Sent:** Thursday, January 18, 2024 5:03 PM  
**To:** Rosemary Tozzi  
**Subject:** PROSHRED Service Confirmation Email

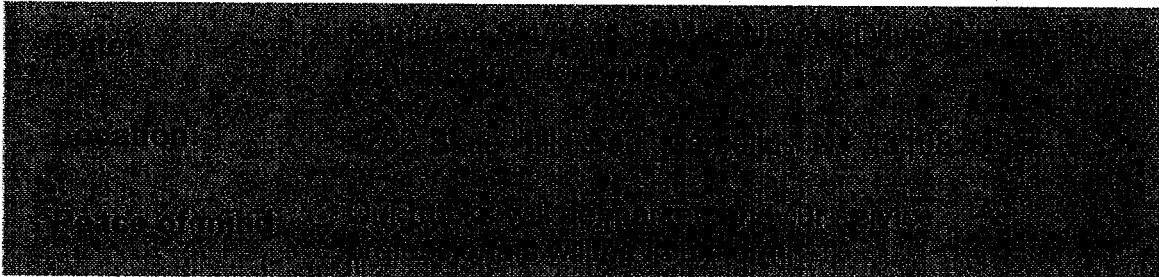


Hi Rosemary,

Thank you for choosing **PROSHRED®** Syracuse to shred your confidential documents. Your job is confirmed and on our route schedule.

We have agreed to an estimated price of **\$775.00 Flat Rate**. For more information about pricing, what can be shredded, and how to prepare for the shredding day, please [click here](#).

**YOUR 2024 SHRED EVENT SERVICE CONFIRMATION:**



To learn more about the shredding process [click here](#). We look forward to making you a satisfied **PROSHRED®** customer.

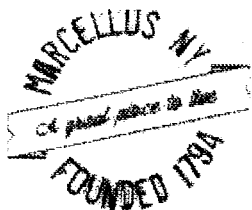
**For questions regarding your service date and time call 315-930-1812 and press "4".**

Sincerely,

Kimberly Paninski, Information Security Specialist  
**PROSHRED®** Syracuse/Upstate New York  
Phone: (315) 251-2936 ext. 1921

*Supervisor*  
Laurie Stevens

*Councillors*  
Percy Clarke  
Jeff Berwald  
Terry Hoey  
Gabe Hood



*Town Clerk*  
Rosemary Tozzi

*Tax Collector*  
Sandy Taylor

*Highway Superintendent*  
Michael Ossit

# MARCELLUS

— New York —

February 6, 2024

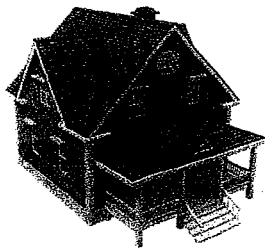
Mr. John Murphy  
Village of Marcellus  
6 Slocombe Ave  
Marcellus, NY 13108

Re: 2024 Trash Days Shred Event

The Town of Marcellus formally requests, as done in previous years, that the Village and Town of Marcellus agree to share the cost of the shred event provided by ProShred on May 4, 2024, from 8:00am to 12:00pm. The cost for this service is \$775.00. This fee will be split evenly between the Town and the Village.

Thank You,

Rosemary Tozzi  
Town Clerk



# Mike Tierney Construction



Project: Marcellus Fire Department

Price includes all material and labor for walls and ceiling in kitchen, located in the Marcellus Fire Department, as per architectural drawings.

- Framing of non-structural metal studs and necessary blocking for plumbing fixtures.
- Insulation as needed, unfaced R-11 Batt Insulation
- Hang and finish drywall as needed
- Install FRP panel as needed and per specifications
- Installation of owner provided doors and hardware
- Includes all necessary clean-up and hauling of debris to owner supplied dumpster
- Quote includes Armstrong drop ceiling as specified: 2x2 #673 – white in color (priced separately)

Quote doesn't include the following:

- Any permit or related fees
- Dumpster
- Mechanicals
- Finish caulking of installed plumbing fixtures
- Flooring of any kind

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**Total Cost of Construction as per Drawings.....\$32,5200.00**

**Total Cost of Ceiling as per Drawings .....\$7,950.00**

\*Quote is valid for 45 days.

\*\*Contractor is not responsible for material price increases of over 15% within 45 days.

Thank you,

Michael Tierney

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# Edward Schalk & Son, Inc.

Interior Wall & Ceiling Contractor  
(Since 1940)

6801 Myers Road  
East Syracuse, NY 13057

Phone 315-437-3308  
Fax 315-437-3675

**SUBMITTED TO:** General Contractor

**DATE:** November 28, 2023

**ATTN:** Estimator

**PROJECT NAME:** MARCELLUS FIRE STATION KITCHEN

**SCOPE OF WORK:** See below

**Subject to all terms and conditions contained herein, we submit this proposal for all Labor, Material, Equipment and Insurance to complete:**

## Specifications:

Batt Insulation (behind drywall only) exclude spray foam and rigid  
Non Structural Metal Framing  
Gypsum Board Assemblies  
Acoustical Panel Ceilings  
Gray Smooth FRP

\* See Inclusions for extent of work \*

## Inclusions:

- Metal Studs and Accessories (20ga) EQ framing per limiting height & availability
- Drywall and Accessories
- Taping and finishing (level 4)
- Unfaced Sound Attenuation Batt Insulation within our scope of work (R-11)
- Armstrong Ceiling System (# 673 & 824 2x2 tile with 15/16" grid)
- Supervision
- Lay-Out
- Material Handling and Clean-Up
- Union Labor Forces
- Labor only to install 2 each Wood Doors

## Exclusions:

- Temporary Heat, Light, Power and Water
- Dumpsters and Related fees (our trash to your dumpster)
- Patching for Mechanical, Electrical Trades and at windows
- Temporary Partitions and Protection
- Rigid Insulation & Spray Foam Insulation
- Finish Caulking
- All Wood Studs, Plywood and Blocking
- Work at Bar

# Edward Schalk & Son, Inc.

Interior Wall & Ceiling Contractor  
(Since 1940)

6801 Myers Road  
East Syracuse, NY 13057

Phone 315-437-3308  
Fax 315-437-3675

## Exclusions:

- Extra work without a fully executed change order signed by Edward Schalk and Son, Inc. and authorized person as designated by the contract documents to do so.
- All building codes that are not incorporated into the contract documents, the work will be based on that which is indicated
- Mold or Mildew clean-up created by unsatisfactory working conditions
- Sales Tax
- Demolition
- No WBE or MBE Participation
- Taping and finishing of joints at tile backer board
- Acoustical sealant/gasket and Fire caulk at all Mechanical and Electrical, Penetrations and Boxes
- Electrical Fixtures
- Testing

## Addendums:

- none

## Qualifications:

- All work to be performed during normal work hours 7:00 am to 3:30 pm.
- Price does not include permits.
- Utilizing A.I.A. Document A401
- If Edward Schalk and Son, Inc. and/or its Manufacturer be required to design or alter drawings to meet Building Codes, Structural Requirements and Specifications other than what is indicated on the Construction Documents and in the Specifications than the costs for such changes will be the responsibility of others.
- All Specialty Materials require a 35% Deposit at the time the order is placed (no exceptions). \*If applicable\*
- Quote Good for 30 days from Bid date
- General Contractor to provide access for delivery of materials to all the floors
- Schedule will be impacted by the Covid19 Virus
- If material price increase more than 10% the owner will pay for the added costs
- \*\*\*price subject to change with material cost increases\*\*\*

Drawings: per Zausmer, Frisch, Scruton & Aggarwal Architect: dated 10/11/2023

Price: Base Bid Gypsum \$ 24,600  
Base Bid Acoustical Ceilings \$ 3,800

Terms: See Above

Please Sign and Return one copy.

Accepted:

\_\_\_\_\_  
(Purchaser)

Respectfully Submitted,

Edward Schalk and Son,  
Inc.

By:

\_\_\_\_\_  
(Name and Title)

By: John Schalk  
John Schalk

# SCALICE

*Custom Homes and Remodeling*

Customer Name: Town of Marcellus

Date: 1-16-2024

Site Location: Marcellus Fire Dept.

Scalice Custom Homes proposes to provide all materials and labor for construction of walls for the kitchen area only of the Fire Dept. List below of material and work to be performed at this time.

- 1- Material and labor for all metal studs
- 2- Provide and install new drywall and finish per FRP specs
- 3- Provide and install FRP board as required
- 4- Frame and install door A provided by others and install hardware for door
- 5- Provide and install plywood blocking in areas on plan as specified.
- 6- Provide and install 2" foam insulation on block wall.
- 7- Install and provide fiberglass insulation were disturbed
- 8- Note: Nothing in quote at this time for any base trim or cabinets

Total price  
\$28,800.00


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Scalice Custom Homes  
315-657-1230



# SCALICE

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## *Custom Homes and Remodeling*

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Customer Name: Town of Marcellus

Date: 1-16-2024

Site Location: Marcellus Fire Dept.

Scalice Custom Homes proposes to provide and install drop ceiling for kitchen area only of fire Dept.

. Ceiling tile to be Armstrong 2x2 SE # 673

Ceiling grid is Fire Rated, and color is white

Price:8,500.00

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Scalice Custom Homes  
315-657-1230

Agreement between the Town of Marcellus and the Marcellus Veterinary Hospital.  
Service Dates: January 1<sup>st</sup> 2024 to December 31<sup>st</sup> 2024  
Service - Fees for housing, vaccinating, and caring for stray dogs as follows:

**DOGS WHICH ARE CLAIMED BY THEIR OWNERS:**

Our regular fees apply to all vaccines and medical care IF needed.  
Exam given prior to vaccines or medical care.

DHPP vaccination upon admittance (mandatory for all unidentified dogs) \$35.00  
RABIES vaccination upon admittance (mandatory for all unidentified dogs) \$30.00

A discounted rate applies to boarding as follows:

BOARDING per day under 50 lbs \$27.00  
BOARDING per day 51- 80 lbs \$31.00  
BOARDING per day over 80 lbs \$35.00

These fees are to be collected by the Town of Marcellus and a receipt sent with the owner to release the dog.

**DOGS WHICH ARE LEFT UNCLAIMED:** (Discounted Fees to the Town of Marcellus)

DHPP vaccination upon admittance (mandatory for all unidentified dogs) \$23.00  
RABIES vaccination upon admittance (mandatory for all unidentified dogs) \$23.00  
BOARDING per day under 80 lbs \$ 27.00  
BOARDING per day over 80 lbs \$ 30.00

After 5 days the dog becomes the property of Marcellus Veterinary Hospital and is available for adoption.

**ALL DOGS:**

Medical Expenses as needed - As charged  
Euthanasia \$45.00  
Cremation under 20 lbs \$80.00  
Cremation 21-50 lbs \$90.00  
Cremation 51-100 lbs \$110.00  
Cremation over 100 lbs \$120.00

Cremation fees reflect our current cremation service. You are free to secure other means of disposal.

Marcellus Veterinary Hospital Representative

Name Steven M. Bruck DVM

Title President

Signature 

Date 2/7/24

Town of Marcellus Representative

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

From: Ryan Coon ryan@zausmerfrisch.com  
Subject: Fwd: Marcellus Volunteer Fire Dept.  
Date: Jan 30, 2024 at 10:02:24 PM  
To: davecard6@gmail.com

Door Quote

Please see door quote below

Sent from my Verizon, Samsung Galaxy smartphone  
Get Outlook for Android

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**From:** Larry Hughes <khughes9@twcny.rr.com>  
**Sent:** Monday, January 29, 2024 5:07:56 PM  
**To:** Ryan Coon <ryan@zausmerfrisch.com>  
**Subject:** FW: Marcellus Volunteer Fire Dept.

Hi Ryan,

Here is the revised quote for the Marcellus Fire Dept.  
Please call if you have any questions.  
Thank you!

Larry  
***Hughes Distribution, Inc.***  
***3004 Old Stone Lane***  
***Camillus, NY 13031***  
***(315)430-4407***

***Hughes Distribution, Inc.***                      ***Quotation 01/29/24***  
***Project – Marcellus Volunteer Fire Dept.***

***1 each – DWF 4'6 x 7'0 (pr) x 5 7/8" x F-bolt prep x clrs***

***1 pair – SRO PC clear finish wood doors***

***Active - 3'0 x 7'0 w/ 6" x 30" w/ 1/4"***

***clear temp x 161 prep/hinges***

***Inactive leaf 1'6 x 7'0 x flush x ASA strike***

**X f-bolt prep / hinges**

**1 each – Z astragal x f-bolt prep x ASA strike prep**

**2 each – F-bolts 555 x 26D**

**1 each – Kickplate 8" x 34" x 32D**

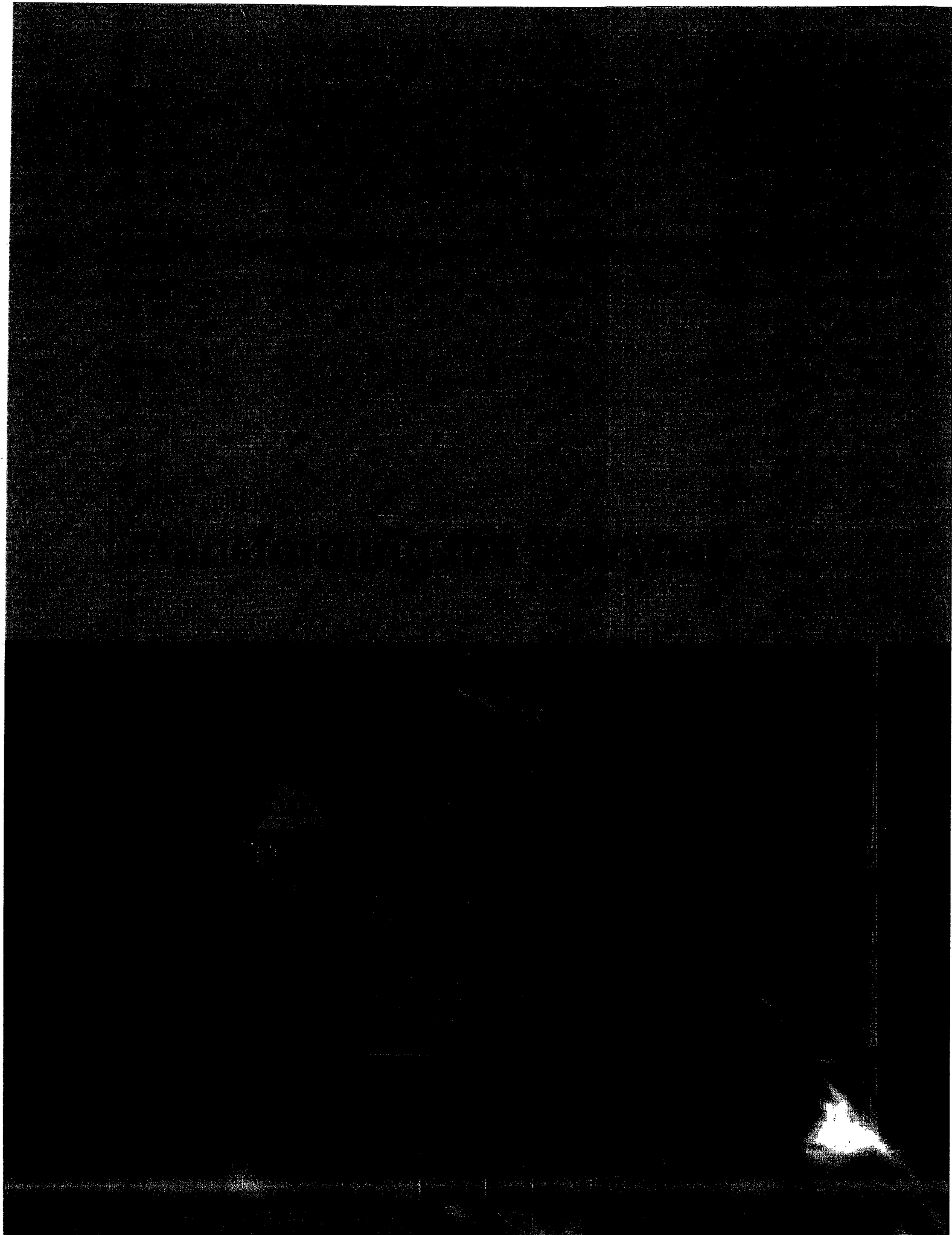
**1 each – Kickplate 8" x 16" x 32D**

**1 each – Closer TDC80 w/ hold open x AL**

**2 each – Sets of ball bearing hinges 4 ½" x 4 ½" x 26D**

**1 each – Cylindrical lever sets x 26D (functions TBD)**

**TOTAL COST OF MATERIALS AND DELIVERY \$2,895**



**Contact Information**

Opp. ID #	006Mz000008UObOIAW
Proposal #:	8481526
Date:	February 13, 2024
NYS License #	12000295660

Sales Executive:	Steve Martini
Branch Address:	50 Orville Drive Bohemia, NY 11716-2548 Main: (631) 218-1000, Fax: (631) 218-1009  Licensed by the N.Y.S. Department of State, License No. 12000295660
Telephone:	(315) 243-9698
Email Address:	Steve.Martini@siemens.com

Customer Contact:	Laurie Stevens
Customer:	TOWN OF MARCELLUS
Address:	22 E MAIN ST MARCELLUS NY 13108-1206
Services shall be provided at:	TOWN OF MARCELLUS MARCELLUS NY 13108-1206

## Executive Summary

### Customer Needs

The Services proposed in this agreement are specifically designed for TOWN OF MARCELLUS, and the services provided herein will help you in achieving your facility goals.

### Services Included

Siemens will provide the following services.

#### Service Description

- Alarm Management Services - Fire
- Fire Alarm System – Annual Test & Inspection
- Fire Alarm System - Repair & Replacement Services

## Siemens Capabilities & Customer Commitment

Siemens Industry, Inc. is a leading single-source provider of cost-effective facility performance solutions for the comfort, life safety, security, energy efficiency and operation of some of the most technically advanced buildings in the world. For more than 150 years, Siemens has built a culture of long-term commitment to customers through innovation and technology. Siemens is a financially strong global organization with a Branch network that delivers personalized service and support to customers in multiple industries and locations.

References are available upon request.

## Building Services – Fire

### Services that deliver the outcomes you want to achieve.

Services delivered by Siemens have been developed to help you achieve the outcomes you expect.

### Fire Safety industry acronyms used in the following service descriptions:

AHJ – Authority Having Jurisdiction

NFPA – National Fire Protection Association

## Manage System Operation & Compliance

### Fire Alarm System – Repair & Replacement Services

To reduce the unexpected costs of unbudgeted repairs, Siemens will provide the labor and material to repair or replace failed or worn components. Prior to beginning any repair or replacement, Siemens will troubleshoot the system to diagnose your system's problem. Components that are suspected of being faulty may be repaired or replaced in advance to minimize the occurrence of system interruptions. Equipment covered under this agreement is itemized in the List of Equipment Related Services, unless otherwise noted. Items not covered will be brought to the owner's attention.

### Fire Alarm System – Annual Test & Inspection

Siemens will perform the required annual test of the fire alarm system using the locally adopted NFPA 72 edition's recommended methods as guidelines. Siemens will provide the necessary documentation to aid in satisfying local code and AHJ requirements. A list of equipment covered, along with test frequencies, can be found in the Equipment Related Services table of this Agreement.

Siemens will perform visual inspection and verify proper operation of the following:

- Identify and document conditions that may compromise the electrical components or operation of the fire alarm system
- Inspect the fire alarm control panel as well as remote panels, if any
  - Check voltage readings, amperage, and battery capacity
  - Check wire terminals for loose connections on batteries
  - Check fuses, LEDs, and lamps
- Test and Inspect initiating devices
  - Verifying that each device is accurately represented on the fire alarm control panel
- Test and Inspect notification appliances
- Test and Inspect the activation of all output relays
- Test and Inspect condition and operability of smoke detectors, heat detectors, duct detectors, manual pull stations, monitor module and other initiating devices found in the Equipment Related Services table of this Agreement
- Test central station communication of alarms, if monitored
- Inspect and activate outputs that trigger interconnected equipment and systems (Elevator, Smoke



Control, Automation, Security, HVAC, etc.)

- Confirm all fire alarm initiating devices returned to normal operating conditions
- Produce a complete report acknowledging all inspections and tests, identifying any deficiencies, and recommending a course of action that is required until such deficiencies may be remedied

Exclusions:

- Functional testing of water-based fire protection systems, clean agent systems, and dry/wet chemical systems

## **Optimize Performance & Productivity**

### **Alarm Management Services – Fire**

Siemens will coordinate and administer off-site monitoring of your fire alarm and life safety system via Siemens or a third-party UL Listed Central Monitoring Station. The fire procedures used in monitoring are in accordance with NFPA 72 and local authorities and can only be altered in writing by the Authority Having Jurisdiction. Daily system tests are standard in fire monitoring to ensure the communication path is operational. All low priority signals to be sent via text/email.

## Emergency Response Times – Fire

### Emergency Online/Phone Response

#### Standard

Monday through Friday, between 8am and 5pm, System and software troubleshooting and diagnostics will be provided remotely to enable faster response to emergency service requests and to reduce the costs and disruptions of downtime. Siemens will respond by the next business day, between 8am and 5pm, excluding holidays, upon receiving notification of an emergency, as determined by your staff and Siemens. Where applicable, Siemens will furnish and install the necessary online service technology to enable us to remotely access into your system, through a communications protocol (internet connection or dedicated telephone line) that will be provided by the facility. Where remote access is not available to the system, Siemens will provide phone support to your staff to assist in their onsite troubleshooting and diagnosis. If remote diagnostics determine a site visit is required to resolve the problem, a technician can be dispatched. Depending on your contract coverage, the on-site dispatch will be covered or will be a billable service call.

### Emergency On-site Response

#### Standard

Monday through Friday, between 8am and 5pm, Emergency Onsite Response will be provided to reduce the costs and disruptions of downtime when an unexpected problem does occur. Siemens will provide this service between scheduled service calls and respond onsite at your facility within the next business day, Monday through Friday, during the hours of 8:00 AM – 5:00 PM for emergency conditions, as determined by your staff and Siemens. Response on Holidays is excluded from this coverage. Non-emergency conditions, as determined by your staff and Siemens, may be incorporated into the next scheduled service call.

## Connectivity and Communications

### Siemens Service Portal

The Service Portal complements the personalized services you will receive from your local Siemens office by providing greater visibility into equipment and services delivered by Siemens. This web-based portal allows you the ability to submit service requests, confirm and modify schedules, track repairs, manage agreements, generate reports, and access critical information; then share it across your entire enterprise quickly and efficiently. The Service Portal is a user-friendly way to increase your productivity and the value of your service program.

### Data security as a basic requirement

We value confidentiality and long-term partnerships. That is why we give the security of your data the highest priority. Before we implement an enhanced service package with remote support, we conduct an in-depth analysis of the situation, taking into account national and international regulations, technical infrastructures and industry specifics. Our service employees carefully evaluate your needs on an individual basis with a view toward information security.

## Service Agreement Contract Characteristics

Contract Characteristic	Value
Additional Labor Discount	0.0%
Additional Material Discount	0.0%

Labor and material discounts are applicable for sites identified in this agreement and are only available for the disciplines included in this agreement.

## Equipment Related Services

Fire

Fire Alarm Control Panel	Fire Alarm System - Annual Test & Inspection	10	1	10	1
Digital Dialer	Fire Alarm System - Annual Test & Inspection	10	1	10	1
Monitor Module Input Point	Fire Alarm System - Repair & Replacement Services	10	1	10	1
Addressable Pull Station	Fire Alarm System - Annual Test & Inspection	10	1	10	1
Addressable Duct Detector	Fire Alarm System - Annual Test & Inspection	2	1	2	1
Addressable Smoke Detector	Fire Alarm System - Annual Test & Inspection	2	1	2	1

## Fire

Item	Description	Quantity	Unit	Notes
Speakers or Horns with Strobes	Fire Alarm System - Repair & Replacement Services	2		
	Fire Alarm System - Annual Test & Inspection	3		
	Fire Alarm System - Repair & Replacement Services	3		
Strobe	Fire Alarm System - Annual Test & Inspection	9		
	Fire Alarm System - Repair & Replacement Services	9		

## General Services

Fire

Alarm Management Services - Fire	1	12	

## Service Team

An important benefit of your Service Agreement derives from having the trained building service personnel of Siemens Industry, Inc. familiar with your building systems. Our implementation team of local experts provides thorough, reliable service and scheduling for the support of your system.

Added to the team is a team of building experts at our Digital Service Center. The benefits you receive are less disruption to your employees at the site, less intrusive on the system at peak hours, fewer emissions for trucks rolled, and real time analytics with digital workspace hours.

The following list outlines the service team that will be assigned to the service agreement for your facility

### Your Assigned Team of Service Professionals will include:

**Steve Martini** manages the overall strategic service plan based upon your current and future service requirements.

**Brenda Hazelmyer** is responsible for ensuring that our contractual obligations are delivered, your expectations are being met and you are satisfied with the delivery of our services.

**Joseph DiFabio** is responsible for performing the ongoing service of your system.

**John Stassi** who will be familiarized with your building systems to provide in-depth backup coverage.

**Remote Services Specialist** is responsible for the execution of remote services including proactive planned tasks, in-depth fault analysis and identification of corrective actions.

**Ron Clouthier** is responsible for managing the delivery of your entire support program and service requirements.

**Kate Jones** is responsible for scheduling your planned maintenance visits, and handling your emergency situations by taking the appropriate action.

**Rosemary Beshures** is responsible for all service invoicing including both service agreement and service projects.

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## Terms and Conditions

Terms & Conditions

([www.siemens.com/standard-terms-service](http://www.siemens.com/standard-terms-service))

**Price Escalation.** If, during the term of this Contract, the price of various materials or labor or logistics are increased as reflected by CRU, CMAI, COMEX market indexes or IHS Markit, then Siemens may increase the applicable yearly Investment or apply a surcharge accordingly.

As a result of the global Covid-19 Virus outbreak, temporary delays in delivery, labor or services from Siemens and its sub-suppliers or subcontractors may occur. Among other factors, Siemens' delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and Siemens reserves the right to make partial deliveries or modify its labor or services. While Siemens shall make every commercially reasonable effort to meet the delivery or service or completion date mentioned above, such date is subject to change.

**To the extent applicable, the following Rider(s) are incorporated and made part of the Siemens Standard Terms and Conditions:**

SI Monitoring Rider

([www.siemens.com/rider-monitoring](http://www.siemens.com/rider-monitoring))

SI Fire Life Safety Rider

([www.siemens.com/rider-fls](http://www.siemens.com/rider-fls))

SI Exclusions and Clarifications

([www.siemens.com/rider-clarification](http://www.siemens.com/rider-clarification))

## Agreement Terms for Investments

Services shall be provided at:

22 E MAIN ST  
MARCELLUS, NY 13108-1206

Siemens Industry, Inc. shall provide the services as identified in this Proposal and pursuant to the associated terms and conditions contained within.

Duration (Initial Term and Renewal): This Agreement shall remain in effect for an Initial Term of 1 Periods beginning March 1, 2024. After the expiration of the Initial Term, this Agreement shall automatically renew for successive one year periods. The Investments for each year after the Initial Term of the Agreement and each year of each renewal of this Agreement shall be determined as the immediate prior year's Investment plus an escalator of 5.5% or as allowed per this proposal. In addition, each renewal term pricing shall be adjusted for any additions or deletions to services selected for the renewal term.

Initial Term Investments:

	Mar 1, 2024 - Feb 28, 2025	Annually (In Advance)	\$1,880.60
Investment Total			\$1,880.60

### Amount Due In Advance Based On Billing Frequency

Applicable sales taxes, if included in the investment amount, are estimated only and will be calculated based on local requirements at the time of invoicing. The pricing quoted in this Proposal are firm for 30 days.

## Signature Page

The Buyer acknowledges that when accepted by the Buyer as proposed by Siemens Industry, Inc., this Proposal and the Standard Terms and Conditions of Sale for Services, (together with any other documents, including any applicable Rider(s), incorporated herein) shall constitute the entire agreement of the parties with respect to its subject matter.

BY EXECUTION HEREOF, THE SIGNER CERTIFIES THAT (S)HE HAS READ ALL OF THE TERMS AND CONDITIONS AND DOCUMENTS, THAT SIEMENS INDUSTRY, INC. OR ITS REPRESENTATIVES HAVE MADE NO AGREEMENTS OR REPRESENTATIONS EXCEPT AS SET FORTH THEREIN, AND THAT (S)HE IS DULY AUTHORIZED TO EXECUTE THE SIGNATURE PAGE ON BEHALF OF THE BUYER.

### Initial Term Investments

	Mar 1, 2024 - Feb 28, 2025	Annually (In Advance)	\$1,880.60

#### Proposed by:

Siemens Industry, Inc.

\_\_\_\_\_  
Company

Steve Martini

\_\_\_\_\_  
Name

8481526

\_\_\_\_\_  
Proposal #

\$1,880.60

\_\_\_\_\_  
Proposal Amount

February 13, 2024

\_\_\_\_\_  
Date

#### Accepted by:

TOWN OF MARCELLUS

\_\_\_\_\_  
Company

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

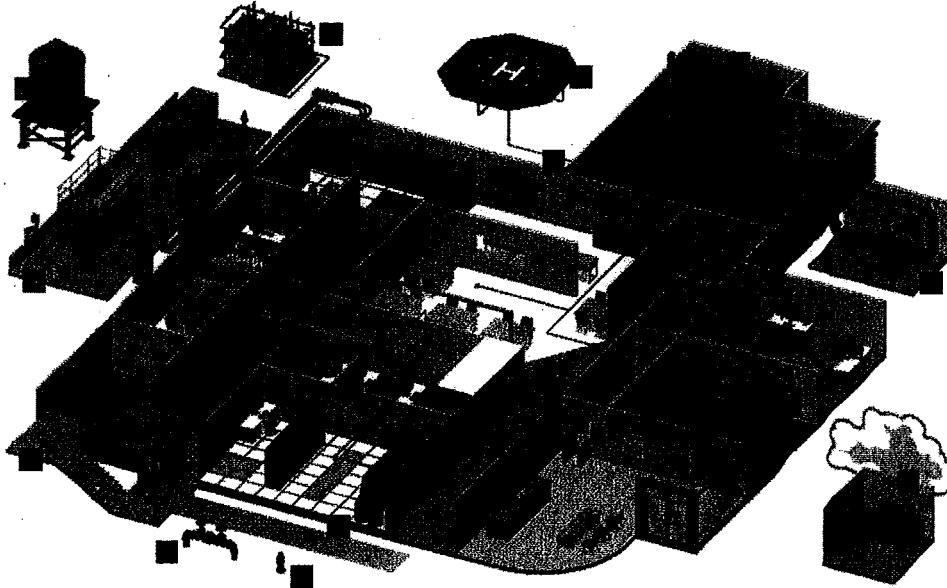
\_\_\_\_\_  
Date

Purchase Order #  PO for billing/pmnt only  PO not required

## Fire & Life Safety

### Protection matters

### SIEMENS



With more than 100 field offices staffed with 3,100 service employees, we provide the support you need when you need it.



Siemens NICEF-certified technicians are trained on complete systems from most major manufacturers.



Siemens operates a fully redundant US-based, UL-listed National Service Operations Center for 24/7/365 alarm, fire, and systems monitoring.

Town of Marcellus Codes  
2595 Pleasant Valley Road Demolition

2/21/2024 - Town Board to appoint Gerry Wickett as hearing officer for an April 3 hearing (town board meeting).

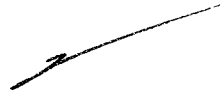
Town attorney: send notice according to 90-8 C and to contain particulars provided from the Town engineer and codes.

4/3/2024 – Hearing

Town attorney: send notice of hearing findings issued and served in same manner prescribed in 90-8 C.

Codes Officer: sends out request for proposals if violation not removed according to hearing findings.

6/5/2024 Town Board awards contract for air monitoring and demolition (town board meeting).



Maple Lane Farms

Tim Leubner

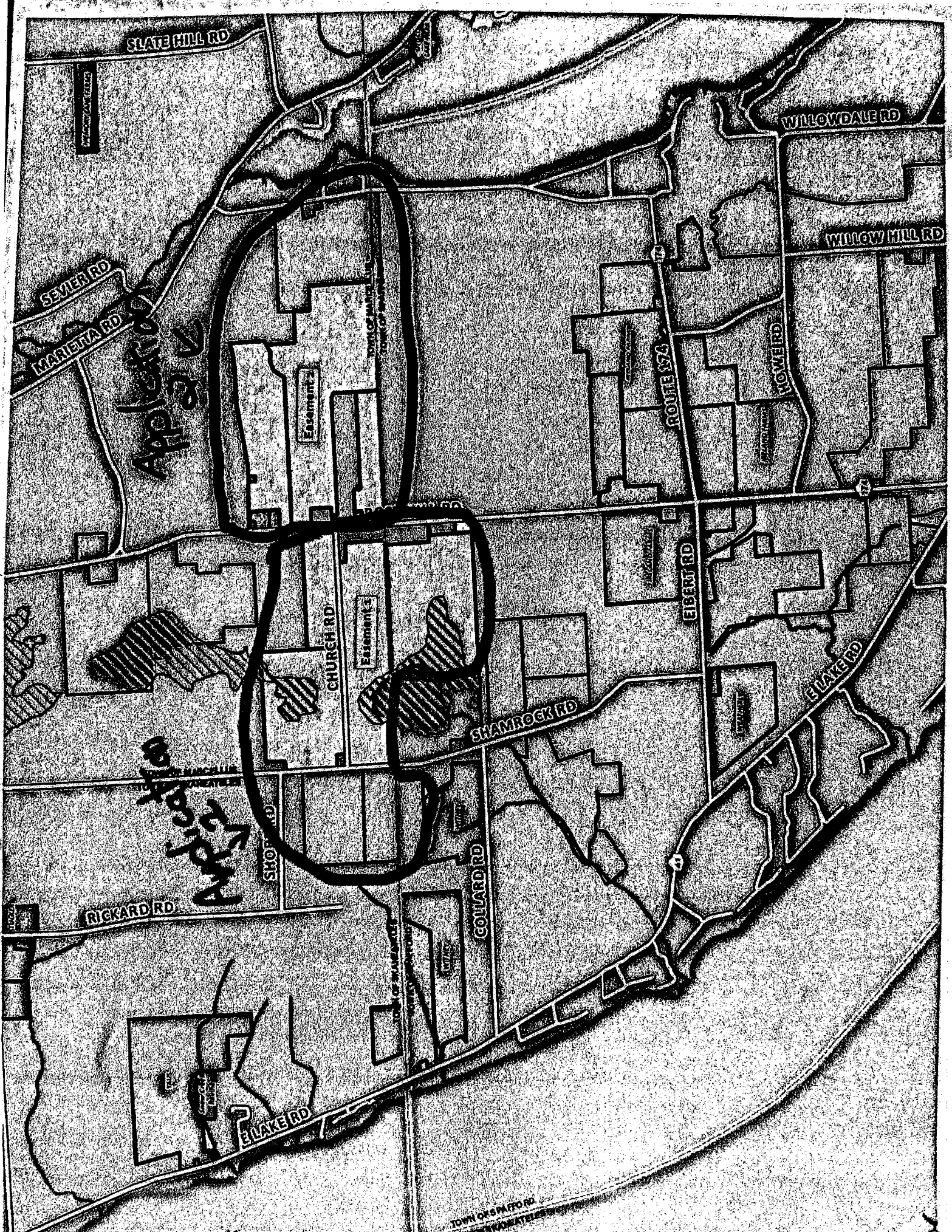
2901 Rosehill Road

315 391 2821

I am requesting on behalf of  
Maple Lane Farms a letter of support  
to the State for a Farm Land Protection  
Grant that we have applied for. Thank You

Tim Leubner

Tim Leubner



SLATE HILL RD

WILLOWDALE RD

WILLOW MILL RD

SEVER RD

MARIETTA RD

Application

Easement

Easement

ROUTE 174

HOWARD

CHURCH RD

EBERT RD

SHAMROCK RD

ELAKERD

Application

RICKARD RD

SHOT RD

COLLARD RD

ELAKERD

TOWN OF SHARPLESS



1/29/23

David H. Behm  
Manager, Farm Land Protection Program  
NYS Department of Agriculture and Markets  
1 OB Airline Drive  
Albany, NY 12235

RE: Letter of support for conservation easements of Maple Lane Farms, Marietta NY

Dear Syracuse-Onondaga Planning agency:

I am writing on the behalf of the Town of Marcellus, in support of Maple Lane Farm's proposal of adding approximately 724 acres into the Farm Land Protection Program. The town of Marcellus has been notified of these efforts and supports any endeavors to protect agricultural land in this area, as agriculture has always played a very key role in our community.

The town of Marcellus has worked closely with the members of the community to ensure that agricultural land is taken care of and protected. We see the need for support in these next undertakings so that the farmland in our local area will be managed in sustainable ways for generations to come. Thinking even further ahead, we believe that any improvements made to local farming operations would be a positive long term investment for the quality of our town, county, and New York State.

Therefore, the Town of Marcellus and the members fully support any efforts made by Maple Lane Farms, as they embark on their journey to obtaining conservation easements while utilizing a qualified conservation organization.



## Rosemary Tozzi

---

**From:** Jeff Berwald  
**Sent:** Thursday, February 15, 2024 4:54 PM  
**To:** Rosemary Tozzi  
**Cc:** Laurie Stevens  
**Subject:** Fwd: Marcellus/Lakeshore

Rose-

Can I have this put on the agenda? The pictures also.  
Jeff

Laurie-

I met with the two members of the Marcellus/Lake Shore Little League baseball. They are looking for permission to store the portable score board and the portable outfield home run fence in one of the parks facilities. Jim Rossiter, said that he has plenty of room to do that. So, I'm just looking for the board to provide permission for that.

A new back stop and wing fencing was discussed for Field #1. I explained to them we can't fund that. However, Jim and I directed them to the Friends of the Park. I also suggested for them to contact Julie Abbotts office for donation. I would like to continue assisting them in obtaining funding for this outside of the towns funding.

I met with Jim and Phil and decided on the contractor for the Welcome Center grant project.

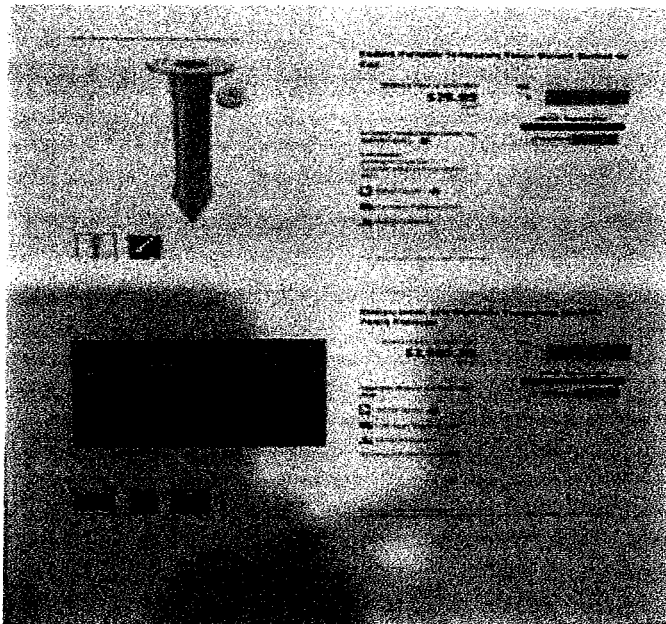
R/S,

Jeff

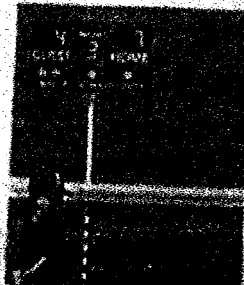
Sent from my iPad

Begin forwarded message:

**From:** Jeff Berwald <berwaldfirearms@yahoo.com>  
**Date:** February 15, 2024 at 4:38:24 PM EST  
**To:** Jeff Berwald <jberwald@marcellusny.com>  
**Subject:** Marcellus/Lakeshore



Portable Baseball/Softball Scoreboard  
 with **SunBright EM<sup>®</sup>** Displays  
 Model PBA-4



4	7TH	7
GUEST	3	HOME
00	00	00
BALLS	STRIKES	OUTS



## Welcome Center Bids

A	Siding & Gutters	\$67,900.00
	Roof	<u>\$22,900.00</u>
	Total	\$90,800.00

B	Siding/Electrical	\$72,400.00
	Roof	\$11,900.00
	Gutter	<u>\$500.00</u>
	Total	\$84,800.00

C	Siding	\$59,824.00
	Roof	\$19,635.00
	Gutter	<u>\$2,588.00</u>
	Total	\$82,047.00

# Proposal

PH: (315) 475-9541  
www.vanderhooffroofing.com



WE ARE COVERED BY  
WORKMEN'S COMPENSATION  
AND PUBLIC LIABILITY

145 Ainsley Drive - Syracuse, NY 13210

Proposal #: 12210	Phone: 315-673-3327	Date: 12/19/2023
Proposal Submitted To:	Job Name & Location:	
Town of Marcellus Parks and Rec 2443 Platt Rd. Marcellus, NY 13108	Town of Marcellus Parks and Rec Welcome Center 2443 Platt Rd. Marcellus, NY 13108	
Company Rep: Brian	Date of Plans: 12/19/2023	Alternate Phone: 315-559-4313

We hereby submit specifications and estimates for:

Reside the entire building as follows:

1. Tear off the existing thick butt shake siding down to the plywood, remove all gutters and downspouts, all fascia metal, and discard all debris..
2. Remove all mounted accessories such as lights (discard) and signs (save to reinstall).
3. Inspect for any damaged wood and replace for an added cost of \$185/hr/man plus the cost of materials.
4. Install a 5/4"X2" fir strips vertically 16" on-center over the cinder block sections of the wall and picture framing around all doors and windows.
5. Install 1" insulation board in between the fir strips.
6. Install 1/2" CDX plywood over the gable end plywood to shim the walls out to the same thickness as the cinder block sections of the wall.
7. Apply a vapor barrier to the walls and tape all seams.
8. Ventilate all bottom edge overhangs by cutting out a 6" strip.
9. Install F-channel and vinyl soffit panels to all overhangs. Fully vented soffit panels to bottom edges and solid soffit panels to all rake edge overhangs.
10. Wrap all fascia with aluminum coilstock. Color TBD.
11. Install aluminum coilstock trim around all doors and windows to cover the fir strips. Color TBD.
12. Apply all necessary vinyl siding accessories such as mount master blocks, out side corners, starter strip, j-channel, and undersil. Color TBD.
13. Install Norandex Cedar Knolls double 4" vinyl siding. Color TBD.
14. Install new 5" fascia mount seamless gutters and new 2x3 downspouts to all bottom edges. Color TBD.

**GUARANTEE:** Upon completion of the work for which this is an order, and upon receipt of payment in full therefore, we guarantee without reservations as follows: Should a leak occur at any time within a period of 5 years, due to faulty workmanship, we will repair the roof free of charge. We do not guarantee against conditions over which we have no control, and assume no responsibility for water damage to the realty or personal property of the occupant.

Approx. Start Date \_\_\_\_\_ Approx. Comp. Date \_\_\_\_\_ \*subject to weather

**We Propose** - hereby to furnish material and labor --- complete in accordance with above specifications, for the sum of:

<p>Payment to be made as follows: \$500 deposit, remaining 1/3 in the spring, final balance due upon completion</p> <p><b>** A 3.5% convenience fee will be added to all credit card transactions.</b></p>	<ol style="list-style-type: none"> <li>1. You have the right to cancel the attached contract until midnight of the third business day from the date contract was signed.</li> <li>2. Any deposit payments will be placed in escrow account in accordance to lien law 71-A(-4)</li> <li>3. Non-payment of the attached contract could result in possible lien against your property.</li> <li>4. Accounts over 30 days will be considered past due and subject to a monthly finance charge of 1.5% or an annual percentage rate of 18%. A 25% fee will be added to any amounts placed for collection.</li> </ol>
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.</p>	<p>Authorized Signature: <u>Brian McGivern</u></p> <p>Note: This proposal may be withdrawn by us if not accepted within 30 days</p>
<p><b>Acceptance of Proposal</b> - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p> <p>Date of Acceptance: _____</p>	<p>Signature: _____</p> <p>Signature: _____</p>

TOTAL: \$ 90,800

# Proposal

PH: (315) 475-9541  
www.vanderhoofroofing.com



WE ARE COVERED BY  
WORKMEN'S COMPENSATION  
AND PUBLIC LIABILITY

145 Ainsley Drive - Syracuse, NY 13210

Proposal #: 12210	Phone: 315-673-3327	Date: 12/19/2023
Proposal Submitted To: Town of Marcellus Parks and Rec 2443 Platt Rd. Marcellus, NY 13108	Job Name & Location: Town of Marcellus Parks and Rec Welcome Center 2443 Platt Rd. Marcellus, NY 13108	
Company Rep: Brian	Date of Plans: 12/19/2023	Alternate Phone: 315-559-4313

We hereby submit specifications and estimates for:

15. Clean up and remove all debris from the job site.  
.....  
To install Norandex Home Accent Perfection 7" vinyl shake siding to the entire building, add \$14,000.00 to this price.  
Y \_\_\_ N \_\_\_

**GUARANTEE:** Upon completion of the work for which this is an order, and upon receipt of payment in full therefore, we guarantee without reservations as follows: Should a leak occur at any time within a period of 5 years, due to faulty workmanship, we will repair the roof free of charge. We do not guarantee against conditions over which we have no control, and assume no responsibility for water damage to the realty or personal property of the occupant.

Approx. Start Date \_\_\_\_\_ Approx. Comp. Date \_\_\_\_\_ \*subject to weather

**We Propose** - hereby to furnish material and labor --- complete in accordance with above specifications, for the sum of: **\$67,900.00**

Payment to be made as follows: \$500 deposit, remaining 1/3 in the spring, final balance due upon completion **A 3.5% convenience fee will be added to all credit card transactions.	<ol style="list-style-type: none"> <li>1. You have the right to cancel the attached contract until midnight of the third business day from the date contract was signed.</li> <li>2. Any deposit payments will be placed in escrow account in accordance to lien law 71-A(-4)</li> <li>3. Non-payment of the attached contract could result in possible lien against your property.</li> <li>4. Accounts over 30 days will be considered past due and subject to a monthly finance charge of 1.5% or an annual percentage rate of 18%. A 25% fee will be added to any amounts placed for collection.</li> </ol>
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.	Authorized Signature: <u>Brian McGivern</u> Note: This proposal may be withdrawn by us if not accepted within 30 days
<b>Acceptance of Proposal</b> - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  Date of Acceptance: _____	Signature: _____  Signature: _____

# Proposal

PH: (315) 475-9541  
www.vanderhoofroofing.com



WE ARE COVERED BY  
WORKMEN'S COMPENSATION  
AND PUBLIC LIABILITY

145 Ainsley Drive - Syracuse, NY 13210

Proposal #:	12200	Phone:	315-673-3327	Date:	12/19/2023
Proposal Submitted To:	Job Name & Location:				
Town of Marcellus Parks and Rec 2443 Platt Rd. Marcellus, NY 13108	Town of Marcellus Parks and Rec Welcome Center 2443 Platt Rd. Marcellus, NY 13108				
Company Rep:	Brian	Date of Plans:	12/19/2023	Alternate Phone:	315-559-4313

We hereby submit specifications and estimates for:

Reroof the entire building as follows:

1. Tear off the existing shingles, underlayment, and drip edge down to the decking.
2. Inspect the decking for any damaged wood and replace for an added cost of \$125/sheet of 1/2" CDX plywood installed. Any other woodworking will be billed at \$18.50/w/man plus the cost of materials.
3. Apply 6' of GAF Storm Guard ice and water barrier to all bottom edges, the length of all valleys, and around all pipes and protrusions.
4. Apply GAF Tiger Paw synthetic underlayment to the remaining exposed decking.
5. Install new 2" drip edge to all edges. Color White \_\_\_\_\_ Brown \_\_\_\_\_ Black \_\_\_\_\_
6. Apply GAF Timberline HDZ Lifetime architectural shingles, color TBD.
7. The shingles come with a limited 40 yr warranty covering manufacturer defects, non prorated for the first 20 yrs.
8. Half weave the shingles in the valleys.
9. Install GAF Snow Country shingle over ridge vent to the peaks.
10. Clean up and remove all debris from the job site.

**GUARANTEE:** Upon completion of the work for which this is an order, and upon receipt of payment in full therefore, we guarantee without reservations as follows: Should a leak occur at any time within a period of 5 years, due to faulty workmanship, we will repair the roof free of charge. We do not guarantee against conditions over which we have no control, and assume no responsibility for water damage to the nearby or personal property of the occupant.

Approx. Start Date \_\_\_\_\_

Approx. Comp. Date \_\_\_\_\_

\*subject to weather

**We Propose** - hereby to furnish material and labor --- complete in accordance with above specifications, for the sum of:

**\$22,900.00**

Payment to be made as follows:

\$500 deposit, remaining 1/3 in the spring, final balance due upon completion

\*\* A 3.5% convenience fee will be added to all credit card transactions.

1. You have the right to cancel the attached contract until midnight of the third business day from the date contract was signed.
2. Any deposit payments will be placed in escrow account in accordance to lien law 71-A(-4)
3. Non-payment of the attached contract could result in possible lien against your property.
4. Accounts over 30 days will be considered past due and subject to a monthly finance charge of 1.5% or an annual percentage rate of 18%. A 25% fee will be added to any amounts placed for collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized Signature: Brian McGivern  
Note: This proposal may be withdrawn by us if not accepted within 30 days

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@gmail.com](mailto:Trevaldrich@gmail.com)

## Project: Siding replacement

Marcellus Welcome Center

Address: 2243 Platt Road, Marcellus, NY

Contact Phone Number- 315-673-3269

## Description of Work:

- 1) Protect Site:
  - Tarp the ground
  - Stage Debris Removal - place dumpster onsite
  - Customer Approved Location:
- 2) Tear-off old siding, soffit, and gutters.
- 3) Install 2x3 Pressure Treated furring strips 16" on center around the Entire building and around all windows and doors.
- 4) We will then install Zip board wall sheathing with ring shank framing nails. All seams will be Zip taped and rolled to manufactured spec.
- 5) Install metal window trims and pvc door trims
  - Color: White
- 6) Install Skirt board around the perimeter of the building.
- 7) Install Z Flashing on top of skirt board. This prevents water from getting behind the skirt board.
- 8) Install vinyl inside and outside corners then begin installing the Forest Green Vinyl shakes.
- 9) Once the siding is installed, we will begin to run the 1p soffit and white aluminum fascia (then the frieze board. The Frieze board trim goes in between the soffit and the top of the siding. We will also be installing a Band Board which Separates the first floor from the second Floor. The band board will also have a Z flashing on top of it to keep water from going behind.
- 10) The second floor will have the same siding as the first floor.
- 11) Apply caulk in necessary spots.
- 12) Clean up site:
  - Clean gutters. Run magnet around grounds, house, and driveway to catch any nails that were missed.

# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@Gmail.com](mailto:Trevaldrich@Gmail.com)

## Materials:

- 2X3- pressure treated furring strips.
- Zip board wall sheathing
- Zip tape
- White Aluminum flashing
- Pvc 1x6 skirt board
- Pvc 1x4 freeze board.
- White Aluminum Facia board
- Aluminum window trims
- Lp smartside soffit
- Pvc glue
- Pvc Cortex screws with plugs
- Pvc inside and outside corners
- Vinyl Forest Green shakes
- Vinyl split blocks

**Estimate price – \$72,400**

**Payment period: \$**

There will be three payments half up front. 1/3 of what's left when the job is ¼ the way done and 2/3 when the job is complete.

This estimate is based off the current price of material. If the material prices rise the price will go up.

**Change Orders & Additional Work:**

There will be an additional for any plywood replacement and any tasks requested (siding repair, etc.). Payment for added work is expected at the end of the project.

**Added Work:**

- 
-



# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@Gmail.com](mailto:Trevaldrich@Gmail.com)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Additional Work Costs: \$

## Customer requests/expectations:

- Siding color: Forest green
- Site protections:
- Parking:
- Access to Electricity:
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Signatures:

Trevor Aldrich: \_\_\_\_\_ Date: \_\_\_\_\_

Client: \_\_\_\_\_ Date: \_\_\_\_\_

# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@Gmail.com](mailto:Trevaldrich@Gmail.com)

## Project: Roof replacement

Marcellus Welcome Center

Address: 2243 Platt Road, Marcellus, NY

Contact Phone Number- 315-673-3269

### Description of Work:

- 1) Protect Site:  
Tarp the ground, deck, plants and doors if needed.
- 2) Stage Debris Removal - place dumpster onsite  
Customer Approved Location:
- 3) Tear-off old shingles, underlayment, drip edge, pipe flanges, etc., placing in stage area & dumpster.
- 4) Assess existing roof decking (sheathing/plywood) condition  
Replacement sheets will cost an additional \$85/each installed, as needed. We will re-nail plywood as needed.
- 5) Apply new drip edge.  
Color:
- 6) Install Ice & Water barrier per code:
- 7) First 6 feet of all eaves, 3' widths along walls and around chimney / pipes
- 8) Install synthetic underlayment along the remainder of the roof.
- 9) Install new pipe flanges, box vents, etc. as needed.
- 10) Install new chimney flashing.
- 11) Shingle roof, apply ridge vent and install cap shingles.
- 12) Apply caulk in necessary spots.
- 13) Clean up site:  
Clean gutters. Run magnet around grounds, house, and driveway to catch any nails that were missed.

# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@Gmail.com](mailto:Trevaldrich@Gmail.com)

## Materials:

- Shingles Type & Color: Owens Corning Duration Architectural shingles
- Ice & Water barrier: Owens Corning Ice and water installed with stinger cap nails.
- Underlayment: Owens Corning Synthetic Underlayment
- Galvanized drip edge
- pipe flanges

Estimate price – \$11,900

## Payment period:

There will be two payments, half up front, and the other half when the job is completed.

This estimate is based off the current price of material. If the material prices rise the price will go up.

## Change Orders & Additional Work:

There will be an additional for any plywood replacement and any tasks requested (siding repair, etc.). Payment for added work is expected at the end of the project.

### Added Work:

- Gutter is an additional \$500
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Additional Work Costs: \$

## Customer requests/expectations:

# Aldrich Exterior Maintenance

Trevor Aldrich

Phone: 607-590-7924

Email: [Trevaldrich@Gmail.com](mailto:Trevaldrich@Gmail.com)

- Shingle type & color:
- Drip Edge color:
- Site protections:
- Parking:
- Access to Electricity:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Signatures:

Trevor Aldrich: \_\_\_\_\_

Date: \_\_\_\_\_

Client: \_\_\_\_\_

Date: \_\_\_\_\_

## Jane Attley

---

**From:** mthrall.at.gravesbros.com@ccloudmail.com on behalf of Mike Thrall  
<mthrall.at.gravesbros.com@ccloudmail.com>  
**Sent:** Wednesday, January 24, 2024 7:09 AM  
**To:** Jane Attley  
**Subject:** GRAVES BROS ESTIMATE FOR CEDAR IMPRESSION SIDING/GUTTERS/ROOF  
**Attachments:** Proposal\_174297\_240124.pdf

Dear Jane Attley,

Thank you for considering Graves Brothers for your home improvement project. We know your home is very important to you and we appreciate the opportunity to provide you this quote.

A PDF is attached to this email with specifications for your proposed project. This document will provide you with a detailed summary of the scope of work prepared by Mike Thrall. If there is anything that you feel should be changed or is missing, then please let us know. We would be happy make the update.

We know selecting a contractor can be a difficult process and you need to feel confident about the company you choose. At Graves Brothers, we work hard to perfect every step of the process with a team of people here to help you have the best experience possible.

We focus on what matters:

- Graves Brothers is a part of your community:
  - o Family owned and operated, with over 43 years in business
- We love our clients and they love us:
  - o 70% of our business is through referrals and repeat customers
- A nationally recognized team of experts:
  - o Qualified Remodeler Magazine's Top 500 companies in the nation
  - o A+ Rating with the BBB
  - o Angie's List 2019 Super Service Award Winner
  - o CertainTeed SELECT Shingle Master
  - o GAF MasterElite contractor
  - o Owens Corning Platinum Preferred Contractor
- Everything you need to be protected:
  - o Fully Insured
  - o 50-year, non-prorated warranty\*
  - o No-interest and low-payment financing options available\*

We assure you that our team of professional sales, production, and office staff will work hard to make every aspect of your home improvement project pleasant and memorable. Throughout our 43 years in business, we have taken great pride in running an honest, reputable company.

We hope to add your name to our list of over 16,000 satisfied customers. If you would like to proceed with this project, or if you have questions, please let us know.

Sincerely, The Graves Brothers Home Improvement Team





Graves Bros, Utica  
 3200 Court St  
 Syracuse, NY 13206  
 Phone:

Date: 01/24/24  
 Representative: Mike Thrall

Proposal #: PROLead-1

Customer: Marcellus Park	Main Phone:	Work Phone: (315) 673-3269	Cell Phone: (315) 673-3269
Customer/Project Address: 2443 Platt Road	City: Marcellus	State: NY	Zip: 13108

**Project Name: GB Roof Estimate**

**Cedar Impression Vinyl Siding**

#	Item	Qty
1	<p>PREPARATION WORK, TEAR OFF - The top layer of the existing siding is to be stripped of the house and disposed of by the contractor. All debris is to be properly disposed of in a licensed landfill. * There are no carpentry repairs included in this quote unless otherwise noted.</p> <p>Type of Existing Siding: CEDAR SHAKE ON 462 SQ FT            (IF, UPON TEAR-OFF, WE FIND THERE ARE ADDITIONAL LAYERS, ADDITIONAL COST WILL BE INCURRED)</p>	
2	CLEAN UP - We will provide daily clean up of job site.	
3	<p>SIDING SCOPE - Siding Replacement on Home.</p> <p>Location: ENTIRE 14 SQUARE OF BUILDING</p>	
4	<p>POLAR BACKER BOARD, FANFOLD - Polar Industries fan fold insulation board will be installed as leveling board, under the new vinyl siding.</p> <p>Size: 1/2"</p>	
5	CERTAINTEED CEDAR IMPRESSIONS - Install CertainTeed Cedar Impressions Series siding on all 14 square in straight edge perfection D7" in Forest color.	
6	<p>FASCIA TRIM - Custom bent aluminum trim installed on all drip edge fascia boards and on all rake edge fascia boards.</p> <p>Color: <del>BLACK</del> white</p>	
7	<p>SOFFIT PANELS - Install premium solid and / or vented vinyl soffit panels on designated soffit areas.</p> <p>DESIGNATED AREA: 92' OF EAVES WILL BE VENTED, 84' OF RAKES WILL BE SOLID</p> <p>MAKE: Standard Triple 4"</p> <p>COLOR: <del>BLACK</del> white</p>	
8	<p>SOFFIT VENTILATION - The contractor is to cut holes or continuous slot (based on soffit width) in existing soffit on heat loss walls of the home before new vinyl vented soffit is installed to allow for proper ventilation.</p> <p>*NOTE* The contractor is not responsible for clearing insulation from attic areas unless otherwise specified.</p>	
9	<p>WINDOW/DOOR CASING TRIM - One-piece custom bent aluminum trim is to be installed on all existing wooden window casings and on all existing wooden door casings.</p> <p>Style: FLAT STYLE</p> <p>Color: <del>BLACK</del> white</p> <p>Quantity: 15</p>	
10	<p>CORNER POSTS - Install corners in natural cedar grain finish.</p> <p>Style: STANDARD</p> <p>Color: FOREST (SAME AS CEDAR IMPRESSION SIDING)</p>	
11	MOUNTING BLOCKS - Install mounting plates under any existing exterior wall mounted light fixtures, electric duplex outlets, dryer vent, and hose bibs in a color that closely matches the siding.	
12	SIDING WARRANTY - Warranties on materials are directly through the individual manufacturers. Workmanship coverage is for a period of 5 years backed by contractor.	
13	CERTAINTEED SIDING WARRANTY - Lifetime Limited Transferable Warranty on vinyl siding materials directly through CertainTeed Corporation.	

Sub Total: \$59,824.00

Due to the ongoing volatility of material pricing Graves Brothers is striving to honor proposal pricing for up to 14 days. However, we do reserve the right to update pricing as necessary in accordance with market demands. We apologize for any inconvenience and appreciate your understanding during these extraordinary times.

**SIDING CONTRACT NOTES:**

- 1) WE ARE CURRENTLY 8-14 WEEKS OUT FROM SIGNED CONTRACT TO FULL INSTALL.
- 2) WE DO NOT ASK FOR A DEPOSIT OF ANY KIND, EVEN SIGNING A CONTRACT. WE ASK FOR 1/2 DOWN THE DAY WE SHOW UP FOR INSTALL AND THE FINAL 1/2 UPON COMPLETION OF THE JOB ( PROBABLY CAN BE DONE INSIDE OF A WEEK).
- 3) WE HAVE SEVERAL FINANCING PARTNERS. IF YOU WOULD LIKE TO FINANCE THE PROJECT, I CAN SEND YOU OVER A PRE-QUAL THAT IS A SOFT PULL SO DOESNÆ™T EFFECT YOUR CREDIT.
- 4) I HAVE INCLUDED A CASH/CHECK DISCOUNT OF \$3,100 TO THIS ESTIMATE.

**GAF HDZ Roof**

#	Item	Qty
1	BUILDING PERMIT - Your town/municipality may require a building permit for your project. This contract includes up to \$150 in permitting fees. If any additional permitting/testing is necessary, it will be at an additional cost to the clients.	
2	CLEAN-UP - Deploy drop tarps (and wood if necessary) to contain roof debris while tearing off. Rake and magnetic sweep the yard at the completion of the project. For jobs of greater length than one day, we will make every effort to leave the job site neat and picked up at the completion of work each day. Gutters are to be cleaned of all debris upon completion.	
3	DISPOSAL - All Roofing debris will be loaded into an on-site dumpster or dump trailer and properly disposed of at a licensed land fill. Dumpster Location: DUMPSTER	
4	ROOF EDGE METAL - New Premium Grade metal roof edging pieces are to be installed on all drip edges and rake edges of roof. Color: BROWN (SAME AS CURRENT)	
5	TEAR-OFF METHOD - All existing roofing materials are to be removed down to the original roof deck and properly disposed of. *There are no carpentry repairs included in this quote unless otherwise noted. NUMBER OF LAYERS: 1 (IF, UPON TEAR-OFF, WE FIND THERE ARE ADDITIONAL LAYERS, ADDITIONAL COST WILL BE INCURRED) EXISTING DECKING SIZE:	
6	DECKING/PLYWOOD REPLACEMENT - If any existing plywood roof sheathing is found to be in noticeably deteriorated condition and is in need of replacement, the additional cost per 4' x 8' sheet is as follows: - \$ 75.00 per sheet for 7/16" exterior grade OSB - \$ 85.00 per sheet for 1/2" exterior grade CDX plywood - \$ 115.00 per sheet for 3/4" exterior grade CDX plywood (used on T&G roof deck only) These costs include the removal and disposal of old wood and installation of new wood. (Cedar roofs require full plywood replacement)	
7	GAF TIMBERLINE HDZ - Install GAF Timberline HDZ architectural self-sealing fiberglass roofing shingles with a Lifetime manufacturer warranty in color selected by the client. Shingles are U.L. Label Class A Fire Resistant, with StainGaurd algae protection, LayerLock Technology, and carry the transferable GAF Smart Choice Protection Plan. Location of Installation: FULL ROOF INSTALL Color Selection: SHAKEWOOD (Work can be placed on the schedule, but not assigned a start date, until a shingle color is selected.)	
8	ICE & WATER - GAF APPROVED ALTERNATIVES - Two (2) courses or approximately 6' feet of an approved GAF Ice & Water Shield Substitute self-adhering material will be installed on eaves to help reduce and minimize water leakage caused by ice build-up and extreme weather ice damming problems. This self adhering membrane has a sticky back side which bonds to the decking material it is installed over. Ice/Water Shield membrane will also be installed around all plumbing vent pipes protruding through roof deck, any wall step flashing, and around the perimeter of any existing chimneys. ** Please be aware that ice damming can still occur under certain weather related conditions.	

- 9 GAF ROOF DECK PROTECTION, FELTBUSTER - Quality roofing synthetic underlayment to be installed over the exposed wood deck (All areas not covered by ice/water shield leak barrier) to provide additional protection against water penetration. Underlayment is critical for helping to prevent wind-driven rain from infiltrating under the roof's shingles and potentially damaging the home's structure and interior. Traditional asphalt felt underlayments can tear easily and absorb moisture, leading to wrinkling that "telegraphs" through the shingles. FeltBuster has a specially designed surface for enhanced walkability and will not absorb moisture, become brittle, or leak oils.
- 10 GAF STARTER STRIP SHINGLES, PRO-START - Pro-Start® Eave/Rake Starter Strip Shingles provide a cost-effective alternative to using cut-up 3-tab strip shingles as your starter course. Pro-Start® Eave/Rake Starter Strips are made with a high-quality, properly positioned adhesive applied at the factory to help prevent shingle blow-off.
- 11 GAF RIDGE VENTING, SNOW COUNTRY - Any existing roof box vents will be removed and covered with wood and underlayment material before the new roof shingles are installed over these locations. Externally baffled ridge venting with weather filter will be installed in the top ridge of the roof to provide continuous airflow in the attic or crawl space areas. Proper roof ventilation will help reduce heat and moisture build-ups on the underside of your roof which will extend the life of your wood roof deck and shingles.
- 12 GAF HIP & RIDGE CAPS, SEAL-A-RIDGE - Hip & Ridge shingles that are color complementary and match your Lifetime warranty to be used to cap all hip and ridge areas.
- 13 VALLEYS - Closed style valleys will be installed for protection against water leakage and ice penetration. For maximum protection, a 36" inch wide layer of Ice & Water Shield material is to be installed under roof shingles. This product has a sticky backside which adheres to the wood roof deck.
- 14 REPLACE ALL STEP FLASHING - No chimney to flash and there is no step or apron flashing needed.
- 15 SEALANT - GEOCEL Tri-Polymer Sealant is used where necessary for maximum protection against water leakage. It outlasts standard roof tar cement many times over and is the standard sealant we use on all of our jobs to reduce potential leaks and service calls.
- 16 CAUTION: - 1) Vaulted Ceiling Areas/Vibrations: We will exercise due care, however, during the process of a re-roof in rare instances vibrations may cause cracks to develop in drywall joints/plaster and nail pops may occur. Items not securely mounted on walls could fall due to vibrations so we recommend you remove any items which may be of concern during roofing project. Dirt, dust may fall into attic/crawl space areas. We recommend you cover or remove any items in storage to prevent damage/soiling. The contractor is not responsible for damage to or cleaning of items in storage and/or cleaning or sweeping of debris that may fall into these areas during roofing project.
- 2) Landscaping: We make every effort to protect shrubbery and plants, however, damage may still occur. We also recommend you move any exterior items in proximity to the roof such as patio tables, etc. during the roofing project. We are not responsible for any such damage.
- 3) We are not responsible for the re-installation of TV Dishes. You will have to schedule this with your TV provider as they will need to recalibrate the unit upon reinstall.
- 4) We are not responsible for any baffling underneath the roofing sheathing. Roofing can be a very dirty project and may cause baffling to fall out of place.
- \* Please address any concerns you may have with your salesperson prior to the start of work.
- 17 ROOFING NOTE - Roofing labor and material warranties DO NOT cover ice and snow removal or interior or exterior property damage caused by water penetration from ice damming due to extreme weather conditions with prolonged periods of continuous snow and below freezing temperatures. We STRONGLY RECOMMEND that snow and ice be removed from roof if possible. Although ice & water shield material minimizes potential water penetration, it can not act as a pool liner. \* Please address any specific concerns you may have with your salesman.
- 18 GAF WARRANTY, SYSTEM PLUS - GAF Weathers Stopper System Plus Ltd Warranty
- Requires GAF Shingles and no less than 3 GAF accessories to be installed.
  - 50 year non pro-rated Smart Choice Protection against manufacturing defects.
  - Transferable period during the first 20 years.
- \*See Warranty Selection Guide for further clarification.

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Sub Total: \$19,635.00

Due to the ongoing volatility of material pricing Graves Brothers is striving to honor proposal pricing for up to 14 days. However, we do reserve the right to update pricing as necessary in accordance with market demands. We apologize for any inconvenience and appreciate your understanding during these



extraordinary times.

**New Gutters**

#	Item	Qty
1	EXISTING GUTTER REMOVAL - The existing gutters and downspouts are to be taken down and disposed of.	
2	GUTTERS - A total of 92' of Musket Brown, seamless aluminum heavy duty 5" wide K-style gutters will be installed with 45' of Musket Brown aluminum downspouts on the front/left, back/left and back/right (where they are currently) with complete accessories. The gutters installed using hidden hanger method.	
3	GUTTER NOTES - The new gutters are to be hung with aluminum straps and nailed into the roof deck and under the roofing shingles when possible.	
4	LABOR WARRANTY, 5 YEAR - Limited Transferable Warranty on workmanship through the contractor.	

Sub Total: \$2,588.00

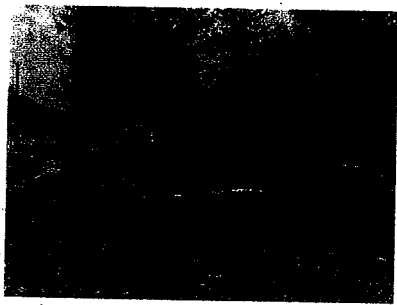
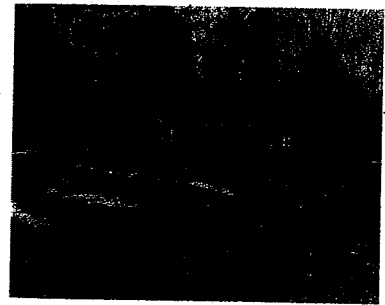
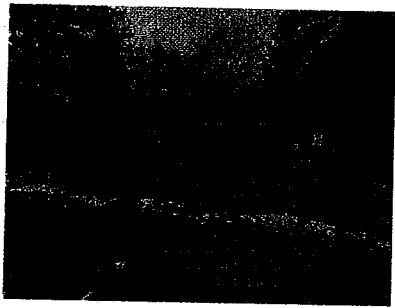
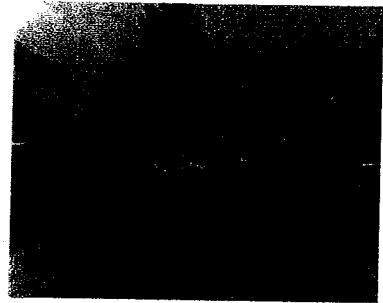
Due to the ongoing volatility of material pricing Graves Brothers is striving to honor proposal pricing for up to 14 days. However, we do reserve the right to update pricing as necessary in accordance with market demands. We apologize for any inconvenience and appreciate your understanding during these extraordinary times.

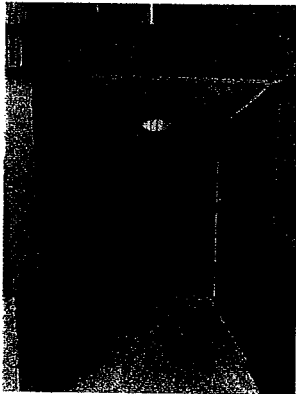
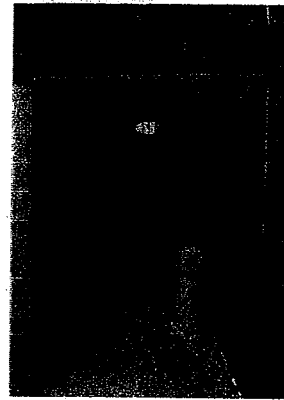
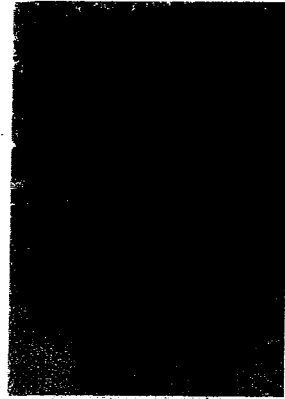
**GUTTER CONTRACT NOTES:**

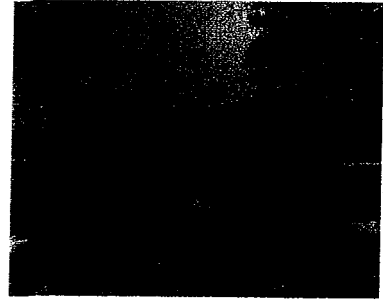
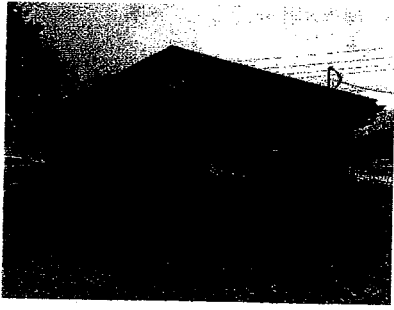
- 1) We are currently 2-4 weeks from signed contract to full install.
- 2) We do not ask for a deposit of any kind, even signing a contract for the gutter installs. We ask for the total payment upon completion of the install.
- 3) We do offer financing 0% financing options as well as rates between 8%-10%.
- 4) This estimate does include a cash/check

**Grand Total: \$82,047.00**

**Project Photos**







## The Process of having your new Roofing System Installed by Graves Brothers Home Improvement

### Homeowner's Responsibility:

There are steps that the homeowner can take that will ensure a more positive experience when we start working.

This includes:

1. **Protect Your Valuables.** Sometimes vibrations while working on your home can cause pictures, mirrors, etc. to fall off your wall or collectibles to tip in your china cabinets. Please consider removing them.
2. **Cover/Protect Items in Attic.** During the process of a roof tear-off, if your home has space sheathing boards; dirt, dust, and asphalt debris **WILL** fall into attic/crawlspace areas. If your home has tongue and groove or plywood sheathing; dirt and dust **MAY** fall into attic/crawlspace areas. Please cover or remove items in storage to prevent damage/soiling.  
**PLEASE NOTE: Graves Brothers is NOT responsible for damage or cleaning of items left in attic/crawlspace and/or any cleaning up or sweeping of debris that may fall into these areas during roof project.**
3. **Outdoor Items.** Please move all patio furniture, children's toys, grills, potted plants, etc. for their protection and our crew's safety.
4. **Motor Vehicles.** Please help us have the safest access to your roof while protecting your property. It may be necessary for you to move/cover your car(s), boats or other valuables.
5. **Noise.** Be prepared for noise. There will be hammering and the sounds of compressors, power tools and equipment. We will do our best to minimize unnecessary noise, but construction can be noisy.
6. **Mow your lawn** - Consider mowing your yard the day before to help us do a more effective clean up.
7. **Pets.** We, like you, love our pets. Please make sure your pets are protected and feel safe while our crews are on site.
8. **Neighbors.** Help us notify your neighbors of the anticipated start date and completion date of us installing your new roofing system. The extra street traffic and activity in the neighborhood can be a surprise and a disruption of their day.

### Material Delivery:

Our Distributor will be delivering the supplies we need a day or two before we start your project. These are rather large trucks with the necessary equipment to **safely and effectively** deliver the materials we are going to need to install your new roofing system. What you should know:

1. **Don't be afraid.** These are properly trained CDL Class 1 professional drivers. They are responsible for making all job site decisions about delivering the materials safely.
2. **Please keep your children and pets safely out of the way.** Young kids enjoy watching them unload our supplies.
3. **Dumpsters.** Large containers will be delivered that we put your old roof into to take it to the local landfill or recycle center. Dumpsters will be set on wood boards to protect driveway as well as possible. **PLEASE NOTE: Graves Brothers and Oaks Construction is not liable for any lawn or driveway damage when dumpster is delivered.**

### Day of Installation:

1. Our project manager assigned to your project will introduce him/herself by phone a few days in advance.
2. We invite you to discuss any concerns or questions you may have **before we start.**
3. We ask that you confirm the **final color selection** of your roof upon delivery. This is the time that if you change your mind on a color, we will want to make adjustments before we begin installing the shingles. **PLEASE NOTE: Color changes after installation start will result in additional charges.**
4. **Pictures.** Feel free to take pictures, but we ask that you stay out of our work areas to protect you from falling debris and hazards on the ground.

### Weather Conditions:

1. We always want to install your new roofing system in the **best and safest weather conditions.** Sometime Mother Nature has other plans, so we may be delayed or halt installations if we anticipate weather conditions that concern us about the safety of your home, your family and our crew. We may choose to temporarily suspend work until conditions are safe again.

**Referrals:**

1. If you have had a great experience with our company and enjoy the beauty and quality of your new roof, we would love for to share with your friends and family. **Ask about our great referral bonuses!**

**Important Notes:**

1. When we finish installing your new roofing system and our crews are finishing the final ground clean-up, our roofing leader will perform a visual ground inspection of your new roof with you. At that time, we ask for your feedback and concerns (if any) before we leave your property.  
**PLEASE NOTE no touch-up painting will be included in scope of work, unless otherwise noted.**
2. Upon substantial completion of your project, we will mail you an invoice which is due upon receipt. No warranties will be registered or valid until final payment has been received.
3. **Extra Material>Returns:** We purposely ship out extra material to all of our jobs to avoid production inefficiencies whenever possible. Our distributor will come to pick up all left over material after the job is completed. We will leave you with an open bundle of shingles for any future needs.

## The Process of Having New Siding Installed by Graves Brothers Home Improvement

### Homeowner's Responsibility:

There are steps that the homeowner can take that will ensure a more positive experience when we start working. This includes:

1. **Protect Your Valuables.** Sometimes vibrations while working on your home can cause pictures, mirrors, etc. to fall off your wall or collectibles to tip in your china cabinets. Please consider removing them.
2. **Landscaping/Flowers.** Our crews will do their best to work around landscaping that is in close proximity to your home. Please note that due to the nature of this type of work some plants may be affected.
3. **Outdoor Items.** Please move all patio furniture, children's toys, grills, potted plants, etc. for their protection and our crew's safety.
4. **Motor Vehicles.** Please help us have the safest access to your property. It may be necessary for you to move/cover your cars, boats or other valuables.
5. **Noise.** Be prepared for noise. There will be hammering and the sounds of compressors, power tools and equipment. We will do our best to minimize unnecessary noise, but construction can be noisy.
6. **Mow your lawn.** Consider mowing your yard the day before the project begins to help us do a more effective clean up.
7. **Pets.** We love our pets! Please make sure your pets are protected and feel safe while our crews are on site.
8. **Neighbors.** Help us by notifying your neighbors of the anticipated start and completion dates of your siding project. The extra street traffic and activity in the neighborhood can be a surprise and a disruption to their day.

### Material Delivery:

Our distributor will be delivering the supplies we need a day or two before we start your project. They are properly trained CDL Class 1 professional drivers and use rather large trucks with the necessary equipment to safely and effectively deliver the materials we need to complete your siding project. They are responsible for making all job site decisions about delivering the materials safely. What you should know:

1. **Please keep children and pets safely out of the way.** Young kids enjoy watching them unload our supplies.
2. **Dumpsters.** Large containers will be delivered that we put your old siding into (if you have selected to do a tear-off) to take it to the local landfill or recycle center. Dumpsters will be set on wood boards to protect your driveway as much as possible. **PLEASE NOTE: Graves Brothers and Oaks Construction is not liable for any lawn or driveway damage when dumpster is delivered.**

### Day of Installation:

1. Our project manager will introduce him/herself by phone a few days in advance.
2. We invite you to discuss any concerns or questions you may have **before we start.**
3. We ask that you confirm the **final color selection** of your siding materials upon delivery. This is the time that if you change your mind on a color, we will want to make adjustments before we begin installing the materials. *(Color changes after delivery/installation start will result in additional charges.)*
4. **Pictures.** Feel free to take pictures, but we ask that you maintain a safe distance away from our work areas for your protection.

### Weather Conditions:

1. We always want to install your new siding in the **best and safest weather conditions.** Sometimes Mother Nature has other plans for us, so we may delay or halt installation if we anticipate weather conditions that concern us about the safety of your home, family, and our crew.

**Referrals:**

1. If you have had a great experience with our company and enjoy the beauty and quality of your new siding, we would love for you to share with your friends and family. [Ask about our great referral bonuses!](#)

**Important Notes:**

1. **If you have any concerns or questions, please notify us immediately.** Our siding crew leader will perform a visual ground inspection with you when we complete your project.
2. No touch-up painting will be included in the scope of work unless otherwise noted in your job specifications.
3. **Extra Material>Returns:** We purposely ship out extra material to all of our jobs to avoid production inefficiencies. Our distributor will come to pick up all left over material after the job is completed.



Marcellus Volunteer Fire Department, Inc.

Financial Statement Expenses

For the Period January 1, 2023 thru December 31, 2023

Negative number indicates UNDER budget, Positive number indicates OVER budget.

Acct #	Acct Name	Amount	Budget	Difference
<b>Admin</b>				
AD-100	Computer	4,873.61	11,500.00	(6,626.39)
AD-101	Insurance	34,200.43	26,000.00	8,200.43
AD-103	Legal & Accounting	40,273.68	48,151.00	(7,877.32)
AD-104	Office Supplies	2,200.13	2,431.00	(230.87)
AD-105	Phone	2,048.00	2,200.00	(152.00)
AD-106	Printer Equipment	1,000.00	1,800.00	(800.00)
AD-107	Travel	-	1,000.00	(1,000.00)
AD-108	Postage	813.60	500.00	313.60
AD-110	Miscellaneous	-	600.00	(600.00)
AD-111	Chief's Car	12,000.00	12,000.00	-
AD-113	Outside Services	1,314.55	2,269.00	(954.45)
<b>Group Total</b>		<b>98,724.00</b>	<b>108,451.00</b>	<b>(9,727.00)</b>
<b>Building</b>				
BD-100	Cleaning	6,808.69	6,500.00	308.69
BD-102	Utilities	36,066.11	26,945.00	9,121.11
BD-103	Maintenance	27,932.51	30,000.00	(2,067.49)
BD-104	Supplies	1,971.95	2,000.00	(28.05)
<b>Group Total</b>		<b>72,779.26</b>	<b>65,445.00</b>	<b>7,334.26</b>
<b>Operations</b>				
FD-100	Turn Out Gear	20,797.47	17,000.00	3,797.47
FD-101	Communications Equipment	6,028.58	3,000.00	3,028.58
FD-102	Loose Equipment	17,909.05	18,000.00	(90.95)
FD-103	L/O/F Vehicle Repair	41,019.33	56,069.00	(15,049.67)
FD-104	Maintenance Small Equipment	10,463.85	8,500.00	1,963.85
FD-105	SCBA	3,706.08	4,000.00	(293.92)
FD-106	Training	4,199.08	5,500.00	(1,300.92)
FD-107	Fire Protection	29.58	2,500.00	(2,470.42)
FD-108	Membership Recognition	2,647.03	3,500.00	(852.97)
FD-109	Physicals/Fit Test	955.00	6,500.00	(5,545.00)
FD-110	Fuel	4,320.50	5,000.00	(679.50)
FD-111	Response Supplies	1,482.42	1,500.00	(17.58)
FD-112	EMS Supplies	1,053.00	2,000.00	(947.00)
FD-113	Uniforms	366.52	2,000.00	(1,633.48)
<b>Group Total</b>		<b>114,977.49</b>	<b>135,069.00</b>	<b>(20,091.51)</b>
<b>Grand Total</b>		<b>286,480.75</b>	<b>308,965.00</b>	<b>(22,484.25)</b>



**ONONDAGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

333 WEST WASHINGTON STREET, SUITE 130, SYRACUSE, NY 13202

PHONE: 315.435.3770 • FAX: 315.435.3669 • ONGOVED.COM

January 23, 2024

RECEIVED

JAN 29 2024

Town of Marcellus

Ms. Laurie Stevens  
Town of Marcellus  
24 East Main Street  
Marcellus, NY 13108

RE: Onondaga County Industrial Development Agency Uniform Tax Exemption Policy

Dear Supervisor Stevens:

Pursuant to New York State General Municipal Law Article 18-A 874 (4)(a), attached please find the Onondaga County Industrial Development Agency's (OCIDA) Uniform Tax Exemption Policy (the "UTEP"). The UTEP has been revised to reflect updates in OCIDA's governing statutes and policies. The OCIDA board plans to review any comments and then adopt this revised UTEP at its February 8, 2024, board meeting.

In accordance with the General Municipal Law, OCIDA is accepting input on the UTEP from all affected taxing jurisdictions. If you have input, please submit via email to [SvetlanaDyer@ongov.net](mailto:SvetlanaDyer@ongov.net) on or before close of business on February 2, 2024.

Very truly yours,

A handwritten signature in black ink, appearing to read "R. Petrovich", with a long horizontal line extending to the right.

Robert Petrovich  
Executive Director

RECEIVED

JAN 29 2024

Town of Marcellus

**UNIFORM TAX EXEMPTION  
POLICY**

Drafted February 1994  
Readopted March 1999  
Amended November 13, 2008  
Amended April 9, 2009  
Amended June 11, 2009  
Amended July 9, 2009  
Amended April 14, 2011  
Amended September 13, 2011  
Amended July 17, 2012  
Amended December 11, 2012  
Amended July 26, 2013  
Amended July 20, 2016  
Amended August 20, 2019  
Amended September 15, 2020  
*Pending OCIDA Board Approval*  
*Amended Month Day, 2024*

**Section I. Purpose**

A. Purpose. Pursuant to Section 874(4) of Article 18-A of the General Municipal Law (the “GML”) of the State of New York (the “State”), the Onondaga County Industrial Development Agency (the “Agency”) hereby establishes a uniform tax exemption policy (“UTE”) to provide guidelines for the claiming of real property, mortgage recording, and sales and use tax exemptions. The Agency may grant benefits on a case by case basis for a project expected to have significant economic impact on Onondaga County as determined in the sole discretion of the Agency members.

**Section II. Real Property Tax Abatements**

A. General Policy. The Agency may provide for the provision of real property tax abatements to qualified applicants. The granting of such abatements requires the Agency and the project owner or occupant (the “Company”) to enter into a payment in lieu of taxes agreement (“PILOT”), which provides for payments in lieu of taxes to the taxing jurisdictions generally in an amount less than what the real property taxes would be if the Agency involvement did not cause the project to be tax exempt. The Agency’s standard policy is to provide for payments following a schedule of steadily increasing fixed payments calculated by applying a sliding scale to values determined using current tax rates and the current assessed value of the project.

B. Special Assessments and Levies. No project shall be exempt from special assessments and special ad valorem levies lawfully levied and/or assessed against the project.

Onondaga County Industrial Development Agency Handbook

Section 7: Statutorily Required Policies

Item G: Uniform Tax Exemption Policy

C. PILOT Qualification. A project must be engaged in one of the following below listed activities to be eligible for a Job Retention, Job Retention with MWBE Enhancement, Job Creation, Job Creation with MWBE Enhancement, or either Repatriation PILOT Scales later detailed in this UTEP. Qualifying activities include: manufacturing, processing, remanufacturing, assembly, warehousing, back office, wholesale, distribution, product research and development, professional/scientific/technical services, tourism, commercial housing or a corporate national or regional headquarters, or an energy project.

D. PILOT Valuation. Payments in lieu of taxes shall be determined pursuant to a written PILOT Agreement between the Agency and the Company. The Company shall pay to the Agency, or its designee, the amount calculated pursuant to the applicable PILOT Agreement. Each PILOT payment shall be allocated among the affected taxing jurisdictions in proportions equal to the percent of real property taxes which would have been received by each affected taxing jurisdiction had the project not been tax exempt. Variations in the proportions shall be done only with the prior written consent of all the affected taxing jurisdictions. Each PILOT agreement shall take effect during the tax year immediately following the taxable status date after the Agency acquires an interest in the project unless otherwise agreed upon by the Agency.

1. PILOT payments shall be equal to the sum of the following:
  - i. Fixed payments, calculated by the Agency, using an estimated current value and current tax rate of the land both as of the date of the application for Project benefits; plus
  - ii. Fixed payments, calculated by the Agency, using an estimated value of the improvements and current tax rate both at the time of the application for Project benefits, which value is then multiplied by the applicable percentage in the applicable PILOT Exemption Scale.

**Job Retention PILOT Exemption Scale**

The Job Retention PILOT Exemption Scales is available to a Company undertaking a project in Onondaga County where the project goal is to enhance the competitiveness of the Company through strategic investments. For these projects, additional capital investments by the Company are necessary to preserve existing jobs.

Job Retention PILOT Exemption Scale		Job Retention Community Benefit PILOT Exemption Scale	
Year	Exemption %	Year	Exemption %
1	100%	1	100%
2	90%	2	100%
3	80%	3	100%
4	70%	4	90%
5	60%	5	80%
6	50%	6	70%
7	40%	7	60%
8	30%	8	50%
9	20%	9	40%
10	10%	10	30%
		11	20%
		12	10%

**Job Retention PILOT with MWBE Enhancement Exemption Scale**

To qualify for an MWBE Enhancement PILOT Exemption Scale, a Company must demonstrate compliance with the MWBE Requirements, as noted below, from the date of project closing to 5 years from project completion. The MWBE enhancement requirements require that at least 15% of the Company’s new hires in this time period (i) be minorities and (ii) at least 30% be minorities or women. If the Company can demonstrate this, they are eligible to return to the

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Agency and request this enhancement to their PILOT exemption scale. The Agency has sole and absolute discretion with granting this request.

Job Retention PILOT with MWBE Enhancement Exemption Scale		Job Retention and Community Benefit PILOT with MWBE Enhancement Exemption Scale	
Year	Exemption %	Year	Exemption %
1	100%	1	100%
2	90%	2	100%
3	80%	3	100%
4	70%	4	90%
5	60%	5	80%
6	50%	6	70%
7	<u>45%</u>	7	<u>65%</u>
8	<u>35%</u>	8	<u>55%</u>
9	<u>25%</u>	9	<u>45%</u>
10	<u>15%</u>	10	<u>35%</u>
		11	20%
		12	10%

**Job Creation PILOT Exemption Scale**

The Job Creation PILOT Exemption Scale is available to a Company undertaking a project in Onondaga County where the project will create jobs and/or enhance the competitiveness of the Company by creating or expanding a business.

To qualify for the Job Creation PILOT Exemption Scale, the Company must represent that it will create and/or increase employment at the project site by at least 25% for an existing site or increase the applicant's Onondaga County employee headcount by 25%.

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Job Creation PILOT Exemption Scale  
(At least 25% increase in total jobs)

Job Creation Community Benefit PILOT Exemption  
Scale (At least 25% increase in total jobs)

Year	Exemption %	Year	Exemption %
1	100%	1	100%
2	100%	2	100%
3	90%	3	100%
4	90%	4	100%
5	80%	5	90%
6	80%	6	90%
7	70%	7	80%
8	70%	8	80%
9	60%	9	70%
10	60%	10	70%
11	50%	11	60%
12	40%	12	60%
13	30%	13	50%
14	20%	14	40%
15	10%	15	40%
		16	30%
		17	20%
		18	10%

**Job Creation PILOT with MWBE Enhancement Exemption Scale**

A Project with a Job Creation PILOT exemption scale may qualify for an MWBE Enhancement Exemption Scale if the Company is able to show compliance with the MWBE enhancement requirements from the date of project closing to 5 years from project completion. The MWBE enhancement requirements require that at least 15% of the Company's new hires in this time period (i) be minorities and (ii) at least 30% be minorities or women. If the Company can demonstrate this, the Company is eligible to return to the Agency and request this enhancement to its Exemption Scale. The Agency has sole and absolute discretion regarding this request.

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Job Creation PILOT (At least 25% of jobs must be new jobs) with MWBE Enhancement Exemption Scale

Job Creation Community Benefit PILOT (At least 25% of jobs must be new jobs) with MWBE Enhancement Exemption Scale

Year	Exemption %	Year	Exemption %
1	100%	1	100%
2	100%	2	100%
3	90%	3	100%
4	90%	4	100%
5	80%	5	90%
6	80%	6	90%
7	<u>80%</u>	7	<u>85%</u>
8	<u>80%</u>	8	<u>85%</u>
9	<u>75%</u>	9	<u>75%</u>
10	<u>65%</u>	10	<u>75%</u>
11	50%	11	60%
12	40%	12	60%
13	30%	13	50%
14	20%	14	40%
15	10%	15	40%
		16	30%
		17	20%
		18	10%

**Repatriation/Reshoring PILOT Exemption Scale**

For exceptionally impactful projects a 30 year PILOT is available. To qualify, projects must meet these three requirements:

1. Development/expansion in a strategically important industry sector as determined by the Agency board in its sole and absolute discretion;
2. Total Project Cost greater than \$250mm; and
3. Job creation greater than 500 full time permanent jobs over 5 years.



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For smaller projects a 20 year PILOT is available. The proposed parameters are:

1. Development/expansion in a strategically important industry sector as determined by the Agency board in its sole and absolute discretion;
2. Total Project Cost less than or equal to \$250mm; or,
3. Job creation is less than 500 jobs over 5 years.

Repatriation PILOT Exemption Scale : Total Project Cost exceeds \$250 mm and Job Creation is greater than 500 jobs

Repatriation PILOT Exemption Scale : Total Project Cost is less than or equal to \$250mm or Job Creation is less than 500 jobs

Year	Exemption %	Year	Exemption %
1	100%	1	100%
2	100%	2	100%
3	100%	3	100%
4	100%	4	100%
5	100%	5	100%
6	100%	6	100%
7	100%	7	100%
8	100%	8	100%
9	100%	9	100%
10	100%	10	100%
11	100%	11	100%
12	100%	12	90%
13	100%	13	80%
14	100%	14	70%
15	100%	15	60%
16	100%	16	50%
17	100%	17	40%
18	100%	18	30%
19	100%	19	20%

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20	100%	20	10%
21	100%		
22	90%		
23	80%		
24	70%		
25	60%		
26	50%		
27	40%		
28	30%		
29	20%		
30	10%		

E. Community Benefit Incentive PILOT. The Community Benefit Incentive PILOT may offer a more generous PILOT exemption scale to a project that meets one of the following thresholds:

1. **Brownfield.** The project is a brownfield site as determined by the New York State Department of Environmental Conservation or United States Environmental Protection Agency. Sites located within Brownfield Opportunity Areas may also be considered.

2. **Adaptive Reuse.** The criteria for “adaptive reuse” is based on the following:

- i. the age of the structure;
- ii. the structure presents a significant structural challenge to redevelopment or presents a significant public safety hazard, as determined by the Agency;
- iii. the structure has been vacant or underutilized for a minimum of 2 years prior to application to the Agency;
- iv. the net increase in the facility’s assessed value after project completion exceeds 30 percent;
- v. the project demonstrates a financial obstacle to development

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without the Agency's assistance;

- vi. the project is listed on the State or the National Register of Historic Places; and
- vii. the site or structure is presently delinquent in property tax payments.

3. LEED Certified. The project has received a Gold or Platinum LEED Certification from the US Green Building Council. To accommodate the LEED Certification Commissioning Process without penalizing a project, a project seeking LEED Certification may receive the applicable base PILOT Exemption Scale for up to 2 years after the project is completed and be transitioned for the remaining period to the Community Benefit PILOT Schedule upon receiving LEED Certification. If the project has not received LEED Certification within the 2-year period, the applicable PILOT Exemption Scale will remain in effect for an additional 8 years.

4. Community Benefit Incentive PILOT Valuation.

a. PILOT payments shall be equal to the sum of the following:

- i. Fixed payments, calculated by the Agency, using an estimated current value and current tax rate of the land both as of the date of the application for Project benefits; plus
- ii. Fixed payments, calculated by the Agency, using an estimated value of the improvements and current tax rate both at the time of the application for Project benefits, which value is then multiplied by the applicable percentage in the Community Benefit Incentive PILOT Exemption Scale.

The Community Benefit Incentive PILOT Exemption Scale are shown on pages 7-G.3, 7-G.4, 7-G.5, and 7-G.6

F. Energy Project PILOT. Because of interest in our community for renewable energy development the Agency may, in its sole and absolute discretion, choose to grant real property, mortgage recording and sales and use tax exemptions to renewable energy projects. The following selection criteria and PILOT structure may be applied by the Agency to renewable energy related projects.

1. Selection Criteria

- i. Is the project in an underutilized or undesirable/ difficult to develop location? (e.g. landfill, brownfield, distressed land)

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- ii. Is there demand in the area?
- iii. Is there support from local officials?
- iv. Does existing infrastructure support the project?
- v. Does the size of the project warrant a PILOT?

2. PILOT Structure:

- i. Term: At the Agency’s sole and absolute discretion, the term of the PILOT may be extended to accommodate the financing requirements of a project.
- ii. PILOT Calculation: To estimate the annual PILOT payment, the Agency may use a formula expressed as a dollar value per AC Mega Watt (MW) multiplied by the MW generated to arrive at a PILOT payment to be paid by the Company each year. The Agency will be responsible for determining what the appropriate dollar value per MW is for each project. Mathematically, the formula can be expressed as: (ACMW Generated) X (Dollar Value per MW) = Total PILOT Payment for a given year.

G. **Market Rate, Workforce, and Senior Lifestyle Communities.** To support a growing workforce and fulfill a significant unmet need for multi-unit housing within Onondaga County, OCIDA is incentivizing the following:

- 1. Market Rate Housing
- 2. Workforce Housing
- 3. Senior Lifestyle Communities

For purposes of this UTEP and the Agency’s PILOT agreements, the following definitions shall apply:

**Market Rate Housing:** Housing units priced at the current rental rate for the area.

PILOT Exemption Scale:

<b>Market Rate Housing</b>	
Year	Exemption
1	75%
2	50%
3	25%

**Workforce Housing:** Housing consisting of a specified percentage of units (at least 10-15% per the PILOT Exemption Scale) with rent rates designated to an 80% household AMI as identified in the Workforce Housing AMI chart located on the Agency’s website. Income levels for individuals living in the specified Workforce Housing units shall not exceed 120% AMI.

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PILOT Exemption Scale:

<b>Housing with 10% of units at or below 80% of AMI</b>		<b>Housing with 15% of units at or below 80% of AMI</b>	
Year	Exemption	Year	Exemption
1	100%	1	100%
2	90%	2	100%
3	80%	3	100%
4	70%	4	90%
5	60%	5	80%
6	50%	6	70%
7	40%	7	60%
8	30%	8	50%
9	20%	9	40%
10	10%	10	30%
		11	20%
		12	10%

**Senior Lifestyle Communities:** Housing communities for individuals 55 years or older. Communities may offer a variety of amenities, including but not limited to pools, community rooms, fitness centers, playgrounds, firepits, bocce/pickleball/tennis courts, picnic areas, spaces for relaxation and entertainment, safety amenities, on-site medical services, entertainment and dining, walkability, bike trails, and dog parks, playgrounds.

PILOT Exemption Scale:

**Senior Lifestyle Market Housing**

Year	Exemption
1	100%
2	100%
3	100%
4	90%
5	80%
6	70%
7	60%
8	50%
9	40%
10	30%
11	20%
12	10%

*The Agency may consider the following questions when providing benefits to housing projects.  
These questions include but are not limited to:*

- i. Is the housing fulfilling an unmet need in the area?
- ii. Is there an applicable market study documenting a need for such housing?
- iii. Is the project aligned with the Plan Onondaga County comprehensive plan?
- iv. Is the project considered needed infill?
- v. Is any additional infrastructure necessary to service the project?
- vi. Is the project a part of a larger mixed-use development?

### **Section III. PILOT Deviations**

A. PILOT Deviations. The Agency may deviate, on a case by case basis, from the PILOT Exemption Scale as described above.

B. Notification of Taxing Jurisdictions. Any deviations from this UTEP shall require a written notification by the Agency to the chief executive officer of each affected taxing jurisdiction in advance of the meeting at which the proposed deviation will be considered.

C. Deviation Considerations. The Agency in its sole and absolute discretion may consider the following factors in the determining whether a project may deviate from the PILOT Exemption Scale contained in this UTEP, no single one of which is determinative:

1. The nature of the proposed project (e.g., manufacturing, commercial, etc.);
2. The nature of the property before the project begins (e.g., vacant land, vacant buildings);
3. The economic condition of the area at the time of the application;
4. The extent to which a project will create or retain permanent, private sector jobs;
5. The estimated value of the tax exemptions to be provided;
6. The impact of the project and proposed tax exemptions on affected tax jurisdictions;

7. The impact of the proposed project on existing and proposed businesses and economic development projects in the vicinity;
8. The amount of private sector investment generated or likely to be generated by the proposed project;
9. The demonstrated public support for the proposed project;
10. The likelihood of accomplishing the proposed project in a timely fashion;
11. The effect of the proposed project upon the environment
12. The extent to which the proposed project will require the provision of additional services including, but not limited to, additional educational, transportation, police, emergency medical or fire services;
13. The extent to which the proposed project will provide additional sources of revenue for municipalities and school districts in which the project is located; and
14. The extent to which the proposed project will provide a benefit (economic or otherwise) not otherwise available within the municipality in which the project is located.

#### **Section IV. Sales and Use Tax Exemptions**

A. Sales and Use Tax Exemption. The Agency may grant an exemption from State and local sales and use taxes to a project to the full extent permitted by the State.

1. **Construction Materials, Equipment and Furnishings.** Purchases of construction materials and equipment and of project related equipment, furnishings and other items of tangible personal property may be fully exempt from State and local sales and use taxes until the project is completed.

2. **Operating and Maintenance Expenses.** Operating and maintenance expenses incurred in connection with a project are not exempt from State and local sales and use tax.

3. **Exempt Certificate.** All project applicants must agree in writing to timely file with the New York State Department of Taxation an annual statement of the value of all sales and use tax exemptions.

## **Section V. Mortgage Recording Tax Exemptions**

A. Permitted Exemptions. The Agency may grant an exemption from the mortgage recording tax to a project to the full extent of the law. The Agency may not grant an exemption from the portion of the mortgage recording tax that is payable to the Central New York Regional Transportation Authority.

## **Section VI. Recapture of Agency Benefits**

A. Information to be Provided by Companies. Each Company agrees that to receive benefits from the Agency it must, whenever requested by the Agency or required under applicable statutes or project documents, provide and certify or cause to be provided and certified such information concerning the Company, its finances, its employees and other topics which shall, from time to time, be necessary or appropriate, including but not limited to, such information as to enable the Agency to make any reports required by law or governmental regulation.

B. Recapture of Benefits. It is the policy of the Agency to recapture the value of a PILOT, any sales and use tax exemption, and mortgage recording tax exemption in accordance with the Laws of the State and the provisions contained herein. Before receiving benefits, the Company must attest in writing to its understanding of, and agreement to, the recapture provisions contained in State Law and herein. To the extent permitted by State law, the recapture provisions contained herein may be modified from time to time by the Agency at its sole discretion.

Events of Recapture. Events of recapture include, but are not limited to, (i) failure to maintain 75% of the number of full time equivalent jobs a company represents will be maintained or created in connection with its project in the Company's application to the Agency, (ii) a material violation of one of the project documents, (iii) for a workforce housing project, failure of the designated percentage of units to meet the household income requirements; and (iv) for a senior lifestyle community, failure of the units to be reserved for individuals 55 years or older. In the case of an event of recapture, the value of the property tax, sales and use tax and mortgage recording tax benefits extended to the project by the Agency may be subject to recapture. When deciding whether or not to recapture benefits and the amount of such recapture, the Agency may consider the potential future benefit of the business to the community.

1. Recapture Payment. The recapture payment paid by the Company to the Agency shall be determined (1) by the difference between any PILOT payments made by the Company and the property taxes that would have been paid by the Company if the property were not under the supervision, jurisdiction or control of the Agency, (2) the value of any mortgage recording tax exemption, if awarded to the Company and (3) the amount of sales and use tax that would have been paid if an exemption was not granted.



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2. Recapture of the PILOT, Sales and Use Tax or Mortgage Recording Tax. The Recapture Schedule for a Payment in Lieu of Tax Agreement, Sales and Use Tax or the Mortgage Recording Tax is as follows:

Time from Project Completion	Tax Savings Recaptured
1 Year	80%
2 Years	60%
3 Years	40%
4 Years	20%
5 Years	10%

C. Distribution of the Recapture Payment. Any funds recaptured as a result of the recapture payment shall be distributed to the affected taxing jurisdictions in the same proportion as if the payments were paid or owed by the Company on the date of recapture.

D. A "Full Time Permanent Employee" shall mean

1. A full time, permanent, private sector employee on the Company's payroll, who has worked at the project location for a minimum of thirty hours per week for not less than four consecutive weeks and who is entitled to receive the usual and customary fringe benefits extended by Company to other employees with comparable rank, duties and hours; or

2. Up to three part time, permanent, private-sector employees on Company's payroll, who have worked at the project location for a combined minimum of thirty hours per week for not less than four consecutive weeks and who are entitled to receive the usual and customary fringe benefits extended by Company to other employees with comparable rank, duties and hours.

E. Additional Conditions Applicable to the Recapture of Sales and Use Tax Exemption Benefits.

1. Recapture Events. As of April 1, 2013, State law requires industrial development agencies to recapture sales and use tax benefits where:

- i. A project is not entitled to receive the benefits;
- ii. Exemptions received exceed the amount authorized by the Agency;
- iii. Exemptions are claimed by the project for unauthorized property or services; or

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- iv. A project fails to use the property in the manner required by its Agency agreements.

2. **Distribution of Sales and Use Tax.** Project operators must cooperate with the Agency in its effort to recapture all sales and use tax benefits received by the Company by promptly paying the recapture amount as determined by the Agency. The amount to be recaptured will be dictated by State Law or this UTEP Policy, whichever may be applicable. The Agency shall remit the recaptured sales and use tax benefits to the State within 30 days of receipt.

3. **Compliance Report.** Annually, the Agency will file an annual compliance report with the State detailing its recapture terms and its activities to recapture benefits, including the any attempt to recapture benefits from an Agency project.

### **Section VII. Amendment or Modification**

A. Amendment or Modification. The Agency, by resolution of a majority of its members and upon notice to the affected taxing jurisdictions, may amend or modify the foregoing policy, from time to time in accordance with the laws of the State.

### **Section VIII. Project Evaluation and Selection Policy**

A. Evaluation and Selection. Pursuant to Section 859-a (5) of the GML the Agency must adopt, by resolution of the Board, uniform project evaluation and selection criteria. This criteria will be used to determine whether the Agency should grant financial assistance to an applicant. As such, the Agency has adopted this Evaluation and Selection Policy in accordance with the applicable laws and regulations.

1. Prior to approval for financial assistance by the Agency the following actions must occur:
  - i. The applicant must provide a complete and signed application to the Agency.
  - ii. The Agency must assess all of the information received in connection with the application as necessary to afford a reasonable basis for the decision to provide assistance.
  - iii. The Agency must prepare a written cost benefit analysis identifying the following:
    - a. The potential creation or retention of permanent private sector jobs, their salaries and benefit packages;
    - b. The estimated value of tax exemptions;

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- c. The amount of private sector investment likely to be generated by the project;
  - d. The extent to which the project will provide additional sources of revenue for municipalities and school districts; and
  - e. Any other public benefit that might occur due to the project.
2. The Agency must receive a statement signed by the applicant that, as of the date of the application, the project is in substantial compliance with all provisions of the GML, included but not limited to Section 862.
3. If the project would involve the removal or abandonment of a facility or facilities within the State, the Agency must notify the chief executive officers of such affected municipality or municipalities.



# M.A.V.E.S., Inc.

Marcellus Ambulance Volunteer Emergency Services, Inc.  
PO Box 203  
3707 Lee Mulroy Road  
Marcellus, New York 13108  
315.494.1069 fax 315.494.1071



February 14, 2024

Town of Marcellus  
Supervisor Laurie Stevens  
24 East Main Street  
Marcellus, New York 13108

Re: MAVES Call Report

Supervisor Pollard  
Town of Marcellus Councilors:

The following data represents the information as agreed upon in the contract. The numbers are correct to best of my knowledge and reflect the period of October 31 – December 31<sup>st</sup>, 2023.

		<u>Quarter</u>	<u>Year to date</u>
i.	Dispatched calls:	517	1869
ii.	Calls Responded:	500	1819
iii.	Calls Unable to Respond:	17	50
iv.	Patient Location on Dispatch:		
	Town and Village of Marcellus		499
	All Other Districts –		1320
v./vi.	Total ALS and BLS Calls in all Districts:		
	Total Patient Other Activity in all Districts:		
<b>Oct -</b>	<b>192</b>	<b>Nov- 118</b>	<b>Dec - 190</b>
ALS	74	ALS	58
BLS	49	BLS	36
Treat/release	4	Treat/release	3
Refusals	6	Refusals	8
DOA/Other	2	DOA/Other	1
Cancelled	32	Cancelled	6
No Patient	4	No Patient	3
Assist Citizen	5	Assist Citizen	3
			97
			45
			5
			10
			3
			18
			4
			8

Sincerely,

Stephen Knapp, Executive Director  
MAVES, Inc.

02/01/24

**MAVES Inc.**  
**Profit & Loss**  
 January through December 2023

	Jan - Dec 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Service Fees</b>	
4010.1 - Ambulance Fees Other Districts	931,935.12
4010.3 - Marcellus Ambulance fees	261,425.74
<b>Total Service Fees</b>	1,196,360.86
4010.2 - Amb District Contract Funds	300,000.00
<b>Total Income</b>	1,496,360.86
<b>Gross Profit</b>	1,496,360.86
<b>Expenses</b>	
<b>Communication</b>	
6011 - Cell Phones	7,657.63
<b>Total Communication</b>	7,657.63
<b>Insurance</b>	
Unemployment	576.47
6105 - Liability	26,484.75
6112 - Health Insurance	1,124.41
6114 - Workers Compensation	33,242.06
<b>Total Insurance</b>	63,427.69
<b>Interest Expenses</b>	25,506.12
Life-Pak Maintain Contract	1,530.00
Paid Staff	
<b>Payroll Admin Fee</b>	39,115.24
6004 - Payroll	
401(k) Loan Payment	2,619.26
Delivery Fee	461.50
employee 401k contrib	6,461.60
employee fed tax	91,076.38
employee fica	67,368.36
Employee Garnishment Deduction	4,760.65
employee state tax	35,325.44
Employer 401(k) Match	2,082.54
employer fica	87,368.82
Net Pay	602,065.67
State Unemployment	8,461.08
<b>Total 6004 - Payroll</b>	947,981.31
6005 - Benefits	1,113.84
6007 - Accident/Sickness Policy	3,014.00
<b>Total Paid Staff</b>	991,224.39
<b>Repairs</b>	
6101 - Equipment/Apparatus	53,046.25
<b>Total Repairs</b>	53,046.25
Stryker Maintenance Contract	24,411.77
6005 - Billing Commission	124,408.47
6009 - Professional Fees	
6009.1 - Accounting	2,750.00
6009.2 - Legal Fees	623.74
6009.3 - IT Tech	105.29
6009.4 - Collection Fees	1,357.68
<b>Total 6009 - Professional Fees</b>	4,836.71

02/03/24

**MAYES Inc.**  
**Profit & Loss**  
 January through December 2023

	Jan - Dec 23
6011.6 - Advertising Program	135.00
6013 - Postage & Delivery	244.20
6090 - New Equipment	29,812.76
6100 - Fuel	68,882.32
6102 - Medical Supplies	35,431.10
6107 - Uniforms	2,928.07
6118 - Training	781.00
6310 - Recruitment/Retention	
6310.2 - Members	912.38
<b>Total 6310 - Recruitment/Retention</b>	<b>912.38</b>
6311 - Supplies	
6311.1 - Computer	4,507.27
6311.2 - Office	2,464.44
6311.3 - General Supplies/Materials	1,775.33
<b>Total 6311 - Supplies</b>	<b>8,747.04</b>
6313 - Postage - M&G	178.00
6321 - Bank Service Charges	4,931.04
6400 - Miscellaneous	290.00
6418 - Dues	3,322.00
6419 - Licenses & Permits	
Misc	147.75
6419 - Licenses & Permits - Other	197.75
<b>Total 6419 - Licenses &amp; Permits</b>	<b>345.50</b>
6500 - Building Expenses	
6501 - Inside Maintenance	2,496.60
6502 - Outside Maintenance	2,270.00
6503 - Supplies	
6503a - Kitchen	1,781.10
6503b - Facility	1,519.49
<b>Total 6503 - Supplies</b>	<b>3,300.59</b>
6504 - Utilities	6,424.77
6515 - Trash Removal	513.05
6520 - County & Town Tax	74.20
<b>Total 6500 - Building Expenses</b>	<b>15,084.41</b>
8011 - late fee	0.00
<b>Total Expense</b>	<b>1,468,471.85</b>
<b>Net Ordinary Income</b>	<b>27,889.01</b>
<b>Net Income</b>	<b>27,889.01</b>