

Marcellus Town Board
Workshop Meeting
Wednesday, November 20, 2024
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 20, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Jim Gascon, Town Attorney; Jim Rossiter, Bill Southern, Gary and Linda Wilcox, Steven Bolewski, Tom Lathrop, John Pawlewicz, Josh Magiera, Tim and Erica Leubner, Scott Stearns, Dave Card, Fire Department; Joel McNalley, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of November 19, 2024. Claim #'s 157388-157402.

Expense

General Fund	\$16,313.03
Part Town General	1,909.45
Townwide Highway	4,030.80
Part Town Highway	7.19
Trust and Agency	581.05
Total	\$22,841.52

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of November 20, 2024. Claim #'s 157364-157387.

Expense

General Fund	\$10,240.98
Part Town General	49.58
Townwide Highway	3,250.19
Part Town Highway	1,513.20
Fire District	404.00
Trust and Agency	1,243.53
Total	\$16,701.48

Councilor Hoey made a motion seconded by Councilor Berwald to approve the Abstract of Audited Vouchers and pay the bills as of November 20, 2024.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Old Business:

Solar Law: This topic has been tabled.

Tim’s Pumpkin Patch PUD: This topic has been tabled for discussion.

Sewer Contract with the Village: This topic has been tabled.

Comprehensive Plan- SEQR: This topic has been tabled.

Modify Zoning Regulations to Include Outdoor Concerts: This topic has been tabled. A Public Hearing is set for December 4, 2024.

New Business:

Advance Mechanical Servies- Preventative Maintenance Contract: A contract was presented by Advance Mechanical Services for 2025 labor and material to perform preventative maintenance services two times per year at the cost of \$1,515.29.

Councilor Clarke made a motion seconded by Councilor Hoey to approve the 2025 contract with Advance Mechanical Services.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

2025 Organizational Meeting Date: After some discussion, the Town Board decided to hold the 2025 Organizational meeting Wednesday, January 8, 2025, at 6:00pm followed by the Town Board meeting at 6:30pm.

Councilor Hood made a motion seconded by Councilor Berwald to set the 2025 Organizational Meeting for January 8, 2025, at 6:00pm, Town Board Meeting on January 8, 2025, at 6:30pm and the Workshop Meeting for January 22, 2025, at 6:30pm.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Community Tree Lighting Ceremony: The Village of Marcellus requested the Village, and the Town of Marcellus agree to share the cost of the horse drawn wagon rides provided by Route 80 Stables on Friday, December 6, 2024, from 6:00pm-8:00pm during the annual tree lighting ceremony. The cost for 2 hours is \$700.00 and will be split evenly between the Town and Village.

Councilor Hood made a motion seconded by Councilor Clarke to approve the Village’s request and split the cost of the wagon rides during the tree lighting ceremony. The Town will pay \$350.00.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Increase Marriage License Fee: The Town Clerk’s office will be increasing the marriage license fee to \$40.00 effective January 1, 2025, it is a \$5.00 increase. Surrounding municipalities are currently charging \$40.00.

Councilor Hoey made a motion seconded by Councilor Berwald to approve the marriage license fee of \$40.00.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

DEC Agent Print Fee: DEC started offering agents the option to charge customers a \$1.00 print fee on Wednesday, November 13, 2024. The print fee is to help offset the cost of printing materials. After discussion between the Town Board and the Town Clerk it was decided to waive the fee and consider it a service we offer.

Councilor Hood made a motion seconded by Councilor Clarke to wave the \$1.00 DEC print fee and offer this service at no additional charge to our customers.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Parks and Recreation Budget Transfer: Phil Coccia, Recreation Director asked the Town Board to approve a budget transfer into A.7110.1 Marcellus Park Salary. He requested \$12,000 from A.7310.1 Youth Programs Salary and \$4,000 from A.7620.1 Adult Recreation Salary. The Town Board decided that a transfer was not needed at this time and denied the request.

OCCRA Hauler Agreement: Mike Ossit, Highway Superintendent; presented the Town Board with a 2025 OCRRA Hauler Agreement. The Onondaga County Resource Recovery Agency (OCRRA) is offering a one-year extension to the existing Hauler Agreement. The extension will be through the 2025 calendar year. The agreement will be extended without an increase in the Residential Tip Fee and the Acceptable Waste Tipping Fee. All terms and conditions are the same as the 2024 agreement.

Councilor Hoey made a motion seconded by Councilor Hood to approve Supervisor Stevens to sign the 2025 OCRRA Hauler Agreement.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Discussion Agenda:

Councilor Hood inquired about how many retired employees receive Town contributions to their health insurance. Supervisor Stevens said it was under ten but would need to confirm with Lori Petrocci.

Supervisor Stevens asked Dave Card for an update on the Fire Department Audit. Dave Card stated it is in the process of being completed.

Fire Department:

Dave Card addressed one concern with the 2025 Fire Department Contract regarding the wording “no commercial kitchen use” of the kitchen. He is concerned this could affect events held at the Fire Department. Supervisor Stevens informed Dave that commercial use is an outside vendor renting and using the kitchen, Jim Gascon, Town Attorney agreed.

Dave Card informed the Town Board the Fire Department’s grit pit was cleaned. He is going to contact the company as he feels the bill of \$1,200 was an immense amount of money.

Adjournment: Councilor Hood made a motion seconded by Councilor Hoey to adjourn the Workshop Meeting at 6:55 pm.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk