

Marcellus Town Board  
Regular Meeting  
Wednesday, January 3, 2024  
6:30 pm

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, January 3, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens, Supervisor  
Jeff Berwald, Councilor  
Percy Clarke, Councilor  
Terry Hoey, Councilor  
Gabe Hood, Councilor

Also present, Mike Ossit, Highway Superintendent; Phil Coccia, Recreation Director; Chris Christensen, Bill Southern, Gary & Linda Wilcox, Jim Rossiter, Evie Formoza, Addison Moses, Ella Formoza, Robin & Steven Bolewski, Tom Lathrop, Jim Gascon, Town Attorney; John Houser, Codes Officer and Rosemary Tozzi, Town Clerk.

**Appoint New Town Board Member:** The Town Board conducted interviews with a couple of candidates to fill the vacant Town Board seat. The term ends on December 31, 2024. The appointed candidate would then have to run in November 2024 for the remainder of the term. Councilor Berwald made a motion seconded by Councilor Hood to waive the five-day notice and appoint Percy Clarke for the Marcellus Town Board for a term ending December 31, 2024.

Ayes – Berwald, Hoey, Hood and Stevens

Carried

Councilor Clarke signed the Oath of Office and joined the Town Board for the remainder of the meeting.

**Waive the Reading and Accept the Minutes:** Councilor Hoey made a motion seconded by Councilor Berwald to waive the reading and accept the minutes as presented by the Town Clerk. The minutes were from the December 6, 2023, Town Board Meeting and the December 27, 2023, Workshop/Year- End Meeting.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**Monthly Activity:** The Abstract of Audited Voucher for the 2023 bills and the 2024 bills were given to the Board Members as submitted by the Town Clerk. Abstract #12 as of January 3, 2024 (these are the 2023 bills), claim #'s 156064-156065, 156068-1560700, 156084-156089, and 156092-156097.

	<b><u>Expenses</u></b>
General Fund	\$5,282.18
Part Town Fund	721.50
Town Wide Highway	<u>\$36,131.68</u>
Total	\$42,135.36

Abstract #1 as of January 3, 2024 (these are the 2024 bills), claim #'s 156066-156067, 156071-156083, 156090-156091, and 156098-156105.

	<u>Expenses</u>
General Fund	\$38,728.71
Part Town General	\$7,116.30
Townwide Highway	\$6,714.34
Part town Highway	\$4,415.00
Fire District	\$9,622.25
Ambulance Fund	\$1,616.25
Sewer District	\$195,952.00
Water District	\$41,470.00
Trust & Agency	<u>\$1,163.80</u>
Total	\$306,798.65

Board Members were given the Activities Report as of January 3, 2024. Fiscal Year 2023. Period 12.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,622,918.68)	1,517,266.38
Part Town General Fund	( 215,255.68)	201,893.98
Town Wide Highway	( 607,060.31)	518,012.06
Part Town Highway	( 457,738.56)	411,271.74
Capital Projects	( 7,928.00)	7,928.00
Fire District	( 405,157.46)	404,373.00
Hydrant Fund	( 3,002.48)	3,209.19
Ambulance Fund	( 306,488.78)	306,465.00
Sewer District	( 194,550.55)	194,544.00
Water District	( 180,389.95)	182,869.00

**Bank Balances:**

The Total of all the Bank Balances for November 2023 is \$3,584,456.13

Councilor Hoey made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers for 2023 and the Abstract of Audited Vouchers for 2024, the Revenue Expense Report and the Bank Balances for November 2023.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

**NEW BUSINESS**

**Tim’s Pumpkin Patch PUD Extension:** The Town Board was present with a letter of agreement from Jerry Wickett, Chairperson of the Planning and Zoning Board, that we will be doing an extension for an additional 90 days. Jim Gascon informed the Board that a presentation was made by RZ engineering that will be under review by Rich Aupperle. The project is moving forward. The project does have an escrow but will need to be replenished. There will be \$2,300 remaining in the account after the \$2,700 bill from Rich Aupperle is paid. Councilor Hood made a motion seconded by Councilor Berwald to extend the PUD for another 90 days.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**Official Undertaking of Municipal Officials:** The Official undertaking is a bond that the Town purchased for security. This bond includes Town Supervisor Laurie Stevens, Rosemary Tozzi as Town Clerk, Sandra Taylor as Tax Collector, Mary Reagan Dailey as Town Justice, Daniel Falge as Town Justice, Michael Ossit as Superintendent of Highways, Terry Hoey as Deputy Town Supervisor, Mary Beth Lollis Barnello as Court Clerk, Lori Petrocci as Bookkeeper, Jane Attley as Recreation Attendant, Suzanne Tobin as Deputy Town Clerk, Joanne Clarke as Secretary to Codes and Planning/Zoning Board, Lynda Kianka as Deputy Court Clerk, and Elaine Potter as Deputy Tax Collector. Councilor Hoey made a motion seconded by Councilor Clarke to have all the named Officials sign the official undertaking as required by the insurance company.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**Agreement for the Expenditure of Highway Moneys:** Mike Ossit presented the board with an agreement for expenditure funds. This is done yearly by the Highway Department. General repairs in the sum of \$245,000.00 shall be set aside to be expended for primary work and general repairs upon 22.5 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and above boardwalks or renewals thereof. Permanent improvements: the following sums shall be set aside to be expended for the permanent improvements of Town highways: on the road commencing at Marble Rd and leading to Rt 174 a distance of 2 miles, there shall be expended not over the sum of \$60,000 for oil and stone. On the road commencing at Seneca Turnpike and leading to Kinderwood, a distance of 1 mile, shall be expended not over the sum of \$150.00. Councilor Clarke made a motion seconded by Councilor Hood to approve the Highway Superintendent’s section 284 report.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens Carried

**DISCUSSION AGENDA:**

**Codes:** A discussion ensued about the progress of Pleasant Valley Road. John Houser stated that the Town Board will need to appoint a hearing officer for the demolition of the mobile home.

**Highway:** Mike Ossit, Highway Superintendent nothing to report

**Parks/Rec:** Phil Coccia, Recreation Director stated that pavilion reservations are now open, and the recreation department has been busy with that.

**Town Clerk:** December report was presented:  
Dog Licensing- \$158.00

Misc Fees/Passports- \$45.00  
Conservation (DEC)- \$8.98  
Building- \$2,485.00  
Plan & Zone- \$460.00  
Site Plan- \$100.00

**Supervisor:** Supervisor Stevens informed the Board and Highway Superintendent that they are invited to the Fireman's installation banquet. Onondaga County is offering a grant- Main Street Revitalization and Beautification Grant Program for 2024. Applications are due back by February 16, 2024. Information can be found on the Town Website.

**Councilor Hoey:** Councilor Hoey will be looking into options to update the Town website, to make it more user-friendly. More information to come.

**Adjournment:** Councilor Hood made a motion seconded by Councilor Clarke to adjourn the meeting at 6:49pm.

Ayes – Berwald, Clarke, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Rosemary Tozzi  
Town Clerk