

Marcellus Town Board  
 Workshop Meeting  
 Wednesday, January 17, 2024  
 6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, January 17, 2024, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Laurie Stevens	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor

Also Present: Mike Ossit, Highway Superintendent; Gary & Linda Wilcox, Jim Rossiter, Phil Coccia, Recreation Director; John Houser, Codes Officer; Bill Southern, Ann Morrell, Jason Morrell, Melinda Myers, Aaron Emmon, Steven Bolewski, Erica Lubner, Susan Blann, Jim Gascon, Town Attorney; Dave Card, Fire Department President; Edward Murphy, Fire Department, Tom Lathrop, and Rosemary Tozzi, Town Clerk.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #12 (these are the 2023 bills) as of January 16, 2024. Claim #'s 156127-156135, 156140, 156144, 156147-156148

	<u>Expense</u>
General Fund	\$4,741.23
Part Town General	7.60
Townwide Highway	<u>1,261.79</u>
Total	\$6,010.62

Abstract #1 as of January 12, 2024 (these are the 2024 bills), claim #'s 156119-156126, 156137-156139, 156141-156143, 156145-156146

	<u>Expense</u>
General Fund	\$18,448.13
Townwide Highway	267,562.00
Fire District	86,136.00
Ambulance Fund	<u>76,725.00</u>
Total	\$448,871.13

Councilor Berwald made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of January 12 & 16, 2024.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

## OLD BUSINESS

### Department Liaisons:

MAVES- Councilor Hoey

Fire Department- Councilor Clarke

Codes- Councilor Hood

Park/Recreation- Councilor Berwald

Councilor Clarke made a motion seconded by Councilor Hoey to accept the department liaisons.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

## NEW BUSINESS

### Approve Appointment of New ZBA Chairperson:

Jerry Wickett requested the Town Board appoint Scott Stearns as the Chairperson of the ZBA Board. Jerry has served as the chair for both Boards. The ZBA Board approved this motion and is requesting the Town Board approval, this would take effect upon approval.

Councilor Hoey made a motion seconded by Councilor Hood to appoint Scott Stearns to fill the position for the ZBA Chairperson.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

### Modify Employee Handbook- Comp Time:

FLSA Non-Exempt/Salaried Employees -The town should attempt to avoid cash payment for any overtime hours worked by this category of employees. Compensatory Time- A non-exempt/salaried employee will only receive “compensatory time” for any hours worked in excess of the employee’s regular scheduled workweek if the overtime is first approved in writing by the employee’s Department Head. The employee will be credited with the equivalent of striate time for all such authorized excess time worked up to forty hours in a given work week. The employee will be credited with the equivalent of time and one-half for all authorized time worked over forty hours in a given work week. An employee may accumulate a **maximum of 15 hours in compensatory time credits. All compensatory time credits must be used within 30 days of when they are received. Unused time credits after 30 days will be forfeited.**

Councilor Clarke made a motion seconded by Councilor Berwald to modify the employee handbook and adjust the compensatory time hours.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

### Olde Home Days:

The Marcellus Rotary Club requested use of Marcellus Park, 2443 Platt Road, Marcellus, NY for the annual Olde Home Days. The event will be held May 31, June 1-2, 2024. The Rotary Club requested the upper Marcellus Park, including the baseball diamond, be reserved from Monday, May 25<sup>th</sup> through Monday, June 6, 2024. They have also requested that all Marcellus Park, upper and lower, including pavilions, athletic fields, and Welcome Center be reserved Friday, May 31<sup>st</sup> through Sunday, June 2<sup>nd</sup> for the Olde Home Days Celebration.

Councilor Hood made a motion seconded by Councilor Berwald to allow the Rotary Club to use the Marcellus Park for Marcellus Olde Home Days May 31<sup>st</sup> - June 2, 2024, and reserve the park May 25<sup>th</sup>- June 6, 2024.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

### **Joey's Wish:**

Joey's Wish is a legacy nonprofit that honors an amazing man whose life was taken by addiction. Devasted and unwilling to sit back and let these abusive substances continue to take the lives of the next generation to come, Joey's friends and family have vowed to raise as much money and awareness as possible to fund the research that will stop the addiction at its source in the human brain. You can find more information at [www.joeyswish.org](http://www.joeyswish.org) Jason and Anne Morrell approached the Town Board regarding holding their 2<sup>nd</sup> annual walk/run fundraiser at the Marcellus Park in honor of their son, Joey. The event will be held June 9<sup>th</sup> from 9:00am-1:00pm. They will also be renting the Annex pavilion for the event. There will be raffles, music and possibly a food truck for participants to enjoy. Please check the website listed above for more information on this event.

Councilor Clarke made a motion seconded by Councilor Hoey to allow Joey's Wish to hold their 2<sup>nd</sup> annual walk/run at Marcellus Park on June 9, 2024, from 9:00am-1:00pm.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

### **New Chairs for the Library:**

Phil Coccia, Recreation Director, is requesting the Town Board approve the purchase of new chairs and dollies for the exercise classes held at the library. The classes are run by the recreation department and the equipment is owned by the Town of Marcellus. Currently there are not enough chairs for the class size demand and the chairs being used are unsafe. Phil is requesting the Town approve the purchase of 24 chairs and 3 chair dollies. The cost of the chairs and dollies is \$1,182.45.

Councilor Hoey made a motion seconded by Councilor Hood to approve the purchase of chairs and dollies to be used at the library for the exercise classes.

Ayes –Berwald, Clarke, Hoey, Hood and Stevens

Carried

## **DISCUSSION AGENDA**

### **John Houser, Code Officer:**

A complaint was filed with John Houser, Codes Officer, regarding two signs on Rose Hill Road. The complaint is as follows:

There are two signs on Rose Hill Rd that appear to be illegal. Both are on the east side of the road and advertise Willowdale Bend Farm. One is opposite Tim's Pumpkin Patch, and the other is a little south on Rte. 20. Both are attached to a utility pole, within the roadway, and advertise an off-premises business. They are both billboards under the town's sign law definitions and are not allowed. Please take appropriate action to have these signs removed.

John Houser, Codes Officer, review does indicate that several conditions of non-compliance with the Town's local sign ordinance none relating to Health and Safety. Farming operations make up 80% of our town and our local laws are underling to applicable NYS Agricultural and Markets Laws. It is interpreted by the Codes Department that the viability of the farm operations is protected especially with the smaller farms and enforcement will not be a response to the signs.

A discussion ensued involving the signs between the complainant, Codes Officer, Town Board Members and Jim Gascon, Town Attorney. The Town Board was presented with photos of the signs. This issue was tabled until the Town Board Members have time to review the photos. The Town Attorney will get involved if requested by the Town Supervisor or Town Boards Members.

**Storm Water:** The Town of Marcellus now falls under a new general permit for storm water. The Town is a MS four municipality. Under this this general permit there will be some changes. The main change is that the Town will have to file an electronic notice of intent with the DEC. This will entail a statement backed up by Madam Supervisor that we do intend to comply. There will also be other changes that will need to occur over the next five years.

**Fire Department:** Dave Card presented the Town Board with two bids for the carpentry part of the kitchen renovation. The new FOB system was installed and is working well. The Fire Department has contacted Eastern Securities, and they will be taking over the fire alarm. Dave stated he is working with the wastewater people to get the sand trap moving forward. Dave will be meeting with Councilor Clarke to discuss the Fire Department. The Fire Department would like to be a reoccur on the Town Board meetings.

Edward Murphy presented Supervisor Stevens with a document to sign for the 2001 Salisbury Rescue. The truck was sold to another Fire Department and the title is missing. It was registered to the Town of Marcellus. The DMV has been contacted to reissue the title.

**Highway:** Mike Ossit, Highway Superintendent stated that a contractor has asked permission to use the Town property for equipment to complete work on the building next door, 24 East Main Street. Jim Gascon, the Town Attorney said once he is awarded the bid, he will need the details and will draw up a temporary easement.

**ADJOURNMENT:** Councilor Hood made a motion seconded by Councilor Clarke to adjourn the Town Workshop Meeting at 7:20 pm.

Respectfully submitted,

Rosemary Tozzi  
Town Clerk