

Town of Marcellus
Board Meeting
Wednesday, September 6, 2023
6:30 PM

Call to Order

Salute to Flag

1. Waive the Reading and Accept the Minutes

11. Approve Monthly Financials

111. OLD BUSINESS

A. Fire Department Kitchen Repairs

1V. NEW BUSINESS

A. Tax Cap Override

B. CNY Cars & Coffee

V. Reports from Department Heads

A. Codes

B. Highway

C. Parks/Rec

D. Town Clerk – Monthly Report

VI. DISCUSSION AGENDA

A. Grant for Senior Citizen Funding @ Park

B. Training Opportunities

VII. Adjournment

Future Meeting Dates:

Planning/Zoning Board Meeting – Thursday, September 7, 2023 – 6:30 pm – Town Hall

Budget Meeting – Wednesday, September 13, 2023 – 5:00 pm – Town Hall

Workshop Meeting – Wednesday, September 20, 2023 – 6:30 pm – Town Hall

Trash Days:

Friday's – September 29 and October 6, 2023 – 8:00 am – 12:00 noon

Saturday's – September 30 and October 7, 2023 – 8:00 am – 12:00 noon

Marcellus Town Board
 Regular Meeting
 Wednesday, August 2, 2023
 6:30 PM

A Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 2, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

Also Present: Rich Andino (in for Jim Gascon, Town Attorney), Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director, Chris Christensen, Gary and Linda Wilcox, Bill Southern, Jim Rossiter, Tom Lathrop, Tim and Erica Leubner, Erik Randall, Chad Clark, Lisa Barbou, Steven Bolewski, Mark Delasin (President of Marcellus Fire Department), Rose Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Waive the Reading and Accept the Minutes as Presented: Councilor Curtin made a motion seconded by Councilor Hood to waive the reading and accept the minutes as presented from the July 5, 2023, Town Board Meeting and the July 19, 2023, Workshop Meeting.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Monthly Activity: The Abstract of Audited Vouchers for August 2, 2023, was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 1, 2023. Claim #'s 155387-155441.

	<u>Expenses</u>
General Fund	\$ 35,728.23
Town Wide Highway	1,862.08
Part Town Highway	2,762.02
Fire District	84,741.25
Ambulance Fund	<u>75,000.00</u>
Total	\$200,093.58

Board Members were given the Activities Report as of July 31, 2023. Fiscal Year 2023. Period 7

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,490,778.91)	847,955.88
Part Town General	(209,027.65)	111,113.47
Town Wide Highway	(604,273.62)	250,430.28
Part Town Highway	(353,511.24)	247,914.96
Capital Projects	14,445.96	7,928.00
Fire District	(404,872.22)	186,774.50

Hydrant Fund	(3,005.80)	1,594.61
Ambulance Fund	(306,482.93)	154,848.75
Sewer District	(194,549.70)	194,544.00
Water District	(180,765.03)	82,807.85

Bank Balances:

The total of all the Bank Balances for June 2023 – \$4,915,667.88

Councilor Hoey made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of August 1, 2023, the Activities Report as of July 31, 2023 and the Bank Balances for June 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

OLD BUSINESS

Adopt Local Law 1-2023: Councilor Stevens asked Mark Delasin, (President of the Fire Department) for a list of members that would qualify for the tax credit. She has not received it yet. Councilor Curtin made a motion seconded by Councilor Hood to table adopting the Local Law until we receive the list from the Fire Department.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

NEW BUSINESS

Contract for maintenance on Heating/AC Units: Councilor Stevens made a motion seconded by Councilor Hood to approve the agreement from Advance Mechanical Services, Inc. for preventive maintenance on the Heating/AC Units in the Town Hall. Advance Mechanical would come two (2) times a year to do the following Preventative Maintenance:

- a. Check heat exchanger
- b. Inspect and replace air filters using MERV 8 filters as required
- c. Inspect and replace belts as required
- d. Clean coils as needed
- e. Check all electrical connections, check amp draws
- f. Check and clean condensate removal systems as required
- g. Force into upcoming season mode and verify proper operation
- h. Advise customer of condition of all included equipment
- i. The price quoted, \$1,277.18, is for the entire calendar year.
- j. Agreement will continue yearly until terminated by either party, in writing, at least 30 days prior to anniversary date.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Request from Chamber of Commerce – Haunted House: The Chamber of Commerce is requesting the use of the Park for an Annual Haunted Park on Saturday, October 28, 2023. Last year was the first time they proposed this and it was a huge success. They would like to improve this year’s event to include crafters. They would charge a fee to vendors, including food trucks to help with the cost. The Chamber would like to host a community wide picnic at the park maybe in September of 2024. Supervisor Pollard made a motion seconded by Councilor Curtin to approve the Chamber hosting the “Haunted Park” on Saturday, October 28, 2023 at the Park.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Supervisor Pollard just asked that the Chamber keep the Town involved as plans develop.

Lisa Barbou, Secretary for the Chamber of Commerce, stated that they are thinking about a “costume run” maybe the week before. This is still in the planning stages.

Reappointment to Assessment Board of Review: Councilor Hood made a motion seconded by Councilor Hoey to reappoint Steve Cangemi to the Assessment Board of Review for a term of October 1, 2023 – September 30, 2028.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Set Dates for Fall Trash Days: Councilor Stevens made a motion seconded by Councilor Curtin to set the fall trash days for Friday’s, September 29 and October 6, 2023; and Saturday’s, September 30 and October 7, 2023 from 8:00 am – 12:00 noon. There will not be a shred truck at the Fall Trash Days.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Extension of PUD: PUD (Tim’s Pumpkin Patch): Supervisor Pollard stated that there has been no report from the Engineer yet regarding Tim’s Pumpkin Patch. Councilor Stevens made a motion seconded by Councilor Hood to extend the Planning Boards report requirement by 60 days (from August 6, 2023) and to put an extension of 60 days (on the 180 days) response from the Town Board.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Set Budget Meeting Dates: Supervisor Pollard explained that Lori Petrocci, Bookkeeper, would like to have the Tentative Budget to the Board at the August 16, 2023 meeting. Supervisor Pollard made a motion seconded by Councilor Hood to schedule the Budget Meetings on Wednesday, August 30, 2023 at 4:00 pm and Wednesday, September 13, 2023 at 5:00 pm. The meetings will be held at the Town Hall.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

DEPARTMENT REPORTS

Codes Office: John Houser, Codes Officer, stated that he has done about 70 permits to date. He will be talking to the board about raising the rates on Permits.

Highway: Don MacLachlan, Highway Superintendent, stated that they have finished paving in the Grove area.

Highway Transfer: Councilor Stevens made a motion seconded by Councilor Curtin to approve a transfer of funds in the amount of \$90,000 from the Highway Townwide Fund Balance (DA909) and place it in the Machine Equipment Line (DA.5130.2000) for the purchase of a new 2024 payloader.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Parks/Rec: Phil Coccia, Recreation Director, stated that the Park has been very busy. He is also thinking about increasing fees for Pavilion rentals, especially if there is a Corporate event at one of them.

Town Clerk: The Board received the Town Clerk's Monthly report. Hunting and Trash Days will be picking up again.

DISCUSSION AGENDA

Supervisor Pollard mentioned that Mr. Rivette is doing a great job in the Cemetery cleaning up the stones. Some of the stones are underneath the Sod. Supervisor Pollard's brother -in -law, Doug Nightingale, would be willing to go and look for some of the ones that have the sod grown over them. Phil Coccia said that Chris Ramsden, from the Park, would help him.

Comprehensive Plan: Supervisor Pollard stated that there will be a Comprehensive Plan Meeting on Tuesday, August 8, 2023, at 6:30 pm.

Councilor Hoey asked about the Water District Meeting near Brewer Road in Marietta. Supervisor Pollard explained that the residents would have to sign a petition.

Tim and Erica Leubner: They stated that they usually open the Pumpkin Patch in about a month, and they have been having people ask about it. They are wondering what to do? Supervisor Pollard stated that this is a Planning/Zoning Board question.

Fire Department: Mark Delasin asked about an update on the kitchen at the Fire Department. Councilor Hood has spoken with Ryan Coon. TDK is going to design the outside on where the Grease Trap would be placed.

Mark Delasin gave Supervisor Pollard a list of the Active Members of the Fire Department, which we need addressed so that the Assessor can evaluate the cost.

ADJOURNMENT: Councilor Curtin made a motion seconded by Councilor Steven to adjourn the Town Board Meeting at 7:30 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

Town of Marcellus
Workshop Meeting
Wednesday, August 16, 2023
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 16, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard,	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Gary and Linda Wilcox, Bill Southern, Jim Rossiter, David Card, Tom Lathrop, Mark Delasin (President of the Fire Department), Lance Reagan, Erica Leubner, Robin Bolewski, Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the town Clerk. Abstract #8 as of August 14, 2023. Claim #'s 155455-155510.

	<u>Expenses</u>
General Fund	\$ 87,095.85
Part Town General Fund	69.82
Townwide Highway	42,714.77
Part Town Highway	8,369.16
Fire District	<u>521.00</u>
Total	\$138,770.60

Councilor Stevens made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of August 14, 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

OLD BUSINESS

Adopt Local Law 1-2023

TOWN BOARD RESOLUTION

**ENACTING LOCAL LAW A-2023
TOWN OF MARCELLUS**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga, State of New York, on August 16, 2023 at 6:30 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Jamie Curtin	Councilor
	Gabe Hood	Councilor
	Terry Hoey	Councilor
	Laurie Stevens	Councilor

WHEREAS, the following resolution was offered by Supervisor Pollard, who moved its adoption, seconded by Councilor Curtin, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No. A-2023, " A Local Law Amending Chapter 212 of the Code of the Town of Marcellus Enacting A Property Tax Exemption For Volunteer Firefighters and Volunteer Ambulance Workers Pursuant to Real Property Tax Law §466-A, " was presented and introduced at a regular meeting of the Town Board of the Town of Marcellus held on June 21, 2023; and

WHEREAS, a public hearing was held on such proposed local law on July 19, 2023, by the Town Board of the Town of Marcellus and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Marcellus in its final form in the manner required by Section 20 of the Municipal Home Rule Law of the State of New York; and

WHEREAS, on June 21, 2023, the Town Board declared itself lead agency and determined that the enactment of proposed Local Law No. A-2023 is an Unlisted Action and issued a negative declaration thus concluding environmental review under State Environmental Quality Review Act; and

WHEREAS, it is in the public interest to enact said proposed Local Law No. A-2023.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Marcellus, Onondaga County, New York, does hereby enact Proposed Local Law No. A-2023 as Local Law No. 1-2023 as follows:

**TOWN OF MARCELLUS
LOCAL LAW NO. 1 OF 2023**

**A LOCAL LAW AMENDING CHAPTER 212 OF THE CODE OF THE TOWN OF MARCELLUS
ENACTING A PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER
AMBULANCE WORKERS PURSUANT TO REAL PROPERTY TAX LAW § 466-A.**

Be it enacted by the Town of Marcellus Town Board, as follows:

SECTION 1.

So that a new Article VIII of Chapter 212 of the Code of the Town of Marcellus, titled "Volunteer Firefighters and Ambulance Workers Exemption," is hereby enacted pursuant to Real Property Tax Law Section 466-a, which shall read in its entirety as follows:

"§ 212-24 Legislative Intent.

It is the intent of the Town Board of the Town of Marcellus to provide a real property tax exemption to qualifying volunteer firefighters and volunteer ambulance workers as set forth in Real Property Tax Law § 466-a.

§ 212-25 Authority.

Real Property Tax Law § 466-a authorizes the Town Board to adopt a local law providing a real property tax exemption of up to ten percent of the assessed value of real property owned by the qualifying volunteer firefighters and ambulance workers.

§ 212-26 Grant of exemption.

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below, or such enrolled member and their spouse, is hereby granted from taxation with respect to the real property taxes of the Town of Marcellus as long as eligibility requirements are met.

§ 212-27 Eligibility requirements.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service provided that:

- A. The property is owned by the volunteer firefighter or volunteer ambulance worker;
- B. The property is the primary residence of the volunteer firefighter or volunteer ambulance worker;
- C. The property is used exclusively for residential purposes;

- D. The volunteer firefighter or volunteer ambulance worker resides in the Town of Marcellus and the Town of Marcellus is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
- E. The volunteer firefighter or volunteer ambulance worker is certified by the authority having jurisdiction as an enrolled member of such an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; and
- F. The volunteer firefighter or volunteer ambulance worker meets the minimum service requirement established by the Town of Marcellus, which is hereby established as three (3) years.

§ 212-28 Application.

A volunteer firefighter or volunteer ambulance worker must annually, on or before the applicable taxable status date, file an application for such property tax exemption with the assessor responsible for preparing the assessment roll for the Town of Marcellus, on a form as prescribed by the New York State Commissioner of Taxation and Finance. The Town of Marcellus must maintain written guidelines, available upon request, as to the requirements of an enrolled volunteer member relating to this exemption.

§ 212-29 Certification.

The Town of Marcellus Town Board must annually file with The Town Assessor, prior to the applicable taxable status date, a list of the active volunteer members who are certified to meet the minimum service requirements. Such list must provide, as of the applicable taxable status date, the number of years of service served by each such enrolled member and such enrolled member's address of residence.

§ 212-30 No diminution of benefits.

An applicant who is receiving any benefit pursuant to Article 4 of the Real Property Tax Law as of the effective date of this Article shall not have any of those benefits diminished because of this Article.

§ 212-31 Grant of lifetime exemption.

Any eligible enrolled member who accrues more than 20 years of active volunteer service (as certified by the authority having jurisdiction) shall be granted the 10% exemption as

authorized by this Article for the remainder of his or her life as long as his or her primary residence is located within the Town of Marcellus.

§ 212-32 Un-remarried spouse of enrolled member killed in the line of duty.

The un-remarried surviving spouse of a deceased enrolled member killed in the line of duty, as certified by the authority having jurisdiction, is qualified to continue to receive an exemption, as long as the deceased volunteer had been an enrolled member for at least five years and had been receiving the exemption at the time of his or her death.

§ 212-33 Un-remarried spouse of deceased enrolled member.

The un-remarried surviving spouse of a deceased enrolled member, as certified by the authority having jurisdiction, is qualified to continue to receive an exemption, as long as the deceased volunteer had been an enrolled member for at least 20 years and the deceased volunteer and un-remarried spouse had been receiving the exemption at the time of his or her death.”

SECTION 2 Validity and severability.

If any clause, sentence, paragraph, section, or part of this Local Law is declared by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to said clause, sentence, paragraph, section or part of this Local Law.

SECTION 3. Effective Date.

This Local Law shall take effect immediately upon filing in the office of the Secretary of State in accordance with Municipal Home Rule Law Section 27.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

VOTE:	Karen Pollard	Supervisor	Yes
	Jamie Curtin	Councilor	Yes
	Gabe Hood	Councilor	Yes
	Terry Hoey	Councilor	Yes
	Laurie Stevens	Councilor	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED; August 16, 2023

NEW BUSINESS

Agreement with BMSI: John Houser, Codes Officer, received an Order Document from gWorks (formally BMSI – the software that is used in the Codes Office and the Planning/Zoning Office). Jim Gascon, Town Attorney, made mention that we do not have the Terms and Conditions for this. Councilor Stevens made a motion seconded by Councilor Curtin authorizing Supervisor Pollard to sign this agreement with the condition that the Town Attorney receives and review the Terms and Conditions for this contract.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Marcellus Fire Department – Grease Trap: Here are the three proposals that were received to replace the grease trap at the Fire Department:

Holdbrook’s	\$4,910.00
Binghamton Precast	\$5,440.00
Jefferson	\$5,440.00

Councilor Hood is very much involved with working with the Fire Department on this issue. Councilor Stevens made a motion seconded by Councilor Hoey to approve Holdbrook’s for the grease trap at the Fire Department. There was some discussion about what the Town would pay for and what the Fire Department can do to help cut the costs. The Fire Department members and volunteers can start cleaning out the Kitchen at the Fire Department. Supervisor Pollard asked that the Fire Department keep the Board in the loop on the progress.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Receive Tentative Budget: The Tentative Budget was passed out to the Board Members. Supervisor Pollard drafted up a synopsis of what each packet from Lori Petrocci meant. If any Board members have any questions before the August 30, 2023 Budget Meeting, they should contact Lori Petrocci, Bookkeeper.

End of Blue Bin: Supervisor Pollard received an email stating that the Blue Bins will no longer be used. OCRRA is going to have the carts on wheels with lids to hold recyclables. Also in the email was information about if the Town ever wanted to start a Trash District. The trash haulers that are licensed in Marcellus are all aware of the larger carts on wheels with lids.

DISCUSSION AGENDA

Councilor Curtin asked what is going on with the Comprehensive Plan. At the last meeting, Supervisor Pollard stated that they went through (page by page) with what they have so far. The company will schedule a meeting for the Town Residents to come and ask questions. Supervisor Pollard reminded everyone that the Town does have a \$50,000 grant to help recoup some of the costs for the Comprehensive Plan.

Supervisor Pollard stated that there would be a short meeting with the Town Attorney at the conclusion of the Town Board Meeting.

Adjournment: Councilor Stevens made a motion seconded by Councilor Curtin to adjourn the Workshop Meeting at 7:10 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

August 24, 2023

Karen Pollard
Town Of Marcellus
22 East Main Street
Marcellus, N.Y. 13108

RE: Proposal for Services

Marcellus Volunteer Fire Department
4242 Slate Hill Road.
Marcellus, N.Y. 13108

Dear Ms. Pollard

Zausmer-Frisch, Scruton & Aggarwal (ZFSA) is pleased to provide the following proposal agreement to - the Marcellus Town Board (Client) for architectural design services at the structure located at 4242 Slate Hill Road (Property), which houses the Marcellus Volunteer Fire Department.

1. Project Understanding

- 1a. Due to an existing non-conforming grease trap located in Property a renovation to the existing kitchen will be needed to accommodate new plumbing layouts.
- 1b. ZFSA will be provided with a copy of the original set of design drawings with any and all addenda or as-built drawings as may be available to the Client.

2. Scope of Services

Schematic Design:

ZFSA will provide an accounting of the current site conditions of the kitchen and all relevant areas at Property through in-person hand measurements, photographs, and the provided as-built drawings.

ZFSA will compile all gathered information into a 3D BIM model for use during the design.

ZFSA will meet with Client, or Client's representative, to discuss the desired size, layout, function, and aesthetics of the renovation.

ZFSA will create initial design options and review them with Client, or Client's representative.

Design Development:

ZFSA will make revisions from the schematic design meeting and refine the design.

ZFSA will aid in the creation of a scope of work to be presented for bid.

Construction Documents & Pricing:

ZFSA will provide all documents needed for a building permit and Onondaga County Health Department plan review and approval. Required documents shall be determined by the Architect of Record, and may include: demolition plans, floor plans, sections, elevations, ceiling plans, general notes, code review, schedules of materials, construction details, general notes.

Final construction documents shall bear the seal and signature of an architect licensed to provide such services in the state of New York.

ZFSA will aid Client, or Client's representative, in the solicitation of bids by interpreting the documents upon request and providing additional information as may be required to complete the bidding process.

Construction Administration:

ZFSA will:

Answer RFI's

Review shop drawings

Perform a final inspection and produce a punch list (upon Client request)

3. Schedule of Services

Work on the items above will begin immediately upon receipt of the signed proposal.

4. Compensation and Terms

ZFSA will bill at an hourly rate (displayed below) for the previously described services. Billing will occur upon the delivery of the Construction Documents, and at the completion of the project.

Maximum hourly cost **Not To Exceed** **\$7,500**

Schedule of Hourly Rates

Principal/Architect	\$ 135.00/hr
Architect/Designer	\$ 125.00/hr

5. Exclusions:

- Work does not include assessment of presence of any environmental hazardous materials (e.g. asbestos or lead based paint).
- Engineering design services; including Mechanical, Plumbing, Electrical, Fire Protection, or Structural
- Selection or specification of Furnishings, Fixtures, or Equipment.

Thank you for the opportunity to quote architectural services for this project. If you have any questions or comments regarding this proposal, please call.

If you are agreeable to this proposal please sign in the space provided and return one copy for our file.

Sincerely yours,



Ryan Coon
c: (315)-956-3786
e: Ryan@zausmerfrisch.com

Authorization to Proceed

By: _____

Date: _____

Title: _____

**TOWN OF MARCELLUS
TOWN BOARD RESOLUTION**

September 6, 2023

**TOWN OF MARCELLUS LOCAL LAW NO B OF THE YEAR 2023
("A Local Law Overriding the Tax Levy Limit Established
in General, Municipal Law §3-C in the Town of Marcellus")**

Councilor _____ introduced proposed Local Law No B of the year 2023, relating to the ability of the Town of Marcellus to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-C, and to allow the Town of Marcellus to adopt a Town Budget for the fiscal year 2024 in excess of the "tax levy limit," and made the following motion, which was seconded by Councilor _____.

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an Unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board;
and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further;

RESOLVED AND DETERMINED that the Town Board conduct a public hearing as to the enactment of Proposed Local Law No. B of the year 2023 at the Marcellus Town Offices located at 22 East Main Street in said Town on October 4, 2023 at 6:30 pm, or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote, the vote was as follows:

Karen Pollard	Supervisor	Voted	Aye/Nay
Laurie Stevens	Councilor	Voted	Aye/Nay
Terry Hoey	Councilor	Voted	Aye/Nay
Gabe Hood	Councilor	Voted	Aye/Nay
Jamie Curtin	Councilor	Voted	Aye/Nay

The foregoing resolution was thereupon declared duly adopted.

DATED: September 6, 2023

TOWN OF MARCELLUS
LOCAL LAW NO 2 OF THE YEAR 2023

A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C IN THE TOWN OF MARCELLUS

Be it enacted by the Town Board of the Town of Marcellus as follows:

SECTION 1 LEGISLATIVE INTENT

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a budget for the fiscal year beginning January 1, 2024, and ending December 31, 2024, that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

SECTION 2 AUTHORITY

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorized the Marcellus Town Board to override the tax levy limit by the adoption of a local law approved by vote of at least 60% of the Marcellus Town Board.

SECTION 3 TAX LEVY LIMIT OVERRIDE

The Town Board of the Town of Marcellus, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law § 3-c.

SECTION 4 SEVERABILITY

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation or circumstance shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this Local Law or in its application to the person, individual, firm, or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5 EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State.



CNY CARS & COFFEE

**Donald & Paula Stillwell
3271 W. Seneca Turnpike
Syracuse, NY 13215
315-673-2908**

September 1, 2023

To: Marcellus Town Board
Proposal: Saturday Morning Cars & Coffee Cruise In at Marcellus Park
Proprietors: Don & Paula Stillwell

We would like to start a car cruise at Marcellus Park on Saturday mornings between 8:30 and 10:30. During the cruise we would give away door prizes and hold a 50/50 drawing. The proceeds from the 50/50 would be donated to local charities.

Our vision is for this to be attended by between 30 and 50 vehicles, but there is a chance it could increase over time. Most attendees are older, retired owners with collectable vehicles.

We would like to start this cruise the last weekend of April and end the first weekend of October beginning in 2024.

My wife and I are very well versed in running these shows, as we started the same event at the Liverpool Wegmans in 2012, which is still going strong today.

We also started the same cruise here at Marcellus Park in 2019, but was cut short by COVID. This year (2023) we ran the Marcellus Olde Home Days Car Show for Nathan and Charnley Abbott and their committee.

Two years ago we took over the cruise in at Skan-Ellus Drive In on Monday nights, where usually around 40 cars are in attendance.

We appreciate your consideration in this matter.

Sincerely,

Donald Stillwell



County of Onondaga
Department of Adult & Long Term Care Services

Aging • NY Connects • Adult Protective Services
 John H. Mulroy Civic Center, 10th Floor
 421 Montgomery Street, Syracuse, NY 13202

J. Ryan McMahon, II
 County Executive

JoAnne Spoto Decker
 Commissioner

August 2023

Phil Coccia
 Town of Marcellus - Welcome Center
 24 East Main Street
 Marcellus, NY 13108


Dear Mr. Coccia:

Thank you for your recent response and submission to the Onondaga County Adult and Long Term Care Services **Senior Center Funding** Request, created by Onondaga County Executive J. Ryan McMahon II. I am pleased to inform you that your funding request for capital improvements, and other projects, has been approved in its entirety. The amount of your award is \$ 79,700.00. You will be receiving information concerning the contract process for this award via email.

Please forward any questions to me at JoAnneDecker@ongov.net. We look forward to working together to achieve the goal of this funding that will provide access to an array of opportunities that helps promote and ensure healthy aging for our valued senior population.

Very truly yours,

JoAnne Spoto Decker
 Commissioner

Visit us at: www.ongov.net/adult  Follow us on Facebook at: [Onondaga County Office for Aging](https://www.facebook.com/OnondagaCountyOfficeforAging)

Aging
 315.435.2362 Fax: 315.435.3129

NY Connects
 315.435.1400 Fax: 315.435.5615



Adult Protective Services
 315.435.2815 Fax: 315.435.2801

Long Term Care Resource Center
 315.435.5600 Fax: 315.435.5615

FOR INTERNAL USE ONLY

CHK# _____

ORDER# _____

*Association of Towns Educational Series
Registration Form*



**TRAINING & CERTIFICATION
FOR TOWN OFFICIALS**

NAME _____

TITLE _____ PHONE _____

TOWN/COMPANY _____

ADDRESS _____

EMAIL ADDRESS _____

ONE REGISTRANT PER FORM

EVENT: 2023 Regional Planning & Zoning Schools

Batavia, Sept. 22 | Oneonta, Oct. 13 | Corning, Oct. 30

Registration and breakfast begins at 7 a.m.

All schools run from 8 a.m. - Noon and include 4 land use credit hours

Mail this completed registration form with check to:

Association of Towns, 150 State St., Albany, NY 12207 **OR**

Register online at https://www.nytowns.org/Towns/Events/AOTEvent_List.aspx

<i>Date</i>	<i>Location</i>	<i>Member Rates*</i>	<i>Non-Member Rates*</i>	<i>Select (X)</i>
Friday, September 22, 2023	Batavia Quality Inn & Suites Palm Island 8250 Park Rd, Batavia, NY 14020	\$80 pre-registration \$90 on-site	\$100 pre-registration \$120 on-site	
Friday, October 13, 2023	Quality Inn Oneonta 5206 NY-23, Oneonta, NY 13820	\$80 pre-registration \$90 on-site	\$100 pre-registration \$120 on-site	
Monday, October 30, 2023	Radisson Hotel Corning 125 Denison Parkway East, Corning, NY 14830	\$80 pre-registration \$90 on-site	\$100 pre-registration \$120 on-site	

*All registrations include course materials and hot breakfast. For refunds, less a \$10 processing fee, notice of cancellation must be received 10 days prior to day of event - NO REFUNDS after that date.

For questions, please email Chris Anderson at canderson@nytowns.org or call (518)465-7933.

FOR INTERNAL USE ONLY

CHK # _____

ORDER # _____

*Association of Towns Educational Series
Registration Form*



**TRAINING & CERTIFICATION
FOR TOWN OFFICIALS**

NAME _____

TITLE _____ PHONE _____

TOWN/COMPANY _____

ADDRESS _____

EMAIL ADDRESS _____

ONE REGISTRANT PER FORM

EVENT: 2024 ANNUAL MEETING & TRAINING SCHOOL

FEB. 18 - 21, 2024

NEW YORK MARRIOTT MARQUIS, NYC, NY

	Registration Type	Select (x)	Rate
Aug. 1 - Oct. 31	Early-bird Member		\$120
	Early-bird Non-member		\$145
	Early-bird Non-municipality / company		\$320
	Early-bird CLE member		\$435
	Early-bird CLE non-member		\$460
	Early-bird CLE non-municipality/company		\$635
Nov. 1 - Jan. 27	Member		\$150
	Non-member		\$175
	Non-municipality / company		\$350
	CLE member		\$465
	CLE non-member		\$490
	CLE non-municipality / company		\$665

BOOK your room by Oct. 31, 2023 to lock in 2023 room rates. On Nov. 1, room rates will increase to 2024 rates. Vouchers are not an accepted form of payment.

To reserve your room, visit <https://book.passkey.com/go/AOT2024> or call the NY Marriott Marquis at 1(877)303-0104

MAIL or FAX completed registration form with a check for the corresponding registration fee to:

Association of Towns, 150 State St., Albany, NY 12207 | Fax: (518)465-0724



2024 Annual Meeting & Training School*
Feb. 18 - 21, 2024
New York Marriott Marquis, NYC

ONLINE* REGISTRATION OPENS AUG. 1 AT WWW.NYTOWNS.ORG

***NYC Transit/MTA – must register via mail, online is not available.**

- 1. EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

Early-bird rates

Available beginning Aug. 1, 2023 through Oct. 31, 2023

Member municipality, conference | \$120
Non-member municipality, conference | \$145
Non-municipality, company, conference | \$320

Rates increase Nov. 1

through Jan. 27, 2024

(registrations submitted after Jan. 27 will be processed at on-site rates)

Member municipality, conference | \$150
Non-member municipality, conference | \$175
Non-municipality, company, conference | \$350

Attorney Continuing Legal Education (CLE)

(Credit hours and rates - 10 Professional Practice/Skills credits and 2 Ethics credits. All courses provide transitional and non-transitional credit.)

FEE INCLUDES MEETING REGISTRATION.

Member (early bird / regular / on-site) | \$435 / \$465 / \$500
Non-member (early bird / regular / on-site) | \$460 / \$490 / \$525
Non-municipality, company, conference (early bird / regular / on-site) | \$635 / \$665 / \$700

Code Enforcement Officer In-Service Training
PLUS Town Justice and Court Clerk Training Returns

Lock in 2023 room rates by registering before 10/31!

To reserve your room, visit <https://book.passkey.com/go/AOT2024> or call the NY Marriott Marquis at 1(877)303-0104. Rooms with an asterisk (*) next to them have limited availability. 2023 room rates are as follows:

Marquis Standard King/Double | \$287
Times Square View | \$409*
Deluxe Suite | \$609*
Premier One-Bedroom Suite | \$709*

New York Marriott Marquis Group Arrival Form

IMPORTANT NOTE: THIS FORM DOES NOT SECURE YOUR SLEEPING ROOM RESERVATION

Name of Group: _____

Arrival Date: _____

Departure Date: _____

Please Note: Hotel Check In time is 4pm. Any Group Arrivals prior to 4PM are NOT guaranteed ready rooms. Special Room Requests are NOT guaranteed 4PM check in. Hotel Check Out time is 11:00am. Bus arrivals (10 people or more) check-in will take place on the 3rd floor.

Bus Arrival / Departure Information:

Bus Arrival Date _____ Bus Arrival Time _____

Bus Departure Date _____ Bus Departure Time _____

Name of Bus/Van/Shuttle Company: _____

Number of Bus/Van/Shuttle? _____

- Please call our Tour Captain Phone # 212-704-8938 on your Arrival Date 15 minutes prior to arrival at the Hotel.
- This will ensure that our Bell Staff is prepared for the group's bus/shuttle/van arrival.
- Bus Pick Up & Drop Off location is on 45th Street by Starbucks. New York City does not offer overnight Bus Parking.
- Please plan accordingly with your bus company.
- All luggage/bags need to be tagged with Guest Name Prior to Arrival at the Hotel.

IMPORTANT: Please advise Event Manager/Hotel Tour Captain of any arrival/departure time changes

Onsite Contact: _____ Cell Phone: _____

Email Address: _____

Number of People: _____ Number of Rooms: _____ Estimated Number of Bags: _____

The Porterage charge is mandatory for all groups (10 or more persons) that have a Bus, Van and/or Shuttle arrival at \$11.51 per bag/round trip, regardless if Bellman assistance is needed.

Will you require guest assistance with luggage upon arrival: Yes or No

Date & Time _____

Please note with bag delivery at check-in it will take up to 45 – 60 minutes for every 20 bags to be delivered to guestrooms by the bellman.

Will you require a bag pull/pick-up at checkout: Yes or No

Date & Time _____

Please note that checkout is at noon, and with a group bag pull/pick-up it will take 30 – 40 minutes for every 20 rooms to be assisted by the bellman.

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. CCMH TIMES SQUARE LLC	
2 Business name/disregarded entity name, if different from above NEW YORK MARRIOTT MARQUIS	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 6903 ROCKLEDGE DR STE 1500	Requester's name and address (optional)
6 City, state, and ZIP code BETHESDA, MD 20817	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
2 6 - 3 0 4 8 3 3 8	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ <u>10/5/2021</u>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*