

Marcellus Town Board
Workshop Meeting
Wednesday, November 15, 2023
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 15, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard,	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; Gary & Linda Wilcox, Dave Card, Jim Rossiter, Phil Coccia, Recreation Director; John Houser, Codes Officer; Bill Southern, Jim Gascon, Town Attorney; Mark Delasin, Fire Department; Percy Clarke, Tom Lathrop, Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of November 14, 2023. Claim #'s 155847-155856, 155858-155876, 155886-155892, 155894-155895.

	<u>Expense</u>
General Fund	\$32,046.08
Part Town General	100.00
Town Wide Highway	4,469.74
Fire District	<u>17,321.00</u>
Total	\$53,936.82

Councilor Hood made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of November 14, 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

OLD BUSINESS – None

NEW BUSINESS

Fire Department Key Fob: Mark Delasin, President of the Marcellus Fire Department, presented to the Board quotes to have key fobs installed. The ones they have now are operating on its memory. The quotes are as follows:

Eastern	\$18,795.00
Gladd	\$12,952.00
Alarm Services	\$11,740.00
Syracuse Time & Alarm Co., Inc.	\$14,816.44

Councilor Stevens made a motion seconded by Councilor Curtin to approve the Fire Department going with Alarm Services at a price of \$11,740.00 to fix the door fobs at the Fire Department.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Highway Department – Permissive Referendum: Don MacLachlan, Highway Superintendent, and Mike Ossit, Deputy Highway Superintendent, presented to the Board the following resolution to purchase a new truck. The following amendments were made to the resolution: Councilor Hoey’s name was misspelled and the paper is called the “Press Observer” not “Marcellus Observer”.

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular Meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said town, County of Onondaga and State of New York on November 15, 2023, at 6:30 P.M., there were:

Karen Pollard	Supervisor
Laurie Stevens	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Jamie Curtin	Councilor

WHEREAS, the Town of Marcellus Highway Department Supervisor has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a new plow; and

WHEREAS, available through Tracy Road Equipment, Inc., is a 2024 Western Star 47X Chassis with Tenco budget Plow and Body Package at a contract price not to exceed Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00);

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the “Highway Reserve Fund” for purposes of funding the purchase of equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve Fund of the Town of Marcellus and for the purchase of the aforementioned 2024 Western Star 47X SF Chassis with Tenco Budget Plow and Body Package for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said truck shall be purchased from Tracey Road Equipment, Inc., at a purchase price of Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00) using monies from the Highway Equipment Reserve Fund.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a 2024 Western Star Chassis with Tenco Budget Plow and Body Package, at a price not to exceed Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00), from Tracey Road Equipment, Inc.; and

BE IT FURTHER RESOLVED, that the sum of Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00), from the Highway Equipment Reserve Fund, be designated for expenditure infurtherance of the acquisition of a 2024 Western Star 47X S Chassis with Tenco Budget Plow and Body Package; and

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject o a permissive referendum, and shall publish such notice in the “Press Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Stevens and seconded by Councilor Hoey.

VOTE: Karen Pollard	Aye
Laurie Stevens	Aye
Terry Hoey	Aye
Gabe Hood	Aye
Jamie Curtin	Aye

Resolution duly adopted.

DATED: November 15, 2023

OCRRA: Councilor Hoey made a motion seconded by Councilor Curtin authorizing Supervisor Pollard to sign the OCRRA (Onondaga County Resource Recycling Agency) agreement. Jim Gascon, Town Attorney, stated that this is a standard agreement that Haulers are required to sign. Due to continued rising costs, the OCRRA Board approved an increase of \$5 per ton for the MSW and C & D rates for 2024 and an increase of \$6 per ton for the curbside recycling materials delivered to Material Recovery Facility. The reason that the Town of Marcellus is requested to sign, is because sometimes the Highway Department will haul trash/tires up to the facility.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Town Clerks Association Information: Supervisor Pollard mentioned that the New York State Town Clerk’s Association sent out a reminder from the Association of Towns regarding the Newly Elected Town

Officials School. Any newly elected official can go. There is one session in Rochester – January 10 – 12, 2024 and one in Albany – January 17 – 19, 2024. If anyone is interested, Sandy Taylor, Town Clerk, has more information on it.

Also, there is a reminder about the Annual Meeting held in New York City – February 18 – 21, 2024.

Organizational Meeting (added item): Supervisor Pollard suggested that the Board set up when they would like to have the 2024 Organizational Meeting. Councilor Stevens made a motion seconded by Councilor Hood to schedule the Organizational Meeting for Tuesday, January 2, 2024 at 4:30 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

DISCUSSION AGENDA

Supervisor Pollard mentioned the Bridge Dedication to the former Mayor, John Curtin. The Bridge is by the school and is called “Curtin’s Crossing”.

Supervisor Pollard also praised all the First Responders that helped a young man from a burning car on the corner of Lee Mulroy and Bishop Hill.

Councilor Curtin asked if they could have a meeting with the attorney at the end of the Board Meeting.

Fire Department: There were pictures shown regarding the work at the Fire Department and the progress that has been made. Dave Card handed Supervisor Pollard the “Scope of Work” and also the bids for the Sprinkler System.

John Houser: Mr. Houser explained that he is just about all set for what he needs for the condemnation of Pleasant Valley Road. He asked if it would be better to have a resolution at the December 6 or the December 27, 2023, meeting. Mr. Gascon and Mr. Houser will work up everything and let us know what meeting will be better.

ADJOURNMENT: Councilor Curtin made a motion seconded by Councilor Stevens to adjourn the Town Workshop Meeting at 7:05 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully submitted,

Sandy Taylor
Town Clerk