

Town of Marcellus  
Workshop Meeting  
Wednesday, November 15, 2023  
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

III. **New Business**

- A. Fire Department Key Fob
- B. Highway Department- Permissive Referendum
- C. OCRRA Agreement

IV. **Discussion Agenda**

- A. Fire Department Building Permit
- B. Town Clerks Association

V. **Adjournment**

**Future Meeting Dates**

Planning/Zoning Meeting- Monday, December 4, 2023- 6:30 pm- Town Hall

Town Board Meeting- Wednesday, December 6, 2023- 6:30 pm - Town Hall

Workshop and End of Year Meeting- December 27, 2023- 6:30 pm- Town Hall

Marcellus Volunteer Fire Department, Inc.  
 KeyFOB Bid Summary  
 November 1, 2023

PROLOGUE

As the KeyFOB System continues to malfunction by not permitting FOB holders in the building it was determined by the Board of Directors to explore replacing the entire system. It should be noted that the current system is over 10 years old and is a "proprietary" system with current provider.

PROJECT

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To replace the KeyFOB System throughout the entire building, to include all exterior doors (truck bay overhead doors excluded), interior offices and janitor closet. Dayroom, Locker Rooms (2), dayroom, meter room and electrical panel room to be excluded. Five (5) local time and alarm vendors were contacted. It was explained that we are looking to replace the entire KeyFOB system throughout the building with certain areas and rooms excluded as highlighted above.

<u>Vendors</u>	Eastern 315-422-4141	Gladd 315-455-5949	ENV Lock 315-391-1145 (Tony)	Alarm Services 315-463-1255	Syracuse Time & Alarm 315-433-1234
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Response - 8/30/23  
 Indicate they can fix problem w/o replacing entire system.  
 Appointment set for Thursday 8/31/23 @ 1:00 pm.

Quote 18,795.00      12,952.00      11,740.00      14,816.44  
Notes Luisa Capsello      Marc Gladd      Do not work with Keri Soft.

Circumstances to be considered in overriding lowest bid. (i.e. prior service, availability)

Submitted by: \_\_\_\_\_ Board Approved: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

PRC#: 2022008695

Type of Contracting Agency: Town

Acceptance Status: Accepted Article 8

Contracting Agency

Send Reply To

Town of Marcellus  
Susan Dennis  
Deputy Clerk  
22 East Main Street  
Marcellus NY 13108

(315) 673-3269  
(315) 673- 9102 Fax  
depclerk@marcellusny.com

Project Information

Project Title Fire Hall - Key Fobs

Description of Work Replace existing Key Fob system at the Fire Hall

Contract Id No.

Project Location(s) Marcellus Fire Hall

Route No / Street Address 4242 State Hill Road

Village / City

Town Marcellus

State / Zip NY 13108

Nature of Project Other New Construction (Explain)

Approximate Bid Date 07/29/2022

Checked Occupation(s) Construction (Building, Heavy & Highway, Sewer, Water, Tunnel)

Applicable Counties

Onondaga



NAME: MARCELLUS FIRE DEPARTMENT  
 ADDRESS: 4242 SLATE HILL ROAD  
 MARCELLUS, NY 13108  
 QUOTE: LC2319-10  
 PRESENTED TO: MR. JIM DEWAN

Eastern Security Services is pleased to propose a replacement browser based **Alarm.com Cloud Based Access Control System** designed specifically to replace your existing Keri System for your facility, consisting of:

- One (1) Alarm.com LP-1502 Intelligent Two Door Controller
- Six (6) Alarm.com MR52 Two Reader Expansion Modules
- One (1) Alarm.com MR50 Single Reader Expansion Module
- Six (6) Alarm.com Mullion Proximity and Mobile Ready Readers
- Nine (9) Alarm.com Wall Mount Proximity and Mobile Ready Readers
- One (1) RB5 Relay to allow doors to unlock when the Fire Siren Control is triggered
- Two (2) Alarm.com Enclosure with Backplates for Controller and Module
- (\* Pricing based on using all existing wiring, electric locks, and power supply  
 If any existing equipment malfunctions or wiring is damaged it will need to be replaced at an additional charge.
- (\* Labor, Installation and Training included
- (\* IT to provide Static IP address for Controller
- (\* Alarm.com access will be maintained through the alarm.com browser & app. – no software is needed.
- (\* Quote is based on issuing new credentials (cards) for all users.
- (\* Labor Rate is based on Prevailing Wages

**INITIAL INVESTMENT:** **\$ 18,795.00**  
**CUSTOMER OWNS ALL EQUIPMENT**  
**\*\*Tax Exempt**

**Please note:** Labor & Installation based on estimated labor of 48 hours @ \$85/hr. This is an estimate only. Final hours to be billed at conclusion of job, not to exceed 64 hours.

**MONTHLY ALARM.COM ACCESS CONTROL CLOUD SERVICE WITH APP:** **\$ 70.00**  
**BILLED QUARTERLY, IN ADVANCE**  
**\*\*Tax Exempt**

- Credentials**
- HID 1326 Proximity Cards (25 Pack) Qty. \_\_\_\_ 25 Pack @ \$ 85.00
  - HID 1346 Proximity Fob (50 Pack) Qty. \_\_\_\_ 50 Pack @ \$ 350.00

**DEPOSIT REQUIRED: One half of the Initial Investment** **ESTIMATED INSTALLATION TIME: Scheduled Upon Approval**

**DATE SUBMITTED: 10-19-2023** **ACCEPTED DATE:** \_\_\_\_\_

**BY: Luisa Capsello** **ACCEPTED BY:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**\*\*THIS QUOTATION IS VALID THIRTY (30) DAYS\*\***

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**Quote from Gladd Security**

1 message

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**Marc Gladd** <m.gladd@gladdsecurity.com>  
To: "dewan.mfd@gmail.com" <dewan.mfd@gmail.com>  
Cc: Rose Coe <r.coe@gladdsecurity.com>

Tue, Sep 5, 2023 at 4:41 PM

Hi Jim,

Please see attached for your requested quotations.

## Notes:

1. Quote 24824 will get you the most current software for your existing system and replace battery backup as needed as you expressed some doors would stop working during power outage.
2. Quote 25931 would upgrade your system to a cloud platform meaning you would gain features such as:
  - a. Remote unlock.
  - b. Mobile credentials (use your phone as your credential)
  - c. Login from anywhere
  - d. No more maintaining computer hardware and software onsite
  - e. Non cloneable credentials (your existing system uses old technology credentials that can be cloned)
  - f. Many more
3. Existing Avigilon Alta install reference for quote 25931 of similar market type.
  - a. NAVAC (North Area Volunteer Ambulance Company)

## i. Contact

1. Tim Zacholl (Director of Support Services)
  - a. tzacholl@navac.org
  - b. 315.744.6147 (Cell)
  - c. 315.458.7514 x306 (Office)

Feel free to contact me if you have any further questions.

Thank you,

Marc Gladd

Gladd Security, Inc.

5390 South Bay Road

Syracuse, NY 13212

(315) 455-5949

www.gladdsecurity.com

**Quote**

Quote expires  
Sunday, October 15, 2023



Gladd Security  
5390 South Bay Rd  
Syracuse, NY 13212  
315.455.5949  
Tax ID #: 16-1559056

**Quote #:** 24824  
**Date:** 8/31/23

**Sold to:** Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

**Ship to:** Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

**Customer #:** 3156731818  
**Sales Rep:** 400  
**Customer PO#:** dnet upgrade

**Ship date:**  
**Location:** MAIN

**Ship-via code:**

Quantity	Description
1 EA	Keri Software - DOORS.NET V5
5 EA	D.NET License for PXL500
8 EA	Battery for PXL - 3V
6 EA	12V 5AH Battery
1.00 EA	Installation Labor

**ct:**  
? Slate Hill Rd - Upgrade software of existing door access system.

**Detail:**

- Furnish parts as referenced above.
- Install the newest version of software on your server or PC.
- Install firmware chip upgrades on 5 of your 8 controllers.
- Replace controller memory batteries and electric locking hardware backup batteries.
- Provide training for enrolling users and credentials.
- Fire department to enroll users and we will return to bring system online with new software when complete.
- Configure, program, and train as needed.

**Prerequisites:**

- Quote assumes existing door hardware is in good working order.

**Terms & Conditions:**

*Order Cancellation.* All cancellations must be approved by Gladd Security. Restocking charges will be determined based on whether the product is a stock versus a non-stock item. A minimum restocking charge of forty-five percent (45%) of the price of an item will apply. *Warranty.* The manufacturer's warranty applies to all parts used. Gladd Security provides a 90-day labor warranty for our installations. Database corruption resulting from software updates not covered under warranty. *Expiration:* Quote expires in 45 days unless otherwise notated. *Delivery.* Price listed is for pick up at our South Bay Rd location unless otherwise notated. *Change Order:* Quantity changes that cause a more than 5% decrease in total cost will require a requote. *Paint Touchup.* Paint touchup is sometimes required following our installations. This can result from the removal of hardware, change of shape of hardware, the mounting location of hardware changing, and modifications to the mounting area to allow for the new hardware. Paint touchup is the responsibility of the customer. Gladd Security reserves the right to void this quote at any time.

<b>Quote #:</b> 24824	<b>User:</b> 410	<b>Total line items:</b> 5	<b>Sale subtotal:</b>	2,672.00
	<b>Station:</b> 104		<b>Tax:</b>	213.76
	<b>Time:</b> 12:07 pm		<b>Total:</b>	2,885.76

**Quote**



Quote expires  
Friday, October 20, 2023  
Gladd Security  
5390 South Bay Rd  
Syracuse, NY 13212  
315.455.5949  
Tax ID #: 16-1559056

**Quote #:** 25931  
**Date:** 9/5/23

**Sold to:** Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

**Ship to:** Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

**Customer #:** 3156731818  
**Sales Rep:** 400  
**Customer PO#:** avigilon alta

**Ship date:**  
**Location:** MAIN

**Ship-via code:**

Quantity	Description
8 EA	Standard Smart Reader V2 in black, low and high fr frequency version
7 EA	Mullion Smart Reader V2, black, low and high frequ frequency version
2 EA	Controllers, Core Series 8 port 12/24VSmart Hub, 8 entry +4 capacity Power supply: OP-ECL2-PS (6A in 12V)
7 10pk	MIFARE Classic Key Fob, pack of 10 (use with high frequency readers)
1 EA	Base package, Basic: Pack of 5 entries
1 EA	Base package, Basic: Pack of 10 entries
4 EA	12V 5AH Battery
1 EA	Installation Accessories
1.00 EA	Installation Labor

Quote

Quote expires  
Friday, October 20, 2023



Gladd Security  
5390 South Bay Rd  
Syracuse, NY 13212  
315.455.5949  
Tax ID #: 16-1559056

Quote #: 25931  
Date: 9/5/23

Sold to: Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

Ship to: Marcellus Fire Station  
4242 Slate Hill Rd.  
Marcellus, NY 13108

Customer #: 3156731818  
Rep: 400  
Order PO#: avigilon alta

Ship date:  
Location: MAIN

Ship-via code:

Quantity Description

**Project:**

- 4242 Slate Hill Rd - Door system upgrade - 15 Doors - Cloud option

**Detail:**

- Furnish parts as referenced above.
- Replace 15 readers with new.
- Replace head end door controllers with new.
- System to utilize battery backup to keep system working in the event of most short-term power outages.
- Make connections as needed.
- Provide 70 fobs.
- Program, configure, and train as needed.

**Notes:**

- The yearly charge for this 15-door cloud-based system is \$1728.00/yr. The first year's cost is included in this quote.

**Prerequisites:**

- Quote assumes all existing locking hardware is in good working order.

**Terms & Conditions:**

*Order Cancellation.* All cancellations must be approved by Gladd Security. Restocking charges will be determined based on whether the product is a stock versus a non-stock item. A minimum restocking charge of forty-five percent (45%) of the price of an item will apply. *Warranty.* The manufacturer's warranty applies to all parts used. Gladd Security provides a 90-day labor warranty for our installations. Database corruption resulting from software updates not covered under warranty. *Expiration:* Quote expires in 45 days unless otherwise noted. *Delivery.* Price listed is for pick up at our South Bay Rd location unless otherwise noted. *Change Order:* Quantity changes that cause a more than 5% decrease in total cost will require a requote. *Paint Touchup.* Paint touchup is sometimes required following our installations. This can result from the removal of hardware, change of shape of hardware, the mounting location of hardware changing, and modifications to the mounting area to allow for the new hardware. Paint touchup is the responsibility of the customer. Gladd Security reserves the right to void this quote at any time.

Quote #: 25931	User: 410	Total line items: 9	Sale subtotal:	12,952.00
	Station: 104		Tax:	1,036.16
	Time: 3:10 pm		Total:	13,988.16





N.Y. State License # 12000260723

**PO Box 340  
East Syracuse, New York 13057  
Phone: 315-463-1255 / Fax 315-463-6336**

**September 5, 2023**

**Re: Marcellus Fire Department  
4242 Slate Hill Road  
Marcellus, New York 13108**

**Provide access control system upgrade; replace existing equipment with cloud based hardware**

**Cloud based access control system equipment recommendations:**

**Quantity 1 – PDK PM01CN Cloud Node**

**Quantity 2 – PDK JW-8DPE Eight IO+ - Ethernet controller**

**Quantity 2 – Yuasa NP1212 battery**

**Quantity 1 – Yuasa NP5-12 battery**

**Quantity 15 – PDK JW-PP08RDRG Single gang readers 26BIT Weigand HID**

**Quantity 1 – PDK JW-PP08KFC Keyfob 26BIT Weigand – 100 pack**

**\*Installation, programming and training included**

**This system will support up to 17 doors as quoted and is expandable to whatever configuration needed, 100 key tag credentials are included. The cost of equipment and labor to support 15 existing doors as listed totals \$11,740.00 plus applicable sales tax, any alterations or additions will be provided at additional cost. All equipment and labor will be covered by a one year parts and labor warranty, please contact me at 315-463-1255 with any questions or to schedule an installation date.**

**\*Please note that 3 internet ports will be required for internet access. This is a cloud based system that can be configured and accessed with a smartphone app or PC from anywhere, there is an annual fee of \$1,440.00 or (\$96.00 per card reader) for hosting the cloud service and providing software data backup. The smartphone app provides capability to manage users and remotely open doors for access if needed, thanks for your interest.**

**Tim Post**





**SYRACUSE TIME & ALARM CO., INC.**

2201 BURNET AVE.  
SYRACUSE, NY 13206-2930

Ph: (315) 433-1234 EXT 115 · (800) 762-2667 · Fax (315) 463-5006  
jfrost@syvertime.com Web: www.syvertime.com

**QUOTATION**  
**60179**

Licensed by N.Y.S. Department  
of State #12000032805

Page 2 of 2

**Bill To:**  
**MARCELLUS VOLUNTEER FIRE DEPT.**  
PO BOX 186  
MARCELLUS, NY 13108  
**PH:**  
**ATT:**

**Work Site:**  
**MARCELLUS VOLUNTEER FIRE DEPT.**  
4242 SLATE HILL ROAD ,  
MARCELLUS, NY 13108  
**FAX:**  
**REF: Galaxy Access Control System**

**Date:** 9/22/2023  
**Expires:** 10/22/2023  
**Terms:** NET 30 DAYS NO DISC  
**Ship Method:** Ground  
**Sales Rep:** JF

Notes:	Total:
	<b>Sub Total:</b> \$14,816.44
	<b>Tax:</b> \$1,181.56
	<b>Total Quote:</b> \$15,998.00

We Are Pleased To Accept All Major Credit Cards For Your Convenience!  
As of September 1st , 2023 an additional Transaction fee of 2.99% will be added to All Transactions paid by Credit Card.  
FEE FOR THIS QUOTE : \$478.34

**Terms and Conditions:**

**Syracuse Time & Alarm Co., Inc. here in and after referred to as "STA"**

**WARRANTY:** All products sold by STA are third party products and are subject to the warranties and representations of the applicable manufacturers.

**WE EXPRESSLY DISCLAIM ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

**TITLE TO GOODS:** Title to goods noted herein being purchased, is retained by STA until such goods are paid for in full by the purchaser and only at that time will title then pass to the purchaser. You are responsible for any loss, theft or destruction of the goods noted above, that are delivered to your premises, until such time that full payment is made to STA, for said goods.

**WORK SCHEDULE:** All installation, alteration, inspection, testing or other service of the equipment specified in this proposal may be performed any day of the week at the sole discretion of STA until completion, excluding holidays, and between the hours of 8 am and 5 pm, unless you direct otherwise, in which case you agree to pay STA any increased cost resulting from our performance of your request and/or adjusted work days or hours.

**PRICING TERMS:** Quote and contract price are valid for 30 days from the date stated herein. Customer acknowledges and agrees STA's quote and contract price assumes the work will be completed in one phase that will not extend longer than twelve (12) months. If the project is broken up into multiple phases or extends longer than twelve (12) months, STA may require a change order for additional project staging and escalation.

Customer acknowledges and agrees STA's quote and contract price is predicated on Customer's representation of the work being privately funded and that such quotation and contract price excludes an allowance for the payment by STA of any funds or monies for wage differences necessitated by fees, charges, prevailing wages or other assessments imposed by any governmental authority or person. If, subsequent to STA's quotation, it is discovered the work is funded, in whole or in part, by any public funds, monies or grants, then Customer agrees to pay STA any additional and increased fees, charges and costs, as well as the wage differences for the payment of any prevailing wages in excess to those anticipated in this quotation or subsequent contract.

Temporary delays in delivery, labor or services from STA and its sub-suppliers or subcontractors may occur due to supply chain, manufacturing, or other challenges and/or complications. Among other factors, STA delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and STA reserves the right to make partial deliveries or modify its labor or services. STA shall not be responsible for the replacement of equipment or parts no longer commercially available to STA. In such instances, or where delays are likely to impede timely job completion, Customer authorizes STA to make reasonable substitutions and/or modifications to parts/equipment, labor, or services where appropriate like-kind alternatives exist, and shall be responsible for any increase or additional cost that results.

While STA shall make every commercially reasonable effort to meet the delivery or service completion dates, due to current supply chain challenges, STA does not guarantee that all equipment necessary for the completion of this installation will be received prior to the customer or the owner's deadline. It will be the customers' or owners' responsibility to obtain all necessary state & local (temporary) approvals from all relevant Authorities Having Jurisdiction as needed to accommodate any potential delays as caused by these disruptions.

**PRICE ESCALATION:** If, during the term of this Contract, the price of various materials, labor or logistics are increased as reflected by the relevant market index, then STA may increase the Contract Sum or apply a surcharge to Customer accordingly.

\_\_\_\_\_  
SIGNATURE

*Jeff Frost*  
\_\_\_\_\_  
SALES REPRESENTATIVE

\_\_\_\_\_  
PRINT YOUR NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Purchase Order Number

**This Quotation Does Not Include An Allowance For Contract Held Retainage.  
Payment Is Expected In Accordance To Our Standard Terms.**

**Thank you for your business**

*How are  
we doing?*





**SYRACUSE TIME & ALARM CO., INC.**

2201 BURNET AVE.  
SYRACUSE, NY 13206-2930

Ph: (315) 433-1234 EXT 115 · (800) 762-2667 · Fax (315) 463-5006  
jfrost@syrtime.com Web: www.syrtime.com

**QUOTATION**  
**60179**

Licensed by N.Y.S. Department  
of State #12000032805

**MARCELLUS VOLUNTEER FIRE DEPT.**

PO BOX 186  
MARCELLUS, NY 13108

**PH:**  
**ATT:**

**MARCELLUS VOLUNTEER FIRE DEPT.**

4242 SLATE HILL ROAD ,  
MARCELLUS, NY 13108

**FAX:**  
**REF: Galaxy Access Control System**

**Date:** 9/22/2023  
**Expires:** 10/22/2023  
**Terms:** NET 30 DAYS NO DISC  
**Ship Method:** Ground  
**Sales Rep:** JF



1	635LG161	635 16 READER LARGE CONTROLLER-INCLUDES LARGE CONTROLLER BOX CPU 8 DRMS POWER SUPPLY
1	AL1024ULX	UL 8A P/S CHGR ACCESS/ FIRE
1	90-0600-70/16C	SG CORPORATE UP TO 16 READERS WITH FIRST YEAR SOFTWARE MAINTENANCE
6	RP10	HID MINI-MULLION MULTICLASS SE READER WITH 125KHZ PROX
9	RP40	HID ICLASS WALL SWITCH MULTICLASS READER W/125KHZ PROX
75	PSK3H	PSK-3H PROX KEY RING TAG, MODEL IS A SMALL PROXIMITY TAG DESIGNED TO BE CARRIED ON A KEY RING INCLUDES A RE-ENFORCING BRASS EYELET AND IS BACKED BY A LIFETIME WARRANTY
1	S&H FEES	SHIPPING & HANDLING CHARGES
1	LOT.	INSTALLATION LABOR, PROGRAMMING

This quote is for the replacement of your existing Keri Access Control system with a new Galaxy system. Since this is not a Keri system, I have included 75 new fobs along with 15 new fob readers. We will re-use all existing wiring and electric door strikes.

These are the doors currently on the Keri System that will be moved to the new Galaxy system:

- 1) Ambulance Front Door
- 2) Office (Old Ambulance Dispatch)
- 3) Lee Mulroy Truck bay Door
- 4) Slate Hill Truck Bay Door
- 5) Chiefs Office Door
- 6) Asst. Chief's Office Door
- 7) Admin Side Door
- 8) Janitors Door
- 9) Line Offices Door
- 10) Executives Door
- 11) Data Room Door
- 12) Corridor Double Door
- 13) Kitchen Aux Door
- 14) LM Kitchen Entrance
- 15) SH Kitchen Entrance

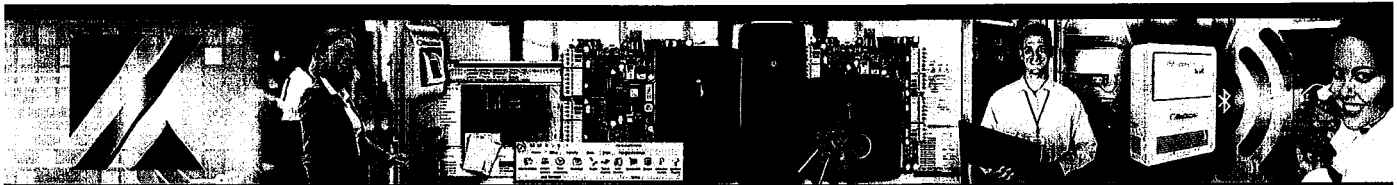
**This Quotation Does Not Include An Allowance For Contract Held Retainage.  
Payment Is Expected In Accordance To Our Standard Terms.**

**Thank you for your business**

*How are  
we doing?*

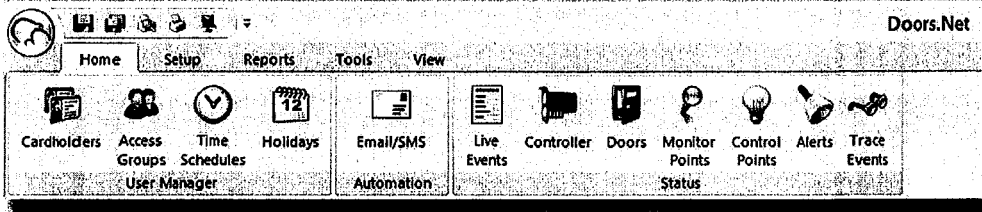






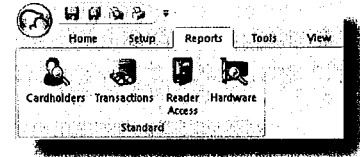
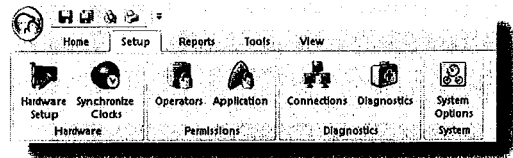
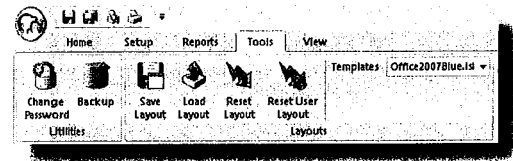
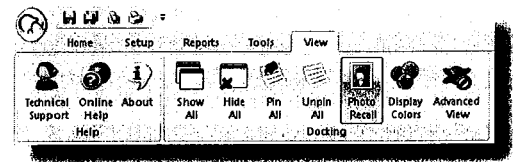
# Doors.NET™ Access Control Software

DATA SHEET



## Doors.NET™

- Software Application to manage Keri's NXT TCP/IP-based, RS-485-based PXL-500 hardware platforms, and additional 3rd party platforms
- Native **Microsoft.NET®** application provides speed and security, and scales from small to large systems
- Client/Server Architecture provides Multiple Concurrent Operators across Multiple Sites
- Microsoft **SQL** Database uses Stored Procedures for fast and reliable operation
- Built-in Digital Video Recording and live Viewing
- Integrated Photo Badging, plus Alarm Monitoring and Prioritization, Emergency Lockdown, and a host of other features
- Automatic 1-button configuration, or Manual Configuration of hardware
- Many right-click menus for fast and easy command and control
- Built-in, flexible reports, plus "Reports on the Fly"
- Import Utility to bring in cardholder data from other systems



**Doors.NET** is Keri's access control and security management software application to manage both the TCP/IP-based NXT hardware and the RS-485 networked PXL-500 hardware as well as 3rd party hardware platforms such as Mercury, ASSA Abloy, Schlage. It is a modern platform designed natively in Microsoft **.NET®** framework and utilizes Microsoft's **SQL** database for fast, secure, and easy-to-use programming and operation. Multiple concurrent Client connections allow for operators to be connected from anywhere, anytime, and to any part of the system, depending upon log-in privileges.

**Doors.NET Standard Edition** has all the tools to allow customers to configure and manage access rights for 256 readers (base capacity), manually control their system, monitor and respond to system activity (including critical alerts), and run historical reports plus a whole lot more. **Doors.NET Professional** has even more features and manages systems of 512 readers. Greater reader capacities are available for both versions. Several optional modules provide enhanced functionality should customers require it. Both versions include Reflections Express, the integrated video component that supports ONVIF-compatible IP cameras, as well as several popular NVR systems when upgraded to Reflections Plus.



[www.kerisys.com](http://www.kerisys.com)

302 Enzo Drive • San Jose, California 95138 • email: [sales@kerisys.com](mailto:sales@kerisys.com)

Phone: 408-435-8400 • Toll Free: 800-260-5265 • Fax: 408-577-1792

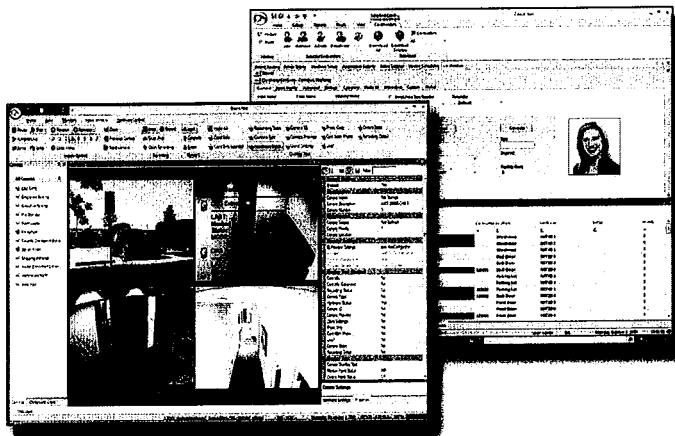
# Doors.NET™ Access Control Software

DATA SHEET - Page 2 of 6

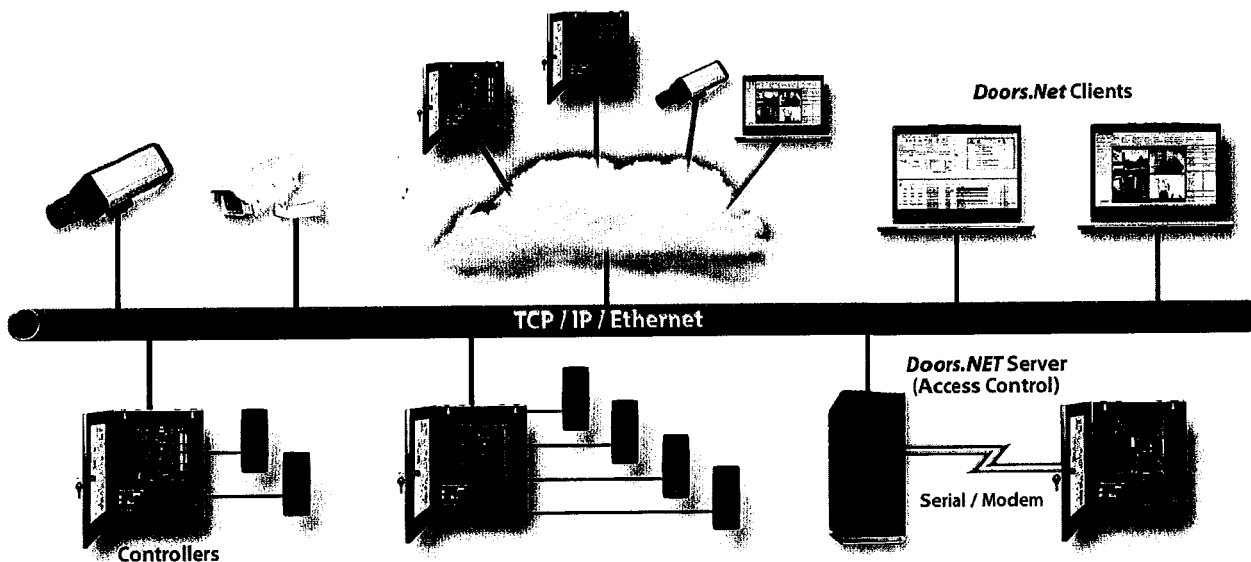
Doors.NET will introduce your organization to a wealth of powerful features and benefits that protect your people and facility. This extensive suite of software tools will go a long way toward helping you manage your business safely and securely. A sample of these benefits include:

## Immediate Return on Investment

- Access + Video Integration gives a visual report of access control events. The latest HR estimates indicate that 20% of the workforce shows up late at least twice per week, resulting in lost productivity and employee morale problems for those who show up on time. Doors.NET can help you capture that lost productivity by providing video evidence of serial abusers and sufficient back up for termination or corrective action plans.
- Multiple Access Groups (excluding PXL hardware) up to 32 per cardholder, cuts down on administrative time and simplifies system programming.
- Multiple Credentials per cardholder allow a single report to be run on any individual, greatly reducing the time spent analyzing reports.
- Fast updates of the controllers and event data downloads to the PC allow system operators to work more efficiently.



Doors.NET was designed natively in Microsoft's .NET® platform and utilizes its SQL database. That, combined with the use of Stored Procedures for database communication and Thin Client architecture that allows an unlimited number of operators to be connected from anywhere, makes for a secure, IT-friendly, and lightning-fast system. There are no annual maintenance fees for Doors.NET Standard Edition, and additional SQL seat licenses are not required.



NOTE: Some functions shown on pages 2 through 5 require Doors.NET Professional Edition or optional software modules.

# Doors.NET™ Access Control Software

DATA SHEET - Page 3 of 6

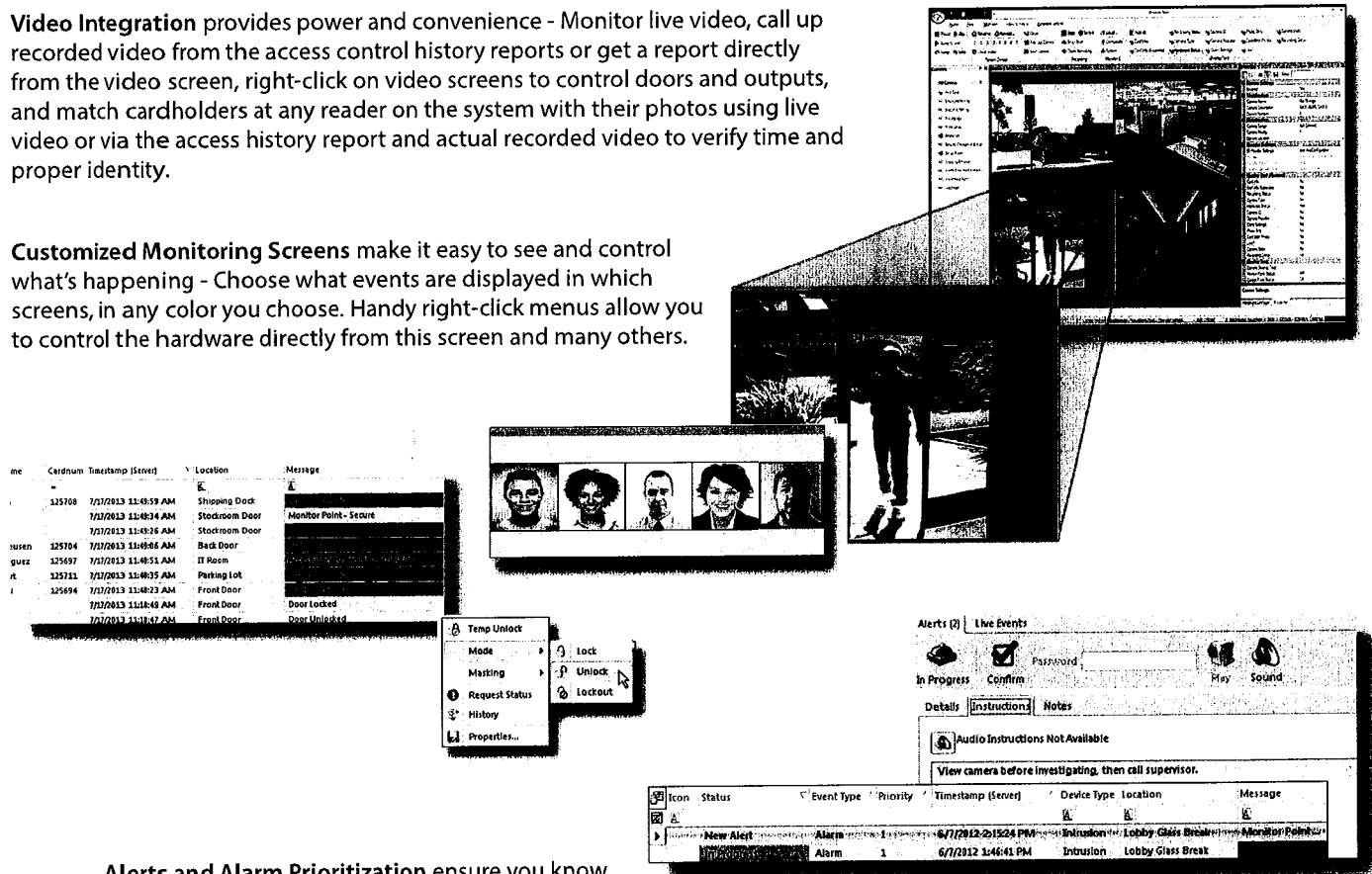
## Advanced Features That Provide Important Information

Doors.NET brings a host of powerful features that will give customers more flexibility and power than you thought possible.

**Highlights of these powerful features include:**

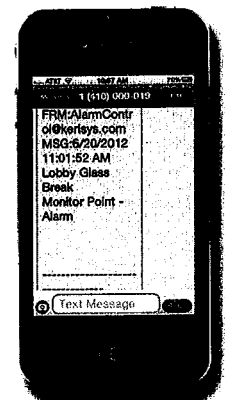
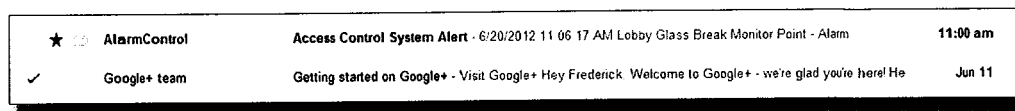
**Video Integration** provides power and convenience - Monitor live video, call up recorded video from the access control history reports or get a report directly from the video screen, right-click on video screens to control doors and outputs, and match cardholders at any reader on the system with their photos using live video or via the access history report and actual recorded video to verify time and proper identity.

**Customized Monitoring Screens** make it easy to see and control what's happening - Choose what events are displayed in which screens, in any color you choose. Handy right-click menus allow you to control the hardware directly from this screen and many others.



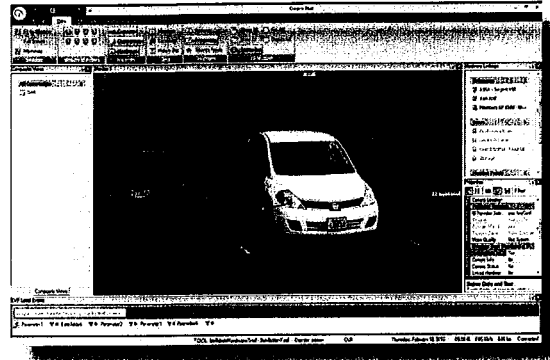
**Alerts and Alarm Prioritization** ensure you know about important happenings within your facility - Use door contacts and auxiliary inputs to bring critical alarm events to the operator's attention for appropriate response, including acknowledging, suspending, clearing, and even adding annotation. For audible annunciation, assign .wav sound files to distinguish between event types. View the video immediately using Keris's Reflections client.

**SMS and Email Messaging** - Be notified of critical events by email or by text message to your mobile phone in order to respond from wherever you are.



# Doors.NET™ Access Control Software

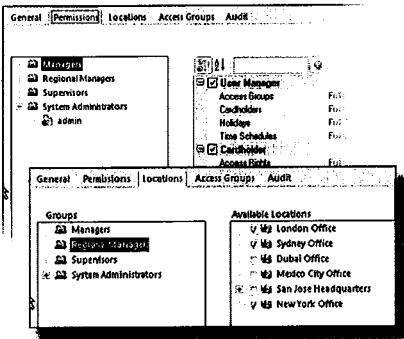
DATA SHEET - Page 4 of 6



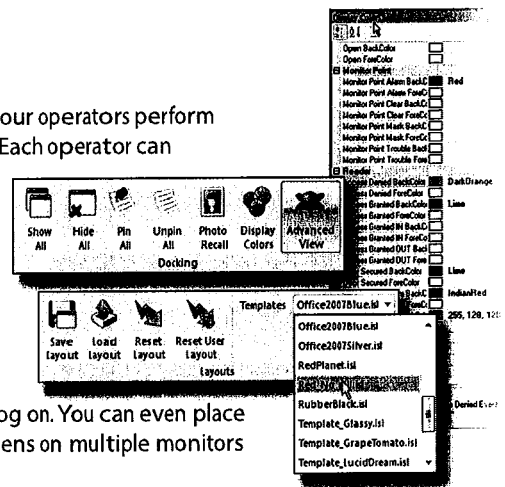
**Reflections** allows you to tie system events to recorded video for each search and review, plus watch live video. Additionally, it works with ONVIF-compatible IP cameras as well as several popular Network Video Recorders (NVRs), and has a number of unique features and advantages over traditional access and video integration technologies.

**Flexible Operator Permissions** give you precise control of your system

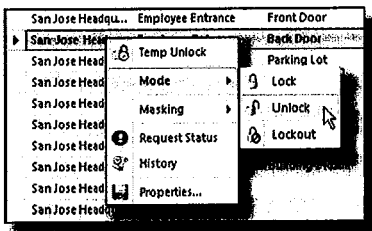
- Define which operators have the ability to view, manage, command, or modify the system down to the controller and function level.



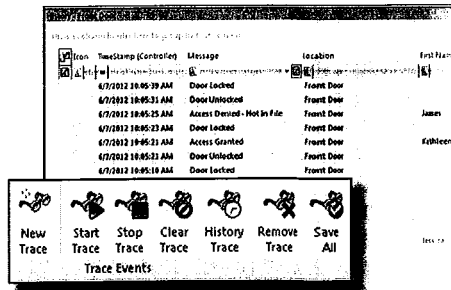
**Screen Customization** lets your operators perform their tasks more efficiently - Each operator can choose the layout, font, and color scheme they prefer, which windows/screens are open, as well as where they are positioned, and preferred language - all of which will be recalled the next time they log on. You can even place various commonly used screens on multiple monitors so they are always available.



**Operator Usability** takes the convenience of Doors32 one step further - In addition to the screen and layout customization for each operator, Doors.NET provides many sortable grids to help you organize your data for fast access, with intuitive right-click menus that speed you through the process of modifying and managing your system.



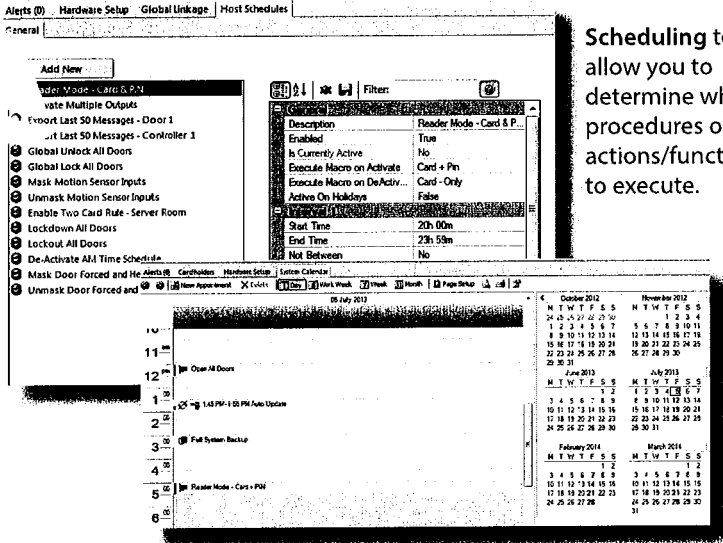
**Reports "On the Fly"** save time by providing information at your fingertips - Reports and video clips on people, doors, and other system parameters are easy to access in various menus as well as via right-clicks. Reports may be formatted as PDF or Excel files and emailed.



You can even run a Trace on these same parameters to follow particular activity as it happens.

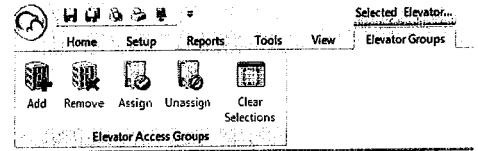
# Doors.NET™ Access Control Software

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Scheduling tools allow you to determine when procedures or other actions/functions are to execute.

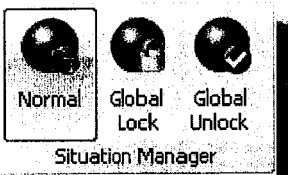
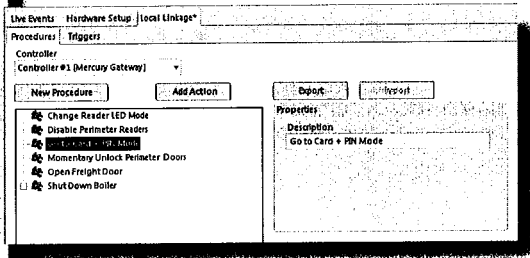
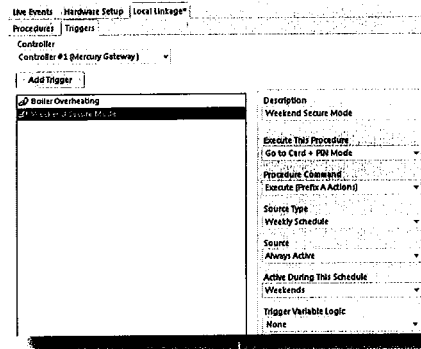
Elevator Control - Manage who has access to which floors with the Elevator Control module.



Drag a column header here to group by that column.

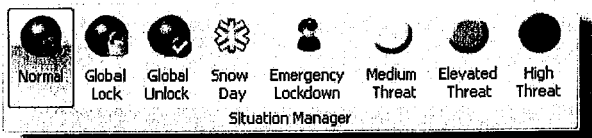


Linkages - Use the extensive linkage macro tools to customize the system to do nearly anything you want it to. Hardware inputs, software events, and schedules can be used as triggers to initiate procedures that you define.

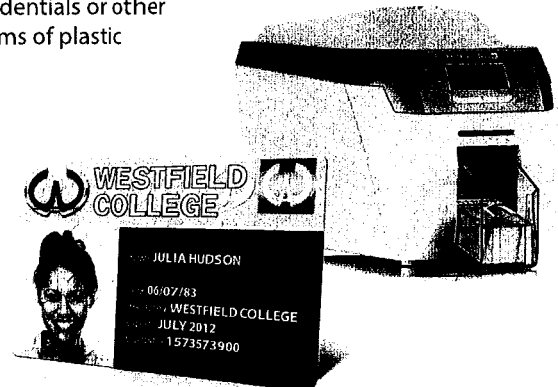


Global Lock Type	Lock
Precedence	Lock
Hardware Control	Lockout (No Access, REX enabled)
Global Reset Type	Lockdown (No Access, REX disabled)

Situation Manager makes locking down your facility as easy as clicking the mouse, entering a PIN on a keypad, or any number of other ways. With Advanced Situation Manager, it can be further customized to instantly change the behavior of the system to predefined parameters based on threat level or other factors.



Badging - Doors.NET's Badging option allows customers to design and print custom photo IDs on proximity credentials or other forms of plastic





# Doors.NET™ Access Control Software

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Recommended PC Baseline Specifications	Typical System <100 Doors	Performance System > 100 Doors / Reflections	Client and/or Gateway Only
Processor	i3, 2.3 GHz or better	i7, 2.6 GHz or better	dual core, 1.6 GHz or better
RAM	4 GB	8 GB	2 GB
Disc Capacity	1 TB	2 TB	500 GB
Network Adapter	10/100 Ethernet	10/100/1000 Ethernet	10/100 Ethernet
Video Adapter	XGA	dedicated adapter with >64 MB RAM	XGA

**Supported Windows Operating Systems (32-bit and 64-bit):**

Windows 7 Professional/Ultimate, Windows 8 Professional/Enterprise, Windows 10 Home/Professional, Windows Server 2003, 2008, 2008R2, 2012

Note: Doors.NET supports all versions of SQL 2005, 2008, 2012, 2014. It will use/install the standard version already supported by your existing operating system (this varies by operating system), or you can specify a professional version already installed on your system.

Software Feature Matrix (abridged) †	Standard Edition	Professional Edition
Included Reader Capacity (can purchase capacity up to 16,384)	256	512
Inputs and Outputs (each, can purchase additional I/O capacity)	1536 & 1280	2048 & 2048
Clients (included / maximum)	1 / 256	1 / 256
Maximum # of Access Groups	unlimited	unlimited
Maximum # of Cardholders	up to 1,000,000	up to 1,000,000
International Language Capability	yes	yes
Operator Privilege and Partition Combinations	unlimited	unlimited
Time Schedules	255 w/12 intervals each	255 w/12 intervals each
Holiday Schedules / Holidays per Schedule	255 / 256	255 / 256
Access Groups / Access Groups per Cardholder	unlimited / 32	unlimited / 32
Multiple Access Groups per Cardholder	32 maximum	32 maximum
Elevator Control	yes, optional	yes, optional
Local APB	yes	yes
Global APB (requires Global Linkage option)	no	yes
Host Schedules (provides some scheduling capability)	no	yes
System Calendar (for sophisticated scheduling)	no	yes, optional
Auto Expiration of Credentials by Time/Date or Use Count	yes	yes
Number of User Definable Fields (Cardholders)	18	18
Advanced Roll Call/Muster (basic Roll Call is included in Standard and Professional)	no	yes, optional
Global Linkage Service (HW or SW driven event I/O linking)	no	yes, optional
Differentiated Event Message Routing (to Operators)	no	yes
Alarm Annunciation and Prioritization with Acknowledgement	yes	yes
SMS and Email Messaging	yes	yes
Sophisticated Event and Configuration Reports	yes	yes
Customizable Report Layouts and Formats (Report Client)	yes, optional	yes, optional
T/A Reporting Export Utility	no	yes, optional
Trace (live) and History (live and look back)	yes	yes
1-Click Global Lock, Lockdown, and Lockout	yes	yes
Advanced Situation Manager/Threat Level	no	yes, optional
Photo Badging	yes, optional	yes, optional
Integrated Video (Reflections Express is included in Standard and Professional)	yes, optional	yes, optional
Wireless and IP Lock Support	yes, optional	yes, optional
Interactive Graphic Maps	no	yes, optional
Visitor Management	yes, optional	yes, optional
TWIC Integration	no	yes, optional
Cardholder DB Import Utility	yes	yes
LDAP/Active Directory Integration	no	yes, optional
Support for Mercury Hardware	no	yes



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INTEROFFICE MEMORANDUM

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TO: THE MARCELLUS TOWN BOARD

FROM: MIKE OSSIT

SUBJECT: PERMISSIVE REFERENDUM

DATE: NOVEMBER 15, 2023

CC: LORI PETROCCI

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It is proposed that the Town of Marcellus Board approve the use of Highway Equipment Reserve Funds (DA878) in an amount not to exceed \$275,000 for the purchase of a plow truck.



**TOWN BOARD RESOLUTION  
TOWN OF MARCELLUS**

**SUBJECT TO PERMISSIVE REFERENDUM**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on November 15, 2023, at 7:00 P.M., there were:

<b>PRESENT:</b>	Karen Pollard	Town Supervisor
	Laurie Stevens	Councilor
	Terry Hoye	Councilor
	Gabe Hood	Councilor
	Jamie Curtin	Councilor

**WHEREAS**, the Town of Marcellus Highway Department Supervisor has advised the Town Board of the Town of Marcellus of the Department's continuing need to repair, replace and update its fleet of equipment; and

**WHEREAS**, the Town of Marcellus Highway Department desires to acquire a new plow; and

**WHEREAS**, available through Tracy Road Equipment, Inc., is a 2024 Western Star 47X Chassis with Tenco Budget Plow and Body Package at a contract price not to exceed Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00); and

**WHEREAS**, this is a State and/or County approved price by way of the Bidding Process; and

**WHEREAS**, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the "Highway Equipment Reserve Fund" for purposes of funding the purchase of equipment in the Town of Marcellus; and

**WHEREAS**, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

**WHEREAS**, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve Fund of the Town of Marcellus and for the purchase of the aforementioned 2024 Western Star 47X SF Chassis with Tenco Budget Plow and Body Package for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

**WHEREAS**, said truck shall be purchased from Tracey Road Equipment, Inc., at a purchase price of Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00) using monies from the Highway Equipment Reserve Fund.

**NOW THEREFORE, BE IT RESOLVED**, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a 2024 Western Star 47X Chassis with Tenco Budget Plow and Body Package, at a price not to exceed Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,000.00), from Tracey Road Equipment, Inc.; and

**BE IT FURTHER RESOLVED** that the sum of Two Hundred Seventy-Five Thousand Dollars and 00/100 Cents (\$275,00.00), from the Highway Equipment Reserve Fund, be designated for expenditure in furtherance of the acquisition of a 2024 Western Star 47X S Chassis with Tenco Budget Plow and Body Package; and

**BE IT FURTHER RESOLVED**, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

**BE IT FURTHER RESOLVED**, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the "Marcellus Observer," a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor \_\_\_\_\_ and seconded by Councilor \_\_\_\_\_.

<b>VOTE:</b>	Karen Pollard	Aye/Nay
	Laurie Stevens	Aye/Nay
	Terry Hoye	Aye/Nay
	Gabe Hood	Aye/Nay
	Jamie Curtin	Aye/Nay

**Resolution duly adopted.**

**Dated: November 15, 2023**



OCRRA  
100 Elwood Davis Road  
North Syracuse, NY 13212-4312  
(315) 453-2866 • Fax (315) 453-2872

RECEIVED

November 1, 2023

NOV 03 2023

Town of Marcellus

**Re: 2024 Agreement for the Use of OCRRA Solid Waste Management System (Hauler Contract)**

Thank you for your vital service to the Onondaga County community. OCRRA values our continued partnership in sustaining our county's solid waste system and we look forward to another successful year.

Enclosed is the 2024 hauler contract. As you know, all haulers serving the Onondaga County community are asked to sign the same contract to ensure a level playing field.

OCRRA had maintained rates during the pandemic and the inflationary period post pandemic. But due to continued rising costs, please note in this year's hauler contract the OCRRA Board approved an increase of \$5 per ton for the MSW and C&D rates for 2024 and an increase of \$6 per ton for the curbside recycling materials delivered to the MRF.

Please sign both originals and return one fully executed original to our office for filing. If you have any questions, contact me for any reason at (315) 295-0724.

Thank you for your continued service to our community.

Sincerely,

Kevin Spillane  
Executive Director

*Enclosures*

2024 OCRRA Fee Schedule

2024 Agreement for the Use of OCRRA Solid Waste Management System Contract

**AGREEMENT FOR USE OF OCRRA**  
**SOLID WASTE MANAGEMENT SYSTEM**

This one (1) year **HAULER-OCRRA AGREEMENT** dated as of \_\_\_\_\_, between the Onondaga County Resource Recovery Agency ("**OCRRA**" or "**AGENCY**"), a public benefit corporation duly organized and existing under the laws of the State of New York and having its principal offices at 100 Elwood Davis Road, North Syracuse, New York, 13212, and, ("**HAULER**") **Town of Marcellus** having its principal offices at **24 E. Main St., Marcellus, NY 13108**

**WITNESSETH:**

**WHEREAS**, the **AGENCY** has implemented an integrated system for the management of Solid Waste generated within Onondaga County known as the Onondaga County Solid Waste Management System; and

**WHEREAS**, the **AGENCY** has made available for use by Agency Permitted Solid Waste Haulers, such as **HAULER** herein, its Onondaga County Solid Waste Management System Facilities, including its Waste-to-Energy Facility ("**WTE Facility**"), Construction Debris Processing Facility, Yard Waste Compost Sites and Transfer Facilities; and

**WHEREAS**, the **AGENCY** and the Onondaga County Solid Waste Management System have been established to meet the State and County Solid Waste Management Plans and to operate in such a way as to meet the goals and standards set forth in those plans; and

**WHEREAS**, the **AGENCY** and the Onondaga County Solid Waste Management System meet the disposal priorities set forth in Environmental Conservation Law §27-0106; and

**WHEREAS**, the Onondaga County Solid Waste Management System provides substantial and unique benefits to Agency Permitted Solid Waste Haulers, including disposal of various categories of Solid Waste collected from Waste Generators, subsidization for recycling activities conducted by **HAULERS**, incentives for waste reduction, Household Hazardous Waste disposal, recycling education, Yard and Garden and Food Waste Composting Facilities, a Construction/Demolition Debris Processing Facility and other benefits, all in a manner that protects public health and promotes sound environmental protection; and

**WHEREAS**, the **AGENCY** is an integral part of efforts by Onondaga County and local Municipalities to meet federal and state environmental standards as well as an integral component in local municipal efforts to prevent harm to the environment and reduce potential exposure to CERCLA liability and other costly consequences which can arise from improper waste disposal practices; and

**WHEREAS**, the **AGENCY** has also made available for use by Agency Permitted Haulers, a designated Material Recovery Facility ("**MRF**") which, under separate contract with the **AGENCY**, has agreed to accept County Designated Curbside Recyclables (See Attachment 9 for County Source Separation Law incorporated herein by reference) from such Agency

or originating in the thirty-three (33) Participating Municipalities of Onondaga County (See Attachment 6 incorporated herein by reference) which is collected or transported by **HAULER**, and to pay **AGENCY** the then current Tipping Fee set forth in paragraph 7 below for disposal of such Acceptable Solid Waste. This delivery obligation does not cover Recyclables, Construction Debris, Demolition Debris, White Goods, Unacceptable System Wastes, tires, treated wood and Food Waste where the latter is recycled through a permitted Food Waste composting facility.

- 5b. During the term of this Agreement, **HAULER** agrees that it will bring or cause to be brought all Food Waste generated or originating in the thirty-three (33) Participating Municipalities of Onondaga County which is collected or transported by **HAULER** either to the Agency Amboy Food Waste composting facility or, in the alternative, to an Agency-approved Food Waste processing facility.
- 6a. The **AGENCY** agrees to accept, at the Onondaga County Solid Waste Management System Facilities listed in Attachment 2, all Acceptable Solid Waste delivered to it by the **HAULER**. The **AGENCY** shall have the right to reject non-complying Solid Waste materials delivered by **HAULER**, but such rejection will not relieve **HAULER** of its obligation under paragraphs 5a and 5b for all other complying Acceptable Solid Waste. **HAULER** shall remove and dispose of properly any non-complying materials rejected by the **AGENCY**, in the first instance at other Agency facilities able to accept same or pay for such removal and disposal elsewhere.
- 6b. The **AGENCY** will make available for use by **HAULER**, a designated Material Recovery Facility ("MRF") which, under separate contract with the **AGENCY**, has agreed to accept County Designated Curbside Recyclables (See Attachment 9 for County Source Separation Law incorporated herein by reference) from **HAULER** provided that the contract OCRRA has entered into with WM Recycle America, LLC ("DESIGNATED MRF CONTRACTOR") remains in effect and: (a) the County Designated Curbside Recyclables originated from households in Participating Municipalities in Onondaga County; and (b) **HAULER** commits to bring the Solid Waste it collects, which was generated in the Participating Municipalities in Onondaga County (see Attachment 6), to Onondaga County Solid Waste Management System Facilities; and (c) **HAULER** specifically agrees to not mix non-Onondaga County Participating Municipality's curbside recyclables or commercial recyclables; or recyclables from non-residential waste generators, excluding apartment complexes, as defined by Onondaga County Source Separation Local Law 2-2012 (See Attachment 9); or commercial recyclables from Onondaga County or elsewhere.
7. During the term of this Agreement, the **AGENCY** agrees that the Acceptable Waste Tipping fee for each ton of Acceptable Waste, and residential recyclables, delivered to Agency Facilities shall be as follows:

Calendar Year: 2024

Tipping fee for Residential recyclables: shall be forty dollars (\$40.00) per ton



- 11. **HAULER** agrees that **AGENCY** may notify its member municipalities if and when **HAULER** is no longer in Good Standing (See Attachment 7). If **HAULER** regains Good Standing status, **the AGENCY** will notify its member municipalities of the same.
- 12. The **AGENCY** and **HAULER** shall cooperate in the implementation of the respective requirements under this Agreement.
- 13. The term of this Agreement shall be for one year commencing on January 1, 2024 and shall terminate on December 31, 2024.
- 14. **HAULER** agrees it will comply, at its own expense, with the provisions of all applicable federal, state and municipal requirements including the Onondaga County Solid Waste Management Plan and with all applicable federal, state and local laws, rules and regulations.
- 15. Any purported delegation of duties or obligations or assignment of rights without the prior express written consent of the **AGENCY** is void. **HAULER** shall not subcontract any part of the work without the prior written consent of the **AGENCY** except to an Agency Permitted Hauler that has signed an Agreement for use of the Agency Solid Waste Management System. All subcontracts shall provide that subcontractors are subject to all of the terms and conditions set forth in this Agreement. All work performed by a subcontractor of **HAULER** shall be deemed work performed by **HAULER**. This Agreement and the payments to be made hereunder shall not be assigned or transferred by either party without the express written consent of the other party.
- 16. All notices of any nature, including a Notice of Violation referred to in this Agreement, shall be in writing and sent by certified mail, postage pre-paid, to the respective addresses set forth below or to such other addresses as respective parties hereto may designate in writing:

**To AGENCY:**  
 Executive Director  
 Onondaga County Resource  
 Recovery Agency  
 100 Elwood Davis Road  
 North Syracuse, NY 13212-4312

**Copy to:**  
 Agency Counsel  
 Onondaga County Resource  
 Recovery Agency  
 100 Elwood Davis Road  
 North Syracuse, NY 13212-4312

**To HAULER:**

\_\_\_\_\_  
 Town of Marcellus

\_\_\_\_\_  
 24 E. Main St.

\_\_\_\_\_  
 Marcellus, NY 13108

\_\_\_\_\_

**Copy to (if required):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

incorporated herein by reference, as well as any stipulated contractual damage payment imposed for violations hereunder that **HAULER** believes was incorrectly calculated or assessed. **HAULER** agrees to be limited solely to the Dispute Resolution Procedures provided herein (See Attachment 8 incorporated herein by reference) and agrees to be bound by any decision resulting therefrom, provided, however that in no instance shall the **AGENCY** enforce any such stipulated contractual damage payment (See Attachment 5) which would prohibit **HAULER'S** use of Agency Facilities listed in Attachment 2 or Agency Contracted MRF's until and unless there shall have first been a due process review of the circumstances of such violation by the Executive Director of the **AGENCY** or the Executive Director's designee.

22. **HAULER** shall at all times defend, indemnify and save harmless the **AGENCY** and its officers, agents and employees on account of and from any and all damages, including but not limited to claims, damages, losses, judgments, workers' compensation payments, litigation expenses and counsel fees arising out of injuries to the person (including death) or damage to property sustained by (a) **HAULER**, its officers, agents, and employees; (b) the **AGENCY**, their respective officers, agents and employees or; (c) any other person, to the extent that **HAULER'S** negligent act, omission or neglect at any Agency Facility (See Attachment 2 incorporated herein by reference) or Agency Contracted MRF was the proximate cause of the damages. The existence of insurance shall in no way limit the scope of this indemnification. **HAULER** further undertakes to reimburse the **AGENCY** for damage to property of the **AGENCY** caused in part or in whole because of **HAULER'S** negligent act, omission or neglect at any Agency Facility (See Attachment 2). The **AGENCY**, for its part, shall reciprocate and remain responsible for the acts of its own officers, agents and employees for any injuries or damages sustained as a result of their negligent acts or omissions.
  
23. During the entire term of this Agreement, The **AGENCY** agrees not to engage directly in the collection or hauling of Solid Waste from generators in Onondaga County or elsewhere or to seek authority under its enabling legislation to engage in collection or hauling of Acceptable Waste, (except for hauling ash, Unacceptable Waste at the WTE Facility, Unacceptable System Waste and intra-facility transportation of any waste including residue and by-pass). For its part and in return for this promise, **HAULER** agrees, during the entire term of this Agreement, not to design a plan for, conduct SEQR review for or apply for a permit to the NYS DEC to construct or operate a transfer station under 6 NYCRR 360 Part 11 or Part 16 that would handle Acceptable Waste from Onondaga County. Hauler further agrees during the term of this Agreement not to contract for the construction of, construct, operate, patronize, or make arrangements to utilize or assist others in any way in any of the foregoing activities, a privately owned transfer station, as that term is defined in 6 NYCRR Part 360 1.2 (172), for the transfer or transport of Acceptable Waste originating in Onondaga County. The provisions of this section shall not apply to construction and demolition debris. **AGENCY** and **HAULER** agree that any violation of this provision will

# TOWN OF MARCELLUS

# BUILDING PERMIT

— THIS PERMIT MUST BE POSTED IN A CONSPICUOUS PLACE —

Permit #: B 23-000085

Expiration Date: 5/6/2024

Applicant Information	Owner Information
<b>Name:</b> TOWN OF MARCELLUS <b>Address:</b> 22 EAST MAIN STREET MARCELLUS, 'NY '13108 <b>Phone:</b>	<b>Name:</b> TOWN OF MARCELLUS <b>Address:</b> 22 EAST MAIN STREET MARCELLUS, NY 13108 <b>Phone:</b>
Location Information	Construction Details
<b>Parcel ID:</b> 014.-12-03.0 <b>Street:</b> 4242 'SLATE HILL RD <b>Location:</b> 4242 SLATE HILL RD	<b>Project Type:</b> Commercial <b>Const. Type:</b> II-B <b>Category:</b> Renovation / Alteration

**Nature of Work:**

Kitchen renovation

**The following conditions are a part of this permit:**

- Insurance certificates from contractors to clerk or codes.
- Health Department approvals needed for C/O.

REQUIRED INSPECTIONS	
DO NOT PROCEED BEYOND THESE INSPECTION POINTS WITHOUT THE APPROVAL OF THE BUILDING INSPECTOR	
<input type="checkbox"/> <b>Footings/Post Holes</b> BEFORE ORDERING CONCRETE	<input type="checkbox"/> <b>Foundation</b> BEFORE BACKFILL
<input checked="" type="checkbox"/> <b>Framing</b> AFTER ELECTRICAL AND PLUMBING ROUGH IN	<input checked="" type="checkbox"/> <b>Mechanicals / Fireplaces</b> BEFORE ENCLOSING
<input checked="" type="checkbox"/> <b>Electrical</b> BEFORE ENCLOSING	<input checked="" type="checkbox"/> <b>Plumbing</b> BEFORE ENCLOSING
<input checked="" type="checkbox"/> <b>Firestopping</b> BEFORE COVERING OR ENCLOSING	<input type="checkbox"/> <b>Insulation</b> BEFORE COVERING OR CONCEALING
<input type="checkbox"/> <b>Fire Separation</b> BEFORE TAPING	<input checked="" type="checkbox"/> <b>Final Inspection Before Occupancy or Use</b>

All work shall be executed in strict compliance with the permit application, approved plans, the Uniform Fire Prevention and Building Code, and all other laws, rules and regulations that apply. This permit does not constitute authority to build in violation of any state or local law or other rule or regulation. Any amendments to the original plans must first be submitted for approval.

Issued By: \_\_\_\_\_ Issue Date: 11/6/2023  
Code Enforcement Officer



TOWN OF MARCELLUS  
22 East Main Street, Marcellus, NY 13108  
315-673-3269, Ext. 104 / Fax: 315-673-9132

**BUILDING / ZONING PERMIT APPLICATION**

All highlighted sections of this application must be completed - incomplete applications will be returned.

Property Owner: Town of Marcellus Day Time Phone: 315 673 3269  
Project Address: 4242 Slate Hill Road E-mail: ftozzi@marcellusny.com  
Tax Map Number: 014-12-03.0 Zoned: B-2 Subdivision Name: Slate Hill Rd fire house

Undersigned Petitions Permission For:  
Project Type: ( ) Residential (X) Commercial ( ) Agricultural ( ) Other:

Description of the proposed project and its proposed use: Kitchen renovation

Project will include (check all that apply) ( ) Heating Appliance ( ) Fireplace (X) Sprinkler System  
(X) Electrical (X) Plumbing ( ) New Driveway ( ) Septic/Sewer ( ) Fire Alarm System

Project Dimensions: Width: \_\_\_\_\_ Length: \_\_\_\_\_ Height: \_\_\_\_\_ Sq. Footage: 164  
Distance from lot lines: Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Side 1: \_\_\_\_\_ Side 2: \_\_\_\_\_

Lot Frontage: \_\_\_\_\_ Lot Depth: \_\_\_\_\_ Estimated value of all work - materials and labor: \$ \_\_\_\_\_

For new residences and additions, change in the number of: Bedrooms: \_\_\_\_\_ Bathrooms: \_\_\_\_\_

Will the proposed construction cause the disturbance of one or more acre of soil? \_\_\_\_\_

Is the project in a flood hazard zone? \_\_\_\_\_ Is the project within 100' of any wetlands? \_\_\_\_\_

Contractor: Various Contact Person: Mark Palasin  
Address: \_\_\_\_\_ Phone: 315 412 9037  
Designer: \_\_\_\_\_ RA \_\_\_\_\_ PE \_\_\_\_\_ Lic. No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant Certification:** I hereby certify that this application is true and correct to the best of my knowledge. That all work done under any resulting permit will comply with the requirements of the New York State Uniform Fire Prevention and Building Code, the Town of Marcellus Zoning Law and all other applicable regulations. I also understand that the granting of a permit does not give authority to violate or cancel the provisions of any other laws or regulations.  
**Inspections Required:** I understand I am responsible to ensure that the required building inspections are performed by the appropriate inspector and have been approved prior to concealing any work.  
**Consent To Enter Property:** By signing this application I agree to allow representatives of the Town of Marcellus access to the above referenced property at reasonable times for the purpose of obtaining information relevant to the processing of this application and to ascertain compliance with any resulting permit.

**SIGNATURE OF OWNER OF PREMISES:** Town of Marcellus **DATE:** 11-6-23

Official Use Only

Date Completed: \_\_\_\_\_ Date Approved: 11-6-23 Approved By: [Signature]  
Application No.: 203-085 Date Denied: \_\_\_\_\_ Denied By: \_\_\_\_\_



# KITCHEN RENOVATION for THE MARCELLUS VOLUNTEER FIRE DEPT.

## 4242 SLATE HILL RD. MARCELLUS, N.Y. 13108

**11-06-2023**

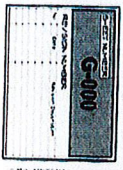
Sheet Number	Sheet Name	Sheet Size	Issued Date
11-06-2023	PROPOSAL	18x24	11-06-2023
11-06-2023	PLAN - KITCHEN	18x24	11-06-2023
11-06-2023	PLAN - BATH	18x24	11-06-2023
11-06-2023	PLAN - HALL	18x24	11-06-2023
11-06-2023	PLAN - LIVING	18x24	11-06-2023
11-06-2023	PLAN - DINING	18x24	11-06-2023
11-06-2023	PLAN - BEDROOM	18x24	11-06-2023
11-06-2023	PLAN - PORCH	18x24	11-06-2023
11-06-2023	PLAN - DECK	18x24	11-06-2023
11-06-2023	PLAN - GARAGE	18x24	11-06-2023
11-06-2023	PLAN - DRIVEWAY	18x24	11-06-2023
11-06-2023	PLAN - FENCE	18x24	11-06-2023
11-06-2023	PLAN - LANDSCAPE	18x24	11-06-2023
11-06-2023	PLAN - ELECTRICAL	18x24	11-06-2023
11-06-2023	PLAN - MECHANICAL	18x24	11-06-2023
11-06-2023	PLAN - PLUMBING	18x24	11-06-2023
11-06-2023	PLAN - FINISHES	18x24	11-06-2023
11-06-2023	PLAN - SPECIFICATIONS	18x24	11-06-2023
11-06-2023	PLAN - CONTRACT	18x24	11-06-2023

**PROJECT CREDITS**

**ARCHITECT**  
MARK A. CARISO ARCHITECT PLLC  
27 BANCROFT AVENUE, SUITE 100  
ELIZABETH, NJ 07208  
908-261-9400

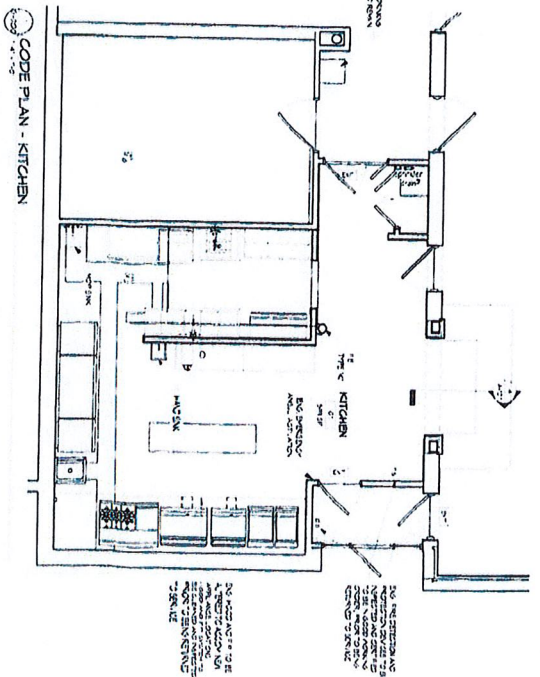
**CLIENT**  
TOWN OF MARCELLUS  
MARK V. LINDSEY, TOWN MANAGER  
100 W. STATE ST., SUITE 100  
MARCELLUS, NY 13108  
315-833-2200

**TENANT**  
MARCELLUS VOLUNTEER FIRE DEPARTMENT  
4242 SLATE HILL RD. MARCELLUS, NY 13108



RECORDED ARCHITECT  
NO. 14122  
DATE

PLAT VOUCHER  
NO. 14122  
DATE





NEW YORK STATE  
**TOWN CLERKS ASSOCIATION**

*Bambi L. Avery, RMC, MMC*  
President

**Town of Dryden**  
93 East Main Street  
Dryden, New York 13053  
Phone: 607-844-8888, Ext 210  
Email: townclerk@dryden.ny.us

FIRST VICE PRESIDENT  
Marie L. Little, RMC, MMC

SECOND VICE PRESIDENT  
Tamera Vezzose, RMC, CMC

THIRD VICE PRESIDENT  
Allison Vento, RMC, MMC

SECRETARY  
Karen Sweeting, RMC, CMC

TREASURER  
Tracy Villnave, RMC

EX-OFFICIO  
Susan Haag, RMC, MMC

DISTRICT DIRECTORS

- #1 Andrew Raia  
Denis Noncarrow
- #2 Patricia Kalba  
Becki Tompkins
- #3 Julie Gansle  
Sheila Paul
- #4 Susan Baldwin  
Brenda Howe
- #5 Brenda Bockus  
Angela Epolito
- #6 Karen Miller Kenerson  
Thomas Peer
- #7 Carol Chase  
Eve Fisher
- #8 Hannah Hill  
Nicole Begin
- #9 Heidi Smith  
Kathryn Kalluche
- #10 Gretchen Hind  
Amy Bellardo

Dear Fellow Clerk:

We are calling on all clerks to help distribute the enclosed information to newly elected and continuing officials in each town.

Attached, please find a flier from the Association of Towns about the **Newly Elected Town Officials School** being held January 10-12, 2024 in Rochester and January 17-19, 2024 in Albany.

It would be extremely helpful if the names of the newly elected officials could be quickly added to the database of the Association of Towns. For instructions to implement this action, please e-mail [bbecker@nytowns.org](mailto:bbecker@nytowns.org).

Thank you for your assistance. We look forward to seeing you there.

Cordially,

*Bambi L. Avery*

Bambi L. Avery, President

RECEIVED  
NOV 08 2023  
Town of Marcellus

THE  
**ASSOCIATION OF TOWNS**  
OF THE  
STATE OF NEW YORK

GERALD K. GEIST  
*Executive Director*

KIMBERLY A. SPLAIN  
*Deputy Director*

150 State Street  
Albany, NY 12207

Telephone  
Area Code 518 – 465-7933  
Fax # 518 – 465-0724

LORI A. MITHEN-DeMASI  
*Counsel*

SARAH B. BRANCATELLA  
*Associate Counsel*

KATHLEEN N. HODGDON  
*Associate Counsel*

October 30, 2023

Dear Town Clerk:

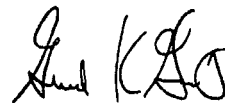
I'm writing to remind your town to assign a delegate (and an alternate) to attend our Annual Business Meeting with the purpose of electing the president, five vice presidents and voting on the Association's annual legislative platform. Assignments should be made to town officials who plan on attending the 2024 Training School and Annual Meeting, to be held at the New York Marriott Marquis, February 18-21, 2024.

**To assign your delegate:** The town board must adopt a resolution designating its delegate (and alternate). The alternate will assume delegate voting responsibilities if, the delegate cannot vote for any reason. After the resolution complete and submit the enclosed Certificate of Designation to us no later than **February 2, 2024**.

**Important dates for the delegate:** The optional Informational Budget Hearing will be held Sunday, February 18, 2024. Voting will take place at the Annual Business Meeting on Wednesday, February 21, 2024.

**A note about membership dues:** For a delegate to cast their vote at the Annual Business Meeting, your town's 2024 dues must be received in the office by February 2, 2024. We are unable to apply dues payments received by mail in our office after that date, no exceptions.

Kindest regards,



Gerald K. Geist  
Executive Director