

Town of Marcellus
Board Meeting
Wednesday, November 1, 2023
6:30 PM

Call to Order

Salute to Flag

Public Hearing- 2024 Budget

- I. Waive the Reading and Accept the Minutes
- II. Approve Monthly Financials

III. Old Business

- A. Pavilion Fees
- B. Disc Golf Presentation

IV. New Business

- A. Adopt 2024 Budget
- B. Fire Department Kitchen Renovation Plumbing & Concrete Bids
- C. Fund Transfer- Park/Cemetery

V. Reports From Department Heads

- A. Codes
- B. Highway
- C. Parks/Rec
- D. Town Clerk - Monthly Report

VI. Discussion Agenda

VII. Adjournment

Future Meeting Dates

Planning/Zoning Meeting- Monday, November 6, 2023- 6:30 pm- Town Hall
Workshop Meeting- Wednesday, November 15, 2023- 6:30 pm - Town Hall
Planning/Zoning Meeting- Monday, December 4, 2023- 6:30 pm- Town Hall
Town Board Meeting- Wednesday, December 6, 2023- 6:30 pm - Town Hall
Workshop and End of Year Meeting- December 27, 2023- 6:30 pm- Town Hall

Marcellus Town Board
 Regular Meeting
 Wednesday, October 4, 2023
 6:30 PM

A Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, October 4, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Karen R. Pollard	Supervisor
	Jamie Curtin	Councilor
	Terry Hoey	Councilor
	Gabe Hood	Councilor
	Laurie Stevens	Councilor

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Jeff Berwald, Chris Christenson, Gary & Linda Wilcox, Bill Southern, Tom Lathrop, Scott Stearns, Mark Delasin, Willow Stahl, Grace Cheney, Jim Gascon, Town Attorney; Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Public Hearing: Tax Cap Override: Supervisor Pollard opened the Public Hearing at 6:32 regarding the Tax Cap Override. She asked if anyone had anything to say either for or against it. There were no comments from the Board or the Residents. Councilor Hoey made a motion seconded by Councilor Stevens to close the Public Hearing at 6:35 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Waive the Reading and Accept the Minutes as Presented: Councilor Curtin made a motion seconded by Councilor Hood to waive the reading and accept the minutes as presented from the Town Board Meeting on September 6, Budget Meeting on September 13, Workshop Meeting on September 20 and the last Budget Meeting on September 25, 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Monthly Activity: The Abstract of Audited Vouchers as of October 2, 2023, was given to the Board Members. Abstract # 10. Claim numbers 155673-155715.

	<u>Expenses</u>
General Fund	\$18,860.95
Part Town General Fund	2,338.27
Town Wide Highway	<u>25,300.00</u>
Total	\$46,499.22

Board Members were given the Activities Report as of September 25, 2023. Period 9. Fiscal year 2023.

Revenue

Expenses

General Fund	(1,563,146.35)	1,112,529.41
Part Town General Fund	(212,120.21)	126,569.96
Town Wide Highway	(605,136.75)	303,191.99
Part Town Highway	(457,648.75)	364,735.29
Capital Projects	14,445.96	7,928.00
Fire District	(405,022.44)	279,858.75
Hydrant Fund	(3,001.00)	3,209.19
Ambulance Fund	(306,486.86)	231,465.00
Sewer District	(194,550.04)	194,544.00
Water District	(180,589.00)	183,077.67

Bank Balances:

The total of all the Bank Balances for August 2023: \$4,333,290.04

Councilor Stevens made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of October 2, 2023, The Activities Report as of September 25, 2023 and the Bank Balances for August 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Supervisor Pollard stated that she will ask Jim LaRose, Dog Control Officer, for a monthly report starting in January 2024.

OLD BUSINESS

SEQR (Short Environment Assessment Form): Jim Gascon, Town Attorney, read through the SEQR for Local Law B-2023 – A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-C in the Town of Marcellus. It has been decided that this proposed action will not result in any significant adverse environmental impacts. Supervisor Pollard made a motion seconded by Councilor Hoey to approve the SEQR for Local Law B-2023.

Ayes - Pollard, Curtin, Hoey, Hood and Stevens

Carried

Adopt Local Law 2 – Tax Cap Override:

**TOWN BOARD RESOLUTION
ENACTING LOCAL LAW B-2023**

(a Local Law Overring the Tax Levy Limit
Established in General Municipal Law §3-c in the Town of Marcellus)

**TOWN OF MARCELLUS
October 4, 2023**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga, State of New York, on October 4, 2023, at 6:30 P.M., there were:

PRESENT:

Karen Pollard

Supervisor

Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

WHEREAS, the following resolution was offered by Councilor Hood, who moved its adoption, seconded by Councilor Curtin; and

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No B-2023, " A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Marcellus," was presented and introduced at a regular meeting of the Town Board of the Town of Marcellus held on September 6, 2023; and

WHEREAS, a public hearing was held on such proposed local law on this 4th day of October 2023, by the Town Board of the Town of Marcellus and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Marcellus in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of Proposed Local Law No. B-2023 has previously been determined to be an unlisted action and will have no significant effect on the environment thus concluding the SEQR review process; and

WHEREAS, it is in the public interest to enact said Proposed Local Law No. B-2023.

NOW, THEREFORE, it is

RESOLVED, that the Town Board of the Town of Marcellus, Onondaga County, New York, does hereby enact proposed Local Law No B-2023 as Local Law No. 2-2023 as follows:

**TOWN OF MARCELLUS
LOCAL LAW NO. 2 – 2023**

**A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT ESTABLISHED
IN GENERAL MUNICIPAL LAW § 3-C IN THE TOWN OF MARCELLUS**

Be it enacted by the Town Board of the Town of Marcellus as follows:

SECTION 1. **LEGISLATIVE INTENT**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-c, and to allow the Town of Marcellus to adopt a budget for the fiscal year beginning January 1, 2024, and ending December 31, 2024, that requires a real property tax levy in excess of the "tax levy limit" as defined by the General Municipal Law §3-c.

SECTION 2. **AUTHORITY**

This local law is adopted pursuant to Subdivision 5 of the General Municipal Law §3-c, which expressly authorized the Town Board to override the tax levy limit by the adoption of a local law approved by a vote of at least 60% of the Town Board.

SECTION 3. **TAX LEVY LIMIT OVERRIDE**

The Town Board of the Town of Marcellus, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

SECTION 4. **SEVERABILITY**

If any clause, sentence, paragraph, subdivision or part of this Local Law or the application thereof to any person, firm or corporation or circumstance shall be adjudicated by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. **EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the Secretary of State.

The question of the adoption of the foregoing resolution was duly put to a vote and the vote was as follows:

Karen R. Pollard	Supervisor	Aye
Jamie Curtin	Councilor	Aye
Terry Hoey	Councilor	Aye
Gabe Hood	Councilor	Aye
Laurie Stevens	Councilor	Aye

The foregoing resolution was thereupon declared duly adopted.

DATED: October 4, 2023

Present 2024 Preliminary Budget: The 2024 Budget was now presented to the Board. Supervisor Pollard made a motion seconded by Councilor Curtin to now make the budget Preliminary. This means no changes can be made until the Public Hearing.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Set Date - Public Hearing for Budget: Supervisor Pollard made a motion seconded by Councilor Hood to set the date for the Public Hearing for the 2024 Budget as November 1, 2023 at 6:30 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Request for 30-day extension Liquor License – Sunset Ridge: The Town received a request from Sunset Ridge Golf Club on W. Seneca Turnpike. The request is in regards to a change of class application for the NYS Liquor License #2211659 (SL/549) for the sale of beer, wine, cider and liquor seasonally. They have applied for license #2235534 to become a class OP/252 to allow the sale of beer, wine, cider and liquor year around. They are also asking the Town to waive the thirty – day (30) waiting period for the license. Councilor Stevens made a motion seconded by Councilor Hoey to accept the request for the change of class application for Sunset Ridge Golf Club and also waive the thirty-day (30) waiting period.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

2595 Pleasant Valley Road: John Houser, Codes Officer, presented pictures of the clean-up that was done at 2595 Pleasant Valley Road. The company did a very good job in boarding up the structure. John Houser, does not feel there is a need for a fence. Councilor Hood asked if the propane company has been notified. Mr. Houser, stated that they were notified. No action was taken by the Board.

NEW BUSINESS

Increase Rate on Pavilions: Jane Attley, Recreation Attendant, drafted a list of increase prices for the pavilions at the park starting in January 1, 2024. Councilor Curtin made a motion seconded by Councilor Hood to table this for now and put it on the agenda for the October 18, 2023 Workshop.

Ayes - Pollard, Curtin, Hoey, Hood and Stevens

Carried

Selling of a Highway Truck (Added Item): Don MacLachlan, Highway Superintendent and Mike Ossit, Deputy Highway Superintendent, presented to the Board a picture of a Plow Truck they would like to put on Auctions International. Councilor Stevens made a motion seconded by Councilor Hood to allow the Highway Superintendent to put the Plow Truck on Auction's International.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Report from Department Heads:

Codes: John Houser, Codes Officer, stated that there have been about 90 permits issued. He has had a busy August and September. Joanna Clark has been a big help.

Highway: Don MacLachlan, Highway Superintendent, stated that they have ordered salt and sand and Are getting the trucks ready for winter. Dump days have been very busy.

Parks/Rec: Supervisor received information on the grant for the Welcome Center that she had to sign. Phil Coccia, Recreation Director, just stated that once we know the work will be done, we need to let the Recreation Attendance know to block out the Welcome Center.

Town Clerk: Sandy Taylor, Town Clerk, presented her monthly report to the Board.

DISCUSSION AGENDA

Supervisor Pollard stated that the next meeting for the Comprehensive Plan will be in early November.

Fire Department – Councilor Hood stated that the drawing with the official stamp has not arrived yet. Don MacLachlan, stated that the tank will be here around Oct. 23,2023.

Supervisor Pollard asked Mark Delasin, President of Fire Department, for the Building Reserve Fund amount from the Fire Department.

Councilor Hoey wants to compliment the new Owners of the Old Town Hall, 24 East Main, they have really made the place look nice.

ADJOURNMENT: Councilor Hood made a motion seconded by Councilor Hoey to adjourn the Town Board Meeting at 7:15 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

Marcellus Town Board
Regular Meeting
Wednesday, October 18, 2023
6:30 PM

A Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, October 18, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor
Absent: Karen R. Pollard	Supervisor
Jamie Curtin	Councilor

Also Present: Mike Ossit, Deputy Highway Superintendent; Phil Coccia, Recreation Director; Bill Southern, Gary & Linda Wilcox, Jim Rossiter, David Card, Jeff Berwald, Tom Lathrop, John Houser, Codes Officer; Jim Gascon, Town Attorney; Tim and Erica Leubner, Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Appoint Councilor Stevens to Chair the Meeting: Councilor Hoey made a motion seconded by Councilor Hood to appoint Councilor Stevens to Chair the Workshop Meeting on October 18, 2023, as Supervisor Pollard was absent.

Ayes - Stevens, Hoey and Hood

Carried

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #10 as of October 16, 2023. Claim #'s 155724-155766, 155775-155791.

	<u>Expense</u>
General Fund	\$ 34,546.48
Part Town General	4,970.81
Town Wide Highway	26,289.94
Part Town Highway	7,743.80
Ambulance Fund	75,000.00
Trust & Agency	<u>1,085.37</u>
Total	\$149,636.40

Councilor Hoey made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of October 16, 2023.

Ayes – Stevens, Hoey and Hood

Carried

OLD BUSINESS

Pavilion Fees: Councilor Hoey made a motion seconded by Councilor Hood to table the discussion on Pavilion fees until the November 1, 2023 meeting and the Supervisor and one Board Member are not present.

Ayes – Stevens, Hoey and Hood

Carried

NEW BUSINESS

Disc Golf Presentation: Phil Coccia, Recreation Director, called the person who was going to discuss the Disc Golf presentation and asked him to reschedule as the Supervisor and one Board member were absent. Mr. Brian Killmore (Disc Golf Representative) is looking for different spots in the Park to set up the Disc Golf. The Friends of the Park are not interested in donating \$6,000 to it. Councilor Hoey made a motion seconded by Councilor Hood to table the Disc Golf Presentation until the November 1, 2023 meeting.

Ayes – Stevens, Hoey and Hood

Carried

Marcellus Christmas Tree Lighting Ceremony: Councilor Hoey made a motion seconded by Councilor Hood to approve splitting the cost of the Horse Drawn wagon rides for the Christmas Tree Lighting Ceremony. The ceremony will be held on Friday, December 1, 2023 from 6:00 pm to 8:00 pm. The cost of the Horse Drawn Wagon ride is \$700 (split between the Village and Town, \$350 each).

Ayes – Stevens, Hoey and Hood

Carried

CNY Stormwater Coalition: John Houser, Codes Officer, spoke on the Stormwater Resolution. This is done every year. The town will pay \$3,600 and they help educate residents about the Stormwater system. Councilor Hoey made a motion seconded by Councilor Hood to authorize Supervisor Pollard to sign the Stormwater Resolution.

Ayes – Stevens, Hoey and Hood

Carried

**RESOLUTION SUPPORTING PARTICIPATION IN THE
CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program**

Resolution authorizing the items listed below pursuant to the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, The Town of Marcellus

herein call the “Municipality”, after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the “Project”, is desirable, is in the public interest, and is required to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the "Board", has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase 11 General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve-month timeframe.

NOW, THEREFORE, BE IT RESOLVED BY The Marcellus Town Board
(Governing Body of Municipality)

1. That Karen R. Pollard, Town Supervisor
(Name and Title of Chief Elected Official)

or such person's successor in office is the representative authorized to act on behalf of the Municipality's governing body in all matters related the Project;

2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.
3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.
4. That this Resolution take effect immediately.

Otisco Lake Preservation Association Request (added item): The Otisco Lake Preservation Association (OLPA) is requesting the Town's support for a grant from the New York State Department Environmental Conservation Invasive Species Grant Program. The grant would help to address the persistent and increasing proliferation of Curly Pond Weed within Otisco Lake through a strategically targeted and timed mechanical harvesting program. This would begin in the early weeks of spring (May 2024). Councilor Hood made a motion seconded by Councilor Hoey authorizing Supervisor Pollard to sign the request from the OLPA.

Ayes – Stevens, Hoey and Hood

Carried

DISCUSSION AGENDA

Councilor Stevens then asked if anyone from the Board or Audience had anything to add.

Dave Card, From the Fire Department, presented to the board three (3) quotes from Plumbers for the work to be done at the Fire Department in the Kitchen and one (1) quote from a contractor that will cut up the floor. He is working on getting more quotes for the electrical

and carpentry work. He said they are working with the company that work on the sprinklers and drainage systems now for the redo of the kitchen. He also presented to the Board a stamped drawing for the renovations at the Fire Department kitchen. This will be on the agenda for the November 1, 2023 meeting. No action was taken tonight.

The Board will have a short meeting with the Town Attorney at the adjournment of the Workshop Meeting.

Adjournment: Councilor Hood made a motion seconded by Councilor Hoey to adjourn the Town Workshop Meeting at 6:50 pm.

Ayes – Stevens, Hoey and Hood

Carried

Respectfully submitted,

Sandy Taylor
Town Clerk

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD
FROM: PHIL COCCIA & JANE ATTLEY
SUBJECT: PAVILION RENTAL FEE INCREASE AND CORPORATE SURCHARGE
DATE: 10/4/2023
CC: KAREN POLLARD

Proposed pavilion fees beginning January of 2024 to the following:

All pavilions that are currently \$55 to \$60 Monday - Thursday

Playground Pavilion from \$25 to \$50 Monday - Thursday

Welcome Center to stay at \$80 Monday - Thursday

The following pavilions below for Friday - Sunday and holidays:

Playground from \$50 to \$75

Stone Mill from \$125 to \$135

Annex and Grove from \$135 to \$145

Welcome Center \$145 to \$150

Creek Hollow from \$155 to \$165

Tables moved by staff to increase:

6 – 15 from \$25 to \$30

15 – 25 from \$50 to \$55

Marcellus Park New Proposed Surcharge for Corporations that host a Company Picnic or Barbeque in 2024

(This could also include large weddings, church groups now or in the future.)

Surcharge is for groups over 49: 50 – 100 people incurs a \$100 surcharge/fee

101 - 150 people incur a \$150 surcharge/fee

151 - 200 people incur a \$200 surcharge/fee

This charge would include: - up to 10 extra tables moved by park staff

- extra trash cans with liners and blue recycle bins

- setup of volleyball net and horseshoes if requested

Jane Attley

From: Brian Killmore <killmore.brian@gmail.com>
Sent: Friday, September 8, 2023 2:00 PM
To: Jane Attley
Subject: Disc Golf Course presentation
Attachments: marcellus park_9 hole_09-08-2023a.pdf

Phil,

Here is the presentation I would use for the disc golf course project in Marcellus park. I would be happy to talk you through the slides over the phone, whenever you have a minute. I can also forward this onto anyone you think is pertinent to the project. I have been talking with a few friends and businesses in the area and they all seem very interested and excited to be involved. Let me know what you think, and anything I could do to help improve this process. Thank you again for your time and consideration.

Brian Killmore
Professional Disc Golf Number #58470
315-569-0358
Killmore.brian@gmail.com

Supervisor
Karen Pollard
Councilors
John Gusiok
Chris Hunt
Kevin O'Hara
Laurie Stevens



Town Clerk
Sandy Taylor
Tax Collector
Elaine Potter
Highway Superintendent
Donald MacLachlan

MARCELLUS

New York

PROCUREMENT POLICY PROCEDURE

ITEM; Fire Dept. Kitchen Reno.
DESCRIPTION: Piping + fitting to
GREASE TRAP -
QUANTITY: _____

2. VERBAL QUOTES OR 3 WRITTEN QUOTES (see below)

- | | | |
|---------------------------|---------------------|---------------------|
| 1. <u>T+S MECHANICALS</u> | <u>315-638-0110</u> | \$ <u>23,609.60</u> |
| COMPANY | PHONE NUMBER | QUOTE |
| 2. <u>BAUER BROS.</u> | <u>315-469-1111</u> | \$ <u>19,680.00</u> |
| COMPANY | PHONE NUMBER | QUOTE |
| 3. <u>BEI</u> | <u>315-569-1646</u> | \$ <u>49,500.00</u> |
| COMPANY | PHONE NUMBER | QUOTE |

Purchase Contracts:

- Less than \$1,000 at discretion of the purchaser
- \$1,000 to \$5,000 requires (2) VERBAL Quotes
- \$5,000 to \$20,000 requires a written RFP (request for Proposal) and (3) Written quotes
- \$20,000 or more requires a formal Bid

Public Works:

- Less than \$3,000 at discretion of the purchaser
- \$3,000 to \$15,000 requires 2 VERBAL quotes
- \$15,000 to \$35,000 requires a written RFP (request for proposal) and (3) Written quotes
- \$35,000 or more requires a formal bid.

This includes all aggregate amounts of equipment/supplies/repairs on same or like item in a calendar year.
This excludes goods or services purchased through state and county contracts—include state and county contract numbers.
Prevailing wage needs to be included with all service contracts

PLEASE ATTACH THIS WORK FORM TO ALL VOUCHERS TO SHOW THE REQUIRED QUOTES WERE RECEIVED.

T&S Mechanicals, Inc.
PO Box 193
Baldwinsville, NY 13027
tsmechanicals.com
315.638.0110

Quote

Date: 10.18.23

Job: Kitchen Renovation
Marcellus Fire Department
4242 Slate Hill Road
Marcellus, NY 13108

Attn:

Plumbing Quote

Renovation of existing kitchen for the Town Of Marcellus of the Volunteer Fire Department. To Include:

1. Under slap piping as per plan. Note exterior grease tank and piping by Town Of Marcellus
2. Concrete removal and replacement by others
3. Excavation - interior piping only
4. New mop sink with faucet
5. Partial demo of existing system as per plans
6. Relocate three bay sink and vegetable sink add new floor drain and co.
7. Plumbing permit and inspections
8. Hot and cold domestic water distribution (tie into existing)

Total: \$23,609.60

1. Job is tax exempt
2. It is a labor rate job



PLUMBING & HEATING INC.

P.O. Box 36
 Colvin Station
 Syracuse, NY 13205
 Licensed Master Plumbers #456
 315-469-1111

Proposal

DATE	ESTIMATE #
10/13/2023	6360

BILL TO	Customer Name
Marcellus Volunteer Fire Dept 4242 Slate Hill Rd Marcellus, NY 13108	Kitchen renovation

ITEM	DESCRIPTION		RATE	AMOUNT
Proposal	We propose to install plumbing as shown on prints and to comply with governing agencies. We agree to provide all necessary materials to connect kitchen fixtures to supplied grease interceptor set by Town. Provide and install 4 new floor sinks to serve dishwasher, three compartment sink, hand wash sink, dump sink and sprinkler. Provide and install mop sink with faucet for a contract price of:	1	19,680.00	19,680.00
	All excavation , concrete cutting and remove both inside and out, backfilling and restoration by outhers.			0.00
Proposal Includes	PROPOSAL INCLUDES: MATERIAL AND LABOR AS REQUIRED IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent delays beyond our control. If Breech of Contract, the owner of the property is liable for legal fees.	1		0.00
Payment Terms	50% at rough in. balance at completion	1		0.00
Acceptance	The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to complete the contract as specified. Payment will be made as outlined above. Authorized Signature: _____ Date: _____	1		0.00

Proposal is good for 30 days

Subtotal	19,680.00
8% Tax	0.00
Total	19,680.00
Balance Due	19,680.00



304 Barrett Lane, Bridgeport, New York 13030
Phone: 315-633-1234
Fax: 315-633-1252

Budget Proposal-Plumbing

10/13/23

Marcellus Volunteer Fire Dept.
Town of Marcellus
4242 Slate Hill Rd.
Marcellus, NY 13108
Attn: Dave Card - 315-569-1646 davecard6@gmail.com

RE: Marcellus Volunteer Fire Dept. Kitchen Renovation Project (Plumbing)

Bellucci Enterprises Inc. is pleased to submit the following budget proposal to provide and install the plumbing piping, fittings for the plumbing limited infrastructure per the scope outlined below, project draft architectural/kitchen drawings and meetings and discussions onsite conducted on 10/11/23; Drawings, dated xx/xx/20xx, Project # 220xx, and the following related spec sections; NA Note: No specifications provided (Please see scope below for proposed plumbing work/ materials as they relate to proposed scope outline only for plumbing work below.)

Scope of Work:

Provide Labor and Materials to Complete the Plumbing Work:);

Plumbing Summary: To include Plumbing Work as outlined below only;

Summary of Work Exterior Site Work

- o Provide for piping only of grease waste sanitary piping to owner provided grease interceptor.
- o Provide for piping of sanitary waste from interceptor to manhole.
 - o *Note: Grease Interceptor provided and installed/set in place by others/town.*
 - o *Note: All excavation, backfill, and restoration provided by others/town/*

Summary of Work Interior (Kitchen Work Only)

- o Provide for interior grease waste piping only; including excavation and backfill for interior piping only.
 - o *Note: Any/All floor breaking, and patching of concrete will be by others.*
 - o *Note: Provide for cast iron piping for 10' for dishwasher discharge due to temperature.*
- o Provide for misc piping/extension of domestic water system, connection to existing system of domestic water distribution piping for connection to new / existing kitchen equipment as noted.
- o Provide and install fixture rough-in and fixture finish for (1) Mop Sink
- o Provide and install necessary drainage equipment i.e. (2) Floor Drain(s) w/trap guard(s) (1) FD w/funnel for storage closet replacement, (3) floor sinks, & (1) DPCO deck plate cleanout.
 - o *Note: All kitchen equipment, to be provided and installed by others and any existing equipment will be install/set in-place by others.*
 - o *Note: Excluding any issues with existing equipment and/or repairs deemed necessary all by others.*



304 Barrett Lane, Bridgeport, New York 13030
Phone: 315-633-1234
Fax: 315-633-1252

- o Provide for Prevailing Wage Rates

- o Proposed Piping Materials as outlined above;
 - o Grease Waste, Sanitary Waste/Vent (PVC Sch 40 DWV Pipe/Fittings)
 - o Grease Waste Interior for dishwasher discharge 10' (SV cast iron)
 - o Domestic Water Distribution Piping (L-Copper Pipe/Fittings Pro-Press or Sweat)

Exclusions:

- Plumbing Fixtures/Accessories & Equipment/Kitchen Equipment.
- Plumbing Piping Insulation
- ANY Condensate Piping
- ALL Site Work/Utilities, ALL Excavation/Backfill/Restoration
- ALL Site Work Water Service, Fire Protection Service, Sanitary, Storm, Gas, etc...
- ALL Cutting & Patching & Roofing Work, Vent Thru Roof etc...
- ALL Site/Utility Service/Permits & Fees, (Provide for Interior Plumbing Permit only)
- Bonds & Insurance Riders, Allowances & Overtime
- Temporary Facilities, Liquidated Damages
- HVAC, Mechanical, Fire Protection, Electrical, Painting, Water Meters etc...
- Dumpsters/Disposal
- Cold Weather Provisions/Schedule Changes
- ANY/ALL costs associated with submission/application for approvals for plumbing permit and if any changes additions etc.. necessary by plumbing control and authorities having jurisdiction outside on the scope above is excluded.
- ANY RPZ/Backflow requirements if required/necessary or required by Plumbing Control etc...

Fee Schedule

Project Summary:

Plumbing Budget:

• Budget ** (As Outlined per Scope/Summary	\$ 49,500.00
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Terms:

- Payment Due Net 30 Days upon receipt of invoice
- Free and easy access to work site and areas
- Offer valid for 30 days.
- Invoices based on unit pricing
- Sales Tax not included.
- Estimate does not include the encounter or handling of any contaminated materials such as soil, concrete, groundwater, etc. or any other work not associated with the items described above. Additional items encountered, will be handled via change order, as directed by client.

BEI BELLUCCI
ENTERPRISES,
INC.

304 Barrett Lane, Bridgeport, New York 13030
Phone: 315-633-1234
Fax: 315-633-1252

- All private property utilities must be identified by owner and marked or shut off prior to our arrival. Any work associated with the repair, replacement or relocation while working around such utilities will be the responsibility of the owner and is not included in the above.
- Account balances that remain unpaid beyond thirty days of the invoice date will be subject to interest charges at a rate of 1.5% per month. In the event that it becomes necessary to commence action to collect payment on our invoices, the CLIENT agrees to pay any or all costs, including attorney fees, court expenses, or arbitration costs, associated with such action. Further BEI reserves the right to discontinue services and withhold unpaid work product, at our sole discretion, at any time that our invoices are not paid within 30 days.
- The conditions set forth herein shall constitute the entire agreement relating to services to be provided by BEI. Any amendment or modification shall not be binding unless in writing and executed by both parties. BEI shall assume no liability for any claims, losses, damages and other costs, whether actual or consequential, resulting from services provided by others.

Indemnification Statement: Any condition which may currently exist, and/or cause to exist in the future which may result in pollution and/or other damage to any person or property of any nature, which was not in the scope of this project as outlined and detailed in the proposal, proposal amendments and/or billing(s), shall be and remain the sole liability of the customer, who shall indemnify, defend and hold harmless Bellucci Enterprises Inc. (BEI) its owners, officers, assigns, representatives and employees from any suit or remedy at law of any nature whatsoever.

Proposal Acceptance: _____ Date: _____

Should you have any questions regarding this information, please contact Larry Bellucci Jr. 315-374-1451 (cell), LBellucci@bellucciinc.com or BEI main office Frank Aloï 315.633-1234, faloi@bellucciinc.com. We look forward to future discussions regarding the project.

Sincerely,
BEI

JDT Construction Services

7530 Millbrook Dr.
North Syracuse, NY 13212
P: 315-708-9060

JoshuaT7530@gmail.com
www.JDTconstructionservices.com
F:

Marcellus Fire Dept quote

Invoice No.: 1037
Invoice Date: 10/15/2023
Due Date:

BILL TO: Marcellus Fire Dept
4242 Slate Hill Road
13108

Marcellus, NY

SHIP TO: Joshua Tice
JDT construction Services
7530 Millbrook Dr
North Syracuse, NY 13212
315-708-9060



1	Concrete cut and removal of 197 Sq Ft with volunteer Staff	\$1,500.00	\$1,500.00
2			
3			
4			

Make all checks payable to JDT Construction Services

Thank you for your business!

SHIPPING	\$0.00
TOTAL	\$1,500.00

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD
FROM: LORI PETROCCI
SUBJECT: FUND TRANSFER
DATE: 11/1/23
CC: PHIL COCCIA

I would like approval to transfer funds in the amount of \$2,500 from the Cemetery Reserve Fund (A.882) to Cemetery Contractual (A.8810.4000) for Mend-All Masonry for cemetery repairs.

Town of Marcellus Codes Office
22 East Main Street, Marcellus NY 13108
315-673-3269 ext. 4 / jhouser@marcellusny.com

11/01/2023

Town Board meeting

Report from Codes

Fire Department renovation, alteration: Codes will require a stamped set of plans prior to a permit being issued, liability and compensation insurance certificates must be obtained for all the contractors, sole proprietors must submit a CE-200 (compensation waver certificate) with liability insurance. The modification of life safety equipment is the criteria for a building permit.

Thank you,

John

Much work is to be completed this winter as projects have been completed without permits and projects completed with permits are being occupied without C/O's. Address matter of few calls for final inspections.

