

Marcellus Town Board
 Regular Meeting
 Wednesday, July 5, 2023
 6:30 PM

A Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, July 5, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

Also Present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Jim Rossiter, Gary and Linda Wilcox, Bill Southern, Erica Leubner, Steve Bolewski, Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Waive the Reading and Accept the Minutes as Presented: Councilor Stevens made a motion seconded by Councilor Hood to waive the reading and accept the minutes from the June 7, 2023, Town Board Meeting and the June 21, 2023 Workshop Meeting.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Monthly Activity: The Abstract of Audited Vouchers for July 5, 2023, was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 3, 2023. Claim #'s 155265-155305.

	<u>Expenses</u>
General Fund	\$21,734.20
Part Town General	48.02
Townwide Highway	231.78
Part Town Highway	<u>390.74</u>
 Total	 \$22,404.74

Board Members were given the Activities Report as of June 29, 2023. Fiscal Year 2023. Period 6.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,430,807.33)	\$746,524.08
Part Town General	(207,606.45)	97,550.64
Town Wide Highway	(604,237.42)	249,402.06
Part Town Highway	(353,261.82)	220,160.99
Capital Projects	14,445.96	7,928.00
Fire District	(404,785.48)	186,774.50
Hydrant Fund	(3,004.99)	1,594.61
Ambulance Fund	(306,480.41)	154,848.75

Sewer District	(194,549.53)	194,544.00
Water District	(180,722.37)	82,807.85

Bank Balances:

The Total of all the Bank Balances for May 2023 - \$5,144,687.55.

Councilor Hoey made a motion seconded by Councilor Curtin to approve the Abstract of Audited Vouchers as of July 5, 2023, the Activities Report as of June 29, 2023 and the Bank Balances for May 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

OLD BUSINESS

Agreement with County – Community Development Grant: Supervisor Pollard has talked with the Village Clerk, Charnley Abbott, as the Village has done many Community Grants. Jim Gascon, Town Attorney, stated to the Town Board Members that the Town is liable if something were to happen at the Moondance. Courtney Hourigan, Owner of the Moondance, will let the Town know when the work is done, the Town then sends the paperwork to the County. The County sends a check to Ms. Hourigan, and she will be paying the remainder. Councilor Hood made a motion seconded by Councilor Curtin to authorize Supervisor Pollard to sign the Agreement with the County for the Community Development Grant.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

NEW BUSINESS

Insurance Renewal: The Board was given a sheet regarding the insurance for the buildings, truck and equipment from Reagan’s Insurance. The total amount went up 4.12% for the year. Councilor Stevens made a motion seconded by Councilor Hood that the Town renew the insurance through Reagan.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Fund Transfer – Park: Councilor Curtin made a motion seconded by Councilor Hoey to approve Mr. Coccia’s request for a Fund Transfer. Mr. Coccia’s request is to transfer funds (not to exceed \$20,000) from the Park Capital Reserve Fund (A.878) to Special Facilities (A.7110.2100) for the addition of Park Equipment.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

TDK Agreement – Grease Trap Replacement Program: A Contract Agreement from TKD Engineering Associates, PC was received regarding the Grease Trap Replacement at the Fire Department. The grease trap that is at the Fire Hall now was installed in the early 1990’s and has deteriorated and is no longer functional. TDK will work with the Town to prepare the design of an updated system, consistent with Onondaga County Department of Health regulations and standards. The proposed unit will be located outside the building footprint. Councilor Stevens made a motion seconded by Councilor Hoey to authorize Supervisor Pollard to sign the Agreement with TDK Engineering for the Grease Trap Replacement at the Fire Department.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Report – Test and Maintenance of Backflow Prevention Device: The Town Hall has two (2) Backflow Prevention Devices that must be checked every year. One of the devices didn't meet the requirements, the other one did. Tartan Mechanical, LLC, sent an estimate and invoice to replace one device that failed. The technician that came to inspect the devices did say that he had seen devices come right out of the box and not work correctly. Councilor Stevens made a motion seconded by Councilor Hood to authorize Supervisor Pollard to contact Tartan Mechanicals, LLC and get a new device ordered for the Backflow Prevention.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

DEPARTMENT REPORTS

Codes: John Houser, Codes Officer, provided the Board with a monthly report on how many permits were issued to date.

Highway: Don MacLachlan, Highway Superintendent, stated that the Highway Department crew is working on mowing and brush. He also stated that the Onondaga County Department of Transportation would like to hook into the sewer. This is something that will have to be talked about and a maintenance fee would have to be set up to pay the Village.

Park & Rec: Phil Coccia, Recreation Director, stated that the Park has been very busy, the recreation program for kids has started and there have been two concerts so far with a good turnout. Also, the "Teal there's a Cure" run took place in Marcellus Park and the surrounding area.

Town Clerk: The Town Clerk reported on her Monthly report for June. Things are quieting down now that Spring Trash Days are over. Will pick up again for Hunting and Fall Trash Days.

DISCUSSION AGENDA:

Supervisor Pollard mentioned that Tom Riley, Reagan's Insurance, will be retiring. He has been our representative for several years.

Supervisor Pollard spoke with Jeff Lowe, Town Assessor, regarding the number of volunteer Fire Fighters that would be affected with the Tax Credit. We are waiting on a list from the Fire Department.

ADJOURNMENT: Councilor Hood made a motion seconded by Councilor Curtin to adjourn the Town Board Meeting at 7:00 PM.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk