

Marcellus Town Board
Workshop Meeting
Wednesday, June 21, 2023
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 21, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Karen R. Pollard	Supervisor
	Terry Hoey	Councilor
	Gabe Hood	Councilor
	Laurie Stevens	Councilor

Absent:	Jamie Curtin	Councilor
---------	--------------	-----------

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Gary and Linda Wilcox, Bill Southern, Robert Mayers, Mark Delasin, President of the Marcellus Fire Department; Erica and Tim Leubner; Jim Gascon, Town Attorney and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 20, 2023. Claim #'s 155213-155246.

	<u>Expenses</u>
General Fund	\$23,732.56
Part Town General	5,269.70
Town Wide Highway	5,959.56
Part Town Highway	8,471.73
Fire District	10,202.00
Ambulance Fund	1,616.25
Trust & Agency	<u>5,052.45</u>
Total	\$60,304.25

Councilor Stevens made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of June 20, 2023.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

OLD BUSINESS

Introduction Resolution-Fire Fighters Tax Credit:

Jim Gascon, Town Attorney, reviewed the SEQR (Short Environmental Assessment Form) for Local Law A-2023, "A Local Law Amending Chapter 212 of the Code of the Town of Marcellus Enacting a Property Tax

Exemption for Volunteer Firefighters and Volunteer Ambulance Workers Pursuant to Real Property Tax Law § 466-A". Supervisor Pollard made a motion seconded by Councilor Hoey that this Local Law will not result in any significant adverse environmental impact.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Introduction Resolution – Fire Fighters Tax Credit:

**TOWN BOARD RESOLUTION
INTRODUCING LOCAL LAW A-2023
TOWN OF MARCELLUS**

At a Workshop Meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga, State of New York, on June 21, 2023 at 6:30 P.M., there were:

PRESENT:	Karen Pollard	Supervisor
	Terry Hoey	Councilor
	Gabe Hood	Councilor
	Laurie Stevens	Councilor
ABSENT:	Jamie Curtin	Councilor

WHEREAS, Councilor Stevens introduced proposed Local Law No. A-2023, "A Local Law Amending Chapter 212 of the Code of the Town of Marcellus Enacting A Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers Pursuant to Real Property Tax Law § 466-A," and made the following motion, which was seconded by Councilor Hoey:

WHEREAS, proposed Local Law A-2023 has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law and Town Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED that there are no other involved agencies, the Town Board shall act as lead agency, and that the enactment of this Local Law is an Unlisted action and, as a local law reducing a real property tax exemption, will have no significant effect on the environment, thus concluding environmental review under SEQR; and be it further

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. A-2023 at the Town Hall located at 22 East Main Street in the

Town of Marcellus on July 19, 2023, at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Town of Marcellus.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<u>VOTE:</u>	Karen Pollard	Town Supervisor	Yes
	Terry Hoey	Councilor	Yes
	Gabe Hood	Councilor	Yes
	Laurie Stevens	Councilor	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: June 21, 2023

Councilor Hoey asked what determines an “active” member. Mark Delasin explained that the volunteers must meet certain requirements with drills, calls and monthly meetings. The Fire Department will then give the Town a list of “active” members. Firefighters who want to apply for this tax credit, will have to apply at the Town they live in, not the Town the Fire Department is in.

Increase in Deputy Town Clerk’s Hours: Supervisor Pollard stated that they will address this issue at the end of the meeting.

NEW BUSINESS:

Letter of Support – Otisco Lake Drinking Water Protection Plan: Councilor Hoey made a motion seconded by Councilor Hood authorizing Supervisor Pollard to sign a letter of Support for the Otisco Lake Drinking Water Protection Plan. The grant funding will be used to develop an Otisco Lake Nine-Element Watershed Plan in compliance with the U.S. Environmental Protection Agency’s guidance for Nine-Element Plans (EPs).

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Agreement with County – Community Development Grant: Supervisor Pollard sent the Community Development Contract to Jim Gascon, Town Attorney, to review. He has some reservations regarding the wording in the contract. One of the issues is that the Town is in the line of liability; another issue that Councilor Stevens saw was that the contract states that the Town has committed \$9,875.00 for this. After much discussion, Supervisor Pollard made a motion seconded by Councilor Hoey to table this until the July 5, 2023 meeting.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

OCWA -Testing Back Flow Prevention Device: The Town received a letter from OCWA stating that our back flow prevention device(s) is due for annual testing as soon as possible. Councilor Hood (a licensed plumbing inspector) stated that the County states that the testing must be performed in accordance with New York State Department of Health rules and regulations. Councilor Hood mentioned that a

company called Tartan Mechanicals is authorized to do this testing. He will send them Supervisor Pollards information.

Councilor Stevens made a motion seconded by Councilor Hood to appoint Tartan Mechanicals to do the annual testing on the back flow prevention device(s).

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Discussion Agenda:

Supervisor Pollard received a memo from Travelers Insurance that there wasn't any true breach on the Computers; therefore, they won't be paying any of the costs associated the upgrades on the computers.

County Comprehensive Plan: Supervisor Pollard gave a quick update on the Comprehensive Plan that the County is working on. There was a meeting here last week that Supervisor Pollard and Councilor Hoey attended. They could see that all the businesses are going up in the northern areas of Onondaga County- Clay, Cicero and North Syracuse. There will be a Public Hearing on July 5, 2023 for anyone who would like to go and voice their opinions regarding the County's Comprehensive Plan.

Christopher Community: Supervisor Pollard stated that Christopher Community couldn't get the funding for the Tefft Meadows Project so therefore, they will not be building in Marcellus.

Tim's Pumpkin Patch: Jim Gascon, Town Attorney, spoke with Rich Aupperle about representing the Town as an engineer for Tim's Pumpkin Patch. Mr. Aupperle has agreed and would like to start with an escrow amount of \$4,000. Councilor Stevens made a motion seconded by Councilor Hood to approve Mr. Rich Aupperle as the Engineer for the project at Tim's Pumpkin Patch on Rose Hill Road, the starting escrow amount to be \$4,000 and agree to the fee schedule sent by Mr. Aupperle. Tim and Erica Leubner were in attendance and said they would have the money here tomorrow (Thursday) morning. Supervisor Pollard stated that the project won't proceed until the money is received by the Town.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Supervisor Pollard made a motion seconded by Councilor Hood to enter into Executive Session at 7:15 to discuss a personal matter.

Supervisor Pollard opened up the Workshop Meeting at 7:25 pm.

Councilor Stevens made a motion seconded by Councilor Hood to approve the Deputy Town Clerk to become full-time (37.5 hours a week) from Nov. 1, 2023 to December 31, 2023.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Adjournment: Councilor Hoey made a motion seconded by Councilor Hood to adjourn the Workshop Meeting at 7:30 pm.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk