

Marcellus Town Board  
Regular Meeting  
Wednesday, June 7, 2023  
6:30 PM

A Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 7, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Laurie Stevens	Councilor

Absent: Gabe Hood                      Councilor

Also Present: Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Jim Gascon, Town Attorney; Chris Christenson, Gary and Linda Wilcox, Bill Southern, Mark Rivett, Caleb, Jeremy Terino, Valerie, Erica Leubner, Russ Rahrle, Avrie Hammeud, Adrianna, Audry Stephus, Julie Sageer, Hind VanDusen, Kyle Darminio, David Snook, Mohammed A., River, Sam Barney, Ryan Orr, Cassie Schwalm, Robin Bolewski, Steve Bolewski and Sandy Taylor, Town Clerk.

**Waive the Reading and Accept the Minutes as Presented:** Councilor Stevens made a motion seconded by Councilor Hoey to waive the reading and accept the minutes from the May 3, 2023 Town Board Meeting and the May 17, 2023 Workshop Meeting.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

**Monthly Activity:** The Abstract of Audited Vouchers for June 7, 2023 was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 6, 2023. Claim #'s 155142-155203.

	<b><u>Expenses</u></b>
General Fund	\$114,473.49
Part Town General Fund	866.75
Town Wide Highway	3,884.20
Part Town Highway	136,199.98
 Total	 \$255,424.42

Board Members were given the Activities Report as of June 2, 2023. Fiscal Year 2023. Period 5.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,306,973.99)	\$545,627.09
Part Town General Fund (	( 206,767.31)	83,388.05
Town Wide Highway	( 527,078.29)	239,558.30
Part Town Highway	( 353,241.79)	47,748.56
Capital Projects	14,445.97	7,928.00
Fire District	( 404,697.63)	176,572.50
Hydrant Fund	( 3,004.10)	1,594.61
Ambulance Fund	( 306,477.63)	153,232.50
Sewer Fund	( 194,549.35)	194,544.00
Water District	( 180,679.72)	82,807.85

**Bills Paid Between Meetings:** The following bills were paid on May 23, 2023.

<u>Voucher</u>	<u>Vendor</u>	<u>Amount</u>
155111	NYSEG	\$ 167.56
155112	NYSEG	97.53
155113	NYSEG	44.32
155114	NYSEG	24.82
155115	NYSEG	67.99
155116	NYSEG	22.35
155117	NYSEG	118.75
155118	Simply Prescriptions	675.12
155119	Simply Prescriptions	675.12
155120	Excellus BC/BS	418.22
155121	Excellus BC/BS	418.22
155122	Excellus BC/BS	624.10
155123	Excellus BC/BS	15,601.73
155124	Excellus BC/BS	209.11
155125	Excellus BC/BS	<u>209.11</u>
	Total	\$19,374.05

**Bank Balances:**

The total of all the Bank Balances for April 2023: \$5,382,713.41

Councilor Curtin made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of June 6, 2023, the Activities Report as of June 2, 2023, the Bills that were paid on May 23, 2023, and the Bank Balances for April 2023.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

## **OLD BUSINESS**

**Cleaning of Gravestones:** Mark Rivett, Heavenly Hands Monument Cleaning and Services, LLC., had sent in some pictures of gravestones that he has cleaned in the cemetery that is in the Village. He stated that all the cleaning is done by hand. A solution will go on the gravestone and then it turns orange or yellow, then it is wiped clean. Depending on the size of the stone, it may take 2 – 3 hours. Phil Coccia, Recreation Director, stated that if it is okay with the Board, and they agree to having the gravestones cleaned, Mr. Rivett could work with Dana Ryan of Mend-All Masonry cleaning up the stones in the cemetery. The Board all agreed that this would be a good idea. Supervisor Pollard stated that there are two ways to go ahead with this: a) Mr. Rivett could submit a proposal for the cleaning or b) the Town can give him a dollar amount on as there is money in the Cemetery line for this. Supervisor Pollard made a motion seconded by Councilor Hoey to commit \$1,000 from the Cemetery Line for Mr. Rivett to work on the cleaning of the gravestones at the cemetery in the Village.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

**Increase in Deputy Town Clerk's Hours:** Councilor Curtin made a motion seconded by Councilor Stevens to table this discussion. Councilor Hood is absent tonight, and he is the one that requested it be tabled at the May 17, 2023 meeting.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

**Water District – Brewer Road:** Julie Sageer, a Brewer Road Resident, spoke to the Board about a Water District in the Brewer Road area. Jim Gascon, Town Attorney, has a map of the area. He will reach out to an engineer at Barton and Loguidice to set up a meeting. The first step is to see if a Water District in that area of Marcellus is even feasible and what the costs would be. Ms. Sageer stated that where they are on Brewer Road, they have unsafe water. Supervisor Pollard stated that they would need a petition and Councilor Hoey stated that the petition has to be written a certain way. At this point, Supervisor Pollard asked Mr. Gascon to schedule a meeting to see the feasibility of a Water District.

## **NEW BUSINESS**

**Introduction Resolution – Fire Fighters Tax Credit:** Councilor Stevens made a motion seconded by Councilor Curtin to table this resolution until the June 21, 2023 Workshop Meeting.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

**PUD (Tim's Pumpkin Patch) (added item):** Supervisor Pollard made a motion seconded by Councilor Curtin to extend the Planning Boards report requirement by 60 days and to put an extension of 60 days (on the 180 days) response from the Town Board. Jim Gascon, Town Attorney, met with Rich Aupperle and he has agreed to serve as Town Engineer for this project.

Ayes – Pollard, Curtin, Hoey and Stevens

**Community Development Grant Renewal:** Supervisor Pollard received a letter from the County of Onondaga, Community Development Division regarding the automatic renewal for the Town's participation in the Community Development Block Grant Program and the HOME Investment Partnership Program for the three fiscal years of 2024, 2025 and 2026. The Town executed a Cooperation Agreement and Resolution in the spring of 1993 for a three-year period beginning in the Federal fiscal year 1994. Supervisor Pollard wanted to share this with the Board with the most recent grant going to the owners of the Moondance Restaurant for a new roof and new façade. There was no action taken on this Grant Renewal.

**Sub Division/Code Books from General Code:** Councilor Curtin made a motion seconded by Councilor Hoey to the cost of each Subdivision Books and each Zoning Books at \$15.00 each. The ones that the Town previously had, were very outdated. Each member of the Planning Board, Zoning Board, Town Board and Jim Gascon, Town Attorney, now has one. They are numbered to keep track of them. If residents would like to purchase them, they will be available in the Town Clerk's office at \$15.00 each.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

**Official filing of MS4 Annual Report:** John Houser, Codes Officer, submitted the MS4 Annual Report. This report has to do with making sure the Town is following New York State's discharge of Stormwater into Nine- Mile Creek, which flows into Onondaga Lake. Councilor Stevens made a motion seconded by Councilor Curtin to authorize Supervisor Pollard to sign the MS4 Annual Report and send it on to Albany.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

## **DEPARTMENT REPORTS**

**Codes:** John Houser, Codes Officer, stated that they are going well in his office. The Milk House (the former Valley Inn) on Cherry Valley Turnpike (Route 20) is scheduled to open soon. They are doing very well, as they gutted the whole inside and are about 80% complete in redoing it. A resident stated that they are to open June 17, 2023.

**Highway:** Don MacLachlan, Highway Superintendent, stated that they are doing maintenance on the trucks, working on roads and cutting trees where necessary.

**Parks/Rec:** Phil Coccia, Recreation Director, said "Old Home Days" went very well. The staff did a great job. Also, the Veterans came to the park to fish Nine-Mile Creek and have coffee. This is something that is done every year.

At this time, Jim Gascon, Town Attorney, thanked the Town Board, Park and Highway for another successful year with Old Home Days. Mr. Gascon thanked everyone on behalf of the Rotary Club.

**Town Clerk:** Sandy Taylor, Town Clerk, turned in the Monthly Report, showing that more trash permits were sold during May. Also stated that the third graders were here this week and that next week the second graders would be coming.

**DISCUSSION AGENDA:**

Supervisor Pollard stated that the Onondaga County Planning Board will be meeting here on June 14, 2023, from about 9:00 am – 10:30 am if anyone would like to go. Local Superintendents from Towns and Villages will be invited to attend.

Councilor Curtin wants to wish the Marcellus Boys Varsity Lacrosse good luck as they are heading to New York State's final.

**Adjournment:** Councilor Curtin made a motion seconded by Councilor Hoey to adjourn the Marcellus Town Board Meeting at 7:40 pm.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Respectfully Submitted,

Sandy Taylor  
Town Clerk