

Marcellus Town Board  
 Workshop Meeting  
 Wednesday, April 26, 2023  
 6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, April 26, 2023, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard	Supervisor
Jamie Curtin	Councilor
Terry Hoey	Councilor
Gabe Hood	Councilor
Laurie Stevens	Councilor

Also Present: Mike Ossit, Deputy Highway Superintendent; John Houser, Codes Officer; Gary & Linda Wilcox, Jerry Perry, Kyle Lanning, Jim Rossiter, Jeff Berwald, Bill Southern, Mallory Zabinski, Greg Crysler, Steve Bolewski, Tim and Erica Leubner, Jim Gascon, Town Attorney; Rosemary Tozzi, Deputy Town Clerk and Sandy Taylor, Town Clerk.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of April 25, 2023. Claim #'s 154999-1550014, 155023-155025.

<u>Expenses</u>	
General Fund	\$14,476.38
Town Wide Highway	634.45
Part Town Highway	2,970.00
Capital Projects	7,928.00
Ambulance Fund	75,000.00
Total	\$101,008.83

**Bills paid between meetings:** The following bills were paid on April 20, 2023.

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
154990	NYS Unemployment	\$1,273.68
154991	Excellus BC/BS	418.22
154992	Excellus BC/BS	418.22
154993	Simply Prescriptions	675.12
154994	Simply Prescriptions	675.12
154995	Excellus BC/BS	\$15,601.73
154996	Excellus BC/BS	209.11
154997	Excellus BC/BS	209.11
154998	Excellus BC/BS	624.10

Councilor Stevens made a motion seconded by Councilor Curtin to pay the Vouchers as of April 25, 2023 and the bills that were paid on April 20, 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

### **OLD BUSINESS**

**Escrow Money for PUD Project:** A discussion ensued regarding Escrow Money for a PUD Project regarding how much should be put in the Escrow account and what would be paid out of an Escrow Account. Jim Gascon, Town Attorney, stated that Attorney fees and Engineering fees all depend on how well the applicant is organized. Supervisor Pollard stated that the Planning Board meeting Monday, May 1, 2023. The Town Board will have some idea on dollar amount after their meeting. Supervisor Pollard Made a motion seconded by Councilor Hood that the Town Board put this on the agenda for May 3, 2023.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

### **NEW BUSINESS**

**Paving – Park – Main Parking Lot and Driveway:** Councilor Hoey made a motion seconded by Councilor Curtin to approve the Paving of the Park's main parking lot and driveway. Don MacLachlan, Highway Superintendent, received a quote from Riccelli Northern at a price of \$82,600. It was suggested that ARPA money be used for project.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Councilor Hoey asked if we could have a discussion at some point on how much money is left in the ARPA account and ideas of what it can be used for for future projects.

### **DISCUSSION AGENDA**

Supervisor Pollard made a motion seconded by Councilor Curtin to approve Joanna Clarke to be paid up to four (4) hours per month to prepare and attend the Planning Board/Zoning Board Meetings. The pay will be \$20 an hour. The Planning Board/Zoning Board Meetings are held once a month.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Supervisor Pollard noted that in the "Town and Topics" magazine there is an article on Cyber Security. Councilor Stevens asked if we have heard anything yet from the insurance, Supervisor Pollard stated that we have not.

**Fire Department:** Councilor Curtin has heard that the Marcellus Fire Department is renting out the kitchen at the Fire Station. This is causing more grease to be into the pipes, which the Village Department of Public Works has to scrape more often. Supervisor Pollard asked Jim Gascon, Town Attorney, if they have the authority to rent it out, as the Town owns the Building. There was no representation from the Fire Department. This will be put on the Agenda for the May 3, 2023 meeting. Councilor Curtin asked Jim Gascon, Town Attorney, if he could send a letter to cease the renting of the Fire Department. A resident spoke out and stated that the Health Department has been notified.

Jim Gascon, Town Attorney, asked if he could have a meeting with the Board at the conclusion of this Town Board Meeting.

Phil Coccia, Recreation Director, stated that the new playground went in. The inspection was to be done Thursday, April 27, 2023 and it will be open Friday, April 28, 2023.

Adjournment: Councilor Stevens made a motion seconded by Councilor Hood to adjourn the Town Board Meeting at 7:10 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried.

Respectfully Submitted,

Sandy Taylor  
Town Clerk