

Town Board Meeting
Wednesday, November 2, 2022
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 2, 2022, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
Jamie Curtin, Councilor
Terry Hoey, Councilor
Gabe Hood, Councilor
Laurie Stevens, Councilor

Also Present: Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Karen Cotter, Gary & Linda Wilcox, Bill Southern, Tiegski Netabay, Mark Delasin, Marcellus Fire Department; Steven Bolewski, C.J. Parsons, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Public Hearing: 2023 Budget: Councilor Stevens made a motion seconded by Councilor Curtin to open the Public Hearing on the 2023 Budget for the Town of Marcellus at 6:30 pm. Supervisor Pollard asked if anyone had anything to say either for or against the Budget. Bill Southern of Sheehan Road complimented the Board on their outstanding work with the Budget. Supervisor Pollard thanked him and stated that they worked very hard on it, the Board did not always agree, but they worked through those times. No one else had any comments. Councilor Hoey made a motion seconded by Councilor Hood to close the Public Hearing at 6:33 pm.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Waive the Reading and Accept the Minutes: Councilor Curtin made a motion seconded by Councilor Stevens to waive the reading and accept the minutes as presented from the Town Board Meeting on October 5, 2022 and the Workshop Meeting on October 19, 2022.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of October 31, 2022. Claim #'s 154342-154364.

	<u>Expenses</u>
General Fund	\$10,700.60
Part Town General	1.44
Town Wide Highway	6,523.98
Part Town Highway	793.44
Capital Projects	<u>658.57</u>
Total	\$18,678.03

Board Members were given the Activities Report as of October 26, 2022. Fiscal year 2022. Period 10.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,975,328.24)	1,336,200.05
Part Town General	(212,092.10)	142,969.37
Town Wide Highway	(601,404.44)	351,204.02
Part Town Highway	(367,521.93)	356,457.22
Capital Projects	(498,808.85)	706,475.27
Fire District	(399,833.58)	376,196.00
Hydrant Fund	(2,927.31)	3,074.00
Ambulance Fund	(317,180.15)	317,157.00
Sewer District	(200,323.91)	200,321.00
Water District	(165,330.94)	180,317.00

Bank Balances: The Bank Balances for September 2022 are: \$4,086,193.53

Councilor Hood made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of October 31, 2022, the Activities Report as of October 26, 2022 and the Bank Balances for September 2022.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Vouchers (New Town Hall): The Abstract of Audited Voucher was given to the Board Members as submitted by the Town Clerk. Abstract 11 as of October 31, 2022. Claim #'s 154338 – 154341.

	<u>Expenses</u>
Capital Projects	\$170,052.75

Councilor Hoey made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers for the New Town Hall as of October 31, 2022.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Supervisor Pollard took the time to thank all the people involved with getting a new Town Hall. From the former Board Members, John Cusick and Tammy Sayre, along with this Board, all the Contractors and their crew, Jim Gascon, Town Attorney; Lori Petrocci, bookkeeper for keeping everything up to date with the bills and a big thank you to Don MacLachlan, Highway Superintendent, for all his work and knowledge.

Jim Gascon, Town Attorney, recognized Don MacLachlan, Highway Superintendent, for all the work he did for the New Town Hall that is above what is required of a Highway Superintendent. He then praised Supervisor Pollard and the Board for this great accomplishment.

Don MacLachlan, Highway Superintendent, stated that a lot of the work was from his crew as well.

OLD BUSINESS

Set Date for Year – End Meeting: Supervisor Pollard made a motion seconded by Councilor Stevens to cancel the Workshop Meeting on December 21 and have a combined Workshop/Year End Meeting on Wednesday, December 28, 2022.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Organizational Meeting: Councilor Stevens made a motion seconded by Councilor Curtin to have the Organizational Meeting on Tuesday, January 3, 2023 at 4:30 pm.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

PUD – Tim’s Pumpkin Patch: Ms. Leubner called and asked that this be on the agenda for the December 7, 2022 meeting. At this time, Jim Gascon, Town Attorney, stated that it will be on the agenda for the Planning and Zoning Board Meeting scheduled for Monday, November 7, 2022. The applicants want to amend the PUD (Planned Unit Development).

NEW BUSINESS

Pass the 2023 Budget: Supervisor Pollard made a motion to pass the 2023 Preliminary Budget to the 2023 Final Budget. This motion was seconded by Councilor Curtin.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Automatic Handicapped Doors – Bill Southern: Bill Southern asked if there was any action on the Automatic Handicapped Doors. Councilor Hoey explained that we are exploring our options - we are in an information gathering mode. No action was taken.

Set a date for Removal Hearing – John Houser: John Houser, Codes Officer, stated that he has had an official complaint for a property on Pleasant Valley Road. This property is overgrown with trees, brush and weeds. There is also a litter violation against it. The resident does not have the resources to have the work done. John Houser, asked if he could go in on an emergency basis with a contractor. The cost would be billed to the resident, if the resident doesn’t pay it, then the cost would be applied to the taxes for that property. Jim Gascon, Town Attorney, has not had a chance to review the information that John Houser had sent him. Mr. Gascon, also asked if this is complying with the Procurement Policy.
Supervisor Pollard made a motion seconded by Councilor Stevens to schedule a Public Hearing for the litter violation on December 7, 2022.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Tree Agreement – Park: The Park is applying for a grant with Onondaga County Soil and Water District to replant non-ash trees at the Park. The town has been removing dead and dying ash trees and needs to replant trees to restore canopy and replace the benefits the ash trees provided. Through this grant, the Town will replant at least 25 non-ash trees. With this grant, the County will supply the trees, the workers at the Park would just have to plant them. Councilor Hoey made a motion seconded by Councilor Hood authorizing Supervisor Pollard to sign the grant application with the Onondaga County Soil and Water Conservation District.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Letter of Support – Tefft Meadows Update: Supervisor Pollard received an e-mail regarding the Tefft Meadows Project (affordable Senior Housing in the Village and Town of Marcellus, on Paul Street). This email is just asking if the Town is still in agreement to a Tax Exemption Agreement. Councilor Hood made a motion seconded by Councilor Hoey authorizing Supervisor Pollard to send a letter of support for the Tefft Meadow Project.
Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

Reports from Department Heads:

Town Clerk: The Town Clerk provided the Board with a summary of the income and outgoing bills for the month of October. Things are quieting down now with trash days being over and most of the hunters have gotten their licenses.

Highway: Don MacLachlan, Highway Superintendent, stated that the trucks are ready for winter, they have cut down some trees and blacktopping is done. The pump for the Pump Station at the Park will be in the week after Thanksgiving.

Park: Phil Coccia, Recreation Director, stated that the Halloween Party went very well. This was sponsored by the Chamber of Commerce, but the Town played a big part in it. Mr. Coccia, also thanked the Fire Department for being there.

Codes: John Houser, Codes Officer, stated that he signed and issued the first “sign” permit.

Supervisor Pollard mentioned that we lost some residents this past week. Betty Sherman (wife of Don Sherman – former Board Member) passed away. Marie Patterson (Don MacLachlan’s mother – in – law) also passed away.

Mark Delasin, President of the Fire Department handed in the financials and Chiefs call report to the Board Members. He also has submitted paperwork to Lori Petrocci, Bookkeeper, that she has been waiting on. They have been very busy with calls in the surrounding areas. Mr. Delasin also stated that they have hired someone to be in – house to take care of the financials. Hopefully, that will help with the Town receiving information on a more regular basis.

Reminder the tree lighting ceremony will be on Friday, December 2, 2022.

Adjournment: Councilor Stevens made a motion seconded by Councilor Curtin to adjourn the Town Board Meeting at 7:20 p.m.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk