

Marcellus Town Board
Workshop Meeting
Wednesday, October 19, 2002
6:30 PM

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, October 19, 2022, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
Terry Hoey, Councilor
Gabe Hood, Councilor
Laurie Stevens, Councilor

Absent: Jamie Curtin, Councilor

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; Phil Coccia, Recreation Director; Sandy Elsey, Jim Rossiter, Bill Southern, Steve Bolewski, Jim Gascon, Town Attorney; Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #10 as of October 18, 2022. Claim #'s 154263-154313, 154322-154329.

	<u>Expenses</u>
General Fund	\$ 46,758.14
Part Town General	3,868.80
Town Wide Highway	10,964.36
Part Town Highway	6,621.74
Ambulance Fund	77,750.00
Trust & Agency	<u>1,336.47</u>
Total	\$147,299.51

Councilor Stevens made a motion seconded by Councilor Hood to pay the Abstract of Audited Vouchers as of October 18, 2022.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

OLD BUSINESS: None

NEW BUSINESS:

Introduction to Local Law – Updating the Code Enforcement Program:

**TOWN BOARD RESOLUTION
INTRODUCING LOCAL LAW D-2022
TOWN OF MARCELLUS**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga, State of New York, on October 19, 2022, at 6:30 P.M., there were:

PRESENT:	Karen R. Pollard	Supervisor
	Gabe Hood	Councilor
	Terry Hoey	Councilor
	Laurie Stevens	Councilor

WHEREAS, Councilor Hood introduced proposed Local Law No. 4-2022, “A Local Law Updating the Code Enforcement Program In the Town of Marcellus,” which was seconded by Councilor Hoey.

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law.

NOW, THEREFORE BE IT

RESOLVED AND DETERMINED that there are no other involved agencies, the Town Board shall act as lead agency, and that the enactment of this proposed local law is a Type 11 action under SEQR, thus concluding the environmental review process; and be it further

RESOLVED AND DETERMINED that the Town Board conduct a public hearing as to the enactment of proposed Local Law 4 – 2022 at the Town of Marcellus Town Hall located at 22 East Main Street in the Town of Marcellus on November 16, 2022 at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Town of Marcellus and to any affected municipalities described above.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

VOTE:	Karen Pollard	Town Supervisor	Yes
	Gabe Hood	Councilor	Yes
	Terry Hoey	Councilor	Yes
	Laurie Stevens	Councilor	Yes
Absent:	Jamie Curtin	Councilor	

The foregoing resolution was thereupon declared duly adopted.

DATED: October 19, 2022

Snow Plow Agreement with Onondaga County: Councilor Stevens made a motion seconded by Councilor Hood authorizing Supervisor Pollard to sign the Snow Plow Agreement with Onondaga County. The terms of this agreement run from October 1, 2022 to May 31, 2024. The county shall pay a flat per mile rate of \$8,125.67 in the budget year 2023 and increase by 3% to \$8,369.44 in 2024. One half of the compensation to be paid to the municipality on January 31 of each contract year and the balance shall be paid to the municipality by June 15, of said contract year.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

New Pavilion Rates for 2023: Councilor Stevens made a motion seconded by Councilor Hoey to increase the pavilion rates for Friday’s, Saturday’s and Sunday’s starting in 2023.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Mondays through Thursdays the following pavilions are staying at the same rate of \$55:
Annex, Grove, Creek Hollow and Stone Mill.

Friday, Saturdays and Sundays:

Annex and Grove:	current rate: \$125	new rate: \$135
Creek Hollow:	current rate: \$145	new rate: \$155
Stone Mill:	current rate: \$115	new rate: \$125
Welcome Center:	current rate: \$120	new rate: \$145

The Playground Pavilion will stay the same rate: \$25 Mondays through Thursdays; \$50 on Fridays, Saturdays or Sundays. This was donated by the Friends of the Park so families could have a low-cost option for a children birthday parties. This is a no alcohol, no smoking pavilion.

Set date for Year-End Meeting: Supervisor Pollard suggested that because Councilor Curtin is absent, we table setting the date of the Year – End Meeting until the November 2, 2022 meeting. All councilors agreed.

Set date for Organizational Meeting: Supervisor Pollard again suggested that because Councilor Curtin is absent, we table setting the date of the Organizational Meeting until the November 2, 2022 meeting. All councilors agreed.

Budget transfer – Unemployment Insurance: Lori Petrocci, Bookkeeper, request that the Board approve a Budget transfer up to \$500 from the Unemployment Insurance Reserve (B815) to the Part-Town General expense line B90.50.8000 to cover unemployment requests the Town if receiving.

At year-end, any of the \$500 transfer that has not been used for the unemployment claims, will be transferred back to the unemployment reserve. Councilor Stevens made a motion seconded by Councilor Hood to approve the \$500 budget transfer requested by Lori Petrocci, bookkeeper.
Ayes – Pollard, Hoey, Hood and Stevens Carried

Close Brush Site – December through March: Don MacLachlan, Highway Superintendent, requested from the Board to close the Brush Site from December 1, 2022 to March 31, 2023. Residents will still be able to drop off their Christmas trees in front of the Highway Department. The grinding is scheduled for the beginning of January 2023. Councilor Hoey made a motion seconded by Councilor Stevens that Don MacLachlan, Highway Superintendent close the Brush site from December 1, 2022 to March 31, 2023.
Ayes – Pollard, Hoey, Hood and Stevens Carried

Bookkeeper to Attend Conference: Supervisor Pollard made a motion seconded by Councilor Stevens to approve the Bookkeeper going to a conference from November 29, 2022 to November 30, 2022 in Altmar, New York. The money is in her budget and she has not been to any conferences to date.
Ayes – Pollard, Hoey, Hood and Stevens Carried

Tree Lighting Ceremony: The Town received a request from the Village about sharing the cost of the wagon rides at the tree lighting ceremony to be held on Friday, December 2, 2022. The cost of the wagon rides is \$700 split between the Town and Village (Town \$350 and Village \$350). Supervisor Pollard made a motion seconded by Councilor Hood for the Town to pay \$350 for the wagon rides on December 2, 2022, the night of the Tree Lighting Ceremony.
Ayes – Pollard, Hoey, Hood and Stevens Carried

PUD (Planned Unit Development) Tim’s Pumpkin Patch, LLC: Ms. Erica Leubner called today and asked to be taken off the agenda to discuss the PUD for Tim’s Pumpkin Patch, LLC. She stated that they were waiting on more papers to go with it. The Board agreed and this will be on a future agenda.

Residents Comments: Bill Southern, Sheehan Road, asked about the status of the push buttons on the outer doors for the residents in wheelchairs. A discussion ensued regarding this. The Board would like to explore the cost of installing automatic doors and what else would be involved.

Discussion Agenda: Supervisor Pollard just wanted to point out a few items;

1. She went to a Supervisor's Meeting and some of the towns are still fighting the reconstruction of Route 81. The Board is in agreement that Route 81 doesn't really affect Marcellus.
2. OCWA (Onondaga County Water Authority) sent their year-end report if anyone is interested in looking at it.
3. The Association of Towns will be hosting their big meeting in New York City in February. If any Board Members want to go, it would be on them, as there isn't money in the budget for it.
4. Supervisor Pollard had a report on the ARPA money that has been spent.
5. Nothing new on the water district around Amber and Brewer Roads.
6. Supervisor Pollard stated that the Loan Closet is temporarily closed. The medical equipment was stored under the Pharmacy, and since that is closed the equipment is in a shed at the Park. The volunteers who run the Loan Closet are working on finding another spot.

Phil Coccia, Recreation Director, reminded everyone of the Halloween events that are happening at the Park this coming Saturday, October 22, 2022. He stated the with the nice weather, a lot of people are enjoying the Park. Also, on Wednesday, October 26, 2022, there will be 14 schools running cross -country.

Supervisor Pollard asked the Board to stay to have a meeting with Jim Gascon, Town Attorney, at the conclusion of the meeting.

Adjournment: Councilor Stevens made a motion seconded by Councilor Hood to adjourn the Town Board Meeting at 7:15 pm.

Ayes – Pollard, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

