

**TOWN OF MARCELLUS**  
**TOWN BOARD BUDGET MEETING MINUTES**  
September 20, 2022

A Budget Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Tuesday, September 20, 2022, in the Town Hall, 22 E. Main Street, Marcellus, New York.

Those present were: Karen R. Pollard, Supervisor  
Jamie Curtin, Councilor  
Terry Hoey, Councilor  
Gabe Hood, Councilor  
Laurie Stevens, Councilor

Also Present: Lori Petrocci, Budget Officer, and Stephen Knapp, Director of MAVES.

Stephen Knapp, Director of MAVES, went over the proposed 2023 budget for MAVES, stating that purchases were made for a CPR Device and monitors. Councilor Hoey suggested that a portion of ARPA funds might be used to help offset the cost of the monitors.

There was discussion on employee salaries. It was requested that the Bookkeeper provide three scenarios with a 3%, 4% and 5% salary increase and what the effect on the overall budget would be.

Supervisor Pollard suggested leaving the Attorney budget line the same at \$45,000, monitoring the charges with the understanding that this change to hourly will be revisited in 6 months.

Supervisor Pollard spoke with the Court Clerk regarding the average number of cases the court handles per year. Due to COVID, it would be hard to determine.

Discussion ensued over the Tax Stabilization Reserve, the placing of \$200,000 in the Building Reserve and using Unexpended Fund Balance to offset the Budget.

Motion by Supervisor Pollard, seconded by Councilor Hoey to create the Tax Stabilization Reserve with a beginning balance of \$50,000.

Ayes – Pollard, Stevens, Curtin, Hoey and Hood

Motion by Supervisor Pollard, seconded by Councilor Curtin to add \$150,000 of Unexpended Fund Balance to the 2023 Budget to offset taxes.

Ayes – Pollard, Stevens, Curtin, Hoey and Hood

Motion by Supervisor Pollard, seconded by Councilor Curtin to place \$200,000 from Fund Balance into the Building Reserve.

Ayes – Pollard, Stevens, Curtin, Hoey and Hood

The next budget meeting will be held on Monday, September 26<sup>th</sup> at 6:00 p.m.

Motion by Councilor Stevens, seconded by Councilor Hood to adjourn the Budget Meeting at 7:40 p.m.

Ayes – Pollard, Stevens, Hood, Curtin and Hoey

Respectfully Submitted,

Karen R. Pollard  
Town Supervisor