

Marcellus Town Board
Workshop Meeting
Wednesday, August 17, 2022
6:30 pm

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 17, 2022 in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Karen R. Pollard	Supervisor
	Jamie Curtin	Councilor
	Terry Hoey	Councilor
	Laurie Stevens	Councilor

Absent:	Gabe Hood	Councilor
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Also Present: Mike Ossit, Deputy Highway Superintendent; Jim Rossiter, Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; Bill Southern, Greg Crysler, Ken Tyminski, Karen Cotter, Chad Clark, Margie Wipper, Hind VanDusen, Julie Sageer, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard stated that we lost Mr. Bernie Montgomery this week. He was very devoted to the Town of Marcellus. He was a councilor for a while and more recently served on the Board of Assessment Review. He will be greatly missed by all.

Approve Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 15, 2022. Claim #'s 153977-154013.

	<u>Expenses</u>
General Fund	\$ 89,742.87
Townwide Highway	7,113.13
Part Town Highway	4,200.00
Capital Projects	14,595.00
Fire District	<u>485.00</u>
Total	\$116,136.00

Councilor Stevens made a motion seconded by Councilor Curtin to approve the Abstract of Audited Vouchers as of August 15, 2022.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Insurance Bills: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 17, 2022 (some of the insurance bills came in late, that is why this abstract is dated the day of the meeting). Claim #'s 154016-154024.

	<u>Expenses</u>
General Fund	\$ 16,663.56
Part Town General	3,802.92
Part Town Highway	3,583.11
Trust & Agency	<u>1,336.47</u>
Total	\$25,386.06

Councilor Stevens made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of August 17, 2022.

Ayes – Pollard, Curtin, Hoey and Stevens Carried

New Town Hall: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 15, 2022. Claim #'s 154014 & 154015.

	<u>Expenses</u>
Capital Projects	\$22,606.91

Councilor Curtin made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers (for the New Town Hall) as of August 15, 2022.

Ayes – Pollard, Curtin, Hoey and Stevens Carried

OLD BUSINESS

Permissive Referendum – Tennis Court & Basketball Court Resurfacing

TOWN BOARD RESOLUTION
TOWN OF MARCELLUS
RE: TENNIS COURT AND BASKETBALL COURT
RESURFACING SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga and State of New York on August 17, at 6:30 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Terry Hoey	Councilor
	Laurie Stevens	Councilor
	Jamie Curtin	Councilor

ABSENT:	Gabe Hood	Councilor
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WHEREAS, the Town of Marcellus Parks & Recreation Department has advised the Town Board of the Town of Marcellus of the Department’s continuing need for the Marcellus Park tennis courts and basketball courts (hereinafter “courts”) to be resurfaced;

WHEREAS, Okie Court Systems, Inc. has submitted a proposal for resurfacing of the Marcellus Park courts at a contract price not to exceed Thirty-Two Thousand Four Hundred Forty-Four Dollars and Zero Cents (\$32,444.00); and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a reserve fund for the Town Park known as the “Park Capital Reserve Fund” for purposes of funding purchases related to Town Park improvements; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Park Capital Reserve Fund of the Town of Marcellus for the resurfacing of the courts at Marcellus Park; and

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement for the resurfacing of the courts with Okie Court Systems, Inc., at a price not to exceed Thirty-Two Thousand Four Hundred Forty-Four Dollars and Zero Cents (\$32,444.00); and

BE IT FURTHER RESOLVED that the sum of Thirty-Two Thousand Four Hundred Forty-Four Dollars and Zero Cents (\$32,4440.00) from the Park Capital Reserve Fund, be designated for expenditure in furtherance of the resurfacing of the courts at Marcellus Park; and

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Press Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Stevens and seconded by Councilor Hoey.

VOTE:	Karen R. Pollard	Supervisor	Yes
	Terry Hoey	Councilor	Yes
	Laurie Stevens	Councilor	Yes
	Jamie Curtin	Councilor	Yes

DATED: August 17, 2022

NEW BUSINESS

Court Clerk to Attend Conference: Councilor Curtin made a motion seconded by Councilor Hoey to

approve the Court Clerk, Mary Beth Lollis- Barnell, to attend the 42nd Annual Fall Conference from Oct. 16 – 19, 2022 in Albany, New York. The total amount for the registration, accommodations, and mileage will be around \$1,150. There is money in the Court’s budget for this and the Judges are in agreement that she should go.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Highway Supervisor to Attend Conference Don MacLachlan, Highway Superintendent, put in a request to attend the Highway Superintendents Conference in Ellicottville, NY from September 20 -23, 2022. There is money in his budget for this. Supervisor Pollard asked Jim Gascon, Town Attorney, if Don has to get permission as he is an elected official. Jim Gascon, stated that as long as there is money in his budget, no authorization is needed.

Marcellus Chamber of Commerce/Marcellus Park – Fall Festival: The Town received a request from the Marcellus Chamber of Commerce about having an Annual Fall Festival/Halloween Haunted Trail. Their hope is to make this an annual event that grows in popularity. The event would include things such as, but not limited to:

- Fall Crafters
- Pumpkin decorating for the kids
- Live music
- Food trucks – (they have a few calls out to Blueberry & Lace and Melt)
- A haunted trail through the woods
- Cider and donuts.

The Chamber would like to use the Annex and Playground Pavilions at the Park. The event would be Saturday, October 22, 2022.

Jim Gascon, Town Attorney, stated that he is involved with the Rotary Club and they may be able to help out some.

Councilor Stevens made a motion seconded by Councilor Curtin for the Marcellus Chamber of Commerce to use the Annex Pavilion and Playground Pavilions for the Fall Festival on October 22, 2022.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Sewer in Park (added item – emergency situation): The Town received proposals for work on the Park Pump Station. The work was broken down into five (5) phases and there were quotes for each phase.

Phase I

- Value Vault Assembly Package
- Concrete valve vault with aluminum hatch and fall grating package with duplex isolation valve
- Check valve assembly and optional bypass/cleanout connection

The quotes we received were from:

W2O LLC	\$19,174
GP Jager, Inc	\$22,750
Cyclops	\$29,875

Councilor Curtin made a motion seconded by Councilor Stevens to award Phase 1 for the Park Pump Station repairs (Valve Vault Assembly Package) to W2O LLC.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Phase II

- Wilo Pump Package
- Wilo FA 10.5E Submersible sewage pumps with 4 inch guide rail system and spare parts kits

The quotes we received were from:

W2O LLC	\$19,750
GP Jager, Inc	\$23,500
Cyclops	\$33,675

Councilor Stevens made a motion seconded by Councilor Hoey to award Phase 2 for the Park Pump Station repairs (Wilco Pump Package) to W2O LLC.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Phase III

- Control Panel Package
- Duplex pump control panel built to the following specifications:
- Duplex control panel, 13.1 hp 208 volt 3ph for use with Wilo pumps, 28.4 fla
- Nema 4 Steel Enclosure with 24” Leg Kit
- Steel Back panel & aluminum door
- Incoming power block
- Manual transfer switch and terminals for connection of remote generator receptacle
- Phase Monitor
- Motor circuit breakers/handle padlock attachment
- IEC motor connectors
- Control circuit breaker
- Control circuit transformer (3kva)
- Auxiliary breaker and simplex receptable for existing telemetry equipment
- Pump run, seal leak and overtemp lights (30mm)
- Hand-off-auto switches and alarm test switch (30mm)
- Alternator with Se. SW and lag pump monitor relays
- Elapsed time meters
- Condensation heater with adjustable thermostat
- (2) 15 amp GFO receptacles with breakers (Note: 10 amp max load on each receptacles)
- Flashing High water alarm light – Red
- Required dry contracts
- Relays, terminal blocks and ground lugs as required
- UL 508A listed and labeled
- Conduit and Wire from pole to control panel and panel into the pump pit

The quotes we received were from:

W2O LLC	\$19,200
GP Jager, Inc	\$24,200
Cyclops	\$46,875

Councilor Hoey made a motion seconded by Councilor Curtin to award Phase 3 for the Park Pump Station repairs (Control Panel Package) to W2O LLC.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Phase IV

- Pump Installation Package
- Field service call to install customer supplied pumps and make connections to customer installed valve vault piping
- Please include pricing with all prevailing wage labor, travel and materials to complete work outlined

The quotes we received were from:

W2O LLC	\$19,150
GP Jager, Inc	\$23,500
Cyclops	\$25,250

Councilor Stevens made a motion seconded by Councilor Hoey to award Phase 4 for the Park Pump station repairs (Pump Installation Package) to W2O LLC.

Ayes - Pollard, Curtin, Hoey and Stevens Carried

Phase V

- Control Panel Installation Package
- Field service to install customer supplied control panel at park pump station and perform start-up of sewage pumps
- Please include pricing with all prevailing wage labor, travel and equipment to complete work outlined

The quotes we received were from:

W2O LLC	\$19,150
GP Jager, Inc	\$21,800
Cyclops	\$29,550

Councilor Curtin made a motion seconded by Councilor Hoey to award Phase 5 for the Park Pump station repairs (Control Panel Installation Package) to W2O LLC.

Ayes – Pollard, Curtin, Hoey and Stevens Carried

Supervisor Pollard did state that the repairs for the Pump Station will be taken out of the ARPA money that the Town is receiving, as previously approved.

Supervisor Pollard asked if she would need to sign anything. Mike Ossit, Deputy Highway Superintendent, stated that he would let them know.

Board Comments: Supervisor Pollard shared an email she received from the Supervisor in Clay. Some of the Town and Villages still don't want the Interstate 81 process to go through. They would like to get a lawsuit to stop the revamping of Interstate 81. The Board all thought this was a done deal. No action will be taken on this from the Town Board of the Town of Marcellus.

No other Board members had anything to say at this time.

Residents Comments: Julie Sageer, Marge Wipper and Hind VanDusen came to the Board to ask what they can do to try and get a water district in the Amber Road, Brewer Road area in Marietta New York. Jim Gascon, Town Attorney, stated that first step is working with an engineer to see if it's possible, if there are enough residents that would want a water district, where all the water lines would come from and where they would go.

Mr. Gascon, just watched a video on Water Districts and there are a number of grants available depending on the factors.

Supervisor Pollard stated that this may be a number of years, as there is a lot to creating a water district.

Jim Gascon, will get a list of engineers that specialize in Water Districts from his office.

Supervisor Pollard stated that her and Jim Gascon will work together to see if an engineer would be interested in seeing what the area is like. She stated that right now, Julie Sageer, Margie Wipper and Hind VanDusen don't have to do anything.

Tentative Budget: Supervisor Pollard then handed to the Board a 2023 Tentative Budget for the Board Members to take home and look at. At the Sept. 7, 2022 meeting, they will schedule the Budget Meetings. She stated that they should meet with the Fire Department and MAVES. If any department wants to meet with the Board, or if the Board would like to meet with a certain Department, those meetings can be scheduled.

Adjournment:

Councilor Curtin made a motion seconded by Councilor Hoey to adjourn the Town Board Meeting at 7:20 pm.

Ayes – Pollard, Curtin, Hoey and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk