

Workshop Meeting
Wednesday, May 18, 2022
6:30 PM

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 18, 2022 in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
Jamie Curtin, Councilor
Terry Hoey, Councilor
Gabe Hood, Councilor
Laurie Stevens, Councilor

Also Present: Phil Coccia, Recreation Director; Karen Cotter, Clerk to Codes/Planning/Zoning; Sandy Elsey, Clerk to Parks and Recreation; Jim Gascon, Town Attorney; Mark Delasin, Bobby Mayers and Ryan Coon - from the Fire Department; Bill Southern, Jeff Berwald, Jesse Faulkner, Scott Stearns, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 16, 2022. Claim #'s 153550-153595, 153603-153606.

	<u>Expenses</u>
General Fund	\$32,314.33
Part Town General	288.33
Town Wide Highway	8,610.50
Part Town Highway	2,512.95
Fire District	485.00
Trust & Agency	<u>1,127.36</u>
Total	\$45,338.47

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 18, 2022. Claim #'s 153609-153612. These are for the Insurance Bills.

<u>Voucher Number</u>	<u>Vender Name</u>	<u>Amount</u>
153609	Blue Cross/Blue Shield	\$ 209.11
153610	Blue Cross/Blue Shield	209.11
153611	Blue Cross/Blue Shield	635.22
153612	Blue Cross/Blue Shield	<u>16,984.90</u>
	Total	\$18,038.34

	<u>Expenses</u>
General Fund	\$10,443.20
Part Town General	3,802.92
Part Town Highway	5,583.11
Trust & Agency	<u>209.11</u>
Total	\$18,038.34

Councilor Stevens made a motion seconded by Councilor Curtin to approve the Abstract of Audited Vouchers as of May 16, 2022 and the Abstract of Audited Vouchers as of May 18, 2022. Ayes- Pollard, Curtin, Hoey, Hood and Stevens Carried

Abstract of Audited Vouchers (New Town Hall): The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 16, 2022. Claim #'s 153607-153608.

	<u>Expenses</u>
Capital Projects	\$22,642.23

Councilor Curtin made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers (for the New Town Hall) as of May 16, 2022. Ayes – Pollard, Curtin, Hoey, Hood and Stevens Carried

OLD BUSINESS

Jeff Lowe – Town Assessor: Jeff Lowe, Town Assessor, gave a brief overview of the equalization trends for Onondaga County. He stated that he would like to attend the Town Board Meetings periodically to give an update of what is going on in the Assessor’s Office. Mr. Lowe was asked how often a Town-Wide Assessment should be done. He stated that it used to be every year, now the State is saying between 4 – 5 years.

Double Utility Poles: Jim Gascon, Town Attorney, asked that we put this off as he received some comments and would like to edit it.

NEW BUSINESS:

Comments on Otisco Lake Drinking Water Source Protection Plan – Scott Stearns: Scott Stearns came to the Board Meeting on March 16, 2022 and explained to the Board that he is very involved in the Otisco Lake Drinking Water Source Protection Plan. He asked if the Board had any comments on preserving Otisco Lake. No one had any comments on this issue. The Towns of Spafford and Otisco have more shoreline on Otisco Lake than Marcellus does. The Board is fine with the Otisco Lake Drinking Water Source Protection Plan moving forward to protect Otisco Lake Drinking Water.

DISCUSSION AGENDA

Supervisor Pollard received information on Town Technologies. There is a company that will come and check all the PC's/Laptop/Desktop Computers to find out if there is enough protection on them so that they wouldn't get hacked. This is just informational for the Board. It may be something to look at in the future with computers being hacked all the time.

Supervisor Pollard was informed that the Clay Supervisor would like to have comments on the Route 81 plans. Supervisor Pollard doesn't feel that the Route 81 project affects Marcellus, but if anyone has any comments, please let her know and she will forward them to the Town of Clay Supervisor.

There was a brief discussion on the new Laws regarding Zoom meetings. Jim Gascon, Town Attorney, stated the law wouldn't have an impact on the Town of Marcellus, as we meet in person.

Fire Department: Mark Delasin, Ryan Coon and Bobby Mayers were all here from the Marcellus Fire Department. Earlier in the day, the financials from March 2022, the Chief's Report, the Reserve Balances for the Truck Reserve and the Building Reserve and also the quotes for the flooring were received and given to the Board Members. Councilor Stevens asked why they didn't disclose that the cost of redoing the floors was about \$20,000? Here is a list of who they received quotes from:

Tile and Carpet Town – Carpet One	\$19,955.56
RF Installations	25,510.68
FAM Construction	37,358.00

Mr. Delasin did say they went with Tile and Carpet Town – Carpet One.

Mr. Delasin said they did use prevailing wage. He also stated that they do have a procurement policy which was based on an old Town Procurement Policy. He stated that anything over \$1,000 has to be three (3) bids obtained and approved by the Board of Directors. Anything under \$1,000 the Fire Chief can purchase for the Operations Side and the President can purchase for the Administrative Side.

Councilor Curtin asked why it takes so long to get financials to the Town. Mr. Delasin told the procedure for their bills to be paid and that takes a bit of time.

Supervisor Pollard stated that years ago, the Town took over the Fire Department Bills and that we could do that again. It would save the Fire Department a lot of money. They would give us the bills and tell us what account to take it out of. Mr. Delasin said that he would mention that to the Fire Department Board.

Councilor Stevens asked why are we paying \$500 a quarter for the Service Awards when we used to pay \$500 yearly. Mr. Delasin stated that it helps for longevity and helps with new recruits.

Supervisor Pollard reminded them that anything they do at the Fire Department that is over \$5,000, they have to come to the Board with it. Mr. Delasin stated that a lot of the Fire

Personnel will do the work they can on a volunteer basis, to help cut the costs of projects. Supervisor Pollard just stated that we are all taxpayers and we should be transparent with all the money.

Councilor Hoey just asked to continue to give us information on a regular basis. The Town would like to have a good relationship with the Fire Department.

Mr. Delasin stated that the company that handles the Comp. Cases for the Fire Department is very unprofessional, they don't answer the phone calls and don't follow through. He stated that a few firemen have had issues with them. This was just a "for your information" statement, as he didn't know if we used the same company for the Town employees.

Supervisor Pollard stated that there would be an Attorney/Client meeting after the Workshop Meeting.

ADJOURNMENT:

Councilor Curtin made a motion seconded by Councilor Stevens to adjourn the Town Board Meeting at 7:30 pm.

Ayes – Pollard, Curtin, Hoey, Hood and Stevens

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk