Workshop Meeting

Wednesday, April 27, 2022

6:30 PM

A Workshop Meeting of the Town Board of the Town of Marcellus, County on Onondaga, State of New York was held on Wednesday, April 27, 2022, in the Town Hall, 22 E. Main Street, Marcellus, New York.

This meeting was rescheduled from Wednesday, April 20, 2022.

 Present: Karen R. Pollard, Supervisor

 Jamie Curtin, Councilor

 Terry Hoey, Councilor

 Gabe Hood, Councilor

 Absent: Laurie Stevens, Councilor

Also Present: Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Karen Cotter, Sandy Elsey, Jim Gascon, Town Attorney; Bill Southern, Jeff Berwald, Jim Rossiter, Peter Hakes, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

**Abstract of Audited Voucher:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of April 18, 2022. Claim #’s 153443-153478, 153488-153496.

 **Expenses**

 General Fund $29,382.07

 Part Town General 3,860.65

 Town Wide Highway 1,227.10

 Part Town Highway 3,583.11

 Trust & Agency 1,336.47

 Total $39,389.40

Councilor Curtin made a motion seconded by Councilor Hood to approve the Abstract of Audited Vouchers as of April 18, 2022.

Ayes – Pollard, Curtin, Hoey and Hood Carried

**Abstract of Audited Vouchers (New Town Hall):** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk.

Abstract #4 as of April 18, 2022. Claim #’s 153497- 153498.

 **Expenses**

 Capital Projects $123.00

Councilor Hoey made a motion seconded by Councilor Curtin to approve the Abstract of Audited Vouchers for the New Town Hall as of April 18, 2022.

Ayes – Pollard, Curtin, Hoey and Hood Carried

**OLD BUSINESS**

**Guidelines on use of Meeting Room:** The Form the Board was given was one that was used to reserve Pavilions. Sandy Elsey, Parks and Recreation Department, will change the wording for the use of the meeting room. This will be on the agenda for the May 4, 2022 meeting.

**Double Utility Poles:** Jim Gascon, Town Attorney, made some changes and it will be reviewed by Attorney’s in his office. This will be on the May 4, 2022 agenda.

**Cemetery Permissive Referendum:**

TOWN BOARD RESOLUTION

TOWN OF MARCELLUS

RE: CEMETERY MONUMENT RESTORATION

SUBJECT TO PERMISSIVE REFERDENDUM

At a Regular Meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 22 East Main Street, in said Town, County of Onondaga and State of New York on April 27, 2022, at 6:30 pm, there were:

 **PRESENT:** Karen Pollard Town Supervisor

Terry Hoey Councilor

 Gabriel Hood Councilor

 Jamie Curtin Councilor

 **ABSENT**: Laurie Stevens Councilor

 **WHEREAS,** the Town Board and Town Supervisor have determined that the monuments in the cemetery are in need of restoration; and

 **WHEREAS,** it is expected the cost of the monument restoration will not exceed Two Thousand Five Hundred Dollars and 00/100 ($2,500.00); and

 **WHEREAS,** pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a capital reserve fund known as the “Cemetery Capital Reserve Fund” for purposes of funding the improvements of cemetery monuments; and

 **WHEREAS,** such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

 **WHEREAS**, the Town Board of the Town of Marcellus is desirous of expending monies from the Cemetery Capital Reserve Fund for the restoration of monuments; and

 **NOW THEREFORE, BE IT RESOLVED**, the Town Of Marcellus Town Supervisor is hereby authorized to expend not more than Two Thousand Five Hundred Dollars and 00/100 ($2,500.00) from the Cemetery Capital Reserve Fund for the restoration of monuments; and

 **BE IT FURTHER RESOLVED** that the sum of Two Thousand Five Hundred Dollars and 00/100 ($2,500.00), be designated for expenditure from the Cemetery Capital Reserve Fund in furtherance of the monument restoration, and

 **BE IT FURTHER RESOLVED,** that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

 **BE IT FURTHER RESOLVED**, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Eagle Observer”. Newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on both the sign board and Website of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

 Said resolution was offered by Councilor Hoey ( as amended, the date was April 20, 2022, but because the meeting was rescheduled, the amended date is April 27, 2022) and seconded by Councilor Curtin.

 VOTE: Karen Pollard Supervisor Yes

 Terry Hoey Councilor Yes

 Gabriel Hood Councilor Yes

 Jamie Curtin Councilor Yes

**Date: April 27, 2022**

**Time Clock:** Supervisor Pollard made a motion seconded by Councilor Hoey to put this on the agenda for the May 4, 2022 meeting. Councilor Stevens was absent tonight and she is the one who did all the research on it. Councilor’s Curtin and Hood do not feel at this time a time clock is a priority. They would all like Councilor Stevens to have a chance to state her opinion.

Ayes – Pollard, Curtin, Hoey and Hood Carried

**Sign Law:** Councilor Hoey shared his comments on different sections of the sign law that was given to the board. Jim Gascon, Town Attorney, suggested that there be a sub-committee to review each section of the “sign” law. Jim Gascon will reach out to Councilor Hoey, Councilor Curtin and John Houser, Codes Officer, to review the law. Once they reach to where they are content with it, they will present to the Town Board and Planning/Zoning Boards. No action was taken at this meeting.

**NEW BUSINESS**

**Grant – Ash Bore:** Councilor Hood made a motion seconded by Councilor Curtin to authorize Supervisor Pollard to sign the Intergovernmental Agreement between the Town of Marcellus and the Onondaga County Soil and Water Conservation District. Onondaga County Soil and Water will reimburse the Town of Marcellus up to $5,000 for the replanting of trees lost to the emerald ash borer. The Town of Marcellus will plant trees on Town owned land in close proximity to ash trees that have been removed or are dead/dying (within a park, right-of-way, or on the same public street).

Ayes – Pollard, Curtin, Hoey and Hood Carried

**Storm Water:** The information received was informational only. This has been on-going for years. The Town pays an annual Membership of $3,600. The Central New York Regional Planning & Development Board takes care of a lot of the outreach for Storm Water.

**New Members – Fire Department:** Councilor Curtin made a motion seconded by Councilor Hoey to approve the following as members into the Marcellus Fire Department: Casey Collins, Timothy Wellenc, Joshua Harris, Ashley Ovitt, Jeff Isgar and Mike Paddock.

Ayes – Pollard, Curtin, Hoey and Hood Carried

**DISCUSSION AGENDA**

Councilor Curtin asked if we could comprise a number of people for a Fire Advisory Board. This will be on the agenda for the May 4, 2022 meeting.

Councilor Hoey asked how the Comprehensive Plan Meetings were coming along. Supervisor Pollard stated that the next meeting is scheduled for the end of May.

Phil Coccia, Recreation Director, praised Sandy Elsey, Keith Ramsden and all the Park employees for making the Superhero’s night a success. There were two food trucks – that sold out, along with Spiderman and The Easter Bunny.

**ADJOURNMENT:** Councilor Curtin made a motion seconded by Councilor Hoey to adjourn the Town Board Workshop Meeting at 7:25 pm.

Ayes – Pollard, Curtin, Hoey and Hood Carried

Respectfully Submitted,

Sandy Taylor

Town Clerk