

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
Wednesday, November 3, 2021
7:00 PM

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 3, 2021 in the Town Hall, 24 E. Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
John Cusick, Councilor
Terry Hoey, Councilor
Laurie Stevens, Councilor

Absent: Tammy Sayre, Councilor

Also Present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Karen Cotter, Clerk to Planning/Zoning/Codes; Sandy Elsy, Clerk to Parks/Rec; Jim Gascon, Town Attorney; Gary and Linda Wilcox; Bill Southern; Steve Bolewski, Grady Germain, Brooklyn Finarty; Janine Lundrigan, Howard Hanna Realtor; Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

PUBLIC HEARING: 2022 BUDGET: Supervisor Pollard opened up the Public Hearing at 7:00 pm for the 2022 Budget. She asked if anyone from the floor or the Board had any comments either for or against the 2022 Preliminary Budget. There were no comments either for or against it. Supervisor Pollard closed the Public Hearing at 7:02 pm.

Minutes: Councilor Stevens made a motion seconded by Councilor Hoey to waive the reading and accept the minutes from the following meetings: Budget Meeting, September 15, 2021; Informational Meeting on the NYS Marijuana Regulation and Taxation Act on September 30, 2021; Budget Meeting on October 6, 2021; Regular Board Meeting on October 6, 2021; and the Workshop Meeting on October 20, 2021.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract 11 as of November 1, 2021. Claim Numbers 152735-152766.

	<u>Expenses</u>
General Fund	\$19,394.60
Part Town General	7.38
Town Wide Highway	7,178.59
Capital Projects	<u>786.00</u>
	\$27,366.57

Board Members were given the Activities Report as of October 26, 2021, for the Fiscal Year 2021. Period 10.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,524,044.44)	913,243.23
Part Town General	(178,628.20)	133,373.55
Town Wide Highway	(574,657.70)	267,795.65
Part Town Highway	(361,576.70)	395,782.10
Fire District	(408,784.88)	385,167.00
Hydrant Fund	(3,036.35)	3,022.40
Ambulance Fund	(319,493.18)	319,473.00
Sewer District	(195,431.55)	195,430.00
Water District	(170,996.93)	176,996.00

Bank Balances:

Total of bank Balances for September 2021 - \$5,450,368.87

Councilor Hoey made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers as of November 1, 2021, the Activities Report as of October 26, 2021 and the Bank Balances for September 2021.

Ayes – Pollard, Stevens, Hoey and Cusick Carried

New Town Hall: The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract 11 as of November 1, 2021. Claim Numbers 152776-152777.

	<u>Expenses</u>
Capital Projects	\$2,539.87

Board Members were given the Activities Report (for the New Town Hall) as of October 26, 2021, for the Fiscal Year 2021. Period 10.

	<u>Revenue</u>	<u>Expenses</u>
Capital Project	(3,000,236.85)	1,688,483.28

Councilor Stevens made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers for the New Town Hall as of November 1, 2021 and the Activities Report as of October 26, 2021.

Ayes – Pollard, Stevens, Hoey and Cusick Carried

OLD BUSINESS:

Town Hall Purchase Offers: Jeanine Lundrigan, Realtor for Howard Hanna, was here and has been very pleased with the number of groups that have been through the Town Hall. As of right now, the Town has two (2) purchase offers.

Supervisor Pollard suggested that the Board meet with Jim Gascon, Town Attorney, at the end of this meeting to review the Purchase Offers. It was agreed upon that there would be an Attorney/Client Meeting to discuss these further.

Kinetic Business: Councilor Stevens made a motion seconded by Councilor Cusick authorizing Supervisor Pollard to sign the Kinetic Business (Windstream) agreement for the internet service at the New Town Hall. The monthly fee would be \$184.75 for 500 M Fiber Internet & 2 lines for alarms.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

NEW BUSINESS:

Deputy Court Clerk (added item): Mary Reagan Dailey, Town Justice, requested the Board's approval to hire a Deputy Court Clerk for 6 hours a week at \$16.00 per hour. Councilor Stevens made a motion seconded by Councilor Cusick to approve the court to hire a Part time Deputy Court Clerk for 6 hours a week at \$16.00 per hour.

Ayes -Pollard, Stevens, Hoey and Cusick

Carried

American Rescue Plan Act: Supervisor Pollard received an email regarding the expanding of ARPA (American Rescue Plan Act) funds. The email is from NY Towns encouraging Towns to send a letter to their House Representatives urging the House to support this issue. Councilor Hoey made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to send the letter to John Katko, Representative, urging the House to pass this law. It has been passed in the Senate.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Community Development Application: Supervisor Pollard received a letter stating that the application for the Tennis/Basketball Court Resurfacing project has been approved. The Town will receive the amount of \$22,000. A contract will be executed between the Town and the County. The County will initiate this procedure. The Town will manage the project and the county will reimburse up to the awarded amount. Phil Coccia, Recreation Director, stated that Sandy Elsy put in a lot of work to get this application in to the County.

2022 Budget: Supervisor Pollard made a motion seconded by Councilor Hoey to approve the 2022 Budget, based on the Preliminary Budget.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

TOWN HALL

Don MacLachlan, Highway Superintendent, stated that they hope to start paving the parking lot next week.

Supervisor Pollard stated that it was mentioned to her to put fences around the heating/ac units that will be on the roof of the New Town Hall. It would cost approximately \$20,000 more and the people who work on them said they are a pain to work around. There will not be fences put around the roof top units.

Councilor Stevens stated that Syracuse Office Equipment does not install on weekends unless we would pay overtime. They will be sending out a designer as the time gets closer for us to move into the New Town Hall and work out a schedule about moving us over there.

Supervisor Pollard has been told that the completion date is sometime in mid – January of 2022.

DISCUSSION AGENDA

Phil Coccia, Recreation Director, stated that Keith Ramsden received a very nice thank you stating that the Park is one of the best in the league for cross-country meets.

There will be an Attorney/Client meeting at the conclusion of this meeting.

ADJOURNMENT:

Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Town Board meeting at 7:35 pm.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk