

**TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES**

Wednesday, September 15, 2021
6:00 pm

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, September 15, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Those Present: Karen Pollard, Supervisor
 John Cusick, Councilor
 Terry Hoey, Councilor
 Tammy Sayre, Councilor
 Laurie Stevens, Councilor

Also present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Karen Cotter, Codes/Planning/Zoning Secretary; John Houser, Codes Officer; Jim Gascon, Town Attorney, Janine Lundrigan and Holly Legnetto from Howard Hanna Realtors; Gene Sweet, Carol Sweet, Dave Card, Mark Delson and Ryan Coon - all from the Fire Department, Bill Southern and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #9 as of September 19, 2021. Claim #'s 152520-152575.

	<u>Expenses</u>
General Fund	\$23,120.67
Part Town General	1,915.97
Town Wide Highway	3,329.25
Part Town Highway	5,928.65
Fire District	10,275.25
Hydrant Fund	1,542.88
Ambulance Fund	1,900.00
Water District	10,849.08
 Total	 \$58,861.75

Councilor Sayre made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of September 19, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Abstract of Audited Vouchers (New Town Hall): The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract #9 as of September 14, 2021. Claim #'s 152576-152577

	<u>Expenses:</u>
Capital Projects	\$2,993.71

Councilor Hoey made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers for the New Town Hall as submitted by the Town Clerk.

Ayes- Pollard, Stevens, Hoey, Sayre and Cusick Carried

Janine Lundrigan & Holly Legnetto from Howard Hanna: Ms. Lundrigan and Ms. Legnetto discussed with the Board the pros and cons of the existing Town Hall located at 24 E. Main Street. The price range they suggest listing it at is \$229,000 - \$239,000. After some discussion, Supervisor Pollard made a motion seconded by Councilor Hoey to have Ms. Lundrigan and Ms. Legnetto, from Howard Hanna Realtors, start the paperwork, and have Supervisor Pollard sign it, to list the property at 24 E. Main Street for a price of \$229,000.
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

OLD BUSINESS

Comprehensive Plan Consultants: Dan Kwasnowski, from the County, reached out to Supervisor Pollard regarding the two proposals we received regarding the Comprehensive Plan. The proposals are from Bergmann Architects, Engineers, Planners and the other one is from EDR (Environmental Design & Research). Mr. Kwasnowski would like to meet with Supervisor Pollard, Jerry Wickett (from the Planning/Zoning Board) and anyone else that would be available to review the proposals more in-depth. Supervisor Pollard will contact Mr. Kwasnowski to set up a meeting. No action taken at this time.

Cannabis Informational Meeting: The board was given a draft for a display ad to be put in the paper regarding Marijuana Regulation and Tax Act. After a few changes, the ad will be sent to the paper tomorrow. The meeting will be on Thursday, September 30, 2021 at 7:00 pm. this will take place at the Marcellus Fire Department on Slate Hill Road. This informational meeting will be open to all Residents for their input on the Marijuana Regulations. There will be an attorney from Costello, Cooney and Fearon there to answer any questions/concerns. Comments will be taken through the regular mail or by emailing Supervisor Pollard.

NEW BUSINESS

Challenge Island Agreement: Councilor Stevens made a motion seconded by Councilor Sayre to Authorize Supervisor Pollard to sign the Agreement with Challenge Island (once the Town receives Proof of Insurance naming the Town of Marcellus as a Certificate Holder). Challenge Island will offer two (2) classes for the Fall of 2021.
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Challenge Island Jr. Wednesdays – three (3) four-week series in October, November and December from 3:00 – 4:00 pm. This is for children ages 4 – 6. The fee for each four-week series is \$60.00 per child, \$50.00 per student for Challenge Island and \$10.00 per student for the Town of Marcellus.

Parent’s Night Out/Kid’s Pizza ‘n’ Steam Night: Challenge Island will offer six (6) two-hour Friday Night Programs for kids ages 7-12 in October, November and December from 6:00 pm – 8:00 pm. The dates are 10/1, 10/15, 11/5, 11/19,12/3 and 12/17. The fee for this is \$40.00 per child, \$30.00 per student for Challenge Island and \$10.00 per student for the Town of Marcellus.

Marshfield Farms – Farmland Protection Implementation Grant Support: Councilor Hoey made a motion seconded by Councilor Stevens to support the Marshfield Farms owners to prepare an application to the New York State Department of Agriculture and Market’s Farmland Protection Implementation Grant program. This program funds the protection of viable agricultural land through the use of voluntary conservation easements. Marshfield Farms

includes approximately 292 acres spanning both the Town of Skaneateles and the Town of Marcellus. The parcel that are in the Town of Marcellus are:

018-01-02
019-01-18
019-01-16
020-01-03
020-02-19.1

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Assessment – Property Photos: The Board was presented with an Agreement from Fitts Appraisal Company to take a street shot photo of everyone’s house to be put on the website for Onondaga County. The cost for this would be \$6,000. Mr. Fitts has \$3,000 in his budget for 2021 and would ask for another \$3,000 for 2022. After much discussion, Councilor Hoey made a motion seconded by Councilor Stevens to table this until October 6, 2021.

Ayes – Pollard, Stevens, Hoey and Sayre

Nay - Cusick

Tax Cap Override (added Item):

TOWN OF MARCELLUS
TOWN BOARD RESOLUTION

September 15, 2021

TOWN OF MARCELLUS LOCAL LAW NO. A OF THE YEAR 2021

(“A Local Law Overriding the Tax Levy Limit Established
In General, Municipal Law §3-C in the Town of Marcellus”)

Councilor Stevens introduced proposed Local Law No A of the year 2021, relating to the ability of the Town of Marcellus to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law §3-C, and to allow the Town of Marcellus to adopt a Town Budget for the fiscal year 2022 in excess of the “tax levy limit,” and made the following motion, which was seconded by Councilor Hoey.

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an Unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board;
and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria,

NOW, THEREFORE, it is

RESOLVED AND DETERMINED the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further;

RESOLVED AND DETERMINED that the Town Board conduct a Public Hearing as to the enactment of Proposed Local Law No. A of the year 2021 at the Marcellus Town Offices located at 24 East Main Street in said Town on October 20, 2021 at 6:00 pm, or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote, the vote was as follows:

Karen Pollard	Supervisor	Aye
John Cusick	Councilor	Aye
Terry Hoey	Councilor	Aye
Tammy Sayre	Councilor	Aye
Laurie Stevens	Councilor	Aye

The foregoing resolution was thereupon declared duly adopted.

DATED: September 15, 2021

DISCUSSION AGENDA

Use of ARPA (American Rescue Plan Act) money discussion: A discussion ensued regarding what the American Rescue Plan Act money can be used for. It was suggested that it goes towards repairing the Pumping Station that is in Marcellus Park. Councilor Stevens made a motion seconded by Councilor Sayre to start getting the pricing to make the repairs to the Pumping Station.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

TOWN HALL

Supervisor Pollard had a “key” meeting to determine who shall have access to what part of the New Town Hall. Employees will have keys to get into the building and then a key to their own offices. There will be more discussion on this after Supervisor Pollard has another “construction” meeting on the progress of the New Town Hall.

Councilor Stevens stated that she would like to have another Budget Meeting. It was decided that there would be Budget Meeting on Wednesday, October 6, 2021 at 6:00 p.m. This will precede the Regular Town Board Meeting at 7:00 p.m.

ADJOURNMENT: Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Workshop Meeting at 8:00 pm.

Ayes- Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk