

TOWN OF MARCELLUS
Workshop Meeting Minutes
Wednesday, August 18, 2021
6:00 pm

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 18, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
John R. Cusick, Councilor
Terry Hoey, Councilor
Tammy Sayre, Councilor
Laurie Stevens, Councilor

Also present: Don MacLachlan, Highway Superintendent; Karen Cotter, Phil Coccia, Recreation Director; Stacy Marris, Attorney in for Jim Gascon; Bill Southern, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of Aug. 16, 2021. Claim #'s 152382-152428

	<u>Expenses</u>
General Fund	\$92,887.63
Part Town General	116.02
Town Wide Highway	683.79
Part Town Highway	2,387.83
Trust & Agency	<u>1,081.63</u>
Total	\$97,156.90

Abstract of Audited Vouchers: The Abstract of Audited Vouchers (for health insurance) was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 18, 2021. Claim #'s 152438-152441.

	<u>Expenses</u>
General Fund	\$ 9,682.16
Part Town General	3,556.99
Part Town Highway	3,340.39
Trust & Agency	<u>202.70</u>
Total	\$16,782.34

Councilor Hoey made a motion seconded by Councilor Cusick to approve both sets of Abstract of Audited Vouchers as of August 18, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Abstract of Audited Vouchers (New Town Hall): The Abstract of Audited Vouchers (for the New Town Hall) was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 16, 2021. Claim #'s 152429-152437.

	<u>Expenses</u>
Capital Projects	\$205,314.20

In reviewing the vouchers for the New Town Hall, Don MacLachlan, Highway Superintendent, noticed that the two vouchers for Vitale Ready-Mix Concrete, Inc. (numbers 152442 for \$2,430.00 and #152443 for \$1215.00) should have been in the general Voucher Report. Therefore, the General Voucher total will increase by \$3,645 to \$100,801.90 and the total expenses for the Vouchers for the New Town Hall will decrease by \$3,645 to \$201,669.20.

Councilor Hoey made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers (for the New Town Hall – as amended) as of August 16, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

OLD BUSINESS

Set up Budget Meetings: Councilor Stevens made a motion seconded by Councilor Hoey to set up the Budget Meetings as follows:

Tuesday, August 31, 2021 – at 5:30 at the Welcome Center

Wednesday, September 1, 2021 – 6:00 pm at the Town Hall (this is just before our regular Town Board Meeting at 7:00 PM)

Thursday, September 2, 2021 – at 5:30 pm – at the Welcome Center

Thursday, September 9, 2021 – at 5:30 – at the Maintenance Building

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Appointment of Deputy Tax Collector: Elaine Potter, Tax Collector, gave to the Board a statement appointing a Deputy Tax Collector for the School Taxes as well as the Town taxes. This is just a formality and no action needed to be taken.

NEW BUSINESS

Budget Adjustment – Highway: Department Don MacLachlan, Highway Superintendent, requested a budget adjustment of \$42,346 (\$13,929.83 from CHIPS, \$15,366.52 from PAVE-NY and \$13,049.65 from Severity) from the Part – Town Highway Revenue Account DB3501 to be moved to the expense line DB.5110.4000 for the paving and shoulder work on Maple Road. Councilor Stevens made a motion seconded by Councilor Sayre to approve the Budget Adjustment of \$42,346 account DB3501 to expense line DB.5110.4000 as requested by the Highway Superintendent.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Brush Grinding – Highway Department: Don MacLachlan, Highway Superintendent, explained to the Board that once-a-year Green Renewable Inc. will come and grind the brush pile at 4264 Slate Hill Road. The cost is split with the Village. Councilor Hoey made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the contract with Green Renewable Inc., for a three – year contract. The cost will be \$5,400 annually (\$2,700 a year for the Town and \$2,700 a year for the Village). The contract will go from 8/1/21 to 8/1/2021. By signing a three-year contract there is a savings of \$1,300 annually.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

TOWN HALL

Security Systems: Supervisor Pollard met with a representative from Eastern Security regarding the security in the New Town Hall. He will be getting quotes for each door (what areas will be available to employees) and quotes for cameras. The court may be able to apply for a JCAP Grant to help with the cost of some of the cameras in the Meeting/Court Room.

DISCUSSION AGENDA

Cannabis: Stacy Marris, Attorney from Costello, Cooney & Fearon, explained New York State’s Marijuana Regulation and Taxation Act (MRTA). She gave an overview and also handed out a Quick Reference Guide. Below are some of the points she covered:

1. Cities, Towns and Villages may opt out of allowing (a) adult-use cannabis retail dispensaries and/or (b) on-site consumption licenses, only, by adopting a local law subject to a permissive referendum on or before December 31, 2021.
2. No opt out can occur after December 31, 2021.
3. Municipalities can issue time, place and restrictions on the operation of Dispensaries and/or consumption establishments. These restrictions can Pertain to local zoning, location of licensees, hours of operation and adherence to building codes. Neither Dispensaries nor consumption establishments may be located within 500 feet of school grounds or within 200 feet of a house of worship.

After much discussion it was decided that the Board will host an information meeting to let the public know the State’s Regulations for the selling/vaping of cannabis. Supervisor Pollard will check with the Fire Department to schedule a date.

Truck Purchase (added item): Don MacLachlan, Highway Superintendent, requested from the Board to order a new Truck. He purchases the trucks on a rotation basis and one is up in 2022. Councilor Stevens made a motion seconded by Councilor Cusick to allow Don MacLachlan, Highway Superintendent, to order a new 2023 Western Star 4700SF with a Tenco Budget Plow and Body Package for a price of \$252,662.00. The truck will not be in until 2023.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Memorial Trees: Phil Coccia, Recreation Director, stated that they just planted the 23th Memorial Tree in the Park so far this year.

Route 81: Supervisor Pollard received information on Route 81. There will be neighborhood meetings for people to express their concerns. The list of neighborhood meetings will be posted in the foyer. The nearest one to Marcellus is in LaFayette on August 31, 2021.

ADJOURNMENT: Councilor Stevens made a motion seconded by Councilor Sayre to adjourn the Workshop Meeting at 7:15 PM.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk