

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
Wednesday, August 4, 2021
7:00 pm

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 4, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
Terry Hoey, Councilor
Tammy Sayre, Councilor

Absent: John Cusick, Councilor
Laurie Stevens, Councilor

Also Present: Don MacLachlan, Highway Superintendent; Mike Ossit, Deputy Highway Superintendent; Karen Cotter, Phil Coccia, Recreation Director; Bill Southern, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Minutes: Councilor Hoey made a motion seconded by Councilor Sayre to waive the reading and accept the Town Clerk’s minutes from the Town Board Meeting on July 7, 2021 (as amended) and the Workshop Meeting on July 21, 2021. On the July 7, 2021 meeting Supervisor Pollard received an email regarding Adult - Use Cannabis and what the Town’s thoughts are. In the minutes, it was written as CBD and changed to Cannabis.

Ayes – Pollard, Hoey and Sayre

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract 8 as of August 2, 2021. Claim Numbers: 152344-152371

	<u>Expenses</u>
General Fund	\$17,842.14
Part Town General	15.05
Town Wide Highway	213.80
Part Town Highway	70.95
Trust & Agency	<u>1,750.00</u>
Total	\$19,891.94

Board Members were given the Activities Report as of August 3, 2021 for the Fiscal Year 2021. Period 7.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,475,075.72)	\$589,768.77
Part Town General	(173,701.05)	94,562.34
Town Wide Highway	(566,008.85)	232,341.92
Part Town Highway	(361,524.57)	169,912.43
Fire District	(408,767.35)	291,367.25
Hydrant Fund	(3,035.93)	1,517.74
Ambulance Fund	(319,488.30)	239,642.25
Sewer District	(195,431.46)	195,430.00
Water District	(156,034.43)	81,142.46

Bank Balances

Total of Bank Balances for June 2021 – \$6,737,659.69

Councilor Sayre made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of August 2, 2021, the Activities Report as of August 3, 2021 and the Bank Balances for June 2021.

Ayes – Pollard, Hoey and Sayre Carried

New Town Hall: The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract 8 as of August 2, 2021. Claim Numbers: 152372 & 152373.

Expenses

Capital Project	\$34,160.68
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Board Members were given the Activities Report (New Town Hall) as of August 3, 2021 for the Fiscal Year 2021. Period 7

	<u>Revenue</u>	<u>Expense</u>
Capital Project	(3,000,139.11)	923,530.51

Councilor Hoey made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of August 2, 2021 and the Activities Report as of August 3, 2021.

Ayes – Pollard, Hoey and Sayre Carried

OLD BUSINESS

Set Up Budget Meetings: The Board received a time-line regarding the budget. Supervisor Pollard suggested that the Board schedule the Budget Meetings at the August 18, 2021 Workshop meeting as two Councilors were absent for this meeting. Councilor Sayre stated that she emailed Lori Petrocci, Bookkeeper, to let her know some dates that she was not available. The scheduling of the Budget Meetings will be on the August 18th Agenda.

Permissive Referendum – Highway Truck:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on August 4, 2021 at 7:00 P.M., there were:

Present:	Karen Pollard	Town Supervisor
	Terry Hoey	Councilor
	Tammy Sayre	Councilor
Absent:	John Cusick	Councilor
	Laurie Stevens	Councilor

WHEREAS, the Town of Marcellus Highway Department Superintendent has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a new plow truck; and

WHEREAS, available through Stadium International Trucks, is a 2021 International CV515 with a Tenco 12M body and a Western 9’6” plow blade at a contract price not to exceed One Hundred Twenty Thousand Dollars and 00/100 Cents (\$120,000.00); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the “Highway Equipment Reserve Fund DA878” for purposes of funding the purchase of equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve fund DA878 of the Town of Marcellus and for the purchase of the aforementioned 2021 International CV515 with a Tenco 12M body and a Western 9’6” plow blade for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said truck shall be purchased from Stadium International Trucks, at a purchase price not to exceed One Hundred Twenty Thousand Dollars and 00/100 Cents (\$120,000.00) using monies from the Highway Equipment Reserve Fund DA878.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Highway Superintendent is hereby authorized to enter into an agreement to acquire a 2021 International CV515 with a Tenco 12M body and a Western 9’6” plow blade, at a price not to exceed One Hundred Twenty Thousand Dollars and 00/100 Cents (\$120,000.00), from Stadium International Trucks; and

BE IT FURTHER RESOLVED that the sum of One Hundred Twenty Thousand Dollars and 00/100 Cents (\$120,000.00) from the Highway Equipment Reserve Fund DA878, be designated for expenditure in furtherance of the acquisition of a 2021 International CV515 with a Tenco 12M body and a Western 9’6” plow blade; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Marcellus Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Hoey and seconded by Councilor Sayre.

VOTE: Karen Pollard	Aye
Terry Hoey	Aye
Tammy Sayre	Aye
John Cusick	Absent
Laurie Stevens	Absent

Resolution duly adopted.

Dated: August 4, 2021

Reappointment of Wayne Norris to the BAR: Councilor Sayre made a motion seconded by Councilor Hoey to reappoint Wayne Norris to the Board of Assessment Review (BAR) for a term of five (5) years, 10/1/2021 – 9/30/2026.

Ayes – Pollard, Hoey and Sayre

Carried

Set Dates for Fall Trash Days: Councilor Hoey made a motion seconded by Councilor Sayre to set the Fall Trash Days for Friday's September 24 and October 1 and Saturday's September 25 and October 2, 2021. The times for Friday will be 8:00 am – 1:00 pm. The times for Saturday will be 8:00 am – 12:00 noon.

Ayes – Pollard, Hoey and Sayre

Carried

Annual Training: Supervisor Pollard stated that everyone must take the Workplace Violence Training. Susan Dennis is setting up a meeting for Monday, August 9, 2021 at the Town Hall for those who would like to take it then or you can sign up and take it on your own. There is a schedule of different times and dates that are available.

Grant Submittal Information from TDK: Supervisor Pollard received from TDK a three-ring binder with all the information regarding application for the WQIP (Water Quality Improvement Program) for the Knolls Subdivision grant. The binder will be in the Town Clerk's Office if anyone wants to look at it.

Town Hall Cabling: Supervisor Pollard shared that she received an email from Messenger (Phone and cabling for the New Town Hall). The Town was not obligated to have Messenger for the phone and cabling, you can choose one or the other. Since the Board has appointed Messenger for both, they will upgrade the new network to Cat6A at the same quoted price for Cat 6. The Cat6A is 10 times faster.

Town Hall Appraisal: Supervisor Pollard talked with an appraiser. She was told that the Town didn't really need one. The Town Board (seller) can decide what price they would like for the Town Hall at 24 E. Main Street. Between working with some real estate agents and Mr. Fitts, the Town Assessor, the Board will come up with a price. At this time Jim Gascon, Town Attorney, stated that the Town would need to send out RFP's (Request For Proposal) to realtors.

Supervisor Pollard has spoken to Tom Riley regarding insurance on the New Town Hall. Mr. Riley will talk with the Project Manager to find out what the New Town Hall will have to help keep the insurance rates lower. Mr. Riley is also checking with various insurance companies for rates on the current Town Hall once we are out of this building. Most insurance companies do not like to insure vacant buildings for any period of time due to vandalism.

Town Hall: There was discussion as to where security cameras should be placed. Supervisor Pollard will contact Eastern Security and ask for their input as well.

Councilor Hoey has spoken with Sandy Elsey, Phil Coccia and Keith Ramsden from the Park and things seem to be going well. They are very busy with Pavilions and Kids camps.

Phil Coccia, Recreation Director, is going to be submitting paperwork for two more grants for upgrades to the Park. He has already submitted the paperwork for resurfacing the basketball courts and new playground equipment by the Grove Pavilion. The next two projects he would like to apply for are to have the Petitions in the Grove bathrooms as they are becoming rusted. Also, he would like to have the Bridge at the Park professionally painted. He will keep the Board informed.

Phil Coccia, also wants to thank Mike Ossit for working with Sandy Elsey and Keith Ramsden with putting equipment on Auctions International.

Phil Coccia, said that the Community Band was very well attended. There were so many players that some people were behind the curtains. Mr. Coccia also stated that the attendance at the concerts in the Park are very well attended. There are two senior trips scheduled as of right now. One is to Lake George and the other is a Christmas show in November.

Bill Southern, Sheehan Road, asked if there are any laws about electric scooters on the trails in the Park. He was walking his dog and a young kid went flying by him and almost hit him. At this point, there are no laws against them.

Adjournment: Councilor Sayre made a motion seconded by Councilor Hoey to adjourn the Town Board Meeting at 8:10 pm.

Ayes – Pollard, Hoey and Sayre

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk