

TOWN OF MARCELLUS  
TOWN BOARD WORKSHOP MEETING  
Wednesday, June 16, 2021  
5:30 PM

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 16, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Those present were: Karen R. Pollard, Supervisor  
John R. Cusick, Councilor  
Terry Hoey, Councilor  
Laurie Stevens, Councilor

Tammy Sayre, Councilor - Absent

Also present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Bill Southern and Sandy Taylor, Town Clerk

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 15, 2021. Claim #'s 152125-152164, 152169-152171.

	<u>Expenses</u>
General Fund	\$ 6,694.92
Part Town General	1,546.49
Town Wide Highway	9,654.68
Part Town Highway	3,898.85
Fire District	10,275.25
Ambulance Fund	1,900.00
Trust & Agency	<u>1,509.74</u>
Total	\$35,479.93

Councilor Cusick made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers, for our monthly bills, as of June 15, 2021.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Abstract of Audited Vouchers (New Town Hall): The Abstract of Audited Vouchers (for the New Town Hall) was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 15, 2021.

	<u>Expenses</u>
Capital Projects	\$29,204.32

Councilor Stevens made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers, for the New Town Hall, as of June 1, 2021.  
Ayes – Pollard, Stevens, Hoey and Cusick Carried

**OLD BUSINESS:**

**Permissive Referendum – Highway:** Don MacLachlan, Highway Superintendent, requested a Permissive Referendum to construct a new Salt Shed. The shed they use now is 29 years old and the canvas is starting to rip.

**TOWN BOARD RESOLUTION  
TOWN OF MARCELLUS**

**SUBJECT TO PERMISSIVE REFERENDUM**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Marcellus Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on Wednesday, June 16, 2021, at 5:30 P.M., there were:

<b>PRESENT:</b>	Karen Pollard	Supervisor
	Terry Hoey	Councilor
	John Cusick	Councilor
	Laurie Stevens	Councilor

<b>ABSENT:</b>	Tammy Sayre	Councilor
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**WHEREAS**, the Town Board of the Town of Marcellus has been advised that a new salt shed is needed for purposes of keeping road salt available for use by the Highway Department; and

**WHEREAS**, the Town Board and Town Highway Superintendent have further determined that the salt shed will benefit visitors and residents of the Town and help safely maintain the Town roadways; and

**WHEREAS**, in order to ensure the proper storage of the salt, the Town Board desires to construct a new salt shed; and

**WHEREAS**, it is expected the cost of the construction of the salt shed shall not exceed Eighty-Five Thousand Dollars and 00/100 (\$85,000.00); and

**WHEREAS**, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a capital improvement reserve fund known as the “Capital Improvement Reserve Fund” for purposes of constructing a salt shed for the betterment of the Town of Marcellus; and

**WHEREAS**, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

**WHEREAS**, the Town Board of the Town of Marcellus is desirous of expending monies from the Capital Improvement Reserve Fund for the construction of a new salt shed; and

**NOW THEREFORE, BE IT RESOLVED**, the Town of Marcellus Town Highway Superintendent is hereby authorized to expend not more than Eighty-Five Thousand Dollars and 00/100 (\$85,000.00) from the Capital Improvement Reserve Fund for the construction of a new salt shed; and

**BE IT FURTHERE RESOLVED** that the sum of Eighty-Five Thousand Dollars and 00/100 (\$85,000.00), be designated for expenditure from the Capital Improvement Reserve Fund in furtherance of the construction, and

**BE IT FURTHERE RESOLVED**, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

**BE IT FURTHERE RESOLVED**, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “ Press Observer”, newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the town clerk shall post or cause to be posted on both the sign board and Website of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Hoey and seconded by Councilor Stevens.

VOTE:	Karen Pollard	Supervisor	Yes
	Terry Hoey	Councilor	Yes
	John Cusick	Councilor	Yes
	Laurie Stevens	Councilor	Yes
	Tammy Sayre	Councilor	Absent

Date: June 16, 2021

**NEW BUSINESS:**

**SAM Grant Information:** Phil Coccia, Recreation Director, would like approval from the Town Board to apply for a SAM Grant for the following projects in Marcellus Park. The prices attached to each are estimates.

Resurfacing of the Tennis and Basketball Courts, adding lines for Pickleball –  
AstroTruf Corporation - \$30,384

Grove Playground update including handicap accessible structures and sensory area and the addition of toddler equipment – Parkitects - \$61,875

Councilor Cusick made a motion seconded by Councilor Stevens to authorize the Town Attorney to summarize the SAM Grant application. This included the resurfacing of the Tennis and Basketball Courts, along with updating the Grove Playground area including handicap accessible structures and sensory area and the addition of toddler equipment.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

**SAM Grant – Highway (added item):** Councilor Stevens made a motion seconded by Councilor Hoey to authorize Supervisor Pollard to sign a SAM Grant request for the Highway Department. Don MacLachlan, Highway Superintendent, is pursuing a \$50,000 grant for the replacement of a 60 foot-long, 42 inch-diameter arch culverts, pavement milling and restoration, and the replacement and installation of the guardrail on Chrysler Road.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

**Deputy Tax Collector for School Taxes:** Councilor Hoey made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign and execute the same IMA (Intermunicipal Agreement) for a Deputy School Tax Collector. There was one drawn up for the year 2020, this will be modified to 2021. This is only if the Tax Collector should be out during the School Tax Collection time. The Town will be reimbursed by Marcellus Schools at a rate of \$20/ hour.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

**Fire Proof Filing Cabinets:** Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the agreement with Syracuse Office Environments to purchase three Fire Proof Filing Cabinets. The cost of each Cabinet is \$3,899, for a total of \$11,697.00.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

**Phone System Update:** Supervisor Pollard has been working on getting estimates for a new phone system for the New Town Hall. Pete Knowles, our technical person, recommends having four (4) ports at each station. He is in the process of speaking with the companies and the construction crews about the cabling for all the ports. Supervisor Pollard hopes to have more information for the July 7, 2021 meeting.

## **DISCUSSION AGENDA:**

Supervisor Pollard went to a supervisor's luncheon. Ryan McMahon, County Executive, and Dan Kwasnowski, County Planning, were both there. They are working on a Comprehensive Plan for the County.

An invitation to the Marcellus Fire Department Awards Banquet was received. Supervisor Pollard asked if anyone would like to attend. It will be held on June 26, 2021.

Supervisor Pollard received information that the Town of Marcellus is now at 100% assessment rate.

American Rescue Plan: The American Rescue Plan is very vague on what the funds can be used for. There is a formula for how much the Town will receive and how much of that will go to the village. Don MacLachlan, Highway Superintendent, suggested the Pumping Station in the Park (if that is allowed).

Update on the Water hookup on Limeledge: Supervisor Pollard reached out to Joe from TDK Engineering and his estimate to include this resident in the Water District would be about \$3,000- \$3,300. Jim Gascon, Town Attorney, estimate would be about \$1,500. On top of that, there is the cost of actually hooking the lines up. Supervisor Pollard, will reach out to the resident to see if he would want to continue with this, or possibly ask some of the other residents that are not in the Water District to join in and the cost can be split up.

New Town Hall: There is a stand still on the work for the New Town Hall. Hopefully, the steel will be here by the end of this week or beginning of next week.

Councilor Hoey asked if everything is done with the revaluation. Supervisor Pollard stated that it is done and they had two (2) nights of meeting with the residents.

Don MacLachlan, Highway Superintendent, asked about selling a 1988 Roadside mower. Councilor Stevens made a motion seconded by Councilor Hoey that Don MacLachlan can sell the 1988 Roadside mower. He is going to try going through Auctions International first, as he believes he can get more than just trading it in.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Bill Southern, Sheehan Road, asked about how much other Towns are paying into MAVES. Mr. Southern stated that the Town of Marcellus residents pay, but since MAVES is now servicing part of the Towns of Onondaga and Otisco, he feels that they should be contributing to MAVES. Supervisor Pollard will contact Steve Knapp (director of MAVES) and find out if they are receiving funding from other Towns.

A resident asked Councilor Hoey what the protocol for reducing a speed limit is on Frank Gay Road. Supervisor Pollard explained that the resident can submit a petition to the Town Board with a written request of what they would like the speed limit reduced to. The Town will then send the request into the State Department with their approval or denial. It is then up to the State Department of Transportation.

Phil Coccia, Recreation Director, stated that the Park is very busy and the on-line signups are going very well.

**Adjournment:** Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Town Board Meeting at 6:45 pm.

Ayes – Pollard, Stevens, Hoey and Cusick

Carried

Respectfully Submitted,

Sandy Taylor  
Town Clerk