

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
Wednesday, June 2, 2021
7:00 pm

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 2, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Present: Karen R. Pollard, Supervisor
Laurie Stevens, Councilor
Terry Hoey, Councilor
Tammy Sayre, Councilor
John Cusick, Councilor

Also present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Gary and Linda Wilcox, Bill Southern, Karen Cotter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Minutes: Councilor Stevens made a motion seconded by Councilor Hoey to accept and waive the reading of the Town Clerk’s minutes from the Town Board Meeting on May 5, 2021 (as amended) and the Workshop Meeting on May 19, 2021. The May 5, 2021 stated that Councilor Sayre was asked about security cameras in the New Town Hall, it was Councilor Hoey that was asked about it.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Monthly Activity: The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract 6 as of June 1, 2021. Claim #'s 152075-152105, 152113.

	<u>Expenses</u>
General Fund	\$ 9,779.11
Part Town General	87.50
Town Wide Highway	1,377.54
Fire District	<u>82,347.50</u>
 Total	 \$93,591.65

Board Members were given the Activities Report as of May 28, 2021 for the Fiscal Year 2021. Period 5

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,345,104.11)	416,158.43
Part Town General	(170,721.35)	67,729.98
Town Wide Highway	(500,786.46)	144,739.25
Part Town Highway	(361,484.53)	56,380.45
Capital Projects	(52.63)	(2,845,454.98)
Fire District	(408,744.74)	198,144.50
Hydrant Fund	(3,035.63)	1,517.74
Ambulance Fund	(319,482.96)	159,811.50
Sewer District	(195,431.40)	195,430.00
Water District	(156,020.61)	81,142.46

Bank Balances: Total of Bank Balances for April 2021 - \$7,547,673.92

Councilor Stevens made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers as of June 1, 2021, the Activities Report as of May 28, 2021 and the Bank Balances for April 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

New Town Hall Bills: The Abstract of Audited Vouchers was given to Board Members (for the New Town Hall) as submitted by the Town Clerk. Abstract 6 as of June 1, 2021. Claim #'s 152114-152117.

	<u>Expenses</u>
Capital Projects:	\$499,054.84

Councilor Sayre made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers (New Town Hall) as of June 1, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

OLD BUSINESS

Mask Wearing Requirements: Councilor Stevens would like to modify the Mask Wearing Requirements that were voted on May 19, 2021. The following is the resolution from May 19, 2021:

“Masks are now only mandated to unvaccinated employees and visitors to the Town. The employees and visitors that can produce proper verification that they had their vaccination and produce proof to the Town Clerk or Deputy Town Clerk are not required to wear a mask. If an employee or visitor cannot produce proof of vaccination or has not been vaccinated, they will be required to wear a mask while in the Town Hall.”

After much discussion, Councilor Stevens made the motion seconded by Councilor Sayre to update the May 19,2021 resolution as follow. “All visitors to the Town will now go on the honor system. If visitors are vaccinated, they do not have to wear a mask. If visitors are unvaccinated, we are asking that they continue to wear their mask. Employees must show their vaccination card to their immediate Supervisor so that they may walk about the Town Hall without a mask. If employees are unvaccinated or do not wish to show their vaccination card, they must continue to wear a mask if they are not in their own office.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

NEW BUSINESS

Concert: Councilor Hoey made a motion seconded by Councilor Cusick to approve the following Concert:

The Cobble Rockers Aug. 5, 2021 \$360
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Phil Coccia, Recreation Director, stated to the Board that they should think about if they would like to close down the dance floor during the concerts. There will be more picnic tables out to help distance people due to Covid 19.

Marcellus Rotary Club Request: Councilor Stevens made a motion seconded by Councilor Sayre to approve the request of the Marcellus Rotary Club for a Fall Home Day on September 18, 2021. The Rotary Club is requesting the upper Marcellus Park, including the baseball diamond for the entire day for crafters, entertainment, food vendors and fireworks. They are also requesting the lower park for the lumberjack demonstration as well as a tentative event utilizing Nine Mile Creek.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Permissive Referendum: Don MacLachlan, Highway Superintendent, is requesting the use of Part Town Highway Funds from the Highway Construction Revenue in the amount of \$85,000 for the construction of a salt storage shed for the Highway Department. The shed is 29 years old and the canvas is worn. Councilor Cusick made a motion seconded by Councilor Hoey to have Jim Gascon, Town Attorney, draw up a Permissive Referendum for the June 16, 2021 meeting.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

TOWN HALL: Supervisor Pollard stated that OCWA (Onondaga County Water Authority) is drilling for the water pipe on the New Town Hall. Also, the floor for the basement has been poured.

DISCUSSION AGENDA:

Supervisor Pollard spoke with Paul White from ACC Technical Services today regarding the wiring for the New Town Hall. He was very informative and would be a great resource when we get to that part of the construction. The wiring would go in once the wall studs are up, before the sheet rock. Pete Knowles, the IT person, would like to be involved at this point.

Jim Gascon, Town Attorney, reminded everyone that to be in compliance with the Open Meetings Law, all residents have to be able to see what the Board is seeing. This goes for the Town Board Meetings and the Planning/Zoning Board Meetings.

Councilor Stevens asked Jim Gascon, Town Attorney, if he has found out anything about subdividing this building. He will be looking into it.

Peter Knowles has been sending emails regarding more protection for our computers as hacking of computers is on an increase. He recommends that we go with a company called Fortimail. There is a one-time setup/migration fee of \$400 and a monthly recurring fee of \$45 based on the number of mailboxes on the system. Supervisor Pollard made a motion seconded by Councilor Sayre to go with Fortimail as an extra security layer for our computers, with the one-time set up fee of \$400 and a monthly fee of \$45.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Supervisor Pollard stated that they want an Attorney/Client meeting at the adjournment of the Town Board Meeting.

Bill Southern, Sheehan Road, complimented Don MacLachlan and the Highway Department on the trail that they made at the park.

ADJOURNMENT: Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Town Board Meeting at 8:00 pm.

Ayes-Pollard, Stevens, Hoey, Sayre and Cusick Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk