

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
Wednesday, May 5, 2021
7:00 PM

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 5, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York.

Those present were:

Karen R. Pollard, Supervisor
John R. Cusick, Councilor
Terry Hoey, Councilor
Tammy Sayre, Councilor
Laurie Stevens, Councilor

Also present: Don MacLachlan, Highway Superintendent; Jim Gascon, Town Attorney; Sandy Elsey, Secretary to Parks and Recreation; Gary and Linda Wilcox, Bill Southern, Mark Delasin Fire Department; Ryan Coon, Fire Department; Tom West and Sandy Taylor, Town Clerk.

Minutes: Councilor Cusick made a motion seconded by Councilor Hoey to accept the Town Clerks minutes from the Town Board Meeting held on April 7, 2021, the Workshop Meeting that was held on April 21, 2021 and the Special Meeting that was held on April 30, 2021. The motion was made with the waiving of the reading of the minutes. Supervisor Pollard noted that on the April 21, 2021 minutes, under the Fire Department E-Tool Request it was written that \$6,000 was earmarked for a truck repair. It was earmarked for equipment. The motion was made with the correction on the April 21, 2021 meeting minutes.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract 5 as of May 3, 2021. Claim #'s 151963-151983, 151986-151989, 151997-152000.

	<u>Expenses</u>
General Fund	\$17,429.57
Part Town General	153.09
Town Wide Highway	3,836.82
Part Town Highway	103.00
Fire District	<u>6,000.00</u>
Total	\$27,522.48

Board Members were given the Activities Report as of April 30, 2021 for the Fiscal Year 2021.
Period 4

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,310,788.02)	\$ 326,567.21
Part Town General	(167,691.40)	56,087.69
Town Wide Highway	(494,748.70)	139,949.24
Part Town Highway	(361,464.14)	29,473.73
Fire District	(408,729.08)	191,844.50
Hydrant Fund	(3,035.48)	1,517.74
Ambulance Fund	(319,480.16)	159,811.50
Sewer District	(195,431.37)	195,430.00
Water District	(156,013.81)	81,142.46

Bank Balances:

Total of Accounts for March \$4,947,552.85

Councilor Stevens made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers as of May 3, 2021, The Activities Report as of April 30, 2021 and the Bank Balances for March 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

NEW TOWN HALL BILLS:

The Abstract of Audited Vouchers for the new Town Hall was given to Board Members as submitted by the Town Clerk. Abstract #5 as of May 3, 2021. Claim #'s 152001-152006.

	<u>Expenses</u>
Capital Projects	\$9,510.76

Bills paid between meeting for New Town Hall: The following bills were approved at the Special Meeting held on Friday, April 30, 2021.

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
151984	OCWA	\$ 1,120.71
151985	OCWA	<u>45,000.00</u>
	Total:	\$46,120.71

Councilor Sayre made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers for the New Town Hall as of May 3, 2021 and the bills that were paid on April 30, 2021

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

OLD BUSINESS

American Rescue Update: Supervisor Pollard received an e-mail from the head of the Supervisors stating that he would like each Town to come up with a wish list of what they would like the American Rescue Money to be used for. Some examples are Storm Water Control, Help Non-Profits in the Town or Drainage issues. She asked the Board Members to give it some thought and let her know their ideas.

NEW BUSINESS

Concerts in the Park: Councilor Stevens made a motion seconded by Councilor Hoey to authorize Supervisor Pollard to sign the following Agreements for Concerts in the Park.

Joe Whiting	July 15, 2021	\$750
Thunder Canyon	July 22, 2021	\$600
Mood Swing	August 12, 2021	\$600
The Fab Cats	August 19, 2021	\$600

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Park Tree Risk Assessments: Councilor Hoey made a motion seconded by Councilor Sayre to authorize Supervisor Pollard to sign the Intergovernmental Agreement between the Town of Marcellus and The Onondaga County Soil and Water Conservation District. The District will work cooperatively with the Town to accomplish tree risk assessments of town owned trees. The cost of this is as follows:

- a. Tree Risk Assessment Fee (including but not limited to technical duties required to provide tree risk assessments and reports on town trees, litigation; subject to prior approval by the TOWN) \$65.00/hour
- b. Technical Support Fee (including but not limited to assisting with location of trees, presentations to the TOWN, public outreach; subject to prior approval by the TOWN): \$55.00/hour

Jim Gascon, Town Attorney, reviewed the Agreement and had no legal issues with it.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Challenge Island – Summer Camps: Councilor Hoey made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the (amended) 2021 Camp Agreement with Challenge Island and the Town of Marcellus. Jim Gascon, Town Attorney, was concerned with the Release and Waiver paragraph on the contract. He suggested that Supervisor Pollard cross that out and then sign the contract. There is a minimum participation of 8 children, ages 7 – 14 per week-long camp. This is for the following camps:

July 12 – 16, 2021, 12:30 pm – 3:00 pm at Marcellus Schools. Fee is \$125 per student.

August 16 – 20, 2021, 9:00 am – 4:00 pm with a supervised BYO lunch from 12:00 – 1:00 pm.

Challenge Island will provide snacks. The fee for the full day, week-long camp will be \$225 per child.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Shepard’s Settlement: Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the Shepard’s Settlement Agreement between the Town of Skaneateles and the Marcellus Fire Department. This is only a one (1) year agreement for 2021. The Town of Skaneateles will pay the Marcellus Fire Department \$12,893.00 for this year. After this year, 2021, Skaneateles may draw up a multi-year agreement.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Tom West – Zone Change Request:

Tom West, 3861 Rockwell Road, owner of the Patchwork Plus that is located on Cherry Valley Turnpike (Rt. 20) requested that the Town explore that possibility of a zone change for the area where his business is located. Mr. West explained the reasons he is basing his request on. While the Town Board would be the board to initiate a zone change, they would seek the advice from the Planning/Zoning Board. The Town Board will refer this question to the Planning/Zoning Board for their input on this issue. Mr. West should contact Karen Cotter, Secretary to Planning/Zoning Board to be placed on the agenda for the next meeting.

DISCUSSION AGENDA:

Supervisor Pollard stated that at the Special Meeting that was held on Friday, April 30, 2021, Councilors Sayre and Stevens were there and that had to do with authorizing the payments to OCWA for the meter fee and the 6” fire service tap installation.

The Fire Department has agreed to let Larry Fitts, Assessor, use the Fire House to meet with residents regarding the revaluation. Helen Stevens, Clerk to Mr. Fitts, will be setting up all the appointments.

Supervisor Pollard stated that there will be a Construction Meeting here tomorrow, May 6, 2021, at 2:00 pm. This is for the Contractors, Supervisor Pollard and Don MacLachlan, Highway Superintendent.

Councilor Hoey said that someone asked him if there was going to be security cameras at the New Town Hall. This is something that we have to look into.

Sandy Elsey, Parks/Recreation secretary, stated that the summer brochure is out. The online reservations are going very well.

Supervisor Pollard met with Judi Schneider, Mary Reagan Dailey and Mary Beth Lollis- Barnell to go over all the Court's books before Mrs. Schneider retires.

Supervisor Pollard reminded everyone that there is a Public Hearing on the Baltimore Ridge Subdivision on Wednesday, May 19, 2021 at 7:00 pm. This will be held at the St. Francis Xavier Parish Hall.

Adjournment: Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Town Board Meeting at 8:00 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk