

TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES  
Wednesday, April 7, 2021  
7:00 PM

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, April 7, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Laurie Stevens, Councilor  
Terry Hoey, Councilor  
Tammy Sayre, Councilor

Absent – John Cusick, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Matt Moses and Mary Reagan Dailey, Town Justices; Phil Coccia, Recreation Director; Gary & Linda Wilcox, Bill Southern, Tom Chigaridas, Anthony Dubar, Aaron Barban, Karen Bellows, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

**Minutes:** Councilor Stevens made a motion seconded by Councilor Hoey to accept the Town Clerk’s minutes from the Town Board Meeting held on March 3, 2021, the Workshop Meeting that was held on March 17, 2021 and the Special Meeting that was held on March 26, 2021. The Motion was made with the waiving of reading the minutes.

Ayes – Pollard, Stevens, Hoey and Sayre Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract 4 as of April 5, 2021. Claim #'s 151838-151857, 151862-151865, 151867-151871, 151875-151878, 151888, 151891-151895, 151897.

	<u>Expenses</u>
General Fund	\$ 12,367.05
Part Town General	245.45
Town Wide Highway	19,597.37
Part Town Highway	2,134.52
Fire District	82,347.50
Ambulance Fund	<u>77,930.75</u>
Total	\$194,622.64

Board Members were given the Activities Report as of April 5, 2021 for the Fiscal Year 2021. Period 3.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,302,030.84)	250,905.52
Part Town General	( 166,303.21)	44,234.79
Town Wide Highway	( 500,314.56)	105,716.20
Part Town Highway	( 361,440.93)	9,440.00
Fire District	( 408,701.47)	108,897.00
Hydrant Fund	( 3,035.29)	1,517.74
Ambulance Fund	( 319,477.03)	81,880.75
Sewer District	( 195,431.34)	195,430.00
Water District	( 156,007.53)	81,142.46

Bills Paid between meetings (March 24, 2021):

<u>Voucher Number</u>	<u>Vendor</u>	<u>Amount</u>
151820	NYSEG	19.99
151821	NYSEG	13.84
151822	NYSEG	32.34
151823	NYSEG	152.60
151824	NYSEG	293.44
151825	NYSEG	20.08
151826	NYSEG	90.06
151827	Excellus BC/BS	534.61
151828	Excellus BC/BS	<u>\$17,139.02</u>
	Total	\$18,295.98

Bank Balances:

Total of Accounts for February 2021: \$5,173,182.50

Councilor Sayre made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of April 5, 2021, the bills that were paid on March 24, 2021, the Activities Report as of April 5, 2021 and the Bank Balances for February 2021.

Ayes – Pollard, Stevens, Hoey and Sayre

Carried



**Court Clerk:** Mary Reagan Dailey and Matt Moses, (Town Justices) presented to the Board a resume of a candidate they are recommending for the Court Clerk position that will be opening up when Judi Schneider retires. The candidate's resume shows that she has many years' experience in a Court Office. They are recommending paying the candidate \$42,000. The candidate will be working 37 ½ hours a week. The Board was very supportive of the Judge's recommendation. This will be on the agenda for the April 21, 2021 meeting for the appointment.

Jim Gascon, Town Attorney, asked the Judges if they would be willing to write a letter for a Community Project Grant. He asked if they could write up how our Court Room is not up to the NYS Court Standards. This may help with obtaining some grant money.

**Fund Transfer (Park):** Phil Coccia, Recreation Director, would like to transfer \$2,000 from the Cemetery Reserve Fund (A.882) to Cemetery Contractual (A.8810.4000). Councilor Hoey made a motion seconded by Councilor Sayre to approve the transfer of \$2,000 from the Cemetery Reserve Fund to the Cemetery Contractual Fund.

Ayes – Pollard, Stevens, Hoey, Sayre

Carried

**Tree Assessment (added item):** Phil Coccia, Recreation Director, received a letter from the County stating that they would come in and do a tree assessment in the Park. They will walk around to determine what trees should be taken down and what can be planted. Mr. Coccia stated that they receive \$55 an hour and would probably be here about two (2) hours.

**Shoreline Bait and Tackle (added item):** The Board received a request from Tom Chigaridas, owner of the Shoreline Bait and Tackle shop. He was asking permission to have a "mobile" shop for bait, tackle and accessories right at a fisherman's favorite shoreline. He would like to set up the mobile shop at Ninemile Creek fishing access on Gorge Road, as well as at Marcellus Park and possibly one or two more access points on the stream heading South to Otisco Lake. This is not door to door peddling. He stated that the County or State said that it was up to the Towns and Villages. The Board did not have a problem with him moving forward with this adventure. Phil Coccia, Recreation Director, stated that he should meet with Keith Ramsden, Park Crew Leader over at the Park. Mr. Ramsden will let him know where he can set up at the Park.

**Community Project Funding:** Councilor Stevens made a motion seconded by Councilor Hoey to authorize Jim Gascon's office to get the application in for the Community Project Funding and authorize Supervisor Pollard to sign any paperwork for this Project Funding. The paperwork has to be in by April 14<sup>th</sup>. The Judges will write up letters about the inefficiency of the court room.

Ayes – Pollard, Stevens, Hoey and Sayre

Carried

**TDK Town -Requested Site Visits (added item):** Councilor Hoey made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign the contract with TDK Engineering for Town -Requested Site Visits. TDK will provide engineering support services throughout the Town Hall project, but only as requested and directed by Town representatives, comprised of the Town Supervisor, the Highway Superintendent, Code Enforcement or Town Attorney. Payment for services shall be on an hourly basis in accordance with their Standard Terms and Conditions.

Ayes – Pollard, Stevens, Hoey and Sayre

Carried

**Third Party Inspectors:** Councilor Hoey made a motion seconded by Councilor Stevens to go with TDK's recommendation to go with CME Associates, Inc as the company for the Third-Party Inspector. TDK has looked at all the proposals and recommended CME Associates.

Ayes – Pollard, Stevens, Hoey and Sayre

Carried

### **Discussion**

**From the Board:** Nothing

**From the Floor:** Anthony Dubar, property owner in Marcellus, was asking why the Assessor can't meet with people in person regarding the revaluation. After a discussion ensued, the Board will contact Mr. Fitts, and let him know the residents' concerns.

Bill Southern, Scotch Hill Road, was also concerned about the assessment and not be able to meet with Mr. Fitts in person.

Karen Bellows, suggested that if Mr. Fitts doesn't feel comfortable meeting in person, have a zoom meeting.

Supervisor Pollard received a report from Helen Stevens, Clerk to the Assessor, they had received 81 requests for an informal review with Mr. Fitts.

Don MacLachlan, Highway Superintendent, will be getting prices for a new salt shed. The shed that the Highway Department has now is 28 years old.

Reminder: There is another meeting on the Baltimore Ridge Development on April 21, 2021.

**Adjournment:** Councilor Hoey made a motion seconded by Councilor Sayre to adjourn the Town Board Meeting at 8:25 pm.

Respectfully Submitted,

Sandy Taylor  
Town Clerk.