

Councilor Stevens made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers as of March 15, 2021 and the bills that were paid on March 18, 2021.

Ayes - Pollard, Stevens, Hoey, Sayre and Cusick

Carried

OLD BUSINESS:

Pandemic Procedure: Nadine C. Bell from Costello, Cooney & Fearon, PLLC, has drafted a Public Employer Health Emergency Plan for the Town of Marcellus. This is in regards to Governor Cuomo's law that was signed into legislation that requires municipalities to submit "operation plans" for future State Disaster Emergency Involving a Communicable Disease. The following were amended from the Original Plan. Finance (pg. 6) is listed as a priority 2, the board would like that a priority 1. Park Maintenance is to be added on page 7 under the Highway Department under Essential Positions. Councilor Stevens made a motion seconded by Councilor Hoey to approve the Public Employer Health Emergency Plan (as amended) for the Town of Marcellus.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

NEW BUSINESS:

Concerts in the Park: After some discussion, it was decided that Sandy Elsey, Parks and Recreation. Secretary, would contact the bands for the summer concerts and they will start July 8th and go through the second or third week in August. This is all provided that everything isn't shut down again due to Covid. Councilor Hoey made a motion seconded by Councilor Sayre to approve Sandy Elsey to start scheduling bands for the summer concerts starting July 8, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Security at Park (added item): Phil Coccia, Recreation Director, suggested to the Board that we have some sort of security at the Park during concerts and special events. He (Mr. Coccia) will approach the Mayor about an Intermunicipal Agreement with the Village about an Officer being at the Park during concerts and Special Events. The Board is in agreement that he can move forward with this and report back to the Board with what the Village has to say about it.

Market in the Park (added item): Phil Coccia, Recreation Director, stated that the Recreation Department is starting to receive calls about the Market in the Park. The Board agreed that he can also start that after July 4th. The vendors will have to wear masks and will not be allowed to move the tables closer to each other. The Park employees will have the tables six (6) feet away from each other.

Baltimore Ridge Development: John Cusick, Councilor, attended a meeting hosted by the Village regarding the Baltimore Ridge Development. He stated that that they have cut out a couple of the lots. Some of the village residents are concerned about the drainage and the traffic going in and out of the new development. Jim Gascon, Town Attorney, stated that the Town has jurisdiction over a drainage issue as that would drain into Town property.

Fire Department Request: The Marcellus Fire Department would like to upgrade its vehicle extrication equipment. They are requesting to use the money that the Town of Marcellus allocated towards a replacement hydraulic pump and equipment. After some discussion regarding the money and the difference between the Corporate Account and the Chief's operations budget. The Board would like some more transparency on the Corporate Funds. This will be on the agenda for the April 7, 2021 meeting for further discussion.

Retirement Letter (added item): The Board received a Retirement Letter from Judith Schneider, Court Clerk. It was accepted with regret as Judi has been here for so long. Supervisor Pollard will talk with the Judges as to advertising for the position.

TOWN HALL

Sale of Bonds (added item): Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the following documents regarding the \$3 million Bond for the New Town Hall:

- A. Bond Determinations Certificate
- B. Closing Certificate
- C. Internal Revenue Code Section Certificate "Qualified Tax -Exempt Obligations"
- D. Arbitrage Certificate
- E. Tax-Exempt Governmental Bonds
- F. Certificate as to Official Statement
- G. Continuing Disclosure Undertaking Certificate

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Jim Gascon, Town Attorney, received the last signed contract for the New Town Hall. He will be sending it over to the Town Clerk.

Furniture (added item): Councilor Stevens would like to contact Department Heads and start to figure out what furnishings they will be needing for the new offices. None of the Board members objected to her idea, so she will be moving forward with working on the furniture for offices in the New Town Hall.

Change Order for the HVAC: The Board wants more information on this change order.

Appoint Liaison: Councilor Stevens made a motion seconded by Councilor Sayre to appoint Supervisor Pollard as the Liaison between the contractors and the Board, with Councilor John Cusick as a backup.

Supervisor Pollard will be attending the meetings and reporting back to the Board with any updates.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

American Rescue Plan (added item): Supervisor Pollard received information on the American Rescue Plan (whereas the Town will be receiving money from the Federal Government to help out with lost revenue due to the Covid – 19 Pandemic). There are many guidelines on how and what the money can be spent on.

Building Funds (added item): Supervisor Pollard gave to the Board a Trial Balance sheet that will be set up for the monies for the New Town Hall. This will be a separate sheet only dealing with expenses for the New Town Hall.

Supervisor Pollard stated that Lori Petrocci, Bookkeeper, has sent the Supervisor's Report to the State.

Revaluation (added item): Councilor Sayre and Councilor Hoey have worked on a letter to be put on the web site explaining the Revaluation that Mr. Fitts, Town Assessor, is doing. The following is the time line and information regarding the reassessment. The Board was in agreement that

On March 5th the Town Assessor mailed individual notifications to all property owners in the Town of Marcellus regarding the 2021 town wide reassessment. The Town Board would like to relay some additional information.

The last town wide reassessment was in 2008. For many years home values remained fairly stable, but in the last few years home values have increased significantly making a reassessment necessary.

The process began in June 2019 when the Town Assessor first presented the need for a Town wide reassessment to the Board. Originally, the new assessments were to go out to Property owners at this time last year.

One year ago, the Board decided to delay the reassessment until spring 2021 due to the Covid pandemic. In August 2020 we voted in favor of proceeding with the reassessment process for 2021.

In New York State, town governments are responsible for maintaining appropriate assessments. Each local government, however, creates their own budget and tax rate. The Town is only responsible for the town budget and property tax rates.

The town wide reassessment is not connected in any way with building the new town hall. That project will be funded by a bond and reserve funds. The bond will be repaid through the normal budget process. They are unrelated.

The amount shown on the assessment notification as the 2021 approximate tax liability is not your new tax bill. This amount does not account for a decrease in the tax rate for each municipality that should occur due to the reassessment. We will not know the new tax rate for the Town of Marcellus until the town wide reassessment process is complete and the budget process is finalized in the fall of this year.

An increase in assessment during a town wide reassessment does not necessarily mean your next property tax bill will go up. It may go up, stay about the same, or go down.

The purpose of a town wide reassessment is to bring all assessments up to current full market value at the same time, and to make future property tax bills fair. The more time that passes between town wide reassessments, the more out of balance it becomes. As a result, some property owners are not paying their fair share while others are paying too much. Reassessment restores fairness.

If you believe your new preliminary assessment is incorrect, please take advantage of the informal review process. Property owners can begin this process by sending additional relevant information to the assessor at the Town Hall before May 1st.

Supervisor Pollard asked Helen Stevens, Clerk to the Assessor, to have an update at the April 7, 2021 as to how things are progressing.

Jim Gascon, Town Attorney, requested an Attorney/Client Meeting at the adjournment of this meeting.

Adjournment: Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Town Board Workshop Meeting at 7:35 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk