

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
Wednesday, March 3, 2021
5:30 pm

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, March 3, 2021, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
John Cusick, Councilor
Terry Hoey, Councilor
Tammy Sayre, Councilor
Laurie Stevens, Councilor

Also, Present: Jim Gascon, Town Attorney; Mike Ossit, Deputy Highway Superintendent; Karen Cotter, Gary & Linda Wilcox, Larry Hopkins from Erie Mechanical; Courtney Wilson, CBD Contractors; Suzanne Kondra from Potter Heating & AC; Phil Coccia, Recreation Director; Susan Dennis Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 with the Pledge of Allegiance to the Flag.

Signing of Contracts (added item): Councilor Stevens made a motion seconded by Councilor Sayre to authorize Supervisor Pollard to sign the contracts for the new Town Hall with the following companies:

CBD Construction – as the General Contractor
Erie Mechanical – HVAC Contractor
Potter Heating & AC – Plumbing Contractor
Concord Electric – Electrical Contractor

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Notice of Private Competitive Bond Sale (added item): Councilor Cusick made a motion seconded by Councilor Hoey to authorize Supervisor Pollard to sign the Notice of Private Competitive Bond Sale for \$3,000,000. Along with the Notice of Private Competitive Bond there is a General Certificate that has to be filled out by the Town Clerk. This certifies the Supervisor, Board Members and Town Clerk in their positions and when their terms end.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Minutes: Councilor Stevens made a motion seconded by Councilor Hoey to accept the Town Clerk’s minutes from the Town Board Meeting held on February 3, 2021, the Special Meeting held on February 10, 2021 and the Workshop Meeting that was held on February 17, 2021. This motion was made with the waiving of reading the minutes.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Monthly Activity: The Abstract of Audited Vouchers was given to Board Members as Submitted by the Town Clerk. Abstract 3 as of March 1, 2021. Claim #'s 151702-151737.

	<u>Expenses</u>
General Fund	\$ 12,980.32
Part Town General	184.94
Town Wide Highway	1,274.05
Ambulance Fund	<u>77,930.75</u>
Total	\$ 92,370.06

Bills paid on February 24, 2021 (between Meetings):

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
151696	Excellus BC/BS	405.40
151697	Excellus BC/BS	405.40
151698	Excellus BC/BS	\$17,139.02
151699	Excellus BC/BS	483.95
151700	Simply Prescriptions	450.82
151701	Simply Prescriptions	450.82

Board Members were given the Activities Report as of February 26, 2021 for the Fiscal Year 2021. Period 2

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,302,923.78)	\$ 156,281.86
Part Town General	(164,944.94)	30,502.00
Town Wide Highway	(487,120.76)	68,901.78
Part Town Highway	(361,422.26)	6,692.75
Fire District	(408,677.56)	97,490.75
Hydrant Fund	(3,035.10)	00.00
Ambulance Fund	(319,473.73)	1,975.00
Sewer District	(195,431.31)	195,430.00
Water District	(150,006.77)	70,497.28

Bank Balances for January 2021:

Total of Accounts for January 2021: \$4,037,998.66

Councilor Cusick made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of March 1, 2021, the bills that were paid on February 24, 2021, the Activities Report as of February 26, 2021 and the Bank Balances for January 2021.

Ayes – Pollard, Steven, Hoey, Sayre and Cusick

Carried

OLD BUSINESS

Shred Days: Councilor Hoey made a motion seconded by Councilor Stevens to schedule the Shred Days for Saturday May 1, 2021 from 8:00 am to 12:00 noon. The cost is \$600 and will be split with the Village. There will be no cost to the residents for this service.

Ayes -Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Electronics Days: The Electronics Days will be the same three weekends as the trash days which are April 23, 24, April 30 and May 1, May 7 & 8, 2021. The prices (same as last year) are as follows:

Box of Miscellaneous items	\$5.00
TV/Monitors – over 27”	\$40.00
TV/Monitors – under 27”	\$20.00

Trash Days Cost Information: After some discussion, it was decided to keep the prices for the trash day permits the same as they have been. The prices are:

Truck	\$35.00 – four trips
Trailer	\$45.00 – four trips
Passenger Car	\$20.00 – six trips
Passenger Car	\$10.00 - one trip
Freon -	15 per unit
Tires	\$3.00 each

State mandated Pandemic Procedure: Governor Cuomo signed legislation that municipalities submit “operation plans” in case of another State Disaster Emergency Involving a Communicable Disease. This has to be in by April 1, 2021. Jim Gascon, Town Attorney, will contact the Municipal Department at Costello, Cooney and Fearon and have a plan drawn up to tailored to the Town of Marcellus. This will be on the agenda for the March 17, 2021 meeting for the Board to discuss and approve.

NEW BUSINESS

Budget Transfer: Lori Petrocci, Bookkeeper, is requesting a Budget Transfer in the amount of \$5,892.57 from the General Fund Reserve Account A2770, to be moved to expense line A.1620.4 for the water leak repair on a 6” fire line in the Fire Department parking lot. This money was reimbursed from the Fire Department to the Town. Councilor Stevens made a motion seconded by Councilor Sayre to transfer \$5,892.57 from the Reserve Account A2770 to A1620.4.

Ayes –Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Challenge Island-Spring Camp Agreement: Challenge Island CNY will offer a Spring Break Camp at the Welcome Center March 29 – April 2, 2021. The camp will run from 9:00 am – 4:00 pm with a one (1) hour supervised BYO lunch. The children can be boys or girls ages 7 – 12. The cost is \$225 per child. Councilor Hoey made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the Challenge Island – Spring Camp Agreement for the camp being held March 29 – April 2, 2021.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Challenge Island -Spring Camp Agreement (younger children-added Item): Challenge Island will offer camps for children ages 4 – 6. The sessions will be on Wednesdays in April from 3:30 – 4:30, Wednesdays in July from 1:00 pm – 2:00 pm and Wednesdays in August from 10:00 am – 11:00 am. The cost for each four- week series is \$50 per child. Councilor Hoey made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign the Challenge Island – Spring Camp Agreement for children ages 4 – 6 to be held on Wednesdays in April, July and August.

Ayes –Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Assessment Revaluation Information: Larry Fitts, Town Assessor, will be doing a Town Wide Revaluation (this was supposed to happen in 2020, but due to COVID, it was rescheduled for 2021). There will be a letter going out to all residents this week to explain the reassessment. The following letter is from the Marcellus Town Board, this will be going on Marcellus Web Site.

Town of Marcellus Town-Wide Reassessment

The Town Board of the Town of Marcellus passed a resolution in August 2020 to instruct the Town Assessor to complete a Town Wide Revaluation for the 2021 roll. This was scheduled to be done for roll year 2020 but was canceled because of COVID-19.

It is the responsibility of the Town, as directed by State Law, to maintain property valuations at 100% of Fair Market Value. The last full town-wide reassessment, involving every parcel, was in 2008. A complete revaluation will result in a higher total assessment of the Town and a lower rate of taxation per \$1,000 of valuation. We will be in compliance with NYS regulation of 100% of FMV and ensuring that taxpayers receive the full value of their STAR exemption.

Impact notices will be mailed to taxpayers in early March. This notice will state your 2020 assessed value and the Town, County and School taxes paid. It will also state your new 2021 preliminary assessed value and the Town, County and School taxes that assessment will generate.

COVID-19 precludes in-person meetings with the Town Assessor but relevant, pertinent information may be submitted to the Assessor prior to the May 1 deadline for filing the Tentative roll. If changes are made because of submittals a new notice of Preliminary Assessment will be produced and mailed to the taxpayer.

Taxpayers will still have the option of filing a written complaint with the Town of Marcellus Assessment Board of Review.

Amend minutes from December 16, 2020 (added item): Councilor Stevens made a motion seconded by Councilor Hoey to amend the minutes from the December 16, 2020 meeting regarding the mailed-in “no” votes for the New Town Hall. The mailed in “no” votes should be 19 not 89 as stated in the minutes.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Town Hall:

After some discussion, it was decided that the Board needed more information regarding the Alternate Bids and changes for the New Town Hall.

Also, it has to be decided on who the point person from the Town will be. This person should be available to the contractors to bring issues to the Board as they arise.

Jim Gascon, Town Attorney, will check with Mike O’Shea, QPK Design, to inquire about his role once the building starts.

Park Liaison: Councilor Hoey met with Phil Coccia, Recreation Director; Keith Ramsden, Park Crew Leader and Sandy Elsey, secretary for Parks and Rec recently. He stated that everything is going well with the Park. Phil Coccia, mentioned that the Moonlight – walk in the park that was held on Saturday, February 27, 2021, went very well. There were two princesses from the movie “Frozen” there and everyone seemed to have a great time.

Fire Department Liaison: Councilor Stevens met with Dave Card, Chief of Marcellus Fire Department. He stated that they would like to come to the meeting on March 17, 2021 to discuss some issues. Councilor Stevens advised him to contact the Town Clerk to be put on the agenda.

Discussion:

Phil Coccia, Recreation Director, suggested to the Board to start thinking about if they are going to want to have the concerts in the Park. This will be on the Agenda for the March 17, 2021 meeting.

Phil Coccia, Recreation Director, also suggested to the Board to think about either a constable or Village Police at the Park during the concerts and during Olde Home Days.

Councilor Sayre stated that she went to the Planning/Zoning Board Meeting and that Board is thinking about revamping the laws regarding the accessory buildings. We need to match the residents needs with our regulations.

Supervisor Pollard stated that she would like to have a meeting with Council at the conclusion of the Town Board Meeting.

Adjournment: Councilor Sayre made a motion seconded by Councilor Cusick to adjourn the Town Board meeting at 6:40 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk