

TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES  
December 2, 2020

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, December 2, 2020, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen Pollard, Supervisor  
John Cusick, Councilor  
Terry Hoey, Councilor  
Tammy Sayre, Councilor  
Laurie Stevens, Councilor

Also, present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Sandy Elsey, Secretary for Parks & Rec; Karen Cotter, Secretary for Codes, Planning & Zoning; Bill Southern, Jim Rossiter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

**Minutes:** Councilor Cusick made a motion seconded by Councilor Hoey to accept the Town Clerk's minutes (waiving the reading of the minutes) from the November 4, 2020 Town Board Meeting and the November 18, 2020 Workshop Meeting.

Ayes- Pollard, Stevens, Hoey, Sayre and Cusick Carried

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #12 as of December 1, 2020, Claim #'s 151349-151373, 151382-151389.

**Expenses**

General Fund	\$18,913.75
Part Town General	31,528.00
Town Wide Highway	2,206.53
Part Town Highway	<u>1,177.26</u>
Total	\$53,825.54

Board Members were given copies of the Activities Report as of December 1, 2020, for the Fiscal Year 2020. Periods 1 to 11.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,369,514.50)	950,317.11
Part Town General	( 208,004.43)	145,611.76
Town Wide Highway	( 553,097.48)	359,885.80
Part Town Highway	( 399,229.49)	362,054.74
Fire District	( 405,073.33)	404,236.72
Hydrant Fund	( 2,562.01)	3,276.57
Ambulance Fund	( 316,716.19)	316,690.00
Sewer District	( 160,828.96)	160,821.00
Water District	( 172,155.84)	175,589.00

Bank Balances for October 2020:

The Total Bank Balances for October 2020: \$2,876,101.32

Councilor Stevens made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of December 1, 2020, the Activities Report as of December 1, 2020 and the Bank Balances for October 2020.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

### **OLD BUSINESS**

**Demo Project Update – SE Townline Road:** John Houser, Codes Officer, stated that the house that was located on SE Townline Road has been demolished. There is still some debris on the outskirts of the property, but for the most part it is cleaned up.

**Update – Fence:** John Houser, Codes Officer, spoke with the new owner of the property at North Street (the site of the old Paper Mill). The new owner is in the process of purchasing the fence from Leader Fence. Mr. Houser will be meeting with him in a couple of weeks to see what his intentions for the property are.

**Comprehensive Plan Grant Information:** Supervisor Pollard spoke with Dan Kwasnowski from the County regarding the Comprehensive Plan Grant Information. The Town does not have to put in the whole \$50,000, that amount can be whatever the Town feels is necessary. Jim Gascon, Town Attorney, stated that he has reviewed the contract and we will be needing a Certified Planner on the Committee for the Comprehensive Plan. Supervisor Pollard will bring this to the attention of the Planning/Zoning Board at their meeting on Monday, December 7, 2020.

## **NEW BUSINESS**

**MAVES 2020 Contract – Review by Board:** Supervisor Pollard would like the Board to review the MAVES 2020 contract for any changes that they would like made to the 2021 Contract. If any of the Board Members has any concerns regarding the contract, they should contact either Karen Pollard, Supervisor or Jim Gascon, Town Attorney.

**2020 Fire Department Contract – Review by Board:** Supervisor Pollard would like the Board to review the 2020 Fire Department Contract for any changes that they would like addressed for the 2021 Contract. If the Board Members have any concerns regarding the contract, they should contact either Karen Pollard, Supervisor or Jim Gascon, Town Attorney.

Jim Gascon, Town Attorney, stated that these two contracts have worked out well for the past couple of years on behalf of both parties.

**2021 Pavilion Rental Rates (added item):** Phil Coccia, Recreation Director, presented the Board with a memo regarding the Pavilion Fees for 2021. The proposed fees are as follows:

All Pavilions except the Playground from \$50 to \$55 Monday – Thursdays

Welcome Center - \$75 to \$80 - Monday – Thursday

The following Rates for Friday – Sunday and holidays:

Annex and Grove from \$120 to \$125

Stone Mill from \$105 to \$110

Creek Hollow from \$140 to \$145

Welcome Center from \$100 to \$120

After much discussion regarding the fees, Councilor Sayre made a motion seconded by Councilor Stevens to increase the Pavilion Fees as presented.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

**Equipment for Auctions International (added item):** Don MacLachlan, Highway Superintendent, has the following items to be put on Auctions International.

1. Compressor
2. 2009 Ford F-350
3. Husqvarna Zero Turn Mower
4. Bobcat Attachment – Sweepster 72” p/u Broom
5. Bobcat Attachment – 84 Sweeper 2018
6. Two (2) Oil Tanks

Councilor Stevens made a motion seconded by Councilor Hoey authorizing Don MacLachlan, Highway Superintendent to put the above 7 items on Auctions International.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

**Purchase of New Truck (added item):** Don MacLachlan, Highway Superintendent, would like to purchase a new 2021 F-350 truck (this is to replace one that blew up). Councilor Stevens made a motion seconded by Councilor Cusick to authorize Don MacLachlan, to purchase a new 2021 F-350 from Van Bontel for a price of \$31,117. The money is in his budget.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

### **DISCUSSION AGENDA**

Supervisor Pollard just wanted to compliment the Park on the Moon Light walk with Santa on Saturday, November 28, 2020. Everything was set up with Social Distancing and about 142 people went through to see Santa.

### **Town Hall:**

The Town Clerk gave an update on how many ballots for the Vote that we have received. The machines will be dropped off at the Fire Department on Friday, December 4, 2020 and picked up on Wednesday, December 9, 2020.

**Adjournment:** Councilor Cusick made a motion seconded by Councilor Sayre to adjourn the Town Board Meeting at 7:35 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully Submitted,

Sandy Taylor  
TownClerk