

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES
November 4, 2020

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 4, 2020, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen Pollard, Supervisor
John Cusick, Councilor
Terry Hoey, Councilor
Tammy Sayre, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Bill Southern, Richard Hourigan, Amy Olney, Rick Damico, Marcellus Express Laundry; Andrew Leja, Barclay Damon LLP; John Rossiter and Sandy Taylor, Town Clerk

Public Hearing 2021 Budget: Supervisor Pollard opened the Public Hearing for the 2021 Budget at 7:01 p.m. She asked if anyone from the floor or the Board had any comments either for or against the 2021 Budget. Hearing none, the Public Hearing was closed at 7:03 p.m.

Minutes: Councilor Sayre made a motion seconded by Councilor Cusick to accept the Town Clerk's minutes (waiving the reading of the minutes) from the October 7, 2020 Town Board Meeting and the October 21, 2020 Workshop Meeting.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of November 2, 2020, Claim #'s 151230-151252, 151254-151260, 151268-151280.

	<u>Expenses</u>
General Fund	\$32,414.51
Town Wide Highway	\$42,132.52
Part Town Highway	<u>\$ 1,639.05</u>
Total	\$76,186.08

Board Members were given copies of the Activities Report as of October 29, 2020, for the Fiscal Year 2020. Periods 1 to 10.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,365,839.65)	859,454.74
Part Town General	(207,062.70)	133,987.45
Town Wide Highway	(553,055.41)	285,470.43
Part Town Highway	(399,218.77)	359,345.14
Fire District	(405,072.72)	404,236.72
Hydrant Fund	(2,561.39)	3,276.57
Ambulance Fund	(316,715.38)	316,690.00
Sewer District	(160,828.96)	160,821.00
Water District	(172,153.65)	175,589.00

Bank Balances for September 2020:

The Total Bank Balances for September 2020: \$3,152,075.34

Councilor Stevens made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of November 2, 2020, the Activities Report as of October 29, 2020 and the Bank Balances for September 2020.

Ayes: Pollard, Stevens, Hoey, Sayre and Cusick

Carried

OLD BUSINESS:

NEW BUSINESS:

2021 Budget Update (added item): Councilor Cusick made a motion seconded by Councilor Stevens to approve the following 2021 Budget updates from Lori Petrocci, Bookkeeper.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

1. The Retiree health insurance (A9060.8001) decreased this year. The original amount set in the budget was \$11,777, which included a 5% increase. The new amount with the decrease has been reduced to \$10,275.
2. The Dental Premiums did not increase. The amounts are the same as 2020. The original budget increase was 7%. The total amount changed from \$4,743 to \$4,433. Here is a breakdown by account line:

A.9060.8004	From: \$4,743 to \$4,433
B.9060.8004	From: \$1,186 to \$1,108
DA.9060.8004	From: \$ 593 to \$ 554
DB.9060.8004	From: \$ 593 to \$ 554
3. Due to an increase in the 2020 Plan Rate (which is controlled by the Retirement System), the total annual Retirement amount for the 2021 payment has increased by \$7,788. Lori Petrocci, Town Bookkeeper, previously added a 3% increase so the additional amount to be added to the budget is \$5,942.

A.9010.8000	From: \$49,363 to \$55,305
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With these adjustments, the total budget changed from \$3,760,454 to \$3,764,428. The tax rate increased from 7.31 to 7.32.

Adopt 2021 Budget: Councilor Hoey made a motion seconded by Councilor Sayre to adopt the 2021 Budget with the updates from the Bookkeeper.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Councilor Cusick gave a brief summary on the Budget from the Budget Meetings.

The employees received a 3% raise, that was from a 3 – 2 vote from the Board.

\$75,000 reallocated from Fund Balance

\$15, 000 repurposed from Highway Department

\$10,000 repurposed from the Parks Department

\$15,000 from Street Lighting, because we have switched to LED

\$140,000 in the New Building Line

There is money set aside for the Fire Department for the “Jaws of Life”. If they don’t purchase that, there is more money for the new building.

Farmland Protection Board – Hourigan Family Dairy Farm: Councilor Stevens made a motion seconded by Councilor Hoey support the Hourigan Family Dairy Farm to move forward in the process for purchase of development rights. The parcel number is 012-01-81.1 (114) in the Town of Marcellus. This would keep the land forever farm land and no developments could be constructed on it. There were no conflicts with any of the Board members regarding this letter of support.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Fire Department Financials: The Board received the Fire Department Financials. There is no action, just informational.

Approval Contract for Recreation Software: Councilor Sayre made a motion seconded by Councilor Cusick to authorize the Supervisor to sign the contract with Community Pass for the Recreation Department. Jim Gascon, Town Attorney, will review the contract, and let the Board know if he finds anything in that he is uncomfortable with in the contract.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

DISCUSSION AGENDA:

Town Hall: Supervisor Pollard made a motion seconded by Councilor Stevens to approve to pay the Inspection Technician \$25/hour for the New Town Hall vote on December 8, 2020. This is what the county pays, and since they are on call all day, we will be paying it as well. We will only need one technician.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Also, Sandy Taylor, Town Clerk, gave an update of how many ballot applications have been requested and how many ballots have been mailed out up to now. We are just waiting to hear from the County Board of Elections for the list of the permanent disabled voters, so that we can start sending out their application ballots.

At this time, Supervisor Pollard turned the meeting over to Jim Gascon, Town Attorney, to discuss the issues with Rick Damico, Marcellus Express Laundry and his Attorney, Andrew Leja. There was discussion regarding the New Town Hall being close to the property line, the driveway going into the Laundry Matt and where customers will be parking. Supervisor Pollard made a motion seconded by Councilor Sayre to the following list of requests between the Town of Marcellus and Mr. Damico, owner of Marcellus Express Laundry.

The Town agrees to:

1. Take out the grassy cut on the West side of the proposed New Town Hall
2. There will be stop signs at a curb cut on both the East and West property lines of the new parking lot.
3. The guiderail will be as close to the building as permitted by the architect.
4. In addition to the Eastern curb cut that currently exists, there will be a curb cut on the West side of the Town property between the proposed New Town Hall rear parking lot and Marcellus Express Laundry.
5. The Town will not grant any easements and reserves the right to close either curb cut in the future.

Marcellus Express Laundry agrees to:

1. Close down their driveway so that equipment can get in to work on the proposed New Town Hall for approximately a two- week period.
2. Work with the Town in promoting the New Town Hall
3. The Express Laundry driveway will not be converted to a one-way entrance and laundry customers will not be directed to the Town Hall property.

Both Parties agree that after a full year, this will be reviewed with the Town Board and Mr. Damico, or whoever would own the property and the curb cuts will not be closed arbitrarily on either side by the Town or the Laundromat in the interim.

Ayes – Pollard, Hoey and Sayre

Nays- Stevens and Cusick

Supervisor Pollard asked to have an Attorney/Client meeting.

Adjournment: Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Town Board Meeting at 8:35 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Respectfully Submitted:

Sandy Taylor
Town Clerk