

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

August 5, 2020

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 5, 2020, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Tammy Sayre, Councilor
John Cusick, Councilor
Terry Hoey, Councilor
Laurie Stevens, Councilor, arrived at 7:05 pm

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Karen Cotter, Keith Ramsden, Park Crew Leader; Rebecca Pettit, Mary Varick and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Sayre made a motion seconded by Councilor Cusick to accept the Town Clerk's minutes from the July 1, 2020 Town Board Meeting, the July 15, 2020 Workshop Meeting the July 27, 2020 Special Meeting and the full transcribed meeting of July 15, 2020. The transcribed minutes were emailed to the Board, there is a hard copy at the Town Hall.

Ayes – Pollard, Hoey, Sayre and Cusick

Carried

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of July 31, 2020. Claim #'s 150802-150835, 150844-150859.

Expenses

General Fund	\$20,540.00
Part Town General	193.75
Townwide Highway	6,533.29
Part Town Highway	32,864.41
Trust and Agency	<u>305.00</u>
 Total	 \$60,436.45

Bills paid between meetings: The following bills were paid on July 20, 2020

<u>Voucher Number</u>	<u>Vendor</u>	<u>Amount</u>
150787	Excellus BC/BS	653.40
150788	Excellus BC/BS	20,121.35
150789	Simply Prescriptions	474.14
150790	Simply Prescriptions	474.14
150791	Excellus BC/BS	405.40
150792	Excellus BC/BS	405.40

Board Members were given copies of the Activities Report as of July 28, 2020 for the Fiscal Year 2020. Periods 7 to 7.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,327,350.60)	690,775.65
Part Town General	(201,767.95)	95,033.11
Townwide Highway	(552,932.06)	229,090.83
Part Town Highway	(399,178.30)	132,965.66
Fire District	(395,907.91)	287,559.00
Hydrant Fund	(2,564.29)	1,700.13
Ambulance Fund	(316,710.88)	237,517.50
Sewer District	(160,828.96)	160,821.00
Water District	(185,622.01)	79,958.38

Bank Balances for June 2020:

The Total Bank Balances for June 2020: \$3,993,945.69

Councilor Cusick made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers as of July 31, 2020, the bills that were paid on July 20, 2020, the Activities Report as of July 28, 2020 and the Bank Balances for June 2020.

Ayes - Pollard, Hoey, Sayre and Cusick

Carried

Councilor Stevens entered at this time – 7:05 pm.

OLD BUSINESS:

Fire Department Financials: The Board received the Marcellus VFD Financials from January – June 2020. This is just informational; no motion is needed.

NEW BUSINESS:

Assessment Revaluation – 2021: Larry Fitts, Town Assessor, would like to reschedule the Town Wide Revaluation for 2021. It was scheduled to be done in 2020, but due to COVID, it was canceled. Councilor Stevens made a motion seconded by Councilor Sayre to support Mr. Fitts in completing a Town Wide Revaluation in 2021. The \$3,500 that was set aside for help with photocopying and setting up appointments will be carried over into the 2021 Budget.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Reappoint Paul Femano – BAR: Councilor Hoey made a motion seconded by Councilor Cusick to reappoint Paul Femano for the Board of Assessment Review for a five-year term from October 1, 2020 – September 30, 2025.

Ayes- Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Recreation Agreement – Challenge Island: Councilor Cusick made a motion seconded by Councilor Stevens to approve the Agreement between Challenge Island and the Town of Marcellus. This camp will run from August 10 – 14, 2020. There will be two sessions. The morning session runs from 9:00 am - 12:00 noon and the afternoon session runs from 1:00 pm – 4:00 pm. The cost is \$125 per session per camper or \$225 for both sessions with a supervised lunch. The campers will need to bring a bag lunch if they stay for both sessions. Jim Gascon, Town Attorney, stated that Challenge Island name the Town of Marcellus on its insurance, not Marcellus Parks and Recreation.,

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Set Dates for Fall Trash Days: Councilor Stevens made a motion seconded by Councilor Sayre to set the Fall Trash Days for September 25 and 26 and October 2 and 3, 2020. The times will be 8:00 am – 3:00 pm on Fridays and 8:00 am – 12:00 noon on Saturdays. Don MacLachlan, Highway Superintendent, will try and have the electronics company drop off a trailer for electronics as well.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Shred Day (Possible): Sandy Taylor, Town Clerk, will check with Pro-Shred to see if they are scheduling Shred events at this time. Councilor Stevens made a motion seconded by Councilor Sayre that if Sandy Taylor can schedule a shred event for September 26 or October 3, to go ahead and book it. Sandy Taylor will let the board know once she hears.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Budget Transfers: Councilor Stevens made a motion seconded by Councilor Hoey to approve the transfer from the Building Reserves Fund to the General Fund in the amount of \$137,896. This amount would cover the Building expenses for the remainder of the year along with any unforeseen expenses that may occur through the Contingency Fund.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Demo Project – SE Townline Road: John Houser, Codes Officer, presented to the board a copy of the Request For Proposal for the Demolition Program and Site Clean Up at 3601 SE Townline Road, Marcellus, New York, that he sent out to a number of contractors. The contractors did not send everything back to him that was requested. Jim Gascon, Town Attorney, advised at this time that John Houser, resend the Request for Proposal and include a letter stating what the deficiencies were for each contractor. This will be on the August 19, 2020 agenda so that John Houser will let the Board know when the Request for Proposals will be going out and when they are to be returned to him.

DISCUSSION AGENDA:

Items from the Board: Supervisor Pollard mentioned that in the “Towns and Topics” magazine that came today, there are articles regarding the timing of the Budget, Fund Balances and Reserve Funds. This is very informative for the Board to take a look at as Budget Time for 2021 is coming up.

Loud Brakes: Supervisor Pollard received a request for the Town Board to consider a noise decibel limit and a ban of the use of “jake brakes” on Gorge Road, North Street and or/Route 174 north of the Village. Supervisor Pollard responded that he was not the first person to express their thoughts on this and she suggested that he reach out to the Onondaga County Sheriff’s Department. This resident responded that he is a Sheriff and proposed that the Town pass an ordinance that specifically forbids the use of Jake Brakes in specific areas. Once it becomes law, law enforcement can enforce it. Supervisor Pollard will have him send us copies of ordinances from other Towns to further investigate this issue.

Councilor Hoey asked if the General Codes Information on the Web site could be a little more assessable. Councilor Sayre stated that she doesn’t feel the web site is user friendly. Sandy Taylor, Town Clerk, suggested that they look at other Towns and if they find a website, they feel is more user-friendly, to let her know and she would contact the Town Clerk of that Town.

Councilor Hoey asked about the Comprehensive Plan and if we were supposed to go after Grant money for it. Supervisor Pollard said that she had contact with the person from the County back in March, and then COVID-19 hit. She will reach out to him again.

Town Hall: There was no discussion on the Town Hall.

Items from the Floor: Mary Varik, Lawless Road, spoke about a landslide on her property from heavy rains on July 11, 2020. She wanted to know if she could hand in receipts to be reimbursed for the damage that she had to pay for or if the Town would work on it. Jim Gascon, Town Attorney, explained that the Town Employees do not work on private property. He, Jim Gascon, also explained that because she has retained an Attorney, it would not be proper for the Board to discuss this matter with her without her Attorney present. He, Jim Gascon, said that she should be communicating to her Attorney and that her Attorney should then contact him, as the Town Attorney.

Phil Coccia, Recreation Director, thanked Don MacLachlan and the Highway Department for all the paving work they did at the Park.

Supervisor Pollard asked for a meeting with the Board and Jim Gascon, Town Attorney.

Adjournment: Councilor Cusick made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 8:00 P.M.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk